



**Procurement of Civil Legal Aid Services in England and Wales from 1 September 2018
Face to Face Invitation To Tender
Amendment Notice with effect from 19 October 2017**

On 19 September 2017 the LAA published an invitation to tender for Civil Legal Aid Services in England and Wales from 1 September 2018 on its e-Tendering portal.

In accordance with paragraph 7.22 of the Information for Applicants document, (“**IFA**”) Applicants are notified that the LAA has amended the IFA to reflect changes in the Contract Work which will be available in the Immigration and Asylum Category of Law as a result of changes made by the Home Office and to correct the errors as detailed below:

- 1. Closure of The Verne Immigration Removal Centre (IRC)** - The Home Office informed the LAA on 10 October 2017 that The Verne would be closing as an IRC on 31 December 2017.

This means that Contract Work at The Verne will no longer be available under the 2018 Standard Civil Contract.

As a result, the IFA has been amended to remove any reference to The Verne, specifically at paragraphs 2.54 and 2.56 and in Annexes A and B.

The LAA is not making changes to the e-Tendering portal to remove references to The Verne. This is because such changes would have the effect of requiring all Applicants who have submitted an Immigration and Asylum ITT Response to re-submit their Response, regardless of whether or not they have bid to deliver IRC Contract Work at The Verne.

Applicants are not required to amend their Immigration and Asylum ITT Responses as a result of the closure of The Verne.

For practical purposes, Applicants should disregard any references in the e-Tendering portal to The Verne. However, any Individual Bid received by the LAA which includes a bid to Deliver IRC Contract Work at The Verne, will have that element of those Individual Bids discounted. The LAA will assess the rest of an Applicant’s Tender, including bids to deliver Contract Work at other IRCs in accordance with the process set out in the IFA.

- 2. Annex A Immigration and Asylum Access Points** - The City of Bristol, South Gloucestershire and North Somerset Access Point in the South West England Procurement Area has changed.

The Access Point has changed to City of Bristol, Gloucestershire and North Somerset, so that it now covers the whole of Gloucestershire.

The IFA has been amended, specifically at Annex A to correct the error in the name (and associated scope) of the Access Point and to include Gloucestershire County Council in the list of Local Authorities included in the Access Point.

The LAA is not making changes to the e-Tendering portal to reflect this change to the Access Point. This is because such changes would have the effect of requiring all Applicants who have submitted an Immigration and Asylum ITT Response to re-submit their Response, regardless of whether or not they have bid to deliver Contract Work in the City of Bristol, Gloucestershire and North Somerset.

Applicants are not required to amend their Immigration and Asylum ITT Responses as a result of this change to the Access Point.

3. Annex D: Glossary of Defined Terms – the Contract Specification paragraph references in relation to Part-Time Presence have been amended to 2.36 and 3.37.

IFA Version 2 incorporates all of the amendments in this notice. Version 2 is available via the 'Buyer Attachment' link within the e-tendering system and on the [Gov.uk](https://www.gov.uk) website.

Requirements upon Applicants

Applicants are required to refer to IFA Version 2 when preparing their Tender.