



Ministry
of Defence

Army Secretariat
Army Headquarters
IDL 24 Blenheim Building
Marlborough Lines
Andover
Hampshire, SP11 8HJ
United Kingdom

Ref: FOI2017/06781
ArmySec/07/04/79089

E-mail: ArmySec-Group@mod.uk

Website: www.army.mod.uk

8 August 2017

Dear [REDACTED],

Thank you for your email of 31 July in which you clarified your request for the following information:

In relation to the steps at the entrance to Blenheim Building, Marlborough Lines, Andover (previously known as Building 300) since the building was originally opened and more recently since the building became Blenheim Building, can you please provide me with the following information:

The number of accidents/incidents regarding trips and falls.

Any information you can provide about each accident/incident (such as dates etc) - in accordance with the DPA.

I am treating your correspondence as a request for information under the Freedom of Information Act (FOIA) 2000. A search for the information has now been completed within the Ministry of Defence, and I can confirm that some information in scope of your request is held.

Since 2010, the site at Andover has been occupied by the Army and I can confirm that since this date there have been less than five accidents regarding trips and falls on the steps to the entrance of Blenheim Building. Please note that numbers fewer than five are rounded to limit disclosure and ensure confidentiality. Information related to these incidents such as dates, names of the individual and the injuries sustained are withheld under section(s) 40(2) and 40(3) (Personal Information) of the FOIA. These sections cover personal information which is protected by the Data Protection Act.

Prior to 2010, the Andover site was occupied by the Defence Logistics Organisation (now known as Defence Equipment & Support (DE&S)) however, we only hold information relating to this period back to 2005. Furthermore, the only details recorded include the site but not the specific location on site. We are therefore unable to identify any accidents which relate to the steps outside Building 300 as it was known then.

Under section 16 of the Act (Advice and Assistance) you may find it helpful to note that health and safety related records are held locally within the unit or establishment and should usually be retained for a minimum of three years. More information on this is available in Joint Service Publication 375 – Management of Health and Safety in Defence, specifically Part 2, Volume 1, Chapter 39 and can be accessed using the following link:

<https://www.gov.uk/government/collections/jsp-375-health-and-safety-handbook>

If you have any queries regarding the content of this letter, please contact this office in the first instance. If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

[Redacted signature]

[Redacted name]

Army Secretariat