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Department for Work and Pensions

Mandatory Work Activity Live Running Memo

To: Mandatory Work Activity Providers

From: Work Programmes Division

Copy: Non-Work Programme Policy Team Managers
Senior Performance Managers

Memo Serial No: LR 16

Date: 24th June 2013

Subject: Mandatory Work Activity - Decision Making and Appeals (DMA) - move from Glasgow Northgate to Annesley Benefit Centre

Action: For information and action

Timing: With effect from 1 July 2013

Summary and action

1. As you know, a national team to handle all DMA for Mandatory Work Activity was set up at Glasgow Northgate Benefit Centre in August last year.
2. It's been encouraging to see how centralisation of DMA for Mandatory Work Activity has contributed to improved performance in this area for both providers and DWP.
3. DMA for Mandatory Work Activity will therefore continue to be carried out by a central team. However, the team will now be based at Annesley Benefit Centre. Therefore, with effect from 1 July, you will need to send all your DMA referrals to the National Mandatory Work Activity DMA team at Annesley Benefit Centre.
4. The full postal address and contact details for Annesley Benefit Centre are at Annex 1 of this memo.
5. All outstanding DMA referrals, and any further submissions before 1 July, will continue to be actioned under current arrangements. Any reconsiderations and appeals resulting from decisions already made will be referred back to the original team that made the decision.
6. Chapter 6 of the Mandatory Work Activity provider guidance will be updated to reflect the new contact details for the national DMA team.

Annex 1

Mandatory Work Activity Decision Making Team

Annesley Benefit Centre

Office address: National MWA Team
 Annesley Benefit Centre
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