



Ministry  
of Defence Police

Data Protection Officer & Freedom of  
Information Manager

Room 126, Building 1070

MDP HQ Wethersfield

Braintree, Essex CM7 4AZ

Tel: 01371 85[REDACTED]

Fax: 01371 854080

E-mail: [MDP-FOI-DP@mod.uk](mailto:MDP-FOI-DP@mod.uk)

[REDACTED]

By email – [REDACTED]

Our Ref: eCase: FOI 2017/008911 RFI: 262/17

Date: 09 October 2017

Dear [REDACTED]

**FREEDOM OF INFORMATION ACT 2000: MINISTRY OF DEFENCE POLICE:  
APPRENTICESHIPS**

I acknowledge receipt of your email dated 13 September 2017 which was acknowledged on the 14 September 2017.

We are treating your email as a request for information in accordance with the Freedom of Information Act 2000 (FOIA 2000).

In your email you requested the following information:

- 1. Total number of apprentices employed by you?**
- 2a. List of job description(s) / job role(s) being carried out by apprentices**
- 2b. The total number of apprentice(s) appointed in each role (listed in the answer to 2a)**
- 3. What is the apprentice rate of pay (per hour)? If there are different rates of pay (per hour) for different groups of apprentices, please supply a breakdown**
- 4. Are apprentices on the same terms and conditions as your permanent employees? Yes / No**
- 5. Traineeships are unpaid positions offered by employers to those aged 16-24 who are considered 'not ready' to take up an apprenticeship or job. Such positions last between 16 weeks and 6 months. Does your organisation offer traineeships? Yes / No**
- 6. What is the apprenticeship completion rate in your organisation?**
- 7. Do apprentices have a guarantee of a job at the end of the scheme? Yes/No**

**8. In order to meet the organisation's target for new apprenticeship starts, what proportion of new starts have come from: (a) Recruitment of new apprentices from external sources (including training providers); (b) Transfer of existing staff to the apprentice programme; (c) Other**

**9. In order to meet the organisation's target for new apprenticeship starts, have you reduced recruitment of staff who are not apprentices? Yes / No**

**10. In order to meet the organisation's target for new apprenticeship starts, have you opted not to replace non-apprentice staff when they have left? Yes / No**

A search for information has now been completed and I can confirm that information in scope of your request is held by the Ministry of Defence Police.

**1. Total number of apprentices employed by you?**

The MDP currently employs 6 apprentices.

**2a. List of job description(s) / job role(s) being carried out by apprentices**

**2b. The total number of apprentice(s) appointed in each role (listed in the answer to 2a)**

Please see the table below:-

Business Area	Amount of Apprentices
Non uniformed staff Finance	1
Non uniformed staff HR	1
Non uniformed staff IT	1
Community Liaison Officer – Police Officer	1
LIO – Police Officer	1
Armed Police – Police Officer	1

**3. What is the apprentice rate of pay (per hour)? If there are different rates of pay (per hour) for different groups of apprentices, please supply a breakdown**

All MDP Apprentices are paid in accordance with the Civil Service pay scales.

**4. Are apprentices on the same terms and conditions as your permanent employees? Yes / No**

All Apprentices within the MDP are subject to the same Terms and Conditions as permanent employees.

**5. Traineeships are unpaid positions offered by employers to those aged 16-24 who are considered 'not ready' to take up an apprenticeship or job. Such positions last between 16 weeks and 6 months. Does your organisation offer traineeships? Yes / No**

The MDP does not offer Traineeships.

**6. What is the apprenticeship completion rate in your organisation?**

The completion rate in the MDP is unknown at this time, as the scheme only commenced in 2016.

**7. Do apprentices have a guarantee of a job at the end of the scheme? Yes/No**

All Apprentices do have a guaranteed job at the end of the scheme as they are treated as existing MOD Civil Servants.

**8. In order to meet the organisation's target for new apprenticeship starts, what proportion of new starts have come from: (a) Recruitment of new apprentices from external sources (including training providers); (b) Transfer of existing staff to the apprentice programme; (c) Other**

Within the MDP there are no Transfers of existing staff to the apprentice programme.

**9. In order to meet the organisation's target for new apprenticeship starts, have you reduced recruitment of staff who are not apprentices? Yes / No**

There is no reduction in the recruitment of staff who are not apprentices within the MDP.

**10. In order to meet the organisation's target for new apprenticeship starts, have you opted not to replace non-apprentice staff when they have left? Yes / No**

The MDP have not opted to not replace non-apprentice staff when they have left the organisation.

If you have any queries regarding the content of this letter, please contact this office in the first instance

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at [https://ico.org.uk/..](https://ico.org.uk/)

Yours sincerely

**MDP Sec Data Protection and Freedom of Information Office**