

DO NOT STAPLE  
PRINT ON ONE SIDE ONLY

# FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

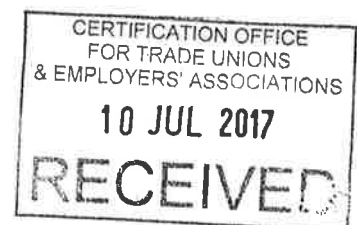
Name of Employers' Association:	Dairy UK Limited
Year ended:	31 December 2016
List No:	1588 E
Head or Main Office:	6 <sup>th</sup> Floor 210 High Holborn London WC1V 7EP
Website address (if available)	www.dairyUK.org
Has the address changed during the year to which the return relates?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Tick as appropriate)
General Secretary:	K J Hunter
Contact name for queries regarding the completion of this return:	K J Hunter
Telephone Number:	0141 942 1447
e-mail:	khunter@dairyuk.org

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**  
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

**For Employers' Associations based in England and Wales:**  
Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

**For Employers' Associations based in Scotland:**  
Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



## **DAIRY UK LIMITED**

**Below is a complete list of the officers in post at the year ended 31 December 2016**

M Allen  
N J Byham  
T D Dobbin CBE  
L R C Edwards  
A Fearnall  
M J Gallacher  
P Giotz-Carlsen  
R B Graham  
M G Hanley  
J K Haywood  
R K O Kers  
A R McInnes  
J R Neville  
T K B Pietrangeli  
G M Taylor  
P Vernon

# RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
213	5	0	2	220

## OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Director		T K B Pietrangeli	13 May 2016

# REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year (restated)			£	£
	<b>INCOME</b>			
998,256	From Members	Subscriptions, levies, etc		959,554
18,945 698	Investment income	Interest and dividends (gross) Bank interest (gross)	21,079 632	
220,000	Other income	Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (see A) Gain on revaluation of property Gain on revaluation of investments	220,000    778,921 - 18,398	21,711
992,240 2,800,000 5,644 4,017,884  5,035,783				1,017,319
		<b>TOTAL INCOME</b>		1,998,584
	<b>EXPENDITURE</b>			
	Administrative expenses			
888,605 187,969 31,417		Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones	905,306 188,730 50,301	
140,416 691,058		Legal and Professional fees Miscellaneous (see B)	179,255 576,780	
1,939,465				1,900,372
37,437	Other charges	Bank charges Depreciation Sums written off Affiliation fees Donations Conference and meeting fees Expenses Miscellaneous (specify) Pension finance (income)/costs Actuarial (gain)/loss net of deferred tax Loss on revaluation of property	34,815  133,092  -  - 25,000 270,000	
114,398 67,320				
9,000 (251,600) -				
(23,445) 564,796	Taxation			462,907 130,622
2,480,816		<b>TOTAL EXPENDITURE</b>		2,233,257
2,554,967		Surplus/Deficit for year		(234,673)
(215,891)		Amount of fund at beginning of year		7,508,497
5,169,421		Transfer from revaluation reserve		-
7,508,497		Amount of fund at end of year		7,273,824

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 2</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>			
Investment income			
Other income (specify)			
	<b>Total Income</b>		
<b>Expenditure</b>			
Administrative expenses			
Other expenditure (specify)			
Transfer of fund to general reserves			
FRS 102 adjustment			(7,969,421)
	<b>Total Expenditure</b>		(7,969,421)
	Surplus (Deficit) for the year		(7,969,421)
	Amount of fund at beginning of year		7,969,421
	Amount of fund at the end of year (as Balance Sheet)		Nil

<b>ACCOUNT 3</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>			
From members			
Investment income			
Other income (specify)			
	<b>Total Income</b>		
<b>Expenditure</b>			
Administrative expenses			
Other expenditure (specify)			
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 4</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

<b>ACCOUNT 5</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 6</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

<b>ACCOUNT 7</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

## BALANCE SHEET AS AT 31 December 2016

(see notes 19 and 20)

Previous Year (as restated)		£	£
8,104,770	<b>Fixed Assets</b> (as at page 11)		7,812,807
	<b>Investments</b> (as per analysis on page 13)		
16,418	Quoted	-	
444,701	Unquoted	462,477	
461,119	<b>Total Investments</b>		462,477
	<b>Other Assets</b>		
500,023	Sundry debtors	362,069	
424,721	Cash at bank and in hand	450,725	
	Stocks of goods		
	Others (specify)		
924,744	<b>Total of other assets</b>		812,794
9,490,633		<b>TOTAL ASSETS</b>	9,088,078
7,508,497	Fund (Account)	7,273,824	
-	Revaluation Reserve	-	
	<b>Liabilities</b>		
	Loans		
	Bank overdraft		
79,772	Tax payable	58,572	
85,310	Sundry creditors	177,027	
639,058	Accrued expenses	520,881	
1,177,996	Provisions	1,057,774	
	Other liabilities		
9,490,633		<b>TOTAL LIABILITIES</b>	9,088,078
9,490,633		<b>TOTAL ASSETS</b>	9,088,078



## FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
<b>COST OR VALUATION</b>				
At start of period	8,077,938	93,472	68,945	8,240,355
Additions during period	2,426	10,426	-	12,852
Revaluation during period	(270,000)	-	-	(270,000)
Less: Disposals during period	-	(942)	-	(942)
Less: DEPRECIATION:				
Total to end of period	(24,109)	(88,912)	(56,437)	(169,458)
<b>BOOK AMOUNT</b> at end of period	7,786,255	14,044	12,508	7,812,807
Freehold	7,730,000			
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)	56,255			
<b>AS BALANCE SHEET</b>	7,786,255	14,044	12,508	7,812,807

# ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £	
<b>QUOTED</b>	British Government & British Government Guaranteed Securities	-	
	British Municipal and County Securities		
	Other quoted securities (to be specified)		
	16,418	TOTAL QUOTED (as Balance Sheet)	-
		*Market Value of Quoted Investments	-
<b>UNQUOTED</b>	British Government Securities		
	British Municipal and County Securities		
	Mortgages		
	444,695	Other unquoted securities (to be specified)	462,471
	6	Unit trust investments	6
		Investment in subsidiary	
	444,701	TOTAL QUOTED (as Balance Sheet)	462,477
	*Market Value of Unquoted Investments		

\* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

<b>Does the association, or any constituent part of the association, have a controlling interest in any limited company?</b>		YES ✓	NO
If YES name the relevant companies:			
<b>COMPANY NAME</b>  Dairy Energy Savings Limited Dairy Marketing Forum Limited The Dairy Council The National Dairymen's Association Limited DIAL (2004) Limited The Milk Race Limited	<b>COMPANY REGISTRATION NUMBER (if not registered in England &amp; Wales, state where registered)</b>  4062424 6429418 203597 328538 5172436 8438453		
<b>INCORPORATED EMPLOYERS' ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the association's name</b>		YES ✓	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
<b>COMPANY NAME</b>	<b>NAMES OF SHAREHOLDERS</b>		
<b>UNINCORPORATED EMPLOYERS ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the names of the association's trustees?</b>		YES ✓	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
<b>COMPANY NAME</b>	<b>NAMES OF SHAREHOLDERS</b>		

# SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	959,554		959,554
From Investments	21,711		21,711
Other Income (including increases by revaluation of assets)	1,017,319		1,017,319
<b>Total Income</b>	1,998,584		1,998,584
<b>EXPENDITURE</b> (including decreases by revaluation of assets)	2,233,257		2,233,257
<b>Total Expenditure</b>	2,233,257		2,233,257
<b>Funds at beginning of year</b> (including reserves)	7,508,497		7,508,497
<b>Funds at end of year</b> (including reserves)	7,273,824		7,273,824
<b>ASSETS</b>			
Fixed Assets			7,812,807
Investment Assets			462,477
Other Assets			812,794
		<b>Total Assets</b>	9,088,078
<b>LIABILITIES</b>		<b>Total Liabilities</b>	(1,814,254)
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			7,273,824

# NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

See attached.

## ACCOUNTING POLICIES


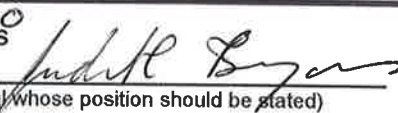
(see notes 37 and 38)

See attached.

## SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u></u>	Chairman's <sup>CEO</sup> Signature: <u></u> (or other official whose position should be stated)
Name: <u>KIRK HUNTER.</u>	Name: <u>DR JUDITH BRYAN</u>
Date: <u>29/6/2017</u>	Date: <u>29/6/2017</u>

## CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES		NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES		NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES		NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES		NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES		NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES		NO	

# AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 45)

## AUDITOR'S REPORT (continued)

Kingston Smith LLP audited the financial statements of the company for the year ended 31 December 2016 in accordance with the Companies Act 2006 and our report dated 28 June 2017 is attached.

Signature(s) of auditor or auditors:	<i>Kingston Smith LLP</i>	
Name(s):	Kingston Smith LLP	
Profession(s) or Calling(s):	Statutory Auditor	
Address(es):	Devonshire House 60 Goswell Road London EC1M 7AD	
Date:	<i>28 June 2017</i>	
Contact name and telephone number:	Janice Riches 020 7566 4000	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



A

**Dairy UK Limited**  
**Year ended 31 December 2016**  
**Miscellaneous receipts**

Packaging services	470,750
Other project income	67,891
Directors services	97,570
Events	29,180
DTAS membership	24,162
Administration services	33,540
Other income	38,466
Trolley Sales	17,359
	<u>778,921</u>

**B****Dairy UK Limited  
Year ended 31 December 2016  
Miscellaneous administrative expenses**

Other project expenditure	67,891
Repatriation services – trolleywise	209,700
Advertising	44,348
Computer running costs	5,933
Travelling, Accommodation and subsistence	80,943
Entertaining	41,748
Bank Charges	913
Staff welfare	875
Other expenses	124,429
	<hr/>
	576,780
	<hr/>