



Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change (To be completed by the RFC Originator / CBDS Administrator)		
Project / Service: All census collections that use NC Year Group	Type of Change: Clarification of codeset description	RFC 996
Name and team/company of RFC Originator: Phil Dent, DDU, EDD		
Originator Contact No: 013325 340499	Originator email address: Phil.dent@education.gov.uk	
Date RFC Raised: 04/12/2017	Date change required: 01/01/2018	
Priority: 2	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Phil Dent		
Change Title: Clarification to codeset D00260 – NC year group - wording for code 'X'		

Data item / Rule Number: Codeset D00260	
Description of change:	
To change the description of the Year 'X' code from:	
X	National curriculum not followed – available only for special schools where pupils are not following a particular NC year
To	
X	National curriculum not followed: Available for pupils who are not following the national curriculum through statutory disapplication processes
Reason for change (including benefits):	
This change clarifies the use of Year 'X' within census collections and should reduce the instances of misuse due to misunderstanding.	
Impact of not doing the change:	
The instances of misuse, mostly be academies, will continue to rise.	
ISB view of the proposed change:	
Data item relationship: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not known	
Impact assessment to be undertaken by:	
Marcia Merchant, DDU, EDD	
Andy Naylor, TDU, EDD	
Andy Sansom, OSU, EDD	
School MIS Suppliers	
Date consulted:	Response requested by:
04/12/2017	12/12/2017

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment: comments have been received from suppliers.

- What happens with CTF transfers to Wales when pupils start having an NC Year of X?
Pupils can already have a year X so this issue is already present although I don't think we explicitly have a mapping rule documented. We can add something into the CTF spec.
- How do you promote pupils in NC Year X?
The whole point of year X is that they are not following the national curriculum so they wouldn't be 'promoted' a year group anyway. Again, year X is already in use.
- What will be the rules for which pupils can have an NC Year of X
 - Do they have to be statemented?
Whilst we would normally expect a pupil in year X to have an ECHP, the pupil can be in year X without one (may be waiting for assessment to be concluded) and there is no 'rule' expressly requiring this.
 - Must they have P Scales for assessments?
As above, we would normally expect this but there is no hard requirement
 - Will the School census introduce rules to check this?
No – as there is no hard requirement for this.
 - All of the School census validations that look at NC Year and DOB will need updating
Mainstream schools already can, and do, use year X for their pupils so validation rules won't particular need updated although we will obviously review to double check. The existing approach where we query mainstream schools using year X will probably still apply so that we can check it is only used for statutory disapplication.
 - All school census validations that look at NC Year e.g. early years funding will need to take account of this
Don't think they will. The ones relevant (e.g. UIFSM, etc.) already take account of year X but, again, we would double check this when updating the rules.
- All other returns such as SLASC, ISC, CES etc will need to take account of pupils being in Year X
SLASC is collected by age rather than year group not familiar with the other acronyms, sorry.
- The ATF, CTF and School Census schemas may require updating
Year X is already used so don't think they need updating but again we'd check.

DfE Internal Colleagues' Summary of Impact Assessment:

Alternative Solutions / Workarounds (if appropriate):

Estimated Cost of Change:

Impact Assessed by (name): Date:

Section 3 - Outcome / Decision
(To be completed CBDS administrator)

Review Meeting: School Census– CBDS Sign off

Attendees: Phil Dent, Marcia Merchant, Gary Connell

Date of Review Meeting: 15 December 2017

Brief Summary of Discussion:

This can be signed off as it was a change to the code description, rather than a change to how the code is used or how it impacts schools.

Accept / Reject:

Accept

Deferred to:

Type of Funding:

Fund Holder Agreement:

If Defer, provide details:

If Accept, provide details:

Updated code description in the Jan 2018 CBDS

If Reject, provide details: