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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	LANARKSHIRE MASTER PLUMBERS' ASSOCIATION
Year ended:	31 ST DECEMBER 2016
List No:	5081E
Head or Main Office:	Gowanlee Cottage 12 Kirk Street Carluke South Lanarkshire ML8 5BW

Has the address changed during the year to which the return relates?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	(Tick as appropriate)
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General Secretary:	Jack Watson
Contact name for queries regarding the completion of this return:	Jack Watson
Telephone Number:	01555 772512
e-mail:	jackwatson@totalise.co.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
54				54

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
President	David McLeod	George Todd	10 th March 2016

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
	INCOME			
4,047	From Members	Subscriptions, levies, etc	4,047	
0	Investment income	Interest and dividends (gross)	0	
2		Bank interest (gross)	2	
0		Other (specify)	0	
				4,049
0	Other income	Rents received	0	
0		Insurance commission	0	
0		Consultancy fees	0	
0		Publications/Seminars	0	
0		Miscellaneous receipts (specify)	0	
				0
4,049	TOTAL INCOME			4,049
	EXPENDITURE			
	Administrative expenses			
739		Remuneration and expenses of staff	1,074	
377		Occupancy costs	1,229	
0		Printing, Stationery, Post	0	
0		Telephones	0	
600		Legal and Professional fees	600	
60		Miscellaneous (specify)	72	
				2,975
0	Other charges	Bank charges	0	
0		Depreciation	0	
0		Sums written off	0	
0		Affiliation fees	0	
260		Donations	1,640	
0		Conference and meeting fees	0	
0		Expenses	0	
0		Miscellaneous (specify)	0	
				1,640
	Taxation			
2,036	TOTAL EXPENDITURE			4,615
2,013	Surplus/Deficit for year			-566
2,842	Amount of fund at beginning of year			4,855
4,855	Amount of fund at end of year			4,289

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period				
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:				
Total to end of period				
BOOK AMOUNT at end of period				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET				

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		<input type="checkbox"/>	<input type="checkbox"/> NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		<input type="checkbox"/> YES	<input type="checkbox"/> NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	4,047	0	4,047
From Investments	2	0	2
Other Income (including increases by revaluation of assets)	0	0	0
Total Income	4,049	0	4,049
EXPENDITURE (including decreases by revaluation of assets)	4,615	0	4,615
Total Expenditure	4,615	0	4,615
Funds at beginning of year (including reserves)	4,855	0	4,855
Funds at end of year (including reserves)	4,289	0	4,289
ASSETS			
Fixed Assets			0
Investment Assets			0
Other Assets			4,289
		Total Assets	4,289
LIABILITIES		Total Liabilities	0
NET ASSETS (Total Assets less Total Liabilities)			4,289

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.


ACCOUNTING POLICIES

(see notes 37 and 38)

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u></u> Name: Jack Watson Date: 2 nd March 2017	Chairman's Signature: <u></u> (or other official whose position should be stated) Name: George Todd Date: 2 nd March 2017
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	x	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	x	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	x	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	x	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES		NO	x
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	x	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES

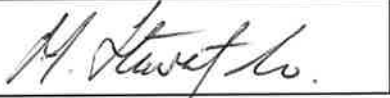
If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

We hereby certify we have examined the accounts of The Lanarkshire Master Plumbers Association for the year ending 31st December 2016. In our opinion the accounts give a true and fair view of the state of affairs of the Association as at 31st December 2016.

The audit has also been undertaken in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended) and in our opinion gives a true and fair view of the matters to which they relate.

Signature(s) of auditor or auditors:		
Name(s):	I A Stewart & Company	
Profession(s) or Calling(s):	Chartered Accountants	
Address(es):	The Mechanics Workshop New Lanark ML11 9DB	
Date:	16 th February 2017	
Contact name and telephone number:	01555 667555	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany

Lanarkshire Master Plumbers' Association

Statement of Accounts for the Year Ended 31 December 2016

	2016	2015	2016	2015
Income				
Subscriptions	4,046.76	4,046.76	1,229.45	376.95
Bank Interest	2.50	1.77	0.00	59.57
	<u>4,049.26</u>	<u>4,048.53</u>	240.00	260.00
			1,400.00	
			950.00	666.00
			123.86	73.26
			600.00	600.00
			<u>72.00</u>	<u>0.00</u>
			<u>4,615.31</u>	<u>2,035.78</u>
Deficit	566.05		2,012.75	
	<u>4,615.31</u>	<u>4,048.53</u>	<u>4,615.31</u>	<u>4,048.53</u>

Balance Sheet as at 31 December 2015

Bank Account				
RBS Treasurers' Account	4,288.98	4,855.03	4,855.03	2,842.28
	<u>4,288.98</u>	<u>4,855.03</u>	-566.05	2,012.75
			<u>4,288.98</u>	<u>4,855.03</u>
Revenue Surplus				
Brought Forward			4,855.03	2,842.28
Surplus/Deficit in Year			-566.05	2,012.75
			<u>4,288.98</u>	<u>4,855.03</u>