

5 Audit Report on Case Exposure and Amounts at Risk (N Harris)

- 5.1 EC noted the findings of the review and discussed some of the issues highlighted in the report.
- 5.2 EC approved the paper for circulation to Audit and Risk Committee.

6 Bank Delegation (D Havelock)

- 6.1 EC noted that the Bank Delegation project had received Ministerial approval and would now move onto the next stage of the project (implementation).

7 UKTI Transformation

- 7.1 EC was briefed the Transformation project being undertaken at UK Trade and Investment by Michelle Thorp, MD Transformation at UKTI.
- 7.2 EC provided background into the work of UKEF and the relationships between UKEF and UKTI.
- 7.3 Michelle Thorp will provide more details on the sectors identified in the new model and report back to UKEF when they are agreed. She will also provide more granularity on the 100k exporters through the analysis being undertaken by Paul McComb at UKTI.

8 Main Estimate (C Fox)

- 8.1 EC reviewed and endorsed the Parliamentary Supply main estimate figures, prior to review by the Audit and Risk Committee.
- 8.2 EC noted that forecast Direct Lending would, if realised, have significant impact on the UKEF financial environment.

9 Communications

- 9.1 There were no particular issues, which EC wished to communicate to staff, other than the Pay Review update, which was imminent.

10 A.O.B

10.1 EC discussed the relationship with SHEx, prior to the UKEF CEO meeting Justin Manson on 31 March.

David Underwood

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING – 15 MARCH 2016

Present: Louis Taylor
Lucy Wylde
Cameron Fox
David Havelock
Steve Dodgson
Shane Lynch
Gordon Welsh

Attending: James Yan (Observer)
Paul Radford, Richard Wade,
Michael McHugh (Items 2 and 3)

Secretary: David Underwood

1 **Minutes of previous meetings, actions**

- 1.1 EC approved the minutes of the previous meeting (on 8 March) with minor amendments.

2 **Accessing Private Export Credit Insurance (R Wade)**

- 2.1 EC considered how utilising private market reinsurance would affect UKEF's operations. EC also discussed the wider impacts using reinsurance could have outside simple risk management, and discussed how it would need to be communicated.
- 2.2 EC agreed that discussions could continue with potential brokers and reinsurers for a case-specific use of the private market for reinsurance.

3 **Active Portfolio Management (M McHugh)**

- 3.1 EC welcomed the paper, which will serve as a basis for further considerations for APM. EC discussed the requirements for proper financial management and how further development of processes to flag of concentrations of risk would strengthen UKEF's risk analysis procedures.
- 3.2 EC members will provide further feedback directly to the Financial Markets Unit within the next week.

4 **A.O.B**

4.1 The Secretary will follow up the issue of EGAC recruitment with Pat Cauthery.

David Underwood

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING – 30 MARCH 2016

Present: Louis Taylor
Cameron Fox
Steve Dodgson
Shane Lynch

Attending: Graham Cassell

Apologies: David Havelock
Lucy Wylde
Gordon Welsh

Secretary: David Underwood

1 2016/17 Change Plan (G Cassell)

- 1.1 EC endorsed the Change Plan, having discussed the resource and spending implications.
- 1.2 EC noted that SMT and IT Division were all supportive of the plan.
- 1.3 EC agreed that the plan should be shared with the UKEF Board and Staff at the next available opportunity.

2 2016/17 Operating Budget (C Fox)

- 2.1 EC reviewed and endorsed the proposed 2016/17 Operating Budget.
- 2.2 EC noted that agency staff costs would reduce significantly. EC also noted that project costs would increase, due to a number of exceptional items relating to the change program.
- 2.3 The final version of the Operating budget will be circulated to EC members (to note only).

David Underwood
Chief Executive's Office