



**BOARD MEETING**  
**Monday 5 December 2016 15:30 – 16:45**  
**Minutes**

**Attendees:**

- The Rt Hon Sajid Javid MP, Secretary of State for Communities and Local Government (chair)
- Gavin Barwell MP, Minister of State
  
- Nick Markham, acting lead Non-Executive Director
- Mary Ney, Non-Executive Director
- Grenville Turner, Non-Executive Director
  
- Melanie Dawes CB, Permanent Secretary
- Helen MacNamara, Director-General Housing and Planning
- Jo Farrar, Director-General Local Government and Public Services
- Stephen Meek, Director, Strategy, Communications and Private Office
- Christine Hewitt, Director, People, Capability and Change
  
- Louise Morgan, Principal Private Secretary to the Secretary of State

**In attendance:**

- Isobel Stephen, Director, Housing Supply (items 3 and 4)
- Simon Gallagher, Director, Planning (items 3 and 4)
- Sally Randall, Director, Housing Standards and Support (items 3 and 4)

**Apologies:**

- Andrew Percy MP, Parliamentary Under-Secretary of State
- Lord Bourne of Aberystwyth, Parliamentary Under-Secretary of State
- Dame Louise Casey CB, Director General, Casey Review
- Simon Ridley, Director-General, Decentralisation and Growth
- Jacinda Humphry, Director, Finance

**Secretariat:**

- Simon Denison, Board Secretary
- Emily Pignon, Assistant Board Secretary

**Item 1: Welcome and Introductions**

1. The Secretary of State welcomed attendees to the meeting. The draft minutes of the 17 October meeting were agreed.

**Item 2: Update on delivery challenges**

2. Responsible Directors-General provided updates on the areas identified by the Implementation Unit at the 17 October meeting.

### Item 3: Presentation by Grenville Turner – ‘the UK Housing Ecosystem’

3. Grenville Turner discussed some of the factors affecting home ownership levels and the market more generally. He outlined some of the forces at work in the market including interdependencies, and the importance of confidence. The Board raised a number of questions following the presentation.

### Item 4: Deep dive on housing

4. Helen MacNamara opened the discussion. The deep dive was focused on how the department can implement policy changes successfully, and used a number of case studies to illustrate the issues. These included how best to engage local areas and infrastructure development.
5. A number of points were raised in discussion. These included:
  - a. The importance of deliverability;
  - b. The need to ensure place was afforded sufficient priority;
  - c. Potential opportunities presented by devolution; and
  - d. That government can come together to effect change as effectively as possible.

### Item 3: Any other business

6. There were no matters arising.

Board Secretariat  
December 2016