



Ministry of Defence

Air Command Secretariat
Spitfire Block
Headquarters Air Command
Royal Air Force
High Wycombe
Buckinghamshire
HP14 4UE

Ref: 2017/04048

[REDACTED]

28 April 2017

Dear [REDACTED]

Thank you for your email of 28 March 2017 requesting the following information:

'Since the establishment of the 3 posts of Safety Assurance Advisor in to HQ ACO, please may you answer the following questions about their output.

North Safety Assurance Advisor -

- 1. How many assurance inspections have been conducted on Regional Safety Advisor?*
- 2. How many assurance inspections have been conducted on ACO Adventure Training Centres?*
- 3. How many briefs have been given to ARC/WgExO on the Safety Assurance Advisor appointed post?*
- 4. How many Squadrons has the Safety Advisor visited to conduct an assurance inspection?*
- 5. How many snap inspections has the Safety Assurance Advisor conducted?*
- 6. How does the Safety Assurance Advisor communicate statistics and reports concerning the progress off ACO HS&E compliance?*

Central Safety Assurance Advisor -

- 1. How many assurance inspections have been conducted on Regional Safety Advisor?*

2. *How many assurance inspections have been conducted on ACO Adventure Training Centres?*
3. *How many briefs have been given to ARC/WgExO on the Safety Assurance Advisor appointed post?*
4. *How many Squadrons has the Safety Advisor visited to conduct an assurance inspection?*
5. *How many snap inspections has the Safety Assurance Advisor conducted?*
6. *How does the Safety Assurance Advisor communicate statistics and reports concerning the progress off ACO HS&E compliance?*

South Safety Assurance Advisor -

1. *How many assurance inspections have been conducted on Regional Safety Advisor?*
2. *How many assurance inspections have been conducted on ACO Adventure Training Centres?*
3. *How many briefs have been given to ARC/WgExO on the Safety Assurance Advisor appointed post?*
4. *How many Squadrons has the Safety Advisor visited to conduct an assurance inspection?*
5. *How many snap inspections has the Safety Assurance Advisor conducted?*
6. *How does the Safety Assurance Advisor communicate statistics and reports concerning the progress off ACO HS&E compliance?'*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information requested has now been completed within the Ministry of Defence (MOD), and I can confirm that information in scope of your request is held.

For the North Safety Assurance Advisor, Central Safety Assurance Advisor and South Safety Assurance Advisor:

No assurance inspections have been conducted on Regional Safety Advisor.

No assurance inspections have been conducted on ACO Adventure Training Centres.

No Squadrons have been visited by the Safety Advisor to conduct an assurance inspection.

No snap inspections have been conducted by the Safety Assurance Advisor.

All three Safety Assurance Advisor posts communicate statistics and reports concerning the progress of ACO Health Safety & Environment (HS&E) compliance verbally and electronically.

The North Safety Assurance Advisor gave one brief to Assistant Regional Commandant (ARC)/Wing Executive Officer (WgExO) on the Safety Assurance Advisor appointed post. No briefs have been given by the Central or South Safety Assurance Advisor to ARC/WgExO on the Safety Assurance Advisor appointed post.

Under section 16 of the FOIA (Advice and Assistance), you may wish to note, the three Safety Assurance Advisor posts were set up in late summer 2016. The primary role of the Safety Assurance Advisors is to assure the overall Air Cadets safety process. The inspection of individual units is the responsibility of the 6 Regional Safety Advisors.

If you are not satisfied with this response or wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance Team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website: <http://www.ico.org.uk>.

Yours sincerely,

[Original Signed]

**Air Director Resources Secretariat
Air Command**