



9 August 2016

FREEDOM OF INFORMATION ACT 2000 - REQUEST REF: FOI 0712-16

I am writing in response to your email of 27 July 2016 asking for information under the Freedom of Information Act (FOIA) 2000. You specifically asked:

1. *Please advise the total staff headcount that are employed directly by the Wilton Park, with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure.*
2. *Please identify each supplier that the Wilton Park has a contract with to supply temporary agency workers.*
3. *Please identify: a. the type of contract that the Wilton Park has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate b. which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and c. whether this is on a neutral/ master/ hybrid vender model, or the lot number.*
4. *Please advise for each contract identified within (2) above of: a. the current end date of the contract; b. the date(s) that any break clause(s) can be enabled; and c. the length of time of any extension that can be enabled.*
5. *Please advise of the a. full name of the main contact at the Wilton Park who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with their:*
 - b. *job title;*
 - c. *group (either team, division or department, whichever is the smallest identifiable group);*
 - d. *telephone number;*
 - e. *email; and*
 - f. *full postal address, inc postcode.*
6. *Please identify all suppliers that the Wilton Park has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.*
7. *For each temporary agency supplier (either a. contracted as identified within (2) above; b. non-contracted as identified within (6) above; and c. all temporary workers the Wilton Park has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?*

I am writing to confirm that we have now completed the search for the information, which you requested. I can confirm that Wilton Park does hold information relevant to your request.

Please find the information that Wilton Park can release to you.

1. The total staff headcount employed directly by Wilton Park is 73.

Questions 2, 3, 4 and 5: No information is held as Wilton Park does not have any contracts.

6. Agency suppliers (non-contract) from whom Wilton Park has sourced temporary agency workers during 1 April 2015 to 31 March 2016 are:

Accountancy Recruitment Consultants Ltd

Austin Powell Ltd

Plan Personnel

Staff Now

7. Spend on agency suppliers from 1 April 2015 to 31 March 2016 as follows:

Accountancy Recruitment Consultants Ltd - £10,587

Austin Powell Ltd - £4,648

Plan Personnel - £20,072

Staff Now - £12,108

Temporary workers that Wilton Park has sourced directly - £54,846

Yours sincerely

Senior Information Risk Officer



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