



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: CBDS	Type of Change: Addition of new data item and removal of items 400369, 400375 and 400377	RFC 974
Name and team/company of RFC Originator: Nicholas Treece - Children's Services, Early Years and Special Educational Needs Statistics Team		
Originator Contact No: 0114 274 2728	Originator email address: nicholas.treece@education.gov.uk	
Date RFC Raised: 04/09/2017	Date change required: 08/09/2017	
Priority: 2 – High	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Phil.dent@education.gov.uk		

Change Title:

Addition of one new data item and removal of three data items from CBDS

Data item / Rule Number:

Addition: TBC

Deletion: 400369, 400375 and 400377

Description of change:

The addition of 1 new data item to record the agency worker type within the CSWW census

1. Agency worker

Metadata Requirements:

Sequential Number – TBA

CBDS Level – Workforce

CBDS Module – Staff Details

Identifier 1 – TBA

Identifier 2 – n/a

Data Item Name – Agency worker indicator

Description – Shows whether a staff member is an agency worker

Type and format – 9

Code set / Valid values – '0' = Not and agency worker; '1' = Agency worker

Item level validation – None

XML Tag - <AgencyWorker>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

The following data items are to be discontinued within CBDS with immediate effect:

Data item 400375 Starter Indicator

Data item 400377 Leaver Indicator

Data item 400369 Worker Type

Reason for change (including benefits):

To bring the code set in line with the data items for which permission has been granted by STAR chamber.

Impact of not doing the change:

The Children's social work workforce COLLECT blade will not be fit for purpose, which would cause significant problems during data collection and throughout the publication of the associated SFR.

ISB view of the proposed change:

N/a

Data item relationship: Yes No Not known

Impact assessment to be undertaken by:

N/a

Date consulted:

04/09/2017

Response requested by:

11/09/2017

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment: comments have been received from suppliers.

DfE Internal Colleagues' Summary of Impact Assessment:

Alternative Solutions / Workarounds (if appropriate):

Estimated Cost of Change:

Impact Assessed by (name): Date:

Section 3 - Outcome / Decision
(To be completed CBDS administrator)

Review Meeting: Information Only – No review meeting

Attendees:

Date of Review Meeting:

Brief Summary of Discussion:

Accept / Reject:

Deferred to:

Type of Funding:

Fund Holder Agreement:

If Defer, provide details:

If Accept, provide details:

If Reject, provide details: