





HM Customs and Excise

### Request for Repayment of Duty on Deposit Pending Exportation

#### 1. To qualify for repayment

The goods must be exported either when you leave the United Kingdom or when they have been in the United Kingdom for a total of 6 months in the preceding 12, whichever is the earlier.

#### 2. To reclaim your deposit

(a) Fill in the "Request for Repayment" inside. Please state exactly how you would like to be repaid by filling in (a) or (b) or initialling (c) or (d), and deleting the other 3 options.

If you know when you pay the deposit when and where you will be leaving the UK, you may fill in the "Request for Repayment" on the spot and give the form to the Customs and Excise Officer.

Customs and Excise at the address shown on the duty receipt at least 14 days before the date you leave the UK.

(b) Produce the article(s) concerned and the duty receipt to the Customs and Excise Officer when you leave the UK.

If the article(s) are being exported by an agent you or the agent should arrange to produce the articles and the duty receipt to Customs at export.

**If the articles and the duty receipt are not produced, repayment cannot be made.**

#### 3. Method of repayment

Repayment will be made by whatever method you indicate on the "Request for Repayment". Only small amounts may be repaid in cash and these will be in sterling currency. Repayments cannot be made in foreign currency in any circumstances.

#### Data Protection Act 1998

HM Customs and Excise collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.