



Our Reference:

BY EMAIL ONLY

3 January 2017

Dear

Request for Information

Thank you for your email dated 2 December 2016 requesting information on HCA's mobile phone contracts. For ease of reference we have answered each of your questions below:

1. *Network Provider(s) - Please provide me with the network provider name*

The HCA's network provider is EE. This is the only contract and so all subsequent responses below relate to this contract.

2. *Annual Average Spend- Can you please provide me with the average annual spend over the 3 years. If this is a new contract can you please provide the estimated annual spend.*

The annual spend for this contract is estimated at £19,000.

3. *Number of Users- Number of connections for each network provider.*

There are 700 connections.

4. *Duration of the contract- please state if the contract also include contract extensions for each provider.*

The contract is for 2 years, with a 1 year extension.

5. *Contract Start Date- please can you provide me with the start date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement.*

The contract start date was 1 October 2016.

6. Contract Expiry Date- please can you provide me with the expiry date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement. If the contract is rolling please state.

The contract expires on 1 October 2018 if the 1 year extension is not used, and 1 October 2019 if it is used.

7. Contract Review Date- Please can you provide me with a date on when the organisation plans to review this contract.

The planned review date is January 2019.

8. The person within the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider? If full contact details cannot be provided please send me the actual job title.

John Brown (IT SD Team Leader), 01914977659, john.brown@hca.gsi.gov.uk

If the supply of mobile phones if provided by an external organisation please state the name of the organisation, the number of users (Connections of your organisation only) and the name of the network provider.

N/A

Please can you provide me with the latest information- If the organisation's is currently out to tender please can you also state the approx. date of award along with the information above.

N/A

Also if contract in the response has expired / rolling please can you provide me with further information if available of the organisation's plans going forward with regards to mobiles and the current status?

N/A

If this contract was awarded within the past three months can you please provide me with a shortlist of suppliers that bid on the contract?

N/A

If you have any questions regarding this response or any further queries you can contact us at the following addresses and quote your unique reference number found at the top of this letter:

Email: mail@homesandcommunities.co.uk

Mail: Information Access Officer

Homes and Communities Agency
Fry Building, 2 Marsham Street, London, SW1P 4DF

0300 1234 500
homesandcommunities.co.uk

Homes and Communities Agency
Fry Building
2 Marsham Street
London
SW1P 4DF

If you are unhappy with the way Homes and Communities Agency has handled your request you may ask for an internal review. You should contact

Head of Legal Services
Homes and Communities Agency
Fry Building
2 Marsham Street
London
SW1P 4DF

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Online: <https://ico.org.uk/concerns/getting/>

Yours sincerely

Naomi McMaster
Information Access Officer
Homes and Communities Agency