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# FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association: ROAD HAULAGE ASSOCIATION LTD

Year ended: 31 DECEMBER 2016

List No: CO/1417E

Head or Main Office:  
Roadway House  
Bretton Way  
Bretton  
Peterborough  
PE3 8DD

Website address (if available) www.rha.uk.net

Has the address changed during the year to which the return relates? Yes  No  (Tick as appropriate)

General Secretary: CR Secretaries Limited

Contact name for queries regarding the completion of this return: Dean Fisher

Telephone Number: 07710852442

e-mail: d.fisher@rha.uk.net

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**  
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

**For Employers' Associations based in England and Wales:**  
Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

**For Employers' Associations based in Scotland:**  
Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



## Directors and chairmen

**The members of the Board of Directors are appointed or elected in accordance with the Articles of Association and retire biennially. The names of those persons who were Directors during the financial year are as follows:**

*Mr Peter Walter Barber*  
*Mr James Anthony French (National Chairman)*  
*Mr Andrew Percival Howard*  
*Mr Andrew Patrick Keith Boyle*  
*Mr Andrew Black (resigned 26 May 2016)*  
*Mr Andrew William Robert Jenkins*  
*Mr James Richard Dodd*  
*Mr David Craig Bratt*  
*Mrs Carol Lesley O'Brien*  
*Mr Andrew Macrae*  
*Mr William Cyril Hockin*  
*Mr Ashley Benjamin Barry McCulla*  
*Mr John Iain Mitchell*  
*Mr Timothy James Slater (appointed 26 May 2016)*  
*Mr David James McCutcheon (appointed 26 May 2016)*

*Company secretary*  
*CR Secretaries Limited*

*Registered number*  
*00391886*

*Registered office*  
*Roadway House*  
*Bretton Way*  
*Bretton*  
*Peterborough*  
*PE3 8DD*

*Independent auditor*  
*Grant Thornton UK LLP*  
*Chartered Accountants & Statutory Auditor*  
*101 Cambridge Science Park*  
*Milton Road*  
*Cambridge*  
*Cambridgeshire*  
*CB4 0FY*

# RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
<b>6,744</b>	<b>180</b>	<b>10</b>	<b>7</b>	<b>6,941</b>

## OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
<i>Director</i>	<i>Mr Andrew Black</i>		<i>resigned 26 May 2016</i>
<i>Director</i>		<i>Mr Timothy James Slater</i>	<i>appointed 26 May 2016</i>
<i>Director</i>		<i>Mr David James McCutcheon</i>	<i>appointed 26 May 2016</i>

# REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	<b>INCOME</b>		
	From Members                      Subscriptions, levies, etc		
	Investment income    Interest and dividends (gross) Bank interest (gross) Other (specify)		
	Other income            Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		
	<b>TOTAL INCOME</b>		
	<b>EXPENDITURE</b>		
	Administrative expenses Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones Legal and Professional fees Miscellaneous (specify)		
	Other charges            Bank charges Depreciation Sums written off Affiliation fees Donations Conference and meeting fees Expenses Miscellaneous (specify)		
	Taxation		
	<b>TOTAL EXPENDITURE</b>		
	Surplus/Deficit for year		
	Amount of fund at beginning of year		
	Amount of fund at end of year		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 2</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

<b>ACCOUNT 3</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 4</b>		<b>Fund Account</b>	
<b>Name of account:</b>		£	£
<b>Income</b>	From members Investment income Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

<b>ACCOUNT 5</b>		<b>Fund Account</b>	
<b>Name of account:</b>		£	£
<b>Income</b>	From members Investment income Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 6</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members Investment income Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

<b>ACCOUNT 7</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members Investment income Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	





# FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
<b>COST OR VALUATION</b>				
At start of period				
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:				
Total to end of period				
<b>BOOK AMOUNT at end of period</b>				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
<b>AS BALANCE SHEET</b>				

# ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
<b>QUOTED</b>	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
<b>UNQUOTED</b>	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

\* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

<b>Does the association, or any constituent part of the association, have a controlling interest in any limited company?</b>		YES <input checked="" type="checkbox"/>	NO
If YES name the relevant companies:			
COMPANY NAME  <b>THE COMMERCIAL VEHICLE SHOW LIMITED LIABILITY PARTNERSHIP</b>  <b>RHA TRUSTEES LIMITED</b>	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)  <b>OC346384</b>  <b>09131008</b>		
<b>INCORPORATED EMPLOYERS' ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the association's name</b>		YES <input checked="" type="checkbox"/>	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
<b>UNINCORPORATED EMPLOYERS ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the names of the association's trustees?</b>		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

# SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	3,862,641		3,862,641
From Investments	18,000		18,000
Other Income (including increases by revaluation of assets)	6,119,365		6,119,365
<b>Total Income</b>	<b>10,000,006</b>		<b>10,000,006</b>
<b>EXPENDITURE</b> (including decreases by revaluation of assets)			
<b>Total Expenditure</b>	<b>9,360,110</b>		<b>9,360,110</b>
<b>Funds at beginning of year</b> (including reserves)	3,085,905		3,085,905
<b>Funds at end of year</b> (including reserves)	3,725,801		3,725,801
<b>ASSETS</b>			
Fixed Assets			2,064,055
Investment Assets			290,001
Other Assets			4,023,105
		<b>Total Assets</b>	<b>6,377,161</b>
<b>LIABILITIES</b>		<b>Total Liabilities</b>	<b>2,651,360</b>
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			<b>3,725,801</b>

# NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

AS ATTACHED

# ACCOUNTING POLICIES

(see notes 37 and 38)

**AS ATTACHED**

## SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: 	Chairman's Signature: _____ (or other official whose position should be stated)
Name: <u>DAVID RAYE ON</u> <u>BEHALF OF CR SECRETARIES LIMITED</u>	Name: _____
Date: <u>12 JULY 2017</u>	Date: _____

## CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	<input type="checkbox"/>	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	<input checked="" type="checkbox"/>	NO	

# ACCOUNTING POLICIES

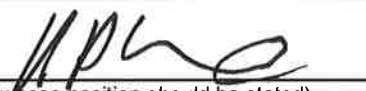
(see notes 37 and 38)

**AS ATTACHED**

## SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

**including the accounts and balance sheet contained in the return.**

Secretary's Signature: _____  Name: _____  Date: _____	Chairman's Signature: <u></u> (or other official whose position should be stated)  Name: <u>Andrew Howard</u>  Date: <u>12 JULY 2017</u>
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## CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	✓	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	✓	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	✓	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES		NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	✓	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	✓	NO	

# AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES ~~////~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES ~~////~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES ~~////~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 45)



# AUDITOR'S REPORT (continued)

SEE SIGNED AUDITOR REPORT ATTACHED

Signature(s) of auditor or auditors:	Grant Thornton UK LP	
Name(s):	GRANT THORNTON UK LP	
Profession(s) or Calling(s):	CHARTERED ACCOUNTANTS	
Address(es):	101 CAMBRIDGE SCIENCE PARK MILTON ROAD CAMBRIDGE CB4 0FY	
Date:	8 SEPTEMBER 2017	
Contact name and telephone number:	DAVID NEWSTEAD 01223 225500	

**Road Haulage Association Limited**  
**(A company limited by guarantee)**

## Strategic Report

For the Year Ended 31st December 2016

### **Introduction**

The directors of the Road Haulage Association Limited (RHA) have pleasure in submitting their report and accounts for the year ended 31 December 2016. The members of the Board of Directors are appointed or elected in accordance with the Articles of Association and retire biennially. The company is limited by guarantee and does not have share capital.

### **Business review**

The "RHA's Vision" is to be the trade association of choice for the road haulage industry, being the only UK trade association dedicated solely to the needs of UK road transport operators.

The primary objective of the RHA is to support its members and deliver value for money. However in the longer-term the objective is to grow membership, while reducing the charge rates, thus providing even greater value for money. Within this the RHA already provides a valuable service to its members: with advice, information and guidance, up-to-the-minute research and it offers a comprehensive range of products and services to meet the needs of its members in the areas of compliance and improved business performance.

However to support the on-going strategy of growth, the RHA needs to recruit more area managers to expand its vital support network. With membership fees accounting for 39% of annual revenue, it is critical that the commercial services are developed to grow the top and bottom line in order to reinvest in this expanding structure for the future.

Complementing the direct support that the RHA provides its members, the RHA also provides intelligence and communication, which aid both the Government and public's understanding of the road haulage industry through extensive media and press coverage.

The total membership of the association on 31 December 2016 was 6,941 (2015: 6,768).

The directors are pleased to report a surplus for the year of £799,896 (2015: £577,925). The company has made full provision for the deficit on the actuarial valuation of the Defined Benefits Pension Scheme of £505,000 which is included within the company's reserves amounting to £3,725,801 (2015: £3,085,905).

### **Principal risks and uncertainties**

The directors remain vigilant to the risks prevalent in a commercial environment and continue to take steps to minimise or mitigate these risks. They consider the primary business risks affecting the company to be the competitive marketplace, changes in legislation and a possible downturn in the economy.

Member growth and retention is highly dependent on the perceived value for money RHA membership delivers.

Continued investment in optimising the business structure and processes, coupled with the development of services, are deemed essential strategies in protecting the business from these risks.

**Road Haulage Association Limited**  
(A company limited by guarantee)

## Strategic Report

For the Year Ended 31st December 2016

### **Development and performance**

The directors are confident that, going forward, with the concluding stages of restructuring the business, development of services for members, enhanced internal controls and reporting will all have a positive impact on the financial performance and position of the company.

The directors consider that in light of the above comments, the income for the forthcoming year will improve along with the reported surplus. The strategic focus of the company will be reviewed regularly to ensure it reacts swiftly to changes in trading conditions.


### **Financial key performance indicators**

The directors continue to use both financial and non-financial key performance indicators to monitor and manage the business. Regular and timely reporting sees particular focus on margins and profitability versus that budgeted, debtor days and membership retention rates.

This year, gross income has increased by 7.5% to £9,978,094, with operating profit being maintained at a similar level to the prior year.

This report was approved by the board on **30<sup>th</sup> MARCH 2017** and signed on its behalf.

**Mr James Anthony French**  
Director



**Road Haulage Association Limited**  
**(A company limited by guarantee)**

## Directors' Report

For the Year Ended 31st December 2016

The directors present their report and the financial statements for the year ended 31 December 2016.

### Directors

The directors who served during the year were:

Mr Peter Walter Barber  
Mr James Anthony French  
Mr Andrew Percival Howard  
Mr Andrew Patrick Keith Boyle  
Mr Andrew Black (resigned 26 May 2016)  
Mr Andrew William Robert Jenkins  
Mr James Richard Dodd  
Mr David Craig Bratt  
Mrs Carol Lesley O'Brien  
Mr Andrew MacRae  
Mr William Cyril Hockin  
Mr Ashley Benjamin Barry McCulla  
Mr John Iain Mitchell  
Mr Timothy James Slater (appointed 26 May 2016)  
Mr David James McCutcheon (appointed 26 May 2016)

### Directors' responsibilities statement

The directors are responsible for preparing the Strategic report, the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs and profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Results and dividends

The profit for the year, after taxation, amounted to £799,896 (2015 - £577,925).

**Road Haulage Association Limited**  
**(A company limited by guarantee)**

## Directors' Report (continued)

For the Year Ended 31st December 2016

### **Disclosure of information to auditor**

The directors confirm that:

- so far as each director is aware, there is no relevant audit information of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Auditor**

The auditor, Grant Thornton UK LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

### **Small Companies Note**

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on **30<sup>th</sup> MARCH 2017** and signed on its behalf.

**Mr James Anthony French**  
Director



(A company limited by guarantee)



## Independent Auditor's Report to the Members of Road Haulage Association Limited

We have audited the financial statements of Road Haulage Association Limited for the year ended 31st December 2016, which comprise the Statement of comprehensive income, the Statement of financial position, the Statement of changes in equity, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of Directors and Auditor**

As explained more fully in the Directors' responsibilities statement on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate).

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31st December 2016 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

(A company limited by guarantee)



## Independent Auditor's Report to the Members of Road Haulage Association Limited (continued)

### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken during the course of the audit:

- the information given in the Strategic report and the Directors' report for the financial year for which the financial statements are prepared is consistent with those financial statements; and
- the Strategic report and the Directors' report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report under the Companies Act 2006**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic report and the Directors' report.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to take advantage of the small companies' exemption in preparing the Directors' report.

Grant Thornton UK LLP

David Newstead (Senior statutory auditor)

for and on behalf of

Grant Thornton UK LLP

Chartered Accountants

Statutory Auditor:

Cambridge

Date: 11 April 2017

**Road Haulage Association Limited**  
**(A company limited by guarantee)**

**Statement of Comprehensive Income**  
**For the Year Ended 31 December 2016**

	Note	2016 £	2015 £
Turnover	4	9,978,094	9,279,844
Direct cost of membership services		(2,606,344)	(2,363,314)
<b>Gross profit</b>		<b>7,371,750</b>	<b>6,916,530</b>
Administrative expenses		(6,483,184)	(6,254,031)
Other operating income	5	18,000	18,000
<b>Operating profit</b>	6	<b>906,566</b>	<b>680,499</b>
Interest receivable and similar income	8	3,912	1,902
Interest payable and expenses	9	(12,757)	(15,483)
Other finance costs	10	(16,000)	(19,000)
<b>Profit before tax</b>		<b>881,721</b>	<b>647,918</b>
Tax on profit	11	(81,825)	(69,993)
<b>Profit for the year</b>		<b>799,896</b>	<b>577,925</b>
<b>Other comprehensive income for the year</b>			
Actuarial losses on defined benefit pension scheme	27	(200,000)	(146,000)
Movement of deferred tax relating to pension surplus		40,000	29,000
<b>Other comprehensive income for the year</b>		<b>(160,000)</b>	<b>(117,000)</b>
<b>Total comprehensive income for the year</b>		<b>639,896</b>	<b>460,925</b>

There were no recognised gains and losses for 2016 or 2015 other than those included in the statement of comprehensive income.

The notes on pages 11 to 33 form part of these financial statements.



**Road Haulage Association Limited**  
**(A company limited by guarantee)**  
**Registered number:00391886**

## Statement of Financial Position

As at 31 December 2016

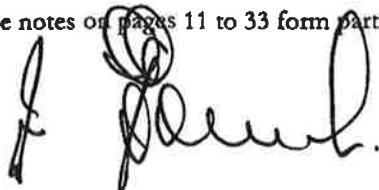
	Note	2016 £	2015 £
<b>Fixed assets</b>			
Intangible assets	12	440,039	326,933
Tangible assets	13	1,624,016	1,611,798
Investments	14	100,001	100,001
Investment property	15	190,000	190,000
		<u>2,354,056</u>	<u>2,228,732</u>
<b>Current assets</b>			
Stocks	16	432,544	423,283
Debtors: amounts falling due within one year	17	1,809,133	962,880
Cash at bank and in hand	18	1,781,428	1,428,304
		<u>4,023,105</u>	<u>2,814,467</u>
Creditors: amounts falling due within one year	19	(1,946,852)	(1,193,678)
<b>Net current assets</b>		<u>2,076,253</u>	<u>1,620,789</u>
<b>Total assets less current liabilities</b>		<u>4,430,309</u>	<u>3,849,521</u>
Creditors: amounts falling due after more than one year	20	(199,508)	(224,616)
Pension liability	27	(505,000)	(539,000)
<b>Net assets</b>		<u>3,725,801</u>	<u>3,085,905</u>
<b>Capital and reserves</b>			
Deemed cost reserve	24	55,656	55,656
Profit and loss account	24	3,670,145	3,030,249
		<u>3,725,801</u>	<u>3,085,905</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on

**Mr James Anthony French**  
 Director

The notes on pages 11 to 33 form part of these financial statements.



**Road Haulage Association Limited**  
**(A company limited by guarantee)**

## Statement of Changes in Equity

For the Year Ended 31 December 2016

	Deemed cost reserve	Profit and loss account	Total equity
	£	£	£
At 1st January 2016	55,656	3,030,249	3,085,905
<b>Comprehensive income for the year</b>			
Profit for the year	-	799,896	799,896
Actuarial losses on pension scheme	-	(160,000)	(160,000)
<b>Other comprehensive income for the year</b>	-	(160,000)	(160,000)
<b>Total comprehensive income for the year</b>	-	639,896	639,896
<b>At 31st December 2016</b>	<b>55,656</b>	<b>3,670,145</b>	<b>3,725,801</b>

## Statement of Changes in Equity

For the Year Ended 31 December 2015

	Deemed cost reserve	Profit and loss account	Total equity
	£	£	£
At 1st January 2015	55,656	2,569,324	2,624,980
<b>Comprehensive income for the year</b>			
Profit for the year	-	577,925	577,925
Actuarial losses on pension scheme	-	(117,000)	(117,000)
<b>Other comprehensive income for the year</b>	-	(117,000)	(117,000)
<b>Total comprehensive income for the year</b>	-	460,925	460,925
<b>At 31st December 2015</b>	<b>55,656</b>	<b>3,030,249</b>	<b>3,085,905</b>

The notes on pages 11 to 33 form part of these financial statements.

**Road Haulage Association Limited**  
**(A company limited by guarantee)**

**Statement of Cash Flows**  
**For the Year Ended 31st December 2016**

	2016 £	2015 £
<b>Cash flows from operating activities</b>		
Profit for the financial year	799,896	577,925
<b>Adjustments for:</b>		
Amortisation of intangible assets	18,996	
Depreciation of tangible assets	112,652	106,917
Interest paid	12,757	15,483
Interest received	(3,912)	(1,902)
Taxation charge	34,825	36,018
(Increase) in stocks	(9,261)	(221,463)
(Increase)/decrease in debtors	(846,253)	654,656
Increase/(decrease) in creditors	523,031	(444,998)
Interest received	(21,912)	(20,952)
<b>Net cash generated from operating activities</b>	<b>620,819</b>	<b>701,684</b>
<b>Cash flows from investing activities</b>		
Purchase of intangible assets	(132,102)	(326,933)
Purchase of tangible fixed assets	(124,870)	(39,192)
Interest received	3,912	1,902
Interest received	21,912	20,952
<b>Net cash from investing activities</b>	<b>(231,148)</b>	<b>(343,271)</b>
<b>Cash flows from financing activities</b>		
Repayment of loans	(23,790)	(21,180)
Interest paid	(12,757)	(15,483)
<b>Net cash used in financing activities</b>	<b>(36,547)</b>	<b>(36,663)</b>
<b>Net increase in cash and cash equivalents</b>	<b>353,124</b>	<b>321,750</b>
Cash and cash equivalents at beginning of year	1,428,304	1,106,554
<b>Cash and cash equivalents at the end of year</b>	<b>1,781,428</b>	<b>1,428,304</b>
<b>Cash and cash equivalents at the end of year comprise:</b>		
Cash at bank and in hand	1,781,428	1,428,304
	<b>1,781,428</b>	<b>1,428,304</b>

# Notes to the Financial Statements

For the Year Ended 31st December 2016

## **1. General information**

Road Haulage Association Limited is a limited company incorporated in England and Wales. Its registered head office is located at Roadway House, Bretton way, Bretton, Peterborough, PE3 8DD .

## **2. Accounting policies**

### **2.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investment properties and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Company's accounting policies (see note 3).

The following principal accounting policies have been applied:

### **2.2 Joint ventures**

Joint Ventures are held at cost less impairment.

### **2.3 Going concern**

After reviewing the Company's forecasts and projections, the directors have an expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. The Company therefore continues to adopt the going concern basis in preparing its financial statements.

### **2.4 Revenue**

Revenue is recognised by the Company in respect of services and goods supplied during the year, exclusive of value added tax. Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

### **2.5 Intangible assets**

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following bases:

Development expenditure	-	% Straight line between 3 and 5 years
-------------------------	---	---------------------------------------

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **2. Accounting policies (continued)**

#### **2.6 Tangible fixed assets**

Tangible fixed assets under the cost model, other than investment properties, are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

At each reporting date the company assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined which is the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

The company adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred, if the replacement part is expected to provide incremental future benefits to the company. The carrying amount of the replaced part is derecognised. Repairs and maintenance are charged to profit or loss during the period in which they are incurred.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Freehold property	- 50 years
Office equipment	- 4 years
Computer equipment	- 3 years

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of comprehensive income.

#### **2.7 Investment property**

The investment property is carried at fair value determined by external valuers and derived from the current market rents and investment property yields for comparable real estate, adjusted if necessary for any difference in the nature, location or condition of the specific asset. Changes in fair value are recognised in the Statement of Comprehensive Income. In accordance with accounting standards, the directors value investment properties annually.

#### **2.8 Valuation of investments**

Investments in subsidiaries are measured at cost less accumulated impairment.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **2. Accounting policies (continued)**

#### **2.9 Stocks**

Stocks are stated at the lower of cost and net realisable value, being the estimated selling price less costs to complete and sell. Cost is based on the cost of purchase on a first in, first out basis.

At each Statement of financial position date, stocks are assessed for impairment. If stock is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in profit or loss.

Financial assets and liabilities are offset and the net amount reported in the statement of financial position when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise and settle the liability simultaneously.

#### **2.10 Debtors**

Short term debtors are measured at transaction price, less any impairment.

#### **2.11 Cash and cash equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of cash flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **2. Accounting policies (continued)**

#### **2.12 Financial instruments**

The Company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

Debt instruments (other than those wholly repayable or receivable within one year), including loans and other accounts receivable and payable, are initially measured at present value of the future cash flows and subsequently at amortised cost using the effective interest method. Debt instruments that are payable or receivable within one year, typically trade payables or receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration, expected to be paid or received. However if the arrangements of a short-term instrument constitute a financing transaction, like the payment of a trade debt deferred beyond normal business terms or financed at a rate of interest that is not a market rate or in case of an out-right short-term loan not at market rate, the financial asset or liability is measured, initially, at the present value of the future cash flow discounted at a market rate of interest for a similar debt instrument and subsequently at amortised cost.

Financial assets and liabilities are offset and the net amount reported in the statement of financial position when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **2.13 Creditors**

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **2. Accounting policies (continued)**

#### **2.14 Foreign currency translation**

##### **Functional and presentation currency**

The company's functional and presentational currency is GBP.

##### **Transactions and balances**

Foreign currency transactions are translated into the functional currency using the spot exchange rates at the dates of the transactions.

At each period end foreign currency monetary items are translated using the closing rate. Non-monetary items measured at historical cost are translated using the exchange rate at the date of the transaction and non-monetary items measured at fair value are measured using the exchange rate when fair value was determined.

Foreign exchange gains and losses resulting from the settlement of transactions and from the translation at period-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the Statement of comprehensive income except when deferred in other comprehensive income as qualifying cash flow hedges.

Foreign exchange gains and losses that relate to borrowings and cash and cash equivalents are presented in the Statement of comprehensive income within 'finance income or costs'. All other foreign exchange gains and losses are presented in the Statement of comprehensive income within 'other operating income'.

#### **2.15 Finance costs**

Finance costs are charged to the Statement of Comprehensive Income over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

#### **2.16 Operating leases: the company as lessee**

Rentals paid under operating leases are charged to the Statement of comprehensive income on a straight line basis over the lease term.

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight line basis over the lease term, unless another systematic basis is representative of the time pattern of the lessee's benefit from the use of the leased asset.

The company has taken advantage of the optional exemption available on transition to FRS 102 which allows lease incentives on leases entered into before the date of transition to the standard 1 January 2015 to continue to be charged over the period to the first market rent review rather than the term of the lease.



## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **2. Accounting policies (continued)**

#### **2.17 Pensions**

##### **Defined benefits scheme**

The Company operates a defined benefit pension scheme in the United Kingdom. The scheme was closed to new members from 31 January 2006 and where appropriate the accrued benefit transferred to the Group Personal Pension Plan. The assets of the scheme are held separately from those of the company, being invested in Treasury Stock and with insurance companies. Pension costs charged in the financial statements represent the contributions payable by the Company during the year. The pension scheme surplus or deficit is recognised in full on the Statement of financial position.

##### **Defined contribution pension plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payments obligations.

The contributions are recognised as an expense in the Statement of Comprehensive Income when they fall due. Amounts not paid are shown in accruals as a liability in the Statement of financial position. The assets of the plan are held separately from the Company in independently administered funds.

#### **2.18 Holiday pay accrual**

A liability is recognised to the extent of any unused holiday pay entitlement which is accrued at the Statement of financial position date and carried forward to future periods. This is measured at the undiscounted salary cost of the future holiday entitlement so accrued at the Statement of financial position date.

#### **2.19 Interest income**

Interest income is recognised in the Statement of comprehensive income using the effective interest method.

#### **2.20 Borrowing costs**

All borrowing costs are recognised in the Statement of comprehensive income in the year in which they are incurred.

#### **2.21 Provisions for liabilities**

Provisions are made where an event has taken place that gives the Company a legal or constructive obligation that probably requires settlement by a transfer of economic benefit, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the Statement of Comprehensive Income in the year that the Company becomes aware of the obligation, and are measured at the best estimate at the Statement of financial position date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Statement of financial position.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **2. Accounting policies (continued)**

#### **2.22 Current and deferred taxation**

The tax expense for the year comprises current and deferred tax. Tax is recognised in the Statement of comprehensive income, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates income.

Deferred tax balances are recognised in respect of all timing differences that have originated but not reversed by the Statement of financial position date, except that:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits; and
- Any deferred tax balances are reversed if and when all conditions for retaining associated tax allowances have been met.

Deferred tax balances are not recognised in respect of permanent differences except in respect of business combinations, when deferred tax is recognised on the differences between the fair values of assets acquired and the future tax deductions available for them and the differences between the fair values of liabilities acquired and the amount that will be assessed for tax. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the reporting date.

#### **2.23 Exceptional items**

Exceptional items are transactions that fall within the ordinary activities of the company but are presented separately due to their size or incidence.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 3. Judgments in applying accounting policies and key sources of estimation uncertainty

Preparation of the financial statements requires management to make significant judgments and estimates. The items in the financial statements where these judgements and estimates have been made include:

#### Going Concern

As explained in note 2.3, the Company has adopted the going concern basis in preparing its financial statements. After assessing the forecasts and working capital requirements of the Company, the Directors have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future.

#### Software Development Costs

The company has adopted a policy of capitalising developments expenditure when certain criteria are met (see note 2.23 above). An assessment is made on a project by project basis at the start of the development phase as to whether the company expects to derive future benefits from the developed asset, and whether it has sufficient technical knowledge to complete the asset as specified in the design brief. This determination is made based on the technical expert used by the company to determine if these technical solutions meet its operational needs. The derived intangibles are assessed at each reporting period for indicators of impairment. The directors consider that all such capitalised assets will play an important part in generating profits for the business.

### 4. Turnover

An analysis of turnover by class of business is as follows:

	2016	2015
	£	£
Membership subscriptions	3,862,641	3,586,618
Sales to members	1,451,700	1,482,949
Exhibitions, conferences and seminars etc	497,959	318,403
Other membership services and publications	4,165,794	3,891,874
<b>Total</b>	<b>9,978,094</b>	<b>9,279,844</b>

All turnover arose within the United Kingdom.

### 5. Other operating income

	2016	2015
	£	£
Net rents receivable	18,000	18,000
	<b>18,000</b>	<b>18,000</b>

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 6. Operating profit

The operating profit is stated after charging:

	2016	2015
	£	£
Depreciation of tangible fixed assets	112,652	106,917
Amortisation of intangible assets, including goodwill	18,996	-
Fees payable to the company's auditor and its associates for the audit of the company's annual financial statements	24,000	24,000
- Taxation compliance services	3,500	3,500
Exchange differences	(2,823)	1,347
	<u>          </u>	<u>          </u>

### 7. Employees

Staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	3,500,953	3,344,994
Social security costs	392,918	356,812
Cost of defined benefit scheme	25,000	22,000
Cost of defined contribution scheme	215,306	191,614
	<u>          </u>	<u>          </u>
	<u>4,134,177</u>	<u>3,915,420</u>

The average monthly number of employees, including the directors, during the year was as follows:

	2016	2015
	No.	No.
Employees	<u>          </u>	<u>          </u>
	104	105

### 8. Interest receivable

	2016	2015
	£	£
Other interest receivable	3,912	1,902
	<u>          </u>	<u>          </u>
	<u>3,912</u>	<u>1,902</u>

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 9. Interest payable and similar charges

	2016 £	2015 £
Bank interest payable	12,757	15,483
	<u>12,757</u>	<u>15,483</u>

### 10. Other finance costs

	2016 £	2015 £
Net interest on net defined benefit liability	(16,000)	(19,000)
	<u>(16,000)</u>	<u>(19,000)</u>

### 11. Taxation

	2016 £	2015 £
<b>Corporation tax</b>		
Current tax on profits for the year	55,843	18,180
Adjustments in respect of previous periods	(21,018)	3,813
<b>Total current tax</b>	<u>34,825</u>	<u>21,993</u>
<b>Deferred tax</b>		
Origination and reversal of timing differences	47,000	48,000
<b>Total deferred tax</b>	<u>47,000</u>	<u>48,000</u>
<b>Taxation on profit on ordinary activities</b>	<u>81,825</u>	<u>69,993</u>

**Notes to the Financial Statements**  
**For the Year Ended 31st December 2016**

**11. Taxation (continued)**

**Factors affecting tax charge for the year**

The tax assessed for the year is the same as (2015 - the same as) the standard rate of corporation tax in the UK of 20% (2015 - 20%) as set out below:

	2016	2015
	£	£
Profit on ordinary activities before tax	881,721	647,918
Profit on ordinary activities multiplied by standard rate of corporation tax in the UK of 20% (2015 - 20%)	176,344	129,584
<b>Effects of:</b>		
Capital allowances for year in excess of depreciation	5,113	5,016
Adjustments to tax charge in respect of prior periods	(21,018)	3,813
Changes in provisions leading to an increase (decrease) in the tax charge	47,000	48,000
Deferred tax credited directly to equity	40,000	29,000
Mutual Trading	(165,614)	(145,420)
<b>Total tax charge for the year</b>	<b>81,825</b>	<b>69,993</b>

**Factors that may affect future tax charges**

Deferred tax has not been provided, except in connection with the defined benefit pension scheme deficit, as it is otherwise considered to be immaterial.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 12. Intangible assets

	Develop- ment £
<b>Cost</b>	
At 1 January 2016	326,933
Additions - internal	132,102
	<hr/>
At 31st December 2016	459,035
	<hr/>
<b>Amortisation</b>	
Charge for the year	18,996
	<hr/>
At 31st December 2016	18,996
	<hr/>
<b>Net book value</b>	
At 31st December 2016	440,039
	<hr/> <hr/>
At 31st December 2015	326,933
	<hr/> <hr/>

The intangible assets recognised on the Company's Statement of financial position represent development costs in progress for a CRM system and new website to enable the Company to provide a more efficient, tailored and valued added service to its members.

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 13. Tangible fixed assets

	Freehold property £	Office equipment £	Computer equipment £	Total £
<b>Cost</b>				
At 1 January 2016	1,573,196	161,302	293,619	2,028,117
Additions	-	37,668	87,202	124,870
Disposals	-	-	(2,764)	(2,764)
At 31st December 2016	<u>1,573,196</u>	<u>198,970</u>	<u>378,057</u>	<u>2,150,223</u>
<b>Depreciation</b>				
At 1 January 2016	47,575	133,335	235,409	416,319
Charge for the period on owned assets	34,003	23,084	55,565	112,652
Disposals	-	-	(2,764)	(2,764)
At 31st December 2016	<u>81,578</u>	<u>156,419</u>	<u>288,210</u>	<u>526,207</u>
<b>Net book value</b>				
At 31st December 2016	<u>1,491,618</u>	<u>42,551</u>	<u>89,847</u>	<u>1,624,016</u>
At 31st December 2015	<u>1,525,621</u>	<u>27,967</u>	<u>58,210</u>	<u>1,611,798</u>

### 14. Fixed asset investments

	Total £
<b>Cost or valuation</b>	
At 1 January 2016	100,001
At 31st December 2016	<u>100,001</u>
<b>Net book value</b>	
At 31st December 2016	<u>100,001</u>
At 31st December 2015	<u>100,001</u>



## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 14. Fixed asset investments (continued)

The Road Haulage Association Limited, the Society of Motor Manufacturers and Traders Limited and SOE Services Limited, jointly and equally controlled The Commercial Vehicle Show LLP. The LLP undertakes arrangements for, and the staging of, the Commercial Vehicle Shows.

The profit/loss of The Commercial Vehicle Show LLP is shared equally between the three partners. In the year ended 31 December 2016, the the Road Haulage Association Limited's share of profit was £353,114 (2015: £343,202) being one third of the LLP's profit of £1,057,092 (2015: £1,029,607) for the year ended 30 June 2016. The audited accounts of The Commercial Vehicle Show LLP for the year ended 30 June 2016 do not disclose any contingent liabilities or capital commitments.

The Road Haulage Association Limited's investment of £100,000 (2015: £100,000) represents one third of £300,000 share of The Commercial Vehicle Show LLP.

The company acquired 100% of the issued share capital of European Tow Show Limited, a company incorporated in England and Wales, in 2008. The company ceased to trade from November 2008 and, in the opinion of the directors, the investment is correctly included in the financial statements at £NIL (2015: £NIL).

RHA Trustees Limited was incorporated in July 2014 when 1 Ordinary Share of £1 was allotted and issued to Road Haulage Association Limited. This company is a wholly owned subsidiary of Road Haulage Association Limited and has been dormant since incorporation. RHA Retirement Benefits Plan Trustees Limited acts as Corporate Trustee for the RHA Retirement Benefits Plan Pension Scheme.

### 15. Investment property

	Freehold investment property £
<b>Valuation</b>	
At 1 January 2016	190,000
<b>At 31st December 2016</b>	<b>190,000</b>

In accordance with account standards, the directors value investment properties annually. In the opinion of the directors, the valuation disclosed in these financial statements is considered to represent the fair value of the investment property at the Statement of Financial Position date.

**Road Haulage Association Limited**  
**(A company limited by guarantee)**

**Notes to the Financial Statements**  
**For the Year Ended 31st December 2016**

**16. Stocks**

	2016 £	2015 £
Goods for resale	432,544	423,283
	<u>432,544</u>	<u>423,283</u>

**17. Debtors**

	2016 £	2015 £
Trade debtors	1,130,636	568,585
Other debtors	428,412	119,385
Prepayments and accrued income	149,085	166,910
Deferred taxation	101,000	108,000
	<u>1,809,133</u>	<u>962,880</u>

**18. Cash and cash equivalents**

	2016 £	2015 £
Cash at bank and in hand	1,781,428	1,428,304
	<u>1,781,428</u>	<u>1,428,304</u>

**19. Creditors: Amounts falling due within one year**

	2016 £	2015 £
Bank loans	23,816	22,498
Trade creditors	338,808	220,187
Corporation tax	70,843	36,018
Other taxation and social security	249,800	235,127
Other creditors	1,002,280	384,218
Accruals and deferred income	261,305	295,630
	<u>1,946,852</u>	<u>1,193,678</u>

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 20. Creditors: Amounts falling due after more than one year

	2016	2015
	£	£
Bank loans	199,508	224,616
	<u>199,508</u>	<u>224,616</u>

#### Secured loans

The bank loan is secured against one of the Company's freehold properties.

### 21. Loans

Analysis of the maturity of loans is given below:

	2016	2015
	£	£
<b>Amounts falling due within one year</b>		
Bank loans	23,816	22,498
	<u>23,816</u>	<u>22,498</u>
<b>Amounts falling due after more than 5 years</b>		
Bank loans	199,508	224,616
	<u>199,508</u>	<u>224,616</u>
<b>Total</b>	<u>223,324</u>	<u>247,114</u>

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 22. Financial instruments

	2016 £	2015 £
<b>Financial assets</b>		
Financial assets measured at fair value through profit or loss	1,559,048	687,970
	<u>1,559,048</u>	<u>687,970</u>
<b>Financial liabilities</b>		
Financial liabilities measured at amortised cost	(1,825,717)	(1,147,149)
	<u>(1,825,717)</u>	<u>(1,147,149)</u>

Financial assets measured at fair value through profit or loss comprise accounts receivables and company fuel card receivables.

Financial liabilities measured at amortised cost comprise accounts payable, bank loans, accruals and payables to company's special interest groups.

### 23. Deferred taxation

	2016 £
At beginning of year	108,000
Charged to profit or loss	(7,000)
<b>At end of year</b>	<u>101,000</u>

The deferred tax asset is made up as follows:

	2016 £	2015 £
Pension deficit	101,000	108,000

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 24. Reserves

#### Deemed cost

The directors have elected to value freehold properties at fair value on the date of transition to FRS 102 and to use that fair value as the deemed cost at that date. As a result, a deemed cost reserve was created.

The investment property is carried at fair value in accordance with accounting standards with the directors valuing the property annually.

#### Profit and loss account

Included all current and prior period retained profits and losses.

### 25. Contingent liabilities

There is a contingent liability attaching to any IRU carnet issued within the previous 27 months but not yet returned and subsequently proved to be used fraudulently. The directors are not aware of any such claims.

### 26. Capital commitments

At 31st December 2016 the company had capital commitments as follows:

	2016 £	2015 £
Contracted for but not provided in these financial statements	80,751	181,000
	<u>80,751</u>	<u>181,000</u>

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 27. Pension commitments

The company operates a defined benefits scheme, the Road Haulage Retirement Benefits Plan, providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the company, being invested in Treasury Stock and with insurance companies. The contributions made to the scheme over the financial year have been equivalent to 15.8% of the pensionable salaries by the Company and 5% by the employees. Special contributions of £250,000 were made during the year. A full valuation was undertaken as at 31 December 2012 and updated to 31 December 2015 by a qualified independent Actuary. The major assumptions used by the Actuary are summarised below in this note. The insurance assets have not been disclosed in the financial statements as, in the opinion of the directors, these are not material.

Reconciliation of present value of plan liabilities:

	2016 £	2015 £
<b>Reconciliation of present value of plan liabilities</b>		
At the beginning of the year	(539,000)	(633,000)
Current service cost	(25,000)	(22,000)
Interest income	(16,000)	(19,000)
Actuarial losses	(200,000)	(146,000)
Contributions	275,000	281,000
<b>At the end of the year</b>	<b>(505,000)</b>	<b>(539,000)</b>

Composition of plan liabilities:

	2016 £	2015 £
Present value of Scheme liabilities at beginning of period	15,721,000	16,160,000
Service cost	25,000	22,000
Employee contributions	7,000	10,000
Interest cost	585,000	586,000
Actuarial (gains)/losses	2,444,000	(379,000)
Benefits paid	(682,000)	(678,000)
<b>Total plan liabilities</b>	<b>18,100,000</b>	<b>15,721,000</b>

Notes to the Financial Statements  
For the Year Ended 31st December 2016

**27. Pension commitments (continued)**

Composition of plan assets:

	2016 £	2015 £
Present value of Scheme assets at the beginning of period	15,182,000	15,527,000
Interest on Scheme assets	569,000	567,000
Actuarial gains/(losses)	2,244,000	(525,000)
Benefits paid	(682,000)	(678,000)
Contributions paid by the Association	275,000	281,000
Employee contributions	7,000	10,000
<b>Total plan assets</b>	<b>17,595,000</b>	<b>15,182,000</b>

	2016 £	2015 £
Present value of plan liabilities	505,000	539,000
<b>Net pension scheme liability</b>	<b>505,000</b>	<b>539,000</b>

The amounts recognised in profit or loss are as follows:

	2016 £	2015 £
Current service cost	(25,000)	(22,000)
Interest on obligation	(16,000)	(19,000)
<b>Total</b>	<b>41,000</b>	<b>41,000</b>
Interest on pension scheme liabilities	16,000	19,000
	(16,000)	(19,000)

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **27. Pension commitments (continued)**

The cumulative amount of actuarial gains and losses recognised in the Statement of comprehensive income was £200,000 (2015 - £146,000).

The Company expects to contribute £250,000 to its defined benefit pension scheme in 2017.

Principal actuarial assumptions at the Statement of financial position date (expressed as weighted averages):

	<b>2016</b>	2015
	%	%
Discount rate	<b>2.70</b>	3.80
RPI assumption	<b>3.30</b>	2.90
CPI assumption	<b>2.40</b>	2.00
Increase in salaries	<b>0.00</b>	0.00
Pension increases	<b>3.20</b>	2.80

The underlying mortality assumption is based upon the standard table known as S2PA on a year of birth usage with CMI 2015 future improvement factors and a long-term rate of future improvement of 1.0% p.a. (2015: S2PA with CMI 2014 future improvement factors and a long-term improvement rate of 1.0% p.a.). This results in the following life expectancies:

Male age 65 now has a life expectancy of 21.9 years (previously 21.9 years)

Female age 65 now has a life expectancy of 23.9 years (previously 23.8 years).



## Notes to the Financial Statements

For the Year Ended 31st December 2016

### 27. Pension commitments (continued)

#### Defined Contributions Scheme

As from 1 October 1999, the Company introduced a new Defined Contributions Pension Scheme' in respect of new entrants. The pension charge for the year was Nil (2015: Nil). The pension scheme closed as from 31 January 2006 and where appropriate, the accrued benefit transferred to the GPP Pension scheme.

#### Group Personal Pension Plan

As from 1 February 2006 the Company introduced a new 'Group Personal Pension Plan in respect of new entrants and those already in the Defined Contributions Pension Scheme. The contribution rates in respect of the 'Group Personal Pension Plan' are set out as follows:

Employer's contributions - matched contributions from 1% to 5%

Employee's contributions - 0.8% minimum up to HM Revenue and Customs limit

All contributions are invested with Friends Provident Life and Pensions Limited. The pension charge for the year was £94,653 (2015: £98,990).

### 28. Commitments under operating leases

At 31st December 2016 the company had future minimum lease payments under non-cancellable operating leases as follows:

	2016	2015
	£	£
Later than 1 year and not later than 5 years	313,947	317,925
Later than 5 years	100,246	157,207
	<u>414,193</u>	<u>475,132</u>

### 29. Special Interest Groups

The results of the related activities undertaken by the Special Interest Groups are not considered part of the Company's activities and accordingly are not included in the Company's Statement of Comprehensive Income. The Company holds funds on behalf of these Groups which at 31 December 2016 amounted to £310,911 (2015: £283,547).

### 30. Related party transactions

The Company's related parties comprise its Board of Directors and its key management. There were no related party transactions with Directors of key management to disclose.

Key management personnel compensation for the financial year totalled £1,070,511 (2015: £1,001,278).

**Road Haulage Association Limited**  
**(A company limited by guarantee)**

## Notes to the Financial Statements

For the Year Ended 31st December 2016

### **31. Company status**

The Company is incorporated as a company limited by guarantee and without a share capital. In the event of a winding-up or dissolution of the Company, every member has a liability to contribute to its debts as required to an amount not exceeding 25 pence.

### **32. Controlling party**

The Directors consider that the board structure means there is no directly identifiable controlling party.