

HM Land Registry

Request for the return of original document(s)

RD1

Any parts of the form that are not typed should be completed in black ink and in block capitals.

If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

HM Land Registry is unable to give legal advice but our website www.landregistry.gov.uk provides guidance on HM Land Registry applications. This includes public guides and practice guides (aimed at conveyancers) that can also be obtained from any Land Registry office.

See www.landregistry.gov.uk/contact-us/offices if you are unsure which HM Land Registry office to send this application to.

Conveyancer is a term used in this form. It is defined in rule 217A, Land Registration Rules 2003 and includes persons authorised under the Legal Services Act 2007 to provide reserved legal services relating to land registration and includes solicitors and licensed conveyancers.

HM LAND REGISTRY USE ONLY Record of fees paid
Particulars of under/over payments
Reference number Fees debited £

Where there is more than one local authority serving an area, enter the one to which council tax or business rates are normally paid.

Insert address including postcode (if any) or other description of the property, for example 'land adjoining 2 Acacia Avenue'.

Provide the full name(s) of the person(s) requesting the return of the document(s). Where a conveyancer lodges the application, this must be the name(s) of the client(s), not the conveyancer.

This is the address to which we will normally send requisitions and return documents. However if you insert an email address, we will use this whenever possible.

1	Local authority serving the property: Full postcode of property (if any):																
2	Title number(s):																
3	Property:																
4	<table border="1" style="width: 100%;"> <tr> <td colspan="2" style="text-align: center;">Application and fee</td> </tr> <tr> <td style="width: 60%;">Application</td> <td style="width: 40%;">Fee paid (£)</td> </tr> <tr> <td>Return of original document(s)</td> <td></td> </tr> <tr> <td colspan="2">Fee payment method</td> </tr> <tr> <td colspan="2" style="text-align: center;">cheque made payable to 'HM Land Registry'</td> </tr> <tr> <td colspan="2" style="text-align: center;">direct debit, under an agreement with HM Land Registry</td> </tr> </table>	Application and fee		Application	Fee paid (£)	Return of original document(s)		Fee payment method		cheque made payable to 'HM Land Registry'		direct debit, under an agreement with HM Land Registry					
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5	The applicant:																
6	<table border="1" style="width: 100%;"> <tr> <td colspan="2" style="text-align: center;">This application is sent to HM Land Registry by</td> </tr> <tr> <td colspan="2">Key number (if applicable):</td> </tr> <tr> <td colspan="2">Name:</td> </tr> <tr> <td colspan="2">Address or UK DX box number:</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Email address:</td> </tr> <tr> <td colspan="2">Reference:</td> </tr> <tr> <td>Phone no:</td> <td>Fax no:</td> </tr> </table>	This application is sent to HM Land Registry by		Key number (if applicable):		Name:		Address or UK DX box number:				Email address:		Reference:		Phone no:	Fax no:
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If the document(s) you require is/are specifically mentioned in the register provide full details of the document(s) you wish to be returned, i.e. the date, type of document (conveyance, transfer and so on) and parties.

7	I/We request the return of the following original document(s) specifically referred to in the register:
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If the document(s) you require is/are not specifically referred to in the register, provide as full a description as possible, i.e. the approximate date and nature of the transaction(s) registered at the time.

8	I/We request the return of the following original document(s) not specifically referred to in the register:
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If a conveyancer is acting for the applicant, that conveyancer must sign. If no conveyancer is acting, the applicant (and if the applicant is more than one person then each of them) must sign.

9	Signature of applicant or their conveyancer: _____
	Date:

WARNING

If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

Failure to complete this form with proper care may result in a loss of protection under the Land Registration Act 2002 if, as a result, a mistake is made in the register.

Under section 66 of the Land Registration Act 2002 most documents (including this form) kept by the registrar relating to an application to the registrar or referred to in the register are open to public inspection and copying. If you believe a document contains prejudicial information, you may apply for that part of the document to be made exempt using Form EX1, under rule 136 of the Land Registration Rules 2003.