



Instruction to your bank or building society to pay by direct debit

Please fill in the whole	form excluding	official use	boxes
using a ball point pen	and send it to:		

HM Land Registry Accounts Receivable PO Box 2079 Trafalgar House (6th Floor) Croydon CR90 9NU or: DX 8888 Croydon 3 Name(s) of account holder(s) Bank/building society account number Branch sort code Name and full postal address of your bank or building society To: The Manager Bank/building society Address Postcode Reference (Mandate number if known)

Originator's Identification Number

6	7	9	1	2	5
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For Land Registry Official use only			
This is not part of the instruction to your bank or building society			

Instruction to your bank or building society
Please pay HM Land Registry direct debits from the account
detailed in this instruction subject to the safeguards
assured by the direct debit guarantee. I understand that
this instruction may remain with HM Land Registry and, if
so, details will be passed electronically to my bank/building
society.

Signature(s)	
Date	

Banks and building societies may not accept direct debit instructions for some types of account

This guarantee should be detached and retained by the payer



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit HM Land Registry will notify you 10 working
 days in advance of your account being debited or as otherwise agreed. If you request HM Land Registry to collect a
 payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by HM Land Registry or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society:
 - If you receive a refund you are not entitled to, you must pay it back when HM Land Registry asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.