

Registered pension scheme - application for certificate of residence - third party authority

Why we need this form

You should fill in this form if you wish to nominate a third party to apply for a certificate of residence on your behalf as legal owner of the scheme assets.

You must fill in all of the boxes or the form will be returned to you and this could lead to delays in processing any application for a certificate of residence.

How we use your information

HM Revenue and Customs is a Data Controller under the Data Protection Act 1998. We hold information for the purposes specified in our notification to the Information Commissioner, including the assessment and collection of taxes and duties, the payment of benefits and the prevention and detection of crime, and may use this information for any of them.

We may get information about you from others or we may give information to them. If we do, it will only be as the law permits to:

- check the accuracy of information
- prevent or detect crime
- protect public funds

We may check information we receive about you with what is already in our records. This can include information provided by you, as well as by others, such as other government departments or agencies and overseas tax and customs authorities. We will not give information to anyone outside HM Revenue and Customs unless the law permits us to do so.

For more information go to www.gov.uk/hmrc/information-charter and search for Data Protection Act.

Pension scheme details	
1 Pension scheme name	2 Pension scheme tax reference

Third party details

Please enter details of the third party that you are authorising to apply for a certificate of residence on your behalf for the scheme, together with a specimen of their signature.

You, as legal owner/joint owner of the assets, will still remain wholly responsible for the accuracy and validity of any application made on your behalf by the third party you have authorised us to accept applications from.

The nominated legal owner of the assets of the scheme can revoke this authority in writing at any time.

If your nominated third party has more than one person who will be applying for a certificate of residence, you must also send us form APSS146D 'Registered pension scheme - application for certificate of residence - specimen signatures' with the names of their authorised signatories and their specimen signatures.

3 Full name	of third party	6	Phone number of third party
4 Specimen s	ignature	7	Full address of third party
5 Capacity of	third party in authorised agency		Postcode

Authorisation

You must sign and date the authorisation.

I authorise the third party named in question 3 to apply for certificates of residence.

Signature	Date DD MM YYYY

What to do now

When you have filled in this form please send it to: Pension Schemes Services HM Revenue and Customs BX9 1GH United Kingdom

For more advice:

- go to www.gov.uk/topic/business-tax/pension-scheme-administration
- phone the helpline on 0300 123 1079