





United Kingdom Hydrographic Office


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REF: FOI2018/009037 / FOI2017-12713

30 Jan 2018

Dear ,

Thank you for your email of 5 December 2017 requesting the following information:

1. *What is your total expenditure per annum on print and related activity?*
2. *Details of the supplier/s used and spend with each.*
3. *Details of any current in house print function and value of print produced 'in house' vs. outsourced.*
4. *How much of your total print outsourced spend is procured through Crown Commercial Framework Agreements such as RM 3785 Managed Print and Digital Solutions, RM921 Print Vendor Partner, RM1687 Wider Public Sector Framework, RM 1063 Postal Goods and Services Framework Agreement, if so please provide values.*
5. *How likely are you to utilise the new RM 3785 Managed Print and Digital Solutions - LOT 2 – Tailored Managed Print Solutions for your future requirements, if not are there any reasons why?*
6. *Details of when the contract/s were last tendered and when they are due for renewal.*
7. *Who within the organisation has overall responsibility for Print and Digital Solutions?*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the UKHO, and I can confirm that some information in scope of your request is held.

The information you have requested can be found below, at annex A.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

UKHO Secretariat

1. What is your total expenditure per annum on print and related activity?
£4.8m – encompassing print, warehousing and fulfilment/distribution – Jan 2017-Dec 2017

2. Details of the supplier/s used and spend with each.

<i>Supplier</i>	<i>Approximate Spend</i>	<i>Start date</i>	<i>Finish date</i>
<i>Latimer Trend & Co Ltd</i>	<i>£2.2M</i>	<i>April 2016</i>	<i>July 2021</i>
<i>DHL Global Forwarding</i>	<i>£2.3M</i>	<i>June 2013</i>	<i>June 2018</i>
<i>Hobbs the Printers</i>	<i>£177k</i>	<i>August 2017</i>	<i>July 2018</i>
<i>Williams Lea</i>	<i>£92k</i>	<i>July 2017</i>	<i>July 2018</i>
<i>Parcelforce</i>	<i>£17k</i>	<i>November 2005</i>	<i>December 2018</i>
<i>Pioneer Print Solutions</i>	<i>£1.5k</i>	<i>Low value requirements relating to specialised printing</i>	

Note: An element of print distribution is undertaken via Royal Mail however as this covers all applicable postage for the UKHO it's impossible to determine the specific value

3. Details of any current in house print function and value of print produced 'in house' vs. outsourced.

In house print function is undertaken using Ricoh Pro C7100SX, C751 and 8120S machines however we are unable to determine the specific value of 'in house' print costs.

4. How much of your total print outsourced spend is procured through Crown Commercial Framework Agreements such as RM 3785 Managed Print and Digital Solutions, RM921 Print Vendor Partner, RM1687 Wider Public Sector Framework, RM 1063 Postal Goods and Services Framework Agreement, if so please provide values.

No procurement has been undertaken against RM1063, as the UKHO already had its own arrangements in place which require specialised solutions not covered by the agreement. It's understood that CCS Agreements RM921 and RM1687 expired in June 2017 and April 2016 respectively and that they were replaced by RM3785. No use has been made of RM3785 to date.

5. How likely are you to utilise the new RM 3785 Managed Print and Digital Solutions - LOT 2 – Tailored Managed Print Solutions for your future requirements, if not are there any reasons why?

This is unknown. The UKHO is transitioning to digital methods to compile and distribute its products and services. As a result, it's envisaged that the print solutions employed to date will reduce significantly.

6. Details of when the contract/s were last tendered and when they are due for renewal.

See response to question 2.

7. Who within the organisation has overall responsibility for Print and Digital Solutions?

UKHO Head of Production