



Department
for Education

Children looked after return 2016 to 2017: validation checks

**List of the SSDA903 validation checks
which will be applied to all records
covering the period from 1 April 2016
onwards**

March 2017 version 1.1

Contents

| | |
|--|-----|
| Summary | 4 |
| Changes to validation rules in 2016 to 2017 | 5 |
| Codes, Error Messages and Descriptions of Checks | 6 |
| Stage 1 | 6 |
| Stage 2 | 37 |
| Annex A | 122 |
| Bypassing Errors | 122 |
| Annex B | 123 |
| Commonly used expressions | 123 |

This document lists the validation checks that will be performed on SSDA903 records from 1 April 2016 onwards. This is a revision from previous years and should be studied with care. All validation checks that will be performed on records that have been loaded into the system are contained in this document; there are no supplementary lists.

The validation checks in this schedule will be performed in two stages. Only if a record passes all the validation checks in stage one, will the validation suite proceed to stage two. Failure to pass all the checks in stage one will bring the validation suite to a halt.

This is version 1.1 and is the second version of the document this year.

For queries on this validation please raise a [service request](#)

Summary

This schedule contains all the validation checks that will be performed on each SSDA903 record. For each check we have provided further comments and, in some cases, background information. These are designed to give the user more information about the context of the validation failure and suggestions on how to correct it.

The validation suite will initially perform all the validation checks listed below under Stage 1. If a record passes all of these checks, the validation will move on to those checks listed under Stage 2. Failure to pass all the tests at stage 1 will halt the validation process. Any errors detected at Stage 1 will need to be addressed and amended before the validation of that record can proceed. The rationale behind performing validation checks in two batches is to prevent errors in certain primary data fields, such as date of birth, triggering numerous validation check failures, all of which are rooted in the incorrect date of birth field. This is particularly a problem in the operation of some Cross Return Validation checks.

Several SSDA903 checks involve time limits. The duration will be calculated in a standardised manner by taking the start date away from the end date. Examples have been given to show how the duration is calculated. In some cases checks are based on statutory time limits; however the validation check applied to the SSDA903 record may allow a longer time than is stated on the face of the legislation. This is because the purpose of the SSDA903 validation checks is to identify records which are most likely to be incorrect. They are not designed as checks on court or Social Services practice. If a child really was kept under a legal status for a longer period than the law allows, we would prefer that the statistics reflected reality, rather than insisting that a record be 'doctored' so that it passes a strict validation check but no longer reflected what really happened.

Changes to validation rules in 2016 to 2017

The following table shows the validation rules that have changed since the 2015 to 16 SSDA903 data collection.

| New validation rules | Amended validation rules | Deleted validation rules |
|----------------------|--------------------------|--------------------------|
| 578 | 115-120 | 220 |
| 579 | 184 | |
| 1010 | 205 | |
| 1011 | 219 | |
| | 221 - 224 | |
| | 227 | |
| | 333 | |
| | 334 | |
| | 406 | |
| | 435 | |
| | 450 | |
| | 503 | |
| | 523 | |
| | 525 | |
| | 530 | |
| | 545 | |
| | 546 | |
| | 551 - 563 | |
| | 577 | |
| | 634 | |
| | 1007 | |
| | 1008 | |

Codes, Error Messages and Descriptions of Checks

The table which follows consists of:

- The check number (please note that some numbers have been left unused, to accommodate new checks which might be required in the future).
- The error message (as it will appear at the bottom of each SSDA903 record in error).
- Explanatory text consisting of a brief explanation of the coding rule that has been broken, followed by background information or advice to help with correcting the record.

Stage 1

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|---|
| 01 | Gender code is not valid. | The gender data item must be either: 1 = boy, or 2 = girl. | <SEX> must be provided and be a valid value For allowed values please see associated code set. |
| 102 | Date of birth is not a valid date. | <p>The date should be entered in the format DD/MM/YYYY and should contain a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01'). | <DOB> must be provided, be in a valid format and contain a valid date Format should be DD/MM/YYYY |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|--|
| 103 | The Ethnicity code is either not valid, or has not been entered | <p>The ethnic origin field must not be blank, and code must be taken from the list supplied in DfE CLA Collection Guide.</p> <p>Valid ethnic origin codes are WBRI, WIRI, WOTH, WIRT, WROM, MWBC, MWBA, MWAS, MOTH, AIND, APKN, ABAN, AOTH, BCRB, BAFR, BOTH, CHNE, OOTH, REFU, NOBT.</p> <ul style="list-style-type: none"> • Check that a valid ethnic origin code has been entered, taken from the list in DfE CLA Collection Guide to the SSDA903; • The old ethnicity codes used in years prior to 2009 are no longer valid codes. | <p><ETHNIC> must be provided and be a valid value For allowed values please see associated code set.</p> |
| 104 | Date for UASC status ceased is not a valid date. | <p>Date should be entered in the format DD/MM/YYYY and, if completed, should contain a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not | <p>If provided <DUC> must be in a valid format, contain a valid date and be >= <COLLECTION_START_DATE></p> <p>Format should be DD/MM/YYYY</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|---|
| | | '03/20/2001', '31/02/2001', or '31/01/01). | |
| 105 | Data entry for UASC status of child is invalid, or has not been completed. | Code for this data item must be either: 0 = child was not a UASC at any time during the year; 1 = child was a UASC at some time during the year. | <UASC> must be provided and be a valid value. For allowed values please see associated code set. |
| 112 | Date should be placed for adoption is not a valid date. | If the child has been adopted during the year the date should be entered in the format DD/MM/YYYY and should contain a valid date. <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01). | If provided <DATE_INT> must be in a valid format and contain a valid date Format should be DD/MM/YYYY |
| 113 | Date matching child and adopters is not a valid date. | If the child has been adopted during the year the date should be entered in the format DD/MM/YYYY and should contain a valid date. <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (eg not | If provided <DATE_MATCH> must be in a valid format and contain a valid date Format should be DD/MM/YYYY |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|--|
| | | '03/20/2001', '31/02/2001', or '31/01/01', etc.). | |
| 114 | Data entry to record the status of former carer(s) of an adopted child is invalid. | <p>If the child has been adopted during the year the code must be either :</p> <p>0 = not adopted by former foster carer(s); 1 = adopted by former foster carer(s).</p> | <p>If provided <FOSTER_CARE> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 115 (amended) | Date of LA's decision that a child should be placed for adoption is not a valid date. | <p>If it has been decided that the child should be placed for adoption, this date should be entered in the format DD/MM/YYYY and should contain a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01). | <p>If provided, any <DATE_PLACED> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |
| 116 (amended) | Date of LA's decision that a child should no longer be placed for adoption is not a valid date. | If it has been decided (during the year) that the child should no longer be placed for adoption, this date should be entered in the format DD/MM/YYYY, | If provided, any <DATE_PLACED_CEASED> must be in a valid format and contain a valid date |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| | | <p>and should contain a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01). | Format should be DD/MM/YYYY |
| 117 (amended) | Date of decision that a child should/should no longer be placed for adoption is beyond the current collection year or after the child ceased to be looked after. | If the decision is that a child should/should no longer be placed for adoption, then the date of these decisions cannot be beyond the end of the current collection year or the date they ceased to be looked after. | If provided, any <DATE_PLACED> and/or any <DATE_PLACED_CEAUSED> must not be > <COLLECTION_END_DATE> or <DEC> of latest episode where <REC> not = 'X1' |
| 118 (amended) | Date of decision that a child should no longer be placed for adoption is before the current collection year or before the date the child started to be looked after. | If the decision is that a child should no longer be placed for adoption, then the date of this decision cannot be before the start of the current collection year or date they started to be looked after. | If provided, any <DATE_PLACED_CEAUSED> must not be prior to <COLLECTION_START_DATE> or <DECOM> of the earliest episode with an <LS> not = 'V3' or 'V4' |
| 119 (amended) | If the decision is made that a child should no longer be placed for adoption, then | If a child should no longer be placed for adoption, both the date of this decision and the reason why this decision was | Within each group, If either <REASON_PLACED_CEAUSED> or <DATE_PLACED_CEAUSED> is |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|--|
| | the date of this decision and the reason why this decision was made must be completed. | reached must be recorded. Note: This must apply within each group of should be placed for adoption data | provided then both must be provided |
| 120 (amended) | The reason for the reversal of the decision that the child should be placed for adoption code is not valid. | If completed, the reason why the decision to place the child for adoption has been reversed must contain a code from RD1-RD4. | If provided, any <REASON_PLACED_CEASED> must be a valid value For allowed values please see associated code set. |
| 131 | Data entry for being In touch after leaving care is invalid. | If care leaver information is provided then an 'in touch' value must be returned, and data entry must be one of: YES, NO, DIED, REFU, NREQ or RHOM. | If provided <IN_TOUCH> must be a valid value For allowed values please see associated code set. |
| 132 | Data entry for activity after leaving care is invalid. | If reporting on a child's activity after leaving care, data entry must be a valid code in the range: F1, P1, F2, P2, F3, P3, G4, G5, G6 or 0. | If provided <ACTIV> must be a valid value For allowed values please see associated code set. |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|--|
| 133 | Data entry for accommodation after leaving care is invalid. | <p>If reporting on a child's accommodation after leaving care, data entry must be:</p> <p>B, C, D, E, G, H, K, R, S, T, U, V, W, X, Y, Z or 0.</p> <p>Each accommodation code should also be suffixed with 1 (considered suitable) or 2 (considered unsuitable).</p> | <p>If provided <ACCOM> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 134 | Data on adoption should not be entered for the OC3 cohort. | If returning OC3 data for child then adoption information must not be completed. | 134 - If any of <IN_TOUCH> ; <ACTIV> or <ACCOM> are provided then <DATE_INT> ; <DATE_MATCH> ; <FOSTER_CARE> ; <NB_ADOPTR> ; <SEX_ADOPTR> and <LS_ADOPTR> must not be provided |
| 141 | Date episode began is not a valid date. | <p>If completed date episode began must be a valid date and should be entered in the format DD/MM/YYYY.</p> <ul style="list-style-type: none"> Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01). | <p>If provided <DECOM> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |
| 142 | A new episode has started, | Date and reason the previous episode | For any episode prior to the current |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|---|
| | but the previous episode has not ended. | <p>ceased must be completed, before a new episode can start.</p> <ul style="list-style-type: none"> • Check the date the last episode ended and complete the previous episode accordingly. | episode both <DEC> and <REC> must be provided |
| 143 | The reason for new episode code is not a valid code. | If completed reason for new episode must be coded S, P, L, T, U or B. | <p>If provided <RNE> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 144 | The legal status code is not a valid code. | If completed the legal status must contain a code in the range C1, C2, D1, E1, V2, V3, V4, J1, J2, J3, L1, L2, or L3. | <p>If provided <LS> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 145 | Category of need code is not a valid code. | If completed the Child in Need (CIN) field must contain a code in the range N1 to N8. | <p>If provided <CIN> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 146 | Placement type code is not a valid code. | <p>If completed, the placement type of each episode must contain a code from the range:</p> <p>A3-A6, P1-P3, K1, K2, H5, R1-R3, R5,</p> | <p>If provided <PL> must be a valid value</p> <p>For allowed values please see associated code set.</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|---|
| | | S1, T0-T4, U1-6,Z1. | |
| 147 | Date episode ceased is not a valid date. | <p>The date should be entered in the format DD/MM/YYYY, and should be a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01). | <p>If provided <DEC> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |
| 148 | Date episode ceased and reason episode ceased must both be coded, or both left blank. | <p>The date and reason an episode ceased should either both be coded or both be left blank.</p> <ul style="list-style-type: none"> • Check which item is missing; If the episode is an open episode, still continuing at the end of the statistical year, both these items must be left blank. | <p>If <DEC> or <REC> is provided then both <DEC> and <REC> must contain a value</p> |
| 149 | Reason episode ceased code is not valid. | <p>Where reason episode ceased is completed it must be coded by E11, E12, E2, E3, E4A, E4B,E13, E41, E43, E44, E5, E6, E7, E8, E9, E14, E15, E16</p> | <p>If provided <REC> must be a valid value</p> <p>For allowed values please see</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|---|
| | | or X1. | associated code set |
| 151 | All data items relating to a child's adoption must be coded or left blank. | <p>The data items relating to an adoption should either be coded (all of them) or left blank (all of them).</p> <ul style="list-style-type: none"> • Enter missing data. | If any of <DATE_INT> ; <DATE_MATCH> ; <FOSTER_CARE> ; <NB_ADOPTR> ; <SEX_ADOPTR> or <LS_ADOPTR> are provided, then all must be provided |
| 153 | All data items relating to a child's activity or accommodation after leaving care must be coded or left blank. | <p>Data items relating to activity or accommodation after leaving care should either be coded (all of them) or left blank (all of them).</p> <ul style="list-style-type: none"> • Enter missing data. | Where any of <IN_TOUCH> ; <ACTIV> or <ACCOM> is provided, all must be provided |
| 157 | Child is aged 4 years or over at the beginning of the year or 16 years or under at the end of the year and SDQ1 has been recorded as the reason for no SDQ score. | <p>If the child has been looked after continuously for 12 months at 31 March 2017 and is aged 4 years or over at 1 April 2016 or 16 years or under at 31 March 2017, and does not have an SDQ score, then the reason for no score cannot be SDQ1.</p> <p>If the child was aged under 4 or over 17 at date of the latest assessment then no</p> | If <CONTINUOUSLY_LOOKED_AFTER > = 'Y' and <DOB> >= 4 years prior to <COLLECTION_START_DATE> and <DOB> <= 16 years prior to <COLLECTION_END_DATE> and <SDQ_SCORE> not provided then <SDQ_REASON> should not be 'SDQ1' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| | | <p>form should be returned: use reason SDQ1.</p> <ul style="list-style-type: none"> • Check that the correct reason for no SDQ score has been recorded; SDQ2 - SDQ5 would be valid reasons for children aged 4 to 16 at the date of the last assessment.; • Check that the date of birth recorded for the child is correct. | |
| 158 | Child has received an intervention for their substance misuse problem but the additional item on whether an intervention was offered has been completed. | If a child has been recorded as receiving an intervention for their substance misuse problem then the additional item on whether an intervention was offered should be left blank. | Where <INTERVENTION_RECEIVED> = '1' then <INTERVENTION_OFFERED> should not be provided |
| 159 | Child has not received an intervention for their substance misuse problem and the additional item on whether an intervention was offered has not been | If a child has been recorded as not receiving an intervention for their substance misuse problem then the additional item on whether an intervention was offered should be completed as well. | Where <SUBSTANCE_MISUSE> = '1' and <INTERVENTION_RECEIVED> = '0' then <INTERVENTION_OFFERED> must be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|---|
| | completed. | | |
| 164 | Distance is not valid. Please check a valid postcode has been entered. | <p>The distance must be between 0.0 and 999.9 If the distance is unavailable please register this as 999.9.</p> <p>This field must be completed for all placements, unless the child is being looked after under legal status V3 or V4. For all placements active or beginning after 31 March 2015 it should be entered unless the legal status is V3 or V4 (looked after under an agreed series of short term placements - respite).</p> | <p>If provided <PL_DISTANCE> must be between '0.0' and '999.9'</p> <p>Note: <PL_DISTANCE> is a calculated value based on Postcode</p> |
| 165 | Data entry for Mother status is invalid. | <p>Code for this data item must be either:</p> <p>0 = child is not a mother; 1 = child is a mother.</p> <ul style="list-style-type: none"> This field should indicate whether the child was a mother or not on 31 March and must be completed for all female children looked after during the year ending 31 March 2017 | <p>If provided <MOTHER> must be a valid value</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|---|
| | | <p>(unless the child is being looked after under an agreed series of short term placements – legal status V3 or V4).</p> <ul style="list-style-type: none"> This field should be left blank and not recorded as '0' for male looked after children. | |
| 166 | Date of review is invalid or blank | <p>The date should be entered in the form DD/MM/YYYY and should contain a valid date. The date of review should be in the collection year.</p> <ul style="list-style-type: none"> Check you have entered a real date, in the right format (for example, not '03/20/2001', '31/02/2001', or '31/01/01). | <p>If provided <REVIEW> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |
| 167 | Data entry for Participation is invalid or blank. | <p>If a review was held in 2016 to 2017 this field should not be left blank and the code must be in the range PN0 -PN7.</p> <ul style="list-style-type: none"> Check that a valid participation code has been entered that has been | <p>Where <REVIEW> is provided then <REVIEW_CODE> must also be provided and be a valid value</p> <p>For allowed values please see associated code set.</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|---|
| | | taken from the DfE CLA Collection Guide. | |
| 168 | UPN is not valid. If unknown, default codes should be UN1, UN2, UN3, UN4 or UN5. | <p>The UPN must be 13 characters long (the first character is a capital letter other than I, O or S, and the remaining characters numeric, or if the UPN is temporary then the last character must be a letter).</p> <p>If it is unknown one of the default codes in the range UN1 - UN5 should be used.</p> | If provided, <UPN> must either be 13 characters, where the first character must be alpha and a capital letter but not 'I'; 'O' or 'S', and the next 12 characters must be numeric OR if unknown <UPN> must be a valid value (For allowed values please see associated code set) |
| 169 | LA of placement is not valid. Please check a valid postcode has been entered. | <p>LA of placement code must be a valid LA Education code or one of the default codes for children placed outside England: NIR, WAL, SCO, NUK or CON.</p> <ul style="list-style-type: none"> It should be entered for all placements active or beginning after 31 March 2016 unless the legal status is V3 or V4 (looked after under a series of short term placements). | <p>If <LS> not 'V3' or 'V4' then <PL_LA> must be provided and a valid value.</p> <p>Note: <PL_LA> is derived from the provided postcode <PL_POST></p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|--|
| 171 | Date of birth of mother's child is not a valid date. | <p>The date should be entered in the form DD/MM/YYYY and should contain a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example, not '03/20/2017' or '31/01/16',). | <p>If provided <MC_DOB> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |
| 174 | Mother's child date of birth is recorded but gender shows that the child is a male. | <p>Date of birth of child, can only be entered if gender is female and mother status = 1.</p> <p>1 = child is a mother.</p> | <p>If <SEX> = '1' then <MC_DOB> should not be provided</p> |
| 175 | The number of adopters code is not a valid code. | <p>Code for this data item must be either:</p> <p>1 = child has been adopted by 1 person; 2 = child has been adopted by 2 persons.</p> | <p>If provided <NB_ADOPTR> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 176 | The gender of adopters at the date of adoption code is not a valid code. | <p>Where gender of adopters at the date of adoption is completed it must be coded by M1, F1, MM, FF or MF.</p> | <p>If provided <SEX_ADOPTR> must be a valid value</p> <p>For allowed values please see associated code set.</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| 177 | The legal status of adopters code is not a valid code. | Where legal status of adopters is completed, it must be coded by L0, L11, L12, L2, L3 or L4. | If provided <LS_ADOPTR> must be a valid value For allowed values please see associated code set. |
| 178 | Placement provider code is not a valid code. | If completed placement provider of each episode must contain a code from the range: PR0-PR5. <ul style="list-style-type: none"> • The placement provider code should be left blank if the record is only recording the young person's activity and accommodation after leaving care. • The placement provider code should be left blank for children in any of the following placements: T0, T1, T2, T3, T4 or Z1. | If provided <PLACE_PROVIDER> must be a valid value and should not be provided if <PL> = 'T0'; 'T1'; 'T2'; 'T3' or 'Z1' For allowed values please see associated code set. |
| 179 | Placement location code is not a valid code. | If completed placement location of each episode must be coded as IN or OUT. | If <LS> not = 'V3' or 'V4' then <PL_LOCATION> must be provided and a valid value. |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| | | This field should be completed for all placements active or beginning after 31 March 2016 unless the legal status is V3 or V4 (looked after under a series of short term placements). | Note <PL_LOCATION> is a derived field based on postcode |
| 180 | Data entry for the Strengths and Difficulties Questionnaire (SDQ) score is invalid. | If completed the SDQ score should be in the range 0-40. | If provided <SDQ_SCORE> should be a numeric whole number in the range 0-40 |
| 181 | Data items relating to children looked after continuously for 12 months should be completed with a 0 or 1. | <p>The fields:</p> <ul style="list-style-type: none"> Convicted Health check Immunisations Dental check Health assessment Substance misuse Intervention received Intervention offered <p>should, if completed, be coded as 0 or 1.</p> | If any of <CONVICTED> ; <HEALTH_CHECK> ; <IMMUNISATIONS> ; <TEETH_CHECK> ; <HEALTH_ASSESSMENT> ; <SUBSTANCE_MISUSE> ; <INTERVENTION_RECEIVED> or <INTERVENTION_OFFERED> have been provided then they must be a valid value |
| 182 | Data entries on immunisations, teeth | If completed, the data for children looked after continuously for 12 months | TEETH_CHECK> ; <HEALTH_ASSESSMENT> or |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| | checks, health assessments and substance misuse problem identified should be completed or all OC2 fields should be left blank. | should be in the range 0-1. These fields should not be completed for children who have been looked after under an agreed series of short term breaks at any time in the 12 months to 31 March 2017. | <p><SUBSTANCE MISUSE> have been provided then all of<IMMUNISATIONS>; <TEETH_CHECK>; <HEALTH_ASSESSMENT> and <SUBSTANCE MISUSE> should be provided..</p> <p>If none of <IMMUNISATIONS>; <TEETH_CHECK>; <HEALTH_ASSESSMENT> or <SUBSTANCE MISUSE> have been provided, then none of <CONVICTED>; <HEALTH_CHECK>; <INTERVENTION_RECEIVED> or <INTERVENTION_OFFERED> should be provided</p> |
| 184 (amended) | Date of decision that a child should be placed for adoption is before the child was born. | If the LA decides that the child should be placed for adoption the date of this decision cannot be before the child was born. | Where provided, any <DATE_PLACED> must be > <DOB> |
| 185 | Child has not been looked after continuously for at least 12 months at 31March but a SDQ score has been | If a child has not been looked after for 12 months continuously at 31 March 2017 then the SDQ score should be left blank. | If <CONTINUOUSLY_LOOKED_AFTER > = 'N' then <SDQ_SCORE> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | completed. | <ul style="list-style-type: none"> The SDQ score should be completed for children looked after continuously for 12 months at 31 March 2017 and who were aged between 4 and 16 years old on the date of their last assessment. The SDQ score should not be completed for children who have been looked after under an agreed series of short term breaks at any time in the 12 months to 31 March 2017 (legal status V3 and V4). | |
| 186 | Children aged 4 or over at the start of the year and children aged under 17 at the end of the year and who have been looked after for at least 12 months continuously should have a SDQ score completed. | <p>If a child has been looked after for 12 months continuously at 31 March 2017 and they were aged between 4 and 16 years old on the date of their last assessment then the SDQ score should be completed.</p> <ul style="list-style-type: none"> The SDQ score should be completed for children looked after continuously for 12 months at 31 | <p>If <CONTINUOUSLY_LOOKED_AFTER> = 'Y' and <DOB> 4 years or more prior to <COLLECTION_START_DATE> and <DOB> <= 16 years prior to <COLLECTION_END_DATE> then <SDQ_SCORE> should be provided</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | <p>March 2017 and who were aged between 4 and 16 years old on the date of their last assessment.</p> <ul style="list-style-type: none"> The SDQ score should not be completed for children who have been looked after under an agreed series of short term breaks at any time in the 12 months to 31 March 2017 (legal status V3 or V4). If no SDQ is score available, then the reason for no SDQ score field should be completed in the range SDQ1 - SDQ5. | |
| 187 | Child cannot be looked after continuously for 12 months at 31 March (OC2) and have any of adoption or care leavers returns completed. | <p>If the child has been looked after continuously for 12 months at 31 March 2017, they cannot have adoption information completed, as this relates to children who have ceased to be looked after during the year.</p> <ul style="list-style-type: none"> Care leaver information should only be completed for children who were | <p>If <CONTINUOUSLY_LOOKED_AFTER> = 'Y' then the following information should not be provided</p> <p><DATE_INT>; <DATE_MATCH>; <FOSTER_CARE>; <NB_ADOPTR>; <SEX_ADOPTR>; <LS_ADOPTR>; <IN_TOUCH>; <ACTIV>; <ACCOM></p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | <p>looked after, but who have since left care, therefore these children will not be looked after for 12 months continuously in the latest year.</p> | |
| 188 | <p>Child is aged under 4 years at the end of the year, but a SDQ score or a reason for no SDQ score has been completed.</p> | <p>The SDQ score and, where applicable, reason for no SDQ score, should be completed for children looked after continuously for 12 months at 31 March 2017 and who were aged between 4 and 16 years old on the date of their last assessment.</p> <ul style="list-style-type: none"> • Any child aged under 4 years old on 31 March 2017 of the latest reporting year should not have a SDQ score. • Any child aged under 4 years old on 31 March 2017 should not have an entry for reason for no SDQ score. | <p>If <DOB> < 4 years prior to <COLLECTION_END_DATE> then <SDQ_SCORE> and <SDQ_REASON> should not be provided</p> |
| 189 | <p>Child is aged 17 years or over at the beginning of the</p> | <p>The SDQ score should be completed for children looked after continuously for 12</p> | <p>If <DOB> > 17 years prior to <COLLECTION_START_DATE> then <SDQ_SCORE> and</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | year, but an SDQ score or a reason for no SDQ score has been completed. | <p>months at 31 March 2017 and who were aged between 4 and 16 years old on the date of their last assessment.</p> <ul style="list-style-type: none"> Any child aged 17 or over on 1 April 2016 should not have a SDQ score. Any child aged 17 years or over on 1 April 2016 should not have an entry for reason for no SDQ score. | <SDQ_REASON> should not be provided |
| 190 | Child has not been looked after continuously for at least 12 months at 31 March but one or more data items relating to children looked after for 12 months have been completed. | <p>If a child has not been looked after for 12 months continuously at 31 March 2017 then all data items relating to children looked after for 12 months continuously should be left blank.</p> <ul style="list-style-type: none"> These fields should not be completed for children who have been looked after under an agreed series of short term breaks at any time in the 12 months to 31 March 2017 (legal status V3 or V4). | <p>If <CONTINUOUSLY_LOOKED_AFTER> = 'N' then the following items should not be provided</p> <p><CONVICTED>; <HEALTH_CHECK>; <IMMUNISATIONS>; <TEETH_CHECK>; <HEALTH_ASSESSMENT>; <SUBSTANCE_MISUSE>; <INTERVENTION_RECEIVED>; <INTERVENTION_OFFERED></p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 191 | Child has been looked after continuously for at least 12 months at 31 March but one or more data items relating to children looked after for 12 months have been left blank. | <p>If a child has been looked after for 12 months continuously at 31 March 2017 then items on immunisations, teeth checks, health assessments and substance misuse problem identified relating to children looked after for 12 months continuously should be completed. Other fields on convictions, health checks, whether a substance misuse problem intervention was received or offered may also be required.</p> <ul style="list-style-type: none"> • These fields should not be completed for children who have been looked after under an agreed series of short term breaks at any time in the 12 months to 31 March 2017 (legal status V3 or V4). • A child who has been looked after for at least 12 months (except children looked after under a series of agreed short term placements) should have OC2 data returned. | <p>If <CONTINUOUSLY_LOOKED_AFTER> = 'Y' then the following items should be provided</p> <p><IMMUNISATIONS>; <TEETH_CHECK>; <HEALTH_ASSESSMENT>; <SUBSTANCE MISUSE>;</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | This includes children who prior to this 12 month period were looked after under a series of agreed short term placements and whose legal status changed. | |
| 192 | Child has been identified as having a substance misuse problem but the additional item on whether an intervention was received has been left blank. | <p>If a child has been identified as having a substance misuse problem then the additional item on whether an intervention was received should also be completed.</p> <p>Only the item on whether an intervention was received must be completed once a child has been identified as having a substance misuse problem. The additional item on whether an intervention was offered is only required if the child was not offered an intervention for their substance misuse problem.</p> | Where <SUBSTANCE_MISUSE> is provided then <INTERVENTION_RECEIVED> must also be provided |
| 193 | Child not identified as having a substance misuse problem but at least one of | If a child was not identified as having a substance misuse problem then the two additional items on whether an | if <SUBSTANCE_MISUSE> is not provided then <INTERVENTION_RECEIVED> and |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | the two additional items on whether an intervention were offered and received have been completed. | intervention was offered or received should be left blank. Data is not accepted in either the intervention received or intervention offered fields once the substance misuse field is recorded as 0. | <INTERVENTION_OFFERED> must also be missing |
| 196 | SDQ reason is not a valid code. | If the child has been looked after continuously for 12 months at 31 March 2017 and is aged between 4 and 16 years on the date of their last assessment but does not have an SDQ score, the reason no SDQ score field should be completed with a valid code in the range SDQ1-SDQ5. | If provided <SDQ_REASON> must be a valid value For allowed values please see associated code set. |
| 197 | Reason for no SDQ score is not required if Strengths and Difficulties Questionnaire score is filled in. | If a child has been looked after for 12 months continuously at 31 March 2017 and they were aged between 4 and 16 years old on the date of their last assessment then the SDQ score should be completed. <ul style="list-style-type: none"> If the child has an SDQ score, then | If <SDQ_SCORE> has been provided then <SDQ_REASON> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | <p>the SDQ score field should be completed and the reason for no SDQ score field should be left blank.</p> <ul style="list-style-type: none"> If no SDQ score is available, then the SDQ score field should be left blank and the reason for no SDQ score field should be completed in the range SDQ1 - SDQ5. | |
| 198 | Child has not been looked after continuously for at least 12 months at 31 March but a reason for no SDQ score has been completed. | <p>If a child has not been looked after for 12 months continuously at 31 March 2017 then the reason for no SDQ score field should be left blank.</p> <ul style="list-style-type: none"> The reason for no SDQ score should be completed for children looked after continuously for 12 months at 31 March 2017 and who were aged between 4 and 16 years old on the date of their last assessment and who do not have a SDQ score. The reason for no SDQ score should not be completed for children who have been looked after under an | <p>If <CONTINUOUSLY_LOOKED_AFTER> = 'N' then <SDQ_SCORE> should not be provided</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | agreed series of short term breaks at any time in the 12 months to 31 March 2017 (legal status V3 or V4). | |
| 199 | Episode information shows child has been previously adopted from care. | <p>For confidentiality reasons, if a looked after child has been previously adopted from care (reason episode ceased codes E11 or E12), and subsequently becomes looked after again, then further episode information cannot be added for the child under the same record:</p> <ul style="list-style-type: none"> • Check that the reason previous episode ceased is correct; • If the child was previously adopted from care, then record the post adoption episodes under a new child ID code and with a new UPN. The two records should remain separate and unlinked. | If any episode has a <REC> = 'E11' or 'E12' then no later episode should be provided for this <CHILDID> |
| 1000 | This child is recorded as having died in care and therefore should not have | This child has the reason for an episode ceased as E2 and therefore there should not be any information recorded | If <REC> = 'E2' then <IN_TOUCH>; <ACTIV> and <ACCOM> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | the care leaver information completed. | for them on their 17 th , 18 th , 19 th , 20 th or 21 st birthday, that is, whether they are in touch, and activity and accommodation. | |
| 1001 | The episodes recorded for this young person suggest they are not a relevant or a former relevant child and therefore should not have care leaver information completed. | This young person has not been looked after for at least 13 weeks after the age of 14 (these may be different episodes) with at least some care after the age of 16 (see return guide for details) There should not be any information recorded for them on their 17 th , 18 th , 19 th , 20 th or 21 st birthday, that is, whether they are in touch, and activity and accommodation. | If <IN_TOUCH>; <ACTIV> or <ACCOM> are provided then total days of previous episodes where <LS> is not = 'V3' or 'V4' must be >= to 91 days between the <DOB> + 14 years and the <DEC> of the final episode of care, with at least 1 day of that total between the <DOB> + 16 years and the <DEC> of the final episode |
| 1002 | This child has no previous episodes of care, therefore should not have care leaver information recorded. | This young person has no previous episodes of care recorded. There should not be any information recorded for them on their 17 th , 18 th , 19 th , 20 th or 21 st birthday, that is, whether they are in touch, and activity and accommodation. | If count of episodes = '0' then <IN_TOUCH>; <ACTIV> and <ACCOM> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 1003 (amended) | Date of LA's decision that a child should be placed for adoption is before the child started to be looked after. | Check that the date that a child should be placed for adoption is not prior to the date that the child started to be looked after. | Any <DATE_PLACED> cannot be prior to <DECOM> of the first episode with <RNE> = 'S' |
| 1004 | The start date of the missing episode or episode that the child was away from placement without authorisation is not a valid date. | <p>The date should be entered in the format DD/MM/YYYY, and should be a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example not '03/20/2017', '31/02/2017', or '31/01/16'). | <p>If provided <MIS_START> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |
| 1005 | The end date of the missing episode or episode that the child was away from placement without authorisation is not a valid date. | <p>The date should be entered in the format DD/MM/YYYY, and should be a valid date.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example not '03/20/2017', '31/02/2017', or '31/01/16'). | <p>If provided <MIS_END> must be in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 1006 | Missing type invalid | Missing type should be either 'M missing' or 'A away from placement without authorisation'. | If provided <MISSING> must be a valid value For allowed values please see associated code set. |
| 1007 (amended) | Care leaver information is not required for 17 or 18 year olds who are still looked after | If the child is still looked after on their 17 th or 18 th birthday in the latest year, then information on their activity and accommodation is not required. Please delete the OC3 information. Additional information: if the child stops being looked after on the same day as their birthday then the OC3 data should be returned. | If <DOB> < 18 and >= 17 years prior to <COLLECTION_END_DATE> and current episode <DEC> > <DOB> + 17 years or Null OR <DOB> < 19 and >= 18 years prior to <COLLECTION_END_DATE> and current episode <DEC> > <DOB> + 18 years or Null Then <IN_TOUCH> , <ACTIV> , <ACCOM> should not be provided |
| 1008 (amended) | Ofsted URN is not valid. | Please ensure the Ofsted URN is valid. Check against Ofsted's URN list to ensure URN is a valid social care URN, not an education URN. | If provided <URN> must be a valid value (where valid values include 'XXXXXX') For allowed values please see Ofsted URN list |
| 1009 | Reason for placement change is not a valid code. | CARPL, CLOSE, ALLEG, STAND, APPRR, CREQB, CREQO, CHILD, LAREQ, PLACE, OTHER are the only valid entries for reason for placement | If provided <REASON_PLACE_CHANGE> must be a valid value |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | change | For allowed values please see associated code set. |
| 1010 (new) | This child has no episodes loaded for current year even though there was an open episode of care at the end of the previous year, and care leaver data has been entered. | This child had an open episode at the end of the previous year, but no care details in the current year, and care leaver information has been returned. Please check that the episode details are up to date and a date and reason that the last episode ceased has been recorded. If the child has not left care then please delete the care leaver information. | If the last episode in the Previous Year is open (<DEC> is null) AND count of the current year's episodes = 0 then <IN_TOUCH>, <ACTIV> and <ACCOM> should not be provided |
| 1011 (new) | This child is recorded as having his/her care transferred to another LA for the final episode and therefore should not have the care leaver information completed. | This child has the reason for the final episode ceased as E3 and therefore there should not be any information recorded for them on their 17 th , 18 th , 19 th , 20 th or 21 st birthday, that isie whether they are in touch, and activity and accommodation. | If final <REC> = 'E3' then <IN_TOUCH>; <ACTIV> and <ACCOM> should not be provided. |
| NoE | This child has no episodes loaded for previous year even though child started to be looked after before this current year. | This child has no episodes loaded for previous year even though child started to be looked after before this current year. | If <DECOM> prior to <COLLECTION_START_DATE> then count of episodes in previous year should be > '0' |

Stage 2

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 202 | The gender code conflicts with the gender already recorded for this child. | <p>DfE holds an existing record for this child, but the gender details do not match.</p> <ul style="list-style-type: none"> If you are certain that these details are correct and previous details are wrong, please amend through the Master Change function or contact DfE about correcting earlier years. | <SEX> from current year's record must = <SEX> from previous year's record |
| 203 | Date of birth disagrees with the date of birth already recorded for this child. | <p>DfE holds an existing record for this child, but the date of birth details do not match.</p> <ul style="list-style-type: none"> If you are certain that these details are correct and previous details are wrong, please amend through the Master Change function or contact DfE about correcting earlier years. | <DOB> from current year's record must = <DOB> from previous year's record |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 204 | Ethnic origin code disagrees with the ethnic origin already recorded for this child. | <p>DfE holds an existing record for this child, but the ethnic origin details do not match.</p> <ul style="list-style-type: none"> If you are certain that these details are correct and previous details are wrong, please amend through the Master Change function or contact DfE about correcting earlier years. | <ETHNIC> from current year's record must = <ETHNIC> from previous year's record |
| 205 (amended) | Date UASC status ceased conflicts with the date UASC status ceased previously recorded for this child. | <p>DfE holds an existing record for this child, but the UASC details do not match. An unaccompanied asylum seeker acquires UASC status on starting to be looked after for the first time. Check this field to ensure consistency across all years of the child's care-history.</p> <ul style="list-style-type: none"> A child, who was reported to be a UASC in earlier years, will remain a UASC for the current data year, unless the Date_UASC_status_ceased item on last year's record indicates the | <p>If <UASC> = '0' and previous year <UASC> = '1' then <DUC> in previous year must be >=01/04/previous year -1 (2015) and <= 31/03/previous year (2016),</p> <p>If <UASC> = '1' and previous year <UASC> = '1' then <DUC> in the previous year must be Null or a value between 1/14/16 and 31/3/17.</p> <p>If <UASC> = '0' then <DUC> should be Null</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | <p>contrary.</p> <ul style="list-style-type: none"> A child, whose UASC status ceased in a previous year, cannot be a UASC in the current year. | |
| 207 | Mother status for the current year disagrees with the mother status already recorded for this child. | DfE holds an existing record for this child indicating the child is a mother, but this disagrees with the current year's submission. | If previous year's record shows <MOTHER> = '1' then current year's record <MOTHER> should also = '1' |
| 208 | UPN (Unique Pupil Number) for the current year disagrees with the UPN already recorded for this child. | <p>DfE holds an existing record for this child, but the UPN details do not match in previous year.</p> <ul style="list-style-type: none"> If you are certain that these details are correct and previous details are wrong, correct previous year's record and, if necessary, contact DfE about correcting earlier years. If a child is UN1 in the previous year's collection, they can change to another UPN code (UN2, UN3, UN4, UN5 or UN6) in the following year. | <UPN> from current year's record must = <UPN> from previous year's record unless current <UPN> = 'UN2'; 'UN3'; 'UN4'; 'UN5' or 'UN6' and previous year's <UPN> = 'U1' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 209 | Child looked after is of school age and should not have an unknown UPN code of UN1. | <p>Unknown UPN code of UN1 should only be used for children aged under school age who have not yet been assigned a UPN.</p> <p>School age is defined as those aged 4 at the start of the school year (31 August) who will therefore turn 5 during the year. This change should be made from 2012 to 2013 onwards, for previous years the original definition should still apply.</p> | <p>If <DOB> > = 4 years prior to 31/08/YYYY then <UPN> should not be 'UN1'</p> <p>Note: YYYY in this instance refers to the year prior to the collection start (for collection year 2015/2016, it would be looking at the 31/08/2014)</p> |
| 210 | Children looked after for more than a week at 31 March should not have an unknown UPN code of UN4. | Unknown UPN code of UN4 should only be used for children newly looked after (from one week before the end of the collection period, that is, from 24 March 2017) and the UPN was not yet known at the time of the SSDA903 annual statistical return. | <p>If <UPN> = 'UN4' then no episode <DECOM> must be > = 24/03/YYYY</p> <p>Note: YYYY refers to the current collection year</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 213 | Placement provider information not required. | Placement provider information is not required for children in temporary placements and children in 'other placements'. <ul style="list-style-type: none"> The placement provider code should be left blank for children in any of the following placements: T0 - T4, or Z1 | If <PL> = 'T0' or 'T1' or 'T2' or 'T3' or 'T4' or 'Z1' then <PLACE_PROVIDER> should not be provided |
| 214 | Placement location information not required. | Placement location information is not required for children with a legal status of V3 or V4 | If <LS> = 'V3' or 'V4' then <PL_POST> and <URN> should not be provided |
| 215 | Child has care leaver information but one or more data items relating to children looked after for 12 months have been completed. | A child who has care leaver information completed should not have data items completed which relate to children looked after for 12 months. | If any of <IN_TOUCH> , <ACTIV> or <ACCOM> have been provided then <CONVICTED> ; <HEALTH_CHECK> ; <IMMUNISATIONS> ; <TEETH_CHECK> ; <HEALTH_ASSESSMENT> ; <SUBSTANCE MISUSE> ; <INTERVENTION_RECEIVED> ; <INTERVENTION_OFFERED> ; should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 216 | Child is looked after under a series of agreed short term placements but one or more data items relating to children looked after for 12 months have been completed. | A child who has been looked after for at least 12 months at 31 March 2017 and who is looked after under an agreed series of short term placements (legal status V3 or V4) should not have data items completed which relate to children looked after for 12 months. | If any episode in <CURRENT_COLLECTION_YEAR> has <LS> = 'V3' or 'V4' then <CONVICTED> ; <HEALTH_CHECK> ; <IMMUNISATIONS> ; <TEETH_CHECK> ; <HEALTH_ASSESSMENT> ; <SUBSTANCE_MISUSE> ; <INTERVENTION_RECEIVED> ; <INTERVENTION_OFFERED> ; should not be provided |
| 217 | Reason for new episode must be 'T – change of placement (but same carer) only' or 'U – change of legal status and change of placement (but same carer) at same time' | Children who are placed for adoption with current foster carers (placement types A3 or A5) must have a reason for new episode of S, T or U. | If <DECOM> >= 01/04/2015 and <PL> = 'A3' or 'A5' then <RNE> must be 'S', 'T' or 'U' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 218 | Ofsted URN is required. | <p>Please ensure Ofsted URN is recorded for ongoing placements at 1 April 2016 and also for new episodes from 1 April 2016 where the reason for new episode is P, T, B, U or S.</p> <p>Ofsted URN should not be provided for the placement types listed in rule 222, for confidential placements, placements outside of England (rule 223) or where legal status is V3 or V4 (looked after under an agreed series of short term placements – respite).</p> | <p>Where <PL> not in 'H5'; 'P1' 'P2' 'P3' ; 'R1'; 'R2'; 'R5'; 'T0'; 'T1'; 'T2'; 'T3'; 'T4' 'Z1'</p> <p>And <PL_LA> not in 'CON'; 'NIR' 'SCO'; 'WAL'; 'NUK'</p> <p>And <LS > not in 'V3', 'V4'</p> <p>And <DEC> > 31/03/2015 or Null</p> <p>then <URN> should be provided.</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 219 (amended) | The Ofsted URN provided for the child's placement does not match the placement type recorded. | <p>The placement type recorded against the Ofsted URN entered does not match the placement type recorded.</p> <ul style="list-style-type: none"> • Please check whether the Ofsted URN is correct and check whether the placement type is correct • For example, if the Ofsted URN relates to a secure unit, the placement type must be K1. | If <URN> provided and <URN> not = 'XXXXXX' then <PL> must = any URN Lookup <PLACEMENT CODE> of matching URN Lookup <URN> |
| 220 (deleted) | The Ofsted URN provided for the child's placement does not match the LA of placement recorded. | <p>The local authority recorded against the Ofsted URN entered does not match the LA of placement recorded.</p> <ul style="list-style-type: none"> • Please check whether the Ofsted URN is correct and check whether the LA of placement is correct • For example, if the Ofsted URN relates to provision in City of London, the LA of placement must be 201. | <p>If <URN> provided and <URN> not = 'XXXXXX', then <PL_LA> must = URN Lookup <LA></p> <p>Note: <PL_LA> is usually a derived field based on <HOME_POST</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 221 (amended) | The Ofsted URN provided for the child's placement does not match the placement postcode provided. | <p>The postcode recorded against the Ofsted URN entered does not match the placement postcode recorded (where placement postcode has been provided).</p> <ul style="list-style-type: none"> • Please check whether the Ofsted URN is correct and check whether the placement postcode is correct • This is only applicable to placement types K1, K2, R3 and S1. | If <URN> provided and <URN> not = 'XXXXXX', and where <PL> = 'K1', 'K2', 'R3' or 'S1' and <PL_POST> provided, <PL_POST> should = URN Lookup <Provider Postcode> . |
| 222 (amended) | Ofsted URN should not be recorded for this placement type. | <p>Ofsted URN should not be recorded for the following placement types:</p> <ul style="list-style-type: none"> • H5 - Residential accommodation not subject to Children's Homes Regulations • P1 - Placed with own parents or other person with parental responsibility • P2 - Independent living, for example, in flat, lodgings, bedsit, B&B or with friends, with or without formal support | If <URN> provided and <URN> not = 'XXXXXX', and where <PL> = 'H5'; 'P1' 'P2' 'P3' ; 'R1'; 'R2'; 'R5'; 'T0' 'T1'; 'T2'; 'T3'; 'T4' or Z1 Then <URN> should not be provided. |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | <ul style="list-style-type: none"> • P3 - Residential employment • R1 - Residential Care Home • R2 - NHS/Health Trust or other establishment providing medical or nursing care • R5 - Young Offender Institution or prison • T0 - All types of temporary move (see paragraph above for further details) • T1 - Temporary periods in hospital • T2 -Temporary absences of the child on holiday • T3 - Temporary accommodation whilst normal foster carer is on holiday • T4 - Temporary accommodation of seven days or less, for any reason, not covered by codes T1 to T3Z1 - Other placements | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 223 (amended) | Ofsted URN is not required for placements outside of England or for confidential placements. | Ofsted URN should not be recorded for placements outside of England or confidential placements (where LA of placement is NIR, WAL, SCO, NUK or CON) | If <URN> provided and <URN> not = 'XXXXXX', where <PL_LA> = 'NIR' or 'WAL' or 'SCO' or 'NUK' or 'CON' then <URN> should not be provided |
| 224 (amended) | The Ofsted URN provided for the child's placement does not match the placement provider recorded. | <p>The local authority recorded against the Ofsted URN entered does not match the placement provider recorded.</p> <ul style="list-style-type: none"> • Please check whether the Ofsted URN is correct and check whether the placement provider is correct • For example, if the Ofsted URN relates to private provision, placement provider must be 'PR4 – private provision' | If <URN> provided and <URN> not = 'XXXXXX', then <PLACE_PROVIDER> must = URN Lookup <PLACE_PROVIDER> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 225 | Reason for placement change must be recorded. | <p>A valid reason for placement change must be provided for episodes which cease due to a change in placement from 1 April 2016 onwards.</p> <p>Please check that for episodes which end with reason episode ceased = X1 (excluding temporary episodes) and reason for new episode for the subsequent episode is P, B, T or U and the new placement is not a temporary placement, there is a valid reason for placement change recorded.</p> | <p>Where <REC> = 'X1' and <PL> not = 'T0' 'T1'; 'T2'; 'T3' or 'T4' and episode +1 <RNE> = 'P'; 'B'; 'T' or 'U' and <PL> not = 'T0' 'T1'; 'T2'; 'T3' or 'T4' then <REASON_PLACE_CHANGE> must be provided and a valid value.</p> <p>For allowed values please see associated code set.</p> |
| 226 | Reason for placement change is not required. | <p>Reason for placement change is not required for temporary placements or the placement prior to the temporary placement.</p> <ul style="list-style-type: none"> The reason for placement change should be left blank for the temporary placement and the placement prior to the temporary placement | <p>If <PL> = 'T0' 'T1'; 'T2'; 'T3' or 'T4' then <REASON_PLACE_CHANGE> should be null in current episode and current episode -1</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 227 (amended) | Ofsted URN is not valid for the episode start date | The URN must be valid for the date on which the episode commenced. Please check, if the provider has a deregistration date, that the episode start date is before this date to which that URN relates. | If <URN> provided and <URN> not = 'XXXXXX', then if <URN> and <REG_END> are provided then <DECOM> must be before <REG_END> |
| 301 | Date of birth falls after the year ended. | <p>Child's date of birth must fall on or before 31 March of the current data year.</p> <ul style="list-style-type: none"> • Check date of birth and amend record accordingly; • If the date of birth is correct, this record should be deleted from this year's submission. | <DOB> must be <= <COLLECTION_END_DATE> |
| 302 | First episode starts before child was born. | <p>Child must have been born on or before the date the first episode commenced.</p> <ul style="list-style-type: none"> • Check and confirm date of birth and date first episode began. | <DOB> must be before <DECOM> of first episode (lowest count of episode) where <RNE> = 'S' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 303 | If date UASC status ceased is not null, UASC status must be coded 1. | Where a date UASC status ceased is recorded, the UASC field must be completed. | If <DUC> provided then <UASC> must be '1' |
| 304 | Date UASC status ceased must be on or before the 18th birthday of a child. | <p>UASC status automatically ceases on a child's 18th birthday.</p> <ul style="list-style-type: none"> • Check these details and the child's date of birth. | If provided <DUC> must be <= to 18 years after <DOB> |
| 331 | Date of matching child and adopters should be the same as, or prior to, the date of placement of adoption. | <p>A child cannot be placed for adoption before the child has been matched with prospective adopters.</p> <ul style="list-style-type: none"> • Check that the date matched and the date the child was placed for adoption are correct and amend as appropriate. | If provided <DATE_MATCH> must be >= <DECOM> of latest episode where adopted = 'Y' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 333 (amended) | Date should be placed for adoption must be on or prior to the date of matching child with adopters. | <p>A child cannot be matched with prospective adopters until an LA has formally decided that the child should be placed for adoption.</p> <ul style="list-style-type: none"> • Check date matched and date should be placed have not been transposed. | If <DATE_MATCH> provided then <DATE_INT> must also be provided and the latest <DATE_INT> must be <= <DATE_MATCH> |
| 334 (amended) | Date child started to be looked after in latest period of care must be on or prior to the date should be placed for adoption. | <p>The date a child started to be looked after (which will either be recorded in a previous episode or in the additional start of latest period of care data item) must be prior to the date on which LA formally decides that a child should be placed for adoption.</p> <p>Whilst an Adoption Panel may consider a case in principal before a child is looked after, no final recommendation can be made at that stage (Adoption Agency Regulations 1983 SI 1964 and circular LAC (84)3).</p> | All <DATE_INT> must be greater than <DECOM> of latest episode with <RNE> = 'S' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 335 | Child is not adopted by a former foster carer but has a last placement code of A3 or A5. | The SSDA903 return suggests the child was adopted by the foster carer but the code entered for whether the child was adopted by a former foster carer is 0. | Where <PL> = 'A3' or 'A5' <FOSTER_CARE> should not be '0' |
| 336 | Child does not have a foster placement immediately prior to being placed for adoption. | To be in an A3 or A5 placement a foster placement must have occurred immediately prior to being placed for adoption. | Where <PL> = 'A3' or 'A5' previous episode <PL> must be one of 'A3'; 'A4'; 'A5'; 'A6'; 'U1', 'U2', 'U3', 'U4', 'U5' or 'U6' |
| 344 | The record shows the young person has died or returned home to live with parents or someone with parental responsibility for a continuous period of 6 months or more, but Activity and/or Accommodation on leaving care have been completed. | <p>If the 'In touch' data item is DIED or RHOM the activity and accommodation fields should be zero.</p> <p>Information on a young person's activity and accommodation is only required if it is both reliable and up to date.</p> <p>Check the 'In touch' data item has been completed correctly.</p> | If <IN_TOUCH> = 'DIED' or 'RHOM' then <ACTIV> and <ACCOM> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 345 | The SSDA903 record shows the local council is in touch with this young person, but Activity and/or Accommodation data items are zero. | <p>If the In touch data item equals YES, the activity and accommodation data items must be completed with a valid code.</p> <p>Information is required on the activity and accommodation of all young people with whom the council is in touch. See Notes of Guidance for list of valid codes, including a full definition of “remaining in touch”. It is optional if the ‘In touch’ data item has been coded as NO, REFU, NREQ.</p> | If <IN_TOUCH> = ‘Yes’ then <ACTIV> and <ACCOM> must be provided |
| 351 | Child was over 21 at the start of the current collection year. | <p>Child must have been aged 21 or under at the start of the collection period, that is, 1 April 2016.</p> <ul style="list-style-type: none"> • Check that date of birth is correct; • A few young people remain accommodated in Community Homes up to their 21st birthday, (Section 20(5) of the Children Act (1989)) but it is not expected that they would be accommodated beyond then. | <DOB> must be <= 21 years prior to <COLLECTION_START_DATE> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 352 | Child who started to be looked after was aged 18 or over. | Children starting to be looked after must not be aged over 18. <ul style="list-style-type: none"> • Check date of birth and date episode started. | <DOB> must be <= 18 years of <DECOM> of episode where <RNE> = 'S' |
| 353 | No episode submitted can start before 14 October 1991. | The date episode started must be on or after 14 October 1991. | <DECOM> must be greater than 13/10/1991 |
| 354 | The episode starts after the end of the current collection year. | All episodes on this record must begin on or before 31 March of the collection year to which this record refers – 1 April 2016 to 31 March 2017. <ul style="list-style-type: none"> • Check the date episode commenced. If it is correct, should this episode be reported on next year's record instead? | <DECOM> must be <= <COLLECTION_END_DATE> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 355 | Episode appears to have lasted for less than 24 hours. | <p>Episodes cannot start and cease on the same day.</p> <p>An episode which started and ended on the same day should not be shown on the SDDA903.</p> | <DECOM> and <DEC> cannot be the same date |
| 356 | The date the episode ceased is before the date the same episode started. | <p>The date episode ceased of the current episode should either be blank or fall after the date episode commenced.</p> <ul style="list-style-type: none"> • Check both dates. | <DEC> cannot be prior to <DECOM> |
| 357 | This is the first ever episode recorded for this child, but reason for new episode is not started to be looked after. | <p>If this is the first episode ever for this child, reason for new episode must be S.</p> <ul style="list-style-type: none"> • Check whether there is an episode immediately preceding this one, which has been left out. • If not the reason for new episode code must be amended to S. | First episode <RNE> must be 'S' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 358 | Child with this legal status should not be under 10. | <p>Where legal status is J1, J2, or J3, date at start of legal status must be child's 10th birthday or over.</p> <ul style="list-style-type: none"> • Check that the date of birth and legal status are recorded correctly. | Where <LS> = 'J1' or 'J2' or 'J3' then <DOB> should <= to 10 years prior to <DECOM> |
| 359 | Child being looked after following 18th birthday must be accommodated under Section 20 (5) of the Children Act (1989) in a Community Home. | <p>Where a child is recorded in care beyond their 18th birthday the legal status must be V2 and the placement must be K2.</p> <ul style="list-style-type: none"> • Check that date of birth, legal status and placement data items are correct; • If the young person is not accommodated under Section 20(5) of the Children Act (1989) in a Community Home, they are not looked after and the episode should have ended on or before their 18th birthday. | Where <DOB> greater than 18 years prior to <COLLECTION_END_DATE> and current episode <DEC> not provided then <LS> must be 'V2' and <PL> must be 'K2' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 361 | Police protection legal status lasted longer than maximum 72 hours allowed in the Children Act (1989) . | <p>Where legal status is L1 the legal status should not last longer than 3 days.</p> <p>Legal status may extend across more than one consecutive episode.</p> <p>Duration in days is calculated by taking the start date from the end date. If Police protection starts on 1 June and ends on 4 June check will pass; if it starts on 1 June and ends on 5 June check will fail.</p> <p>Section 46 (6) of the Children Act (1989) lays down that police protection cannot exceed 72 hours. In practice 72 hours would normally fall across four calendar days, and when recorded on the SSDA903 would last for four calendar days. By taking the start date from the end date a duration of 3 days would be calculated.</p> <ul style="list-style-type: none"> • If after checking the record is correct as submitted contact DfE. | <p>Duration in days of single or consecutive episodes where <LS> = 'L1' must not be greater than 3</p> <p>Duration in days is calculated by taking the <DECOM> from the <DEC> of each episode and totalling them</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 362 | Emergency Protection Order (EPO) lasted longer than 21 days. | <p>Where legal status is L2, this error is flagged if the legal status lasts longer than 21 days.</p> <p>Legal status may extend across more than one consecutive episode.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <p>If an EPO starts on 1 June and ends on 22 June check will pass; if it starts on 1 June and ends on 23 June check will fail.</p> <p>Section 45 of the Children Act (1989) lays down that an EPO may be renewed once and cannot exceed 15 days in total, but allows additional days to be added to this total to take account of intervening Sundays or public holidays when the order is due for renewal.</p> <ul style="list-style-type: none"> • This check has therefore been | <p>Duration in days of single or consecutive episodes where <LS> = 'L2' must not be greater than 21</p> <p>Duration in days is calculated by taking the <DECOM> from the <DEC> of each episode and totalling them</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | <p>specified to allow a sufficient margin for such circumstances. If after checking the record is correct as submitted contact DfE.</p> | |
| 363 | <p>Child Assessment Order (CAO) lasted longer than 7 days allowed in Children Act (1989).</p> | <p>Where legal status is L3 the legal status should not last longer than 7 days.</p> <p>Legal status may extend across more than one consecutive episode.</p> <p>Duration in days is calculated by taking the start date away from the end date.</p> <p>If the CAO starts on 1 June and ends on 8 June check will pass; if it starts on 1 June and ends on 9 June check will fail.</p> <p>Section 43 (1) of the Children Act (1989) lays down that a CAO cannot exceed 7 days and cannot be renewed.</p> <ul style="list-style-type: none"> • If after checking the record is correct as submitted contact DfE. | <p>Duration in days of single or consecutive episodes where <LS> = 'L2' must not be greater than 7</p> <p>Duration in days is calculated by taking the <DECOM> from the <DEC> of each episode and totalling them</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 364 | <p>Sections 41-46 of Police and Criminal Evidence (PACE; 1984) severely limits the time a child can be detained in custody in LA accommodation.</p> | <p>Where legal status is J2 the check will fail if legal status lasts longer than 21 days.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <p>If detention starts on 1 June and ends on 22 June check will pass; if it starts on 1 June and ends on 23 June check will fail.</p> <p>The police have a duty to produce the accused before a court as soon as is reasonably practicable, which normally means the same day or next day. This check has been specified to allow a margin for any delays in arranging interviews.</p> <ul style="list-style-type: none"> • If after checking the record is correct contact DfE. | <p>Duration in days of single or consecutive episodes where <LS> = 'J2' must not be greater than 21</p> <p>Duration in days is calculated by taking the <DECOM> from the <DEC> of each episode and totalling them</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 365 | Any individual short term respite placement must not exceed 17 days. | <p>Where legal status is V3 (meaning individual short term breaks under a Respite Agreement are being recorded), each episode of care cannot exceed 17 days.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <p>The maximum length of any one respite break is defined under the Children Act 1989.</p> | Where <LS> = 'V3' or 'V4' then <DEC> must be <= 17 days of <DECOM> |
| 366 | A child cannot change placement during the course of an individual short term respite break. | <p>Where legal status is V3 (meaning individual short term breaks under a Respite Agreement are being recorded), the reason for new episode must be S.</p> <ul style="list-style-type: none"> • Check status of child to ensure that it is a genuine respite case. If the child has changed placement, the legal status is probably V2. | Where <LS> = 'V3' then <RNE> must be 'S' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 367 | The maximum amount of respite care allowable is 75 days in any 12 month period. | <p>The total duration of episodes with a legal status code V3 (individual short term breaks under a Respite Agreement) cannot exceed 75 days in any 12 month period.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <p>The maximum length of any one respite break is defined under the Children Act 1989.</p> <p>The possible time span of short breaks was amended following the publication of a revised legal framework for looked after children. This came into force on 1 April 2011. Previously the limits were 28 days of continuous care and 120 days in a 12 month period.</p> <ul style="list-style-type: none"> • Check status of child to ensure that it is a genuine respite case. If the total amount of care provided on a voluntary basis exceeds 75 days in | Total days of episodes in <CURRENT_COLLECTION_YEAR> where <LS> = 'V3' must not be greater than 75. |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| | | any twelve month period, the legal status of the child is probably V2. | |
| 370 | Child in independent living should be at least 15. | <p>Where the placement code is P2 the date at the start of the placement should be the child's 15th birthday or over.</p> <ul style="list-style-type: none"> • Check that the date of birth and the placement code are correct. If so contact DfE. | Where <PL> = 'P2' then <DOB> should be >= 15 years prior to <DECOM> |
| 371 | Child in hostel should be at least 14. | <p>Where the placement code is H5 the date at the start of the placement should be the child's 14th birthday or over.</p> <ul style="list-style-type: none"> • Check that the date of birth and the placement code are correct. If so contact DfE. | Where <PL> = 'H5' then <DOB> should be >= 14 years prior to <DECOM> |
| 372 | Child in youth custody or prison should be at least 10. | <p>Where the placement code is R5, the date at the start of the placement should be the child's 10th birthday or over.</p> <ul style="list-style-type: none"> • Check that the date of birth and the placement code are correct. | Where <PL> = 'R5' then <DOB> should be >= 10 years prior to <DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 373 | Child placed in a school should be at least 4 years old. | <p>Where the placement code is S1 the date at the start of the placement should be the child's 4th birthday or over.</p> <ul style="list-style-type: none"> • Check that the date of birth and the placement code are correct. | Where <PL> = 'S1' then <DOB> should be >= 4 years prior to <DECOM> |
| 374 | Child in residential employment should be at least 14 years old. | <p>Where the placement code is P3 the date at the start of the placement should be the child's 14th birthday or over.</p> <ul style="list-style-type: none"> • Check that the date of birth and the placement code are correct. | Where <PL> = 'P3' then <DOB> should be >= 14 years prior to <DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 375 | Hospitalisation coded as a temporary placement exceeds six weeks. | <p>Placement T1 is only allowed for periods in hospital for the treatment of injury or acute illness, and is therefore highly unlikely to exceed 42 days duration.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <ul style="list-style-type: none"> • Check the reason the child has gone into hospital. If it is for the treatment of a chronic condition, the appropriate placement code is R2. • If after checking the record is correct as submitted contact DfE. | Where <PL> = 'T1' then <DEC> should be \leq 42 days of <DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 376 | Temporary placements coded as being due to holiday of usual foster carer cannot exceed three weeks. | <p>Where placement is T3 the validation check will fail if the period of placement lasts longer than 21 days.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <p>If a temporary placement starts on 1 June and ends on 22 June check will pass; if it starts on 1 June and ends on 23 June check will fail.</p> <p>To qualify as a temporary placement the holiday of the usual foster carer cannot exceed three weeks.</p> | Where <PL> = 'T3' then <DEC> should be \leq 21 days of <DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 377 | Only two temporary placements coded as being due to holiday of usual foster carer are allowed in any 12 month period. | <p>Check will fail if there are more than two episodes with a placement code of T3 in any 12 month period.</p> <p>To qualify as a temporary placement only two holidays of the usual foster carer are allowable in any 12 month period.</p> | Count of episodes with <PL> = 'T3' must not be more than 2 within a 12 month period |
| 378 | A child who is placed with parents cannot be looked after under a single period of accommodation under Section 20 of the Children Act (1989) . | If a child is placed with parents (placement code of P1) they cannot be looked after under a single period of accommodation under Section 20 of the Children Act (1989) (legal status code of V2). | If <PL> = 'P1' then <LS> must not be 'V2' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 379 | Temporary placements for unspecified reason (placement code T4) cannot exceed seven days. | <p>Where placement is T4 the check will fail if the period of placement lasts longer than 7 days.</p> <p>Duration in days should be calculated by taking the start date away from the end date.</p> <p>Temporary placement starts on 1 June and ends on 8 June check will pass; if it starts on 1 June and ends on 9 June check will fail.</p> | Where <PL> = 'T4' then <DEC> should be <= 7 days of <DECOM> |
| 380 | A period of care cannot start with a temporary placement. | <p>Where placement code is in the range T0 - T4 the reason for new episode code must be P or B.</p> <p>A temporary placement, by definition, is one where there is clear expectation from the outset that a child will return to his/her normal placement and that this expectation is duly fulfilled.</p> | Where <PL> = 'T0' or 'T1' or 'T2' or 'T3' or 'T4' then <RNE> must be 'P' or 'B' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 381 | A period of care cannot end with a temporary placement. | <p>Where placement code is in the range T0 - T4 the reason episode ceased must be X1.</p> <p>A temporary placement is, by definition, one where there is clear expectation from the outset that a child will return to his/her normal placement, and that this expectation is duly fulfilled.</p> | Where <PL> = 'T0' or 'T1' or 'T2' or 'T3' or 'T4' then <REC> must be 'X1' |
| 382 | A child receiving respite care cannot be in a temporary placement. | <p>Where legal status is either V3 or V4 the placement cannot be in the range T0 - T4.</p> <p>Temporary placement codes T0 - T4 only apply to children who are continuously looked after.</p> <p>A temporary placement, by definition, is one where there is clear expectation from the outset that a child will return to his/her normal placement, and that this expectation is duly fulfilled.</p> | Where <LS> = 'V3' or 'V4' then <PL> must not be 'T0' or 'T1' or 'T2' or 'T3' or 'T4' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 383 | A child in a temporary placement must subsequently return to his/her normal placement. | <p>Where placement code is in the range T0 - T4 the reason for new episode code of the next episode must be P, and the placement code of the next episode must be the same as the placement code of the previous one.</p> <p>A temporary placement, by definition, is one where there is clear expectation from the outset that a child will return to his/her normal placement, and that this expectation is duly fulfilled.</p> | If previous episode <PL> = 'T0' or 'T1' or 'T2' or 'T3' or 'T4' then current episode <RNE> must = 'P' and <PL> must = previous episode -1 <PL> |
| 385 | Date episode ceased must be on or before the end of the current collection year. | <p>The date the current episode ceased must be on or before 31 March of the current collection year.</p> <ul style="list-style-type: none"> • Check the date episode ceased has been correctly recorded. | <DEC> must be >= <COLLECTION_END_DATE> |
| 386 | Reason episode ceased is adopted but child has reached age 18. | If reason episode ceased is coded E11 or E12 the date current episode ceased must be before 18th birthday. | If <REC> = 'E11' or 'E12' then <DOB> must be < 18 years prior to <DEC> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 387 | Reason episode ceased is child moved into independent living arrangement but the child is aged under 14. | <p>If reason episode ceased is coded E5 or E6 the age at date episode ceased should be 14th birthday or over.</p> <ul style="list-style-type: none"> • Check reason episode ceased code and date of birth. | If <REC> = 'E5' or 'E6' then <DOB> must be >=14 years prior to <DEC> |
| 388 | Reason episode ceased is coded new episode begins, but there is no continuation episode. | <p>If reason episode ceased is coded X1 there must be a subsequent episode starting on the same day.</p> <p>If an episode ends but the child continues to be looked after, a new episode should start on the same day. The reason episode ceased code of the episode which ends must be X1.</p> <p>If a child ceases to be looked after reason episode ceased code X1 must not be used.</p> | If <REC> = 'X1' then next episode <DECOM> must be = <DEC> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|---|
| 389 | Reason episode ceased is that child transferred to care of Adult Social Services but child is aged under 16. | <p>If reason episode ceased is coded E7 the date episode ceased should be child's 16th birthday or over.</p> <ul style="list-style-type: none"> • Check reason episode ceased and date of birth. | If <REC> = 'E7' then <DOB> must be >= 16 years prior to <DEC> |
| 390 | Reason episode ceased is adopted but child has not been previously placed for adoption. | <p>If reason episode ceased is coded E11 or E12 the placement code of the current episode must be A3, A4, A5 or A6. Check placement details of the Adoption Order.</p> <p>S 13 (b) of the Adoption Act (1976) provides that an Adoption Order must be preceded by a period of at least 13 weeks during which the child is placed for adoption with the prospective adoptive parents.</p> | If <REC> = 'E11' or 'E12' then <PL> must be one of 'A3', 'A4', 'A5' or 'A6' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|---|
| 391 | Young person was not 17, 18, 19, 20 or 21 during the current collection year. | <p>Data on a young person's whereabouts is only required for those young persons who reach their 17th, 18th, 19th, 20th or 21st birthday during the current collection year (so their date of birth should fall in the range 1 April 1994 and 31 March 1999).</p> <ul style="list-style-type: none"> • Check date of birth. If correct delete all data items relating to the young person's accommodation and activity after leaving care. | If <DOB> < 17 years prior to <COLLECTION_END_DATE> then <IN_TOUCH>, <ACTIV> and <ACCOM> should not be provided |
| 392 | Child is looked after but no distance is recorded. | Distance should be completed if child is looked after unless the legal status is V3 or V4 or the episode falls within a period when the child was UASC. | <p>If <LS> not = 'V3' or 'V4' AND <UASC> = '0' and <COLLECTION_YEAR> -1 <UASC> = '0' OR <UASC> = '0' and <COLLECTION_YEAR> -1 <UASC> = '1' and <DECOM> >= <COLLECTION_START> OR <UASC> = '1' and <DECOM> > <DUC></p> <p>then <HOME_POST> and <PL_POST> must be provided</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| 393 | Child is looked after but mother field is not completed. | If a female child is looked after under any legal status other than V3 or V4, this field should be completed. | If Any episode in <CURRENT_COLLECTION_YEAR> <LS> not = 'V3' or 'V4' and <SEX> = "2" then <MOTHER> must be provided |
| 396 | Review date cannot be before the non-respite period of care started or after the non-respite period of care ceased. | The reviews cannot occur outside of a non-respite period of care. | If provided <REVIEW> must be \geq any episode <DECOM> and \leq that episode <DEC> or <COLLECTION_END_DATE> if the episode <DEC> is null and that episode <LS> must not be 'V3' or 'V4' |
| 397 | More than one review has been held on the same day. | Only one review can be held on one day. | <REVIEW> must be unique |
| 398 | Distance field completed but child looked after under legal status V3 or V4. | Children who were looked after under legal status V3 or V4 should not have a distance returned. | If <LS> = 'V3' or 'V4' then <HOME_POST> and <PL_POST> should not be provided |
| 399 | Mother field, review field or participation field are completed but child is looked after under legal status V3 or V4. | Children looked after under legal status V3 or V4 are excluded from this data requirement. | If <LS> = 'V3' or 'V4' then <MOTHER> , <REVIEW> and <REVIEW_CODE> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| 3001 | Where care leavers information is being returned for a young person around their 17 th birthday, the accommodation cannot be with their former foster carer | A young person aged 17 who has left care cannot be living with their former foster carers therefore Z is not a valid code for a care leaver around their 17 th birthday. | If <DOB> +17 years .>= <COLLECTION_START_DATE> and <= <COLLECTION_END_DATE> then if provided <ACCOM> must not = 'Z1' or 'Z2' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|---|---|---|
| 406 (amended) | Child is UASC or was formerly UASC- distance should be BLANK. | If child is UASC or was formerly a UASC within the current episode of care, only the LA of placement and placement location should be recorded, not the distance. | <p>If <UASC> = '1' then <DISTANCE> should not be provided for any episode with a <DECOM> < <DUC></p> <p>If <UASC> = '0' and previous year <UASC> = '1' then <DISTANCE> should not be provided for any episode with a <DECOM> < <COLLECTION_START></p> <p>Note: <PL_DISTANCE> is a derived field in most instances</p> |
| 407 | Reason episode ceased is Special Guardianship Order but child has reached age 18. | If 'reason episode ceased' is coded E43 or E44 the date current episode ceased must be before 18th birthday. Where a placement code is coded A5 or A6 the 'legal status code of the current episode must be E1. | If <REC> = 'E43' or 'E44' then <DOB> must be < 18 years prior to <DEC> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| 408 | Child is placed for adoption with a Placement Order, but no Placement Order has been recorded. | <p>Where a placement code is coded A5 or A6 the 'legal status code of the current episode must be E1.</p> <ul style="list-style-type: none"> • Check if the Placement Order has been granted. | Where <PL> = 'A5' or 'A6' then <LS> must be 'E1' |
| 411 | Placement location code disagrees with the LA of placement. | If the child has a placement location code of IN then the LA of placement code must be the same as your LA code. Otherwise if the location code is OUT then the LA of placement must be different from your LA code. | <p>If <PL_LOCATION> = 'IN' then <PL_LA> must = Return LA</p> <p>Note: <PL_LA> is a derived field in most instances as is the return LA</p> |
| 412 | Placement location code is missing. | Placement location must be completed for all placements either active at 1 April 2016 or which started after 1 April 2017, excluding placements with a legal status of V3 or V4 (looked after under a series of short term placements). | Where <LS> not = 'V3' or 'V4' and <DEC> = Null or <DECOM> greater than 01/01/2015 then <PL_LA> must be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 420 | LA of placement completed but child is looked after under legal status V3 or V4. | Children looked after under legal status V3 or V4 are excluded from this data requirement. | <p>If <LS> = 'V3' or 'V4' then <PL_LA> should not be provided</p> <p>Note: <PL_LA> is a derived field in most instances</p> |
| 426 | A child receiving respite care cannot be recorded under a legal status of V3 and V4 in the same year. | A child who is subject of an agreement for the provision of short term placements cannot be coded under a legal status code of V3 and V4 in the same year. A change of codes from V3 to V4 or vice versa between years is permitted. In practice if a LA wanted to change between using V4 in 2015 to 2016 to V3 in 2016 to 2017, for the 2015 to 2016 return any respite agreement open on 31 March 2016 would have to be closed and a new episode started on 1 April 2016 (or whenever the child's next period of being looked after begins) under legal status V3. | If any episode in <CURRENT_COLLECTION_YEAR> has an <LS> = 'V3' then no episode in <CURRENT_COLLECTION_YEAR> can have an <LS> of 'V4' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 431 | The reason for new episode is started to be looked after, but the previous episode ended on the same day. | <p>If reason for new episode is coded S the episode cannot start on the same day as the previous episode ended.</p> <ul style="list-style-type: none"> • Check that the last episode ended and the current episode started on the same day. If so use reason new episode code P, L, T, U or B as appropriate. | If <RNE> = 'S' then <DECOM> must be greater than <DEC> of previous episode. |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 432 | The child ceased to be looked after at the end of the previous episode but the reason for the new episode is not started to be looked after. | <p>If the reason the previous episode ceased is coded in the range E2 - E9, E11-E16, E41, E43, E44, E4A or E4B the reason for new episode code of the current episode must be S.</p> <p>Use of any of the reason episode ceased codes in the range E2 - E9, E11-E16, E41, E43, E44, E4A or E4B the end of the previous episode means that the child ceased to be looked after on that date.</p> <ul style="list-style-type: none"> • Check whether there were one or more intervening episodes before the current one, which have not been recorded. | If previous episode <REC> = 'E2' or 'E3' or 'E4A' or 'E4B' or 'E5' or 'E6' or 'E7' or 'E8' or 'E9' or 'E11' or 'E12' or 'E13' or 'E14' or 'E15' or 'E16' or 'E41' or 'E43' or 'E44' then current episode <RNE> must be 'S' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 433 | The reason for new episode suggests that this is a continuation episode but the episode does not start on the same day as the last episode finished. | <p>If the reason for new episode code of the current episode is P, L, T, U or B, the current episode must start on the same day as the previous episode finished.</p> <ul style="list-style-type: none"> • Check the date the last episode finished and the date the present episode started. | If <RNE> = 'P' or 'L' or 'T' or 'U' or 'B' then <DECOM> must = <DEC> of previous episode |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 434 | Reason for new episode is that child's legal status has changed but not the placement, but this is not reflected in the episode data. | <p>Where reason for new episode is coded L</p> <p>The legal status of the current episode must be different from the previous one and placement postcode, placement URN, placement type and placement provider must be the same.</p> <p>Check legal status and placement codes in current and previous episodes. If correct as recorded the reason for new episode should be amended.</p> | Where <RNE> = 'L' then <LS> must not = previous episode <LS> and <PL>, <PL_POSTCODE>, <URN> and <PLACE_PROVIDER> must = previous episode <PL>, <PL_POSTCODE>, <URN> and <PLACE_PROVIDER> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 435 (amended) | Reason for new episode is that child's placement has changed but not the legal status, but this is not reflected in the episode data recorded. | <p>Where reason for new episode is coded P or T: The legal status of the current episode must be the same as the previous one and the placement must have changed (in most cases at least one of placement postcode, placement URN, placement type, or placement provider will have changed).</p> <ul style="list-style-type: none"> • Check legal status and placement codes in current and previous episodes. If correct as recorded the reason for new episode code should be amended. <p>This applies from 2016 to 2017 onwards.</p> | Where <RNE> = 'P' or 'T' then <LS> must = <LS> of previous episode and at least one of <PL> , <PL_POSTCODE> , <URN> or <PLACE_PROVIDER> must be different |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 436 | Reason for new episode is that both child's placement and legal status have changed, but this is not reflected in the episode data. | <p>Where reason for new episode is coded B or U the legal status of the current episode must be different from the previous episode, and at least one of placement postcode, placement URN, placement type, or placement provider must also be different.</p> <ul style="list-style-type: none"> • Check legal status and placement codes in current and previous episodes. | Where <RNE> = 'B' or 'U' then <LS> must not = previous episode <LS> and at least one of <PL>, <PL_POSTCODE>, <URN> or <PLACE_PROVIDER> must be different |
| 437 | Reason episode ceased is child has died or is aged 18 or over but there are further episodes. | If reason episode ceased is coded E2 or E15 there must not be any later episode. | If <REC> = 'E2' or 'E15' then no other episode <DECOM> should be later than current episode <DEC> |
| 440 | Date of birth and review date are inconsistent with participation method. | Participation method indicates child was under 4 years old at the time of the review but date of birth and review date indicates the child was 4 years old or over. | If <REVIEW_CODE> = 'PN0' then <DOB> should be < 4 years prior to <REVIEW> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 441 | Date of birth and review date are inconsistent with participation method. | Participation method indicates child was 4 years old or over at the time of the review but the date of birth and review date indicates the child was under 4 years old. | If <REVIEW_CODE> = 'PN1', 'PN2', 'PN3', 'PN4', 'PN5', 'PN6' or 'PN7' then <DOB> should be 4 years or more prior to <REVIEW> |
| 442 | UPN field is not completed. | A UPN or UPN unknown code is required for all children looked after other than those looked after under an agreed series of short term breaks (legal status of V3 or V4). | Where any episode present with an <LS> not = 'V3' or 'V4' then <UPN> must be provided |
| 445 | Legal status D1 cannot be started after December 2005. | A legal status of D1 cannot begin after December 2005. If a Freeing Order procedure was started before December 2005 and granted after that date due to court backlog please consult DfE. | Where <LS> = 'D1' then <DECOM> must be prior to 31/12/2005 |
| 446 | Legal status E1 cannot be started before December 2005. | E1 is not a valid code for episodes starting before December 2005. | Where <LS> = 'E1' then <DECOM> must be after 30/11/2005 |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 450 (amended) | Child was looked after during the year but no review was ever recorded within 6 months. | The child had been continuously looked after for more than 6 months but no review has ever been recorded. | Total of Non-respite Period Of Care (i.e. <REC> NOT 'X1') > 6 months then <REVIEW> should be provided. |
| 451 | Child is still freed for adoption but Freeing Orders could not be applied for since 30 December 2005. | <p>No new applications for Freeing Orders could be made since 30 December 2005 when Placement Orders came into force.</p> <p>Check with the Adoption Team Manager to confirm that the legal status of the child remains Freed for Adoption and check whether the child is or is not living with the prospective adopters who are to adopt them (refer the Adoption Team Manager to Section 8.25 of the Adoption Statutory Guidance 2013 for further information): <u>Adoption statutory guidance 2013</u></p> <ul style="list-style-type: none"> • If you are sure that the child is still subject to a Freeing Order contact DfE. | Where <DEC> and <REC> are not provided <LS> should not = 'D1' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 452 | Contradiction between LA of placement code in the last episode of the previous year and in the first episode of the current year. | <p>Where a placement has not changed as at 31 March in the previous year, the LA of placement code should match the first episode of the current year.</p> <ul style="list-style-type: none"> • Check placement code, placement location code and “LA Placement” are correct. | Where <RNE> of first episode in current year = <RNE> of last episode of previous year and <DEC> of previous year episode is Null then <PL_LA> of both episodes should be the same |
| 453 | Contradiction between placement distance in the last episode of the previous year and in the first episode of the current year. | <p>Where a placement has not changed as at 31March in the previous year, the placement distance should match the first episode of the current year.</p> <ul style="list-style-type: none"> • Check placement code, placement location and LA of placement are correct. | Where <RNE> of first episode in current year = <RNE> of last episode of previous year and <DEC> is Null then <PL_DISTANCE> of both episodes should be the same |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 501 | A new episode has started before the end date of the previous episode. | <p>The date the previous episode ceased must be the same (for a continuation episode) or before the date the current episode commenced.</p> <ul style="list-style-type: none"> • Check the date the last episode ended and the date the present episode started. | <DECOM> of current episode must be >= <DEC> of previous episode |
| 502 | Last year's record ended with an open episode. The date on which that episode started does not match the start date of the first episode on this year's record. | <p>Where last year's record ended with an open episode, the date on which that episode started must be the same as the date on which the first episode of the current year's record started.</p> <ul style="list-style-type: none"> • Check the start date for the current year. If it is correct, when did the last episode finish? Were there intervening episodes which have been left out? • It may be necessary to enter additional episode details into the system. | Where previous collection year's episode <DEC> not provided then first episode of this year's collection <DECOM> must be the same as that episode's <DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
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| 503 (amended) | The reason for new episode, legal status, category of need code, placement type, placement provider, distance or placement location in first episode do not match open episode at end of last year. | <p>Reason for new episode, legal status, category of need code, placement type, placement provider, distance, LA placement or placement location in first episode must be consistent with equivalent details in the last episode of a previous year's record which was open at the end of the year.</p> <ul style="list-style-type: none"> • Check details for reason for new episode, legal status and placement are correct. If they are correct, are the details in last year's final episode correct? Were there one or more intervening episodes which have been left out? • It may be necessary to enter additional episode details into the system. | <p>Where previous collection year's final episode <DEC> not provided then first episode of this year's collection <RNE>, <LS>, <CIN>, <PLACE_PROVIDER>, <PL_DISTANCE>, <PL_LA> and <PL_LOCATION> must be the same as the previous episode</p> <p>AND</p> <p><PL> must = previous episode <PL></p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|---|
| 504 | The category of need code differs from that reported at start of current period of being looked after. | <p>Where the current episode directly follows a previous episode the category of need code must be the same in both episodes.</p> <p>The category of need code recorded is that at the start of the current period of being looked after. So long as the child continues to be looked after without a break in care the same category of need code must be recorded on the SSSDA903.</p> | Where previous episode <REC> = 'X1' then <CIN> must = previous episode <CIN>. |
| 505 | The child has been adopted but has not been previously placed for adoption for at least 10 weeks. | <p>If a child is not being adopted by its former foster carer(s) (that is, where the foster care item is 0) then the period of being placed for adoption (which will be recorded either in an episode which commenced earlier in the year, or in the additional start of latest period of placement) must exceed 88 days. In other cases the period of being placed for adoption should be at least one day.</p> <ul style="list-style-type: none"> • Check placement details and date of Adoption Order. | If <ADOPTED> = 'Y' and <FOSTER_CARE> = '0' then Count of continuous days of episodes where <PLACED_FOR_ADOPTION> = 'Y' must be > 88 |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | | | | | | | |
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| | | <ul style="list-style-type: none"> When a child is adopted by his/her former foster carer(s) the time spent living with the foster carer can count towards the 10 week period stipulated under Section 42(2) of the Adoption and Children Act (2002). The limit is set at 88 days to allow some latitude in the calculation of 10 weeks. Duration in days is calculated by taking the start date of the placement away from the date episode ceased. | | | | | | | |
| 510 | Data entry for the numbers of adopters shows he/she is a single adopter. This contradicts against the genders of adopters. | <p>If reporting that the number of person(s) adopting the looked after child is one adopter then the code should only be M1 or F1.</p> <table border="1" data-bbox="764 1149 1331 1256"> <thead> <tr> <th data-bbox="764 1149 884 1187">Code</th> <th data-bbox="888 1149 1331 1187">Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="764 1190 884 1227">M1</td> <td data-bbox="888 1190 1331 1227">The single adopter is a male.</td> </tr> <tr> <td data-bbox="764 1230 884 1256">F1</td> <td data-bbox="888 1230 1331 1256">The single adopter is a female.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | M1 | The single adopter is a male. | F1 | The single adopter is a female. | If <NB_ADOPTR> = '1' then <SEX_ADOPTR> should be 'M1' or 'F1' |
| Code | Gender of the Adopter(s) | | | | | | | | |
| M1 | The single adopter is a male. | | | | | | | | |
| F1 | The single adopter is a female. | | | | | | | | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | | | | | | | | | |
|----------------|--|--|---|--------------------------|----|-------------------------------------|----|---------------------------------------|---|--|---|
| 511 | Data entry for the numbers of adopters shows they are a couple. This contradicts against the genders of adopters. | <p>If reporting that the number of person(s) adopting the looked after child is two adopters then the code should only be MM, FF or MF.</p> <table border="1" data-bbox="764 500 1329 760"> <thead> <tr> <th>Code</th> <th>Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td>MM</td> <td>The adopting couple are both males.</td> </tr> <tr> <td>FF</td> <td>The adopting couple are both females.</td> </tr> <tr> <td>MF</td> <td>The adopting couple are female and male.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | MM | The adopting couple are both males. | FF | The adopting couple are both females. | MF | The adopting couple are female and male. | If <NB_ADOPTR> = '2' then <SEX_ADOPTR> should be 'MM', 'FF' or 'MF' |
| Code | Gender of the Adopter(s) | | | | | | | | | | |
| MM | The adopting couple are both males. | | | | | | | | | | |
| FF | The adopting couple are both females. | | | | | | | | | | |
| MF | The adopting couple are female and male. | | | | | | | | | | |
| 514 | Data entry on the legal status of adopters shows a single adopter but data entry for the numbers of adopters shows it as a couple. | <p>If reporting legal status of adopters is L0 then the genders of adopters should be coded as M1 or F1.</p> <table border="1" data-bbox="764 911 1329 1024"> <thead> <tr> <th>Code</th> <th>Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td>M1</td> <td>The single adopter is a male.</td> </tr> <tr> <td>F1</td> <td>The single adopter is a female.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | M1 | The single adopter is a male. | F1 | The single adopter is a female. | If <LS_ADOPTR> = 'L0' then <SEX_ADOPTR> should be 'M1', or 'F1' | | |
| Code | Gender of the Adopter(s) | | | | | | | | | | |
| M1 | The single adopter is a male. | | | | | | | | | | |
| F1 | The single adopter is a female. | | | | | | | | | | |
| 516 | The episode data submitted for this child does not show that he/she was with their former foster carer during the year. | If the code in the reason episode ceased is E43 the child must have had an episode of care with placement code U1 - U6 during the year. | If <REC> = 'E43' then at last one episode in <CURRENT_COLLECTION_YEAR> must have a <PL> of 'U1', 'U2', 'U3', 'U4', 'U5' or 'U6' | | | | | | | | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | | | | | | | |
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| 517 | Data entry on the legal status of adopters' shows different gender unmarried couple but data entry on gender of adopters shows it as a same gender couple. | <p>If reporting legal status of adopters is L3 then the genders of adopters should be coded as MF.</p> <table border="1" data-bbox="764 451 1329 570"> <thead> <tr> <th data-bbox="772 457 890 488">Code</th> <th data-bbox="894 457 1320 488">Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="772 492 890 565">MF</td> <td data-bbox="894 492 1320 565">The adopting couple are female and male.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | MF | The adopting couple are female and male. | If <LS_ADOPTR> = 'L3' then <SEX_ADOPTR> should be 'MF' | | |
| Code | Gender of the Adopter(s) | | | | | | | | |
| MF | The adopting couple are female and male. | | | | | | | | |
| 518 | Data entry on the legal status of adopter's shows same gender couple not in civil partnership or marriage but data entry on genders of adopters shows it as a mixed gender couple. | <p>If reporting legal status of adopters is L4 then the genders of adopters should be coded as MM or FF.</p> <table border="1" data-bbox="764 740 1329 927"> <thead> <tr> <th data-bbox="772 747 890 777">Code</th> <th data-bbox="894 747 1320 777">Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="772 781 890 854">MM</td> <td data-bbox="894 781 1320 854">The adopting couple are both males.</td> </tr> <tr> <td data-bbox="772 857 890 927">FF</td> <td data-bbox="894 857 1320 927">The adopting couple are both females.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | MM | The adopting couple are both males. | FF | The adopting couple are both females. | If <LS_ADOPTR> = 'L4' then <SEX_ADOPTR> should be 'MM', or 'FF' |
| Code | Gender of the Adopter(s) | | | | | | | | |
| MM | The adopting couple are both males. | | | | | | | | |
| FF | The adopting couple are both females. | | | | | | | | |
| 519 | Data entered on the legal status of adopters shows civil partnership couple but data entered on genders of adopters shows it as a mixed gender couple. | <p>If reporting legal status of adopters is L2 then the genders of adopters should be coded as MM or FF.</p> <table border="1" data-bbox="764 1172 1329 1352"> <thead> <tr> <th data-bbox="772 1179 890 1209">Code</th> <th data-bbox="894 1179 1320 1209">Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="772 1213 890 1286">MM</td> <td data-bbox="894 1213 1320 1286">The adopting couple are both male.</td> </tr> <tr> <td data-bbox="772 1289 890 1352">FF</td> <td data-bbox="894 1289 1320 1352">The adopting couple are both female.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | MM | The adopting couple are both male. | FF | The adopting couple are both female. | If <LS_ADOPTR> = 'L2' then <SEX_ADOPTR> should be 'MM', or 'FF' |
| Code | Gender of the Adopter(s) | | | | | | | | |
| MM | The adopting couple are both male. | | | | | | | | |
| FF | The adopting couple are both female. | | | | | | | | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | | | | | |
|----------------|--|--|---|--------------------------|----|--|---|
| 520 | Data entry on the legal status of adopters shows different gender married couple but data entry on genders of adopters shows it as a same gender couple. | <p>If reporting legal status of adopters is L11 then the genders of adopters should be coded as MF.</p> <table border="1" data-bbox="766 456 1335 570"> <thead> <tr> <th data-bbox="772 461 911 493">Code</th> <th data-bbox="915 461 1329 493">Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="772 496 911 565">MF</td> <td data-bbox="915 496 1329 565">The adopting couple are female and male.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | MF | The adopting couple are female and male. | If <LS_ADOPTR> = 'L11' then <SEX_ADOPTR> should be 'MF' |
| Code | Gender of the Adopter(s) | | | | | | |
| MF | The adopting couple are female and male. | | | | | | |
| 521 | Date of LAs decision that adoption is in the best interests of the child (date should be placed) must be on or prior to the date the child is placed for adoption. | A child cannot be placed for adoption before the LA decides it is in the child's best interest to be placed for adoption. | <DATE_INT> must be <= <DECOM> where <PLACED_FOR_ADOPTION> = 'Y' | | | | |
| 522 | Date of decision that the child should be placed for adoption must be on or before the date that a child should no longer be placed for adoption. | It must be decided that the child should be placed for adoption before the decision that a child should no longer be placed for adoption can be made. | <DATE_PLACED_CEASED> should be <= to <DATE_PLACED> | | | | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | | | | | | | |
|------------------|--|--|---|--------------------------|----|------------------------------------|----|--------------------------------------|--|
| 523 (amended) | Date of decision that the child should be placed for adoption should be the same date as the decision that adoption is in the best interest (date should be placed). | A child adopted during the year cannot have a best interest date before the date it is formally decided that the child should be placed for adoption. | <DATE_INT> should be the same as latest <DATE_PLACED> | | | | | | |
| 524 | Data entry on the legal status of adopter's shows married same gender couple but data entry on genders of adopters shows it as a mixed gender couple. | <p>If reporting legal status of adopters is L12 then the genders of adopters should be coded as MM or FF.</p> <table border="1" data-bbox="764 808 1346 995"> <thead> <tr> <th data-bbox="764 808 947 846">Code</th> <th data-bbox="951 808 1346 846">Gender of the Adopter(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="764 849 947 919">MM</td> <td data-bbox="951 849 1346 919">The adopting couple are both male.</td> </tr> <tr> <td data-bbox="764 922 947 992">FF</td> <td data-bbox="951 922 1346 992">The adopting couple are both female.</td> </tr> </tbody> </table> | Code | Gender of the Adopter(s) | MM | The adopting couple are both male. | FF | The adopting couple are both female. | If <LS_ADOPTR> = 'L12' then <SEX_ADOPTR> should be 'MM', or 'FF' |
| Code | Gender of the Adopter(s) | | | | | | | | |
| MM | The adopting couple are both male. | | | | | | | | |
| FF | The adopting couple are both female. | | | | | | | | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|--|--|---|
| 525 (amended) | A child for whom the decision to be placed for adoption has been reversed cannot be adopted during the year. | <p>If the child should no longer be placed for adoption then the child cannot be adopted during the year.</p> <p>If the child has ceased care due to the granting of an Adoption Order then the decision should have been taken to place them for adoption and information on the reversal of the decision to place the child cannot be completed.</p> <ul style="list-style-type: none"> • If the child should no longer be placed for adoption check to make sure that data items relating to adoption have not been completed. | For the latest group of 'should be placed for adoption' information, If <DATE_PLACED_CEASED> not Null then <DATE_INT> ; <DATE_MATCH> ; <FOSTER_CARE> ; <NB_ADOPTR> ; <SEX_ADOPTR> ; and <LS_ADOPTR> should not be provided |
| 526 | Child is missing a placement provider code for at least one episode. | For each episode of care other than placements T0- T4 and Z1 a placement provider is required. | If <PL> not 'T0' or 'T1' or 'T2' or 'T3' or 'T4' or 'Z1' then <PLACE_PROVIDER> must be provided |
| 527 | A placement provider code of PR1 cannot be associated with placements P1, R2 or R5. | Placement provider code of PR1 cannot be associated with placements P1, R2 and R5 as these placements cannot be provided by the LA. | If <PL> = 'P1' or 'R2' or 'R5' then <PLACE_PROVIDER> must not be <PR1> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|--|
| 528 | A placement provider code of PR2 cannot be associated with placements P1, R2 or R5. | Placement provider code of PR2 cannot be associated with placements, P1, R2 and R5 as these placements cannot be provided by another LA. | If <PL> = 'P1' or 'R2' or 'R5' then <PLACE_PROVIDER> must not be 'PR2' |
| 529 | A placement provider code of PR3 cannot be associated with placements P1, A3-A6, K1, and U1-U6. | Placement provider code of PR3 cannot be associated with placements P1, A3 - A6, K1, and U1 - U6 as these placements cannot be provided by other public organisations. | If <PL> = 'P1' or 'A3' or 'A4' or 'A5' or 'A6' or 'K1' or 'K2' or 'U1' or 'U2' or 'U3' or 'U4' or 'U5' or 'U6' then <PLACE_PROVIDER> must not be 'PR3' |
| 530 (amended) | A placement provider code of PR4 cannot be associated with placement P1. | Placement provider code of PR4 cannot be associated with placement P1 as these placements cannot be provided by private organisations. | If <PL> = 'P1' then <PLACE_PROVIDER> must not be 'PR4' |
| 531 | A placement provider code of PR5 cannot be associated with placements P1. | Placement provider code of PR5 cannot be associated with placements P1 as these placements cannot be provided by voluntary/third sector organisations. | If <PL> = 'P1' then <PLACE_PROVIDER> must not be 'PR5' |
| 542 | A child aged under 10 at 31 March should not have conviction information completed. | Conviction information is only required for children aged 10 or over at 31 March 2017 who have been looked after continuously for at least 12 months. | If <DOB> < 10 years prior to <COLLECTION_END_DATE> then <CONVICED> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| 543 | Child is aged 10 or over at 31 March and has been looked after continuously for 12 months yet conviction information has not been completed. | Conviction information is required for children aged 10 or over at 31 March 2017 who have been looked after continuously for at least 12 months. | If <DOB> >= 10 years prior to <COLLECTION_END_DATE> and <CONTINUOUSLY_LOOKED_AFTER> = 'Y' then <CONVICATED> should be provided |
| 544 | A child with conviction information completed must also have data entries for immunisations, teeth checks, health assessments and substance misuse problem identified. | Any child who has conviction information completed must also have immunisation, teeth check, health assessment and substance misuse problem identified fields completed. | If <CONVICATED> provided then <IMMUNISATIONS>, <TEETH_CHECK>, <HEALTH_ASSESSMENT> and <SUBSTANCE MISUSE> must also be provided |
| 545 (amended) | Child is aged under 5 at 31 March and has been looked after continuously for 12 months yet health promotion information has not been completed. | Health promotion information is only required for children aged under 5 at 31 March 2017 who have been looked after continuously for at least 12 months. | If <DOB> < 5 years prior to <COLLECTION_END_DATE> and <CONTINUOUSLY_LOOKED_AFTER> = 'Y' then <HEALTH_CHECK> should be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|--|--|--|
| 546 (amended) | Children aged 5 or over at 31 March should not have health promotion information completed. | Health promotion information is only required for children aged under 5 at 31 March 2017 who have been looked after continuously for at least 12 months. | If <DOB> > = 5 years prior to <COLLECTION_END_DATE> and <CONTINUOUSLY_LOOKED_AFTER> = 'Y' then <HEALTH_CHECK> should not be provided |
| 547 | A child with health promotion information completed must also have data entries for immunisations, teeth checks, health assessments and substance misuse problem identified. | Any child who has health promotion information completed must also have immunisation, teeth check, health assessment and substance misuse problem identified fields completed. | If <HEALTH_CHECK> provided then <IMMUNISATIONS>; <TEETH_CHECK>; <HEALTH_ASSESSMENT> and <SUBSTANCE MISUSE> must also be provided |
| 550 | A placement provider code of PR0 can only be associated with placement P1. | Placement provider code of PR0 may only be associated with placement P1 as this placement has no formal provider. | If <PLACE_PROVIDER> = 'PR0' then <PL> must be 'P1' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|--|---|---|
| 551 (amended) | Child has been placed for adoption but there is no date of the decision that the child should be placed for adoption | <p>If child has a placement code of A3- A6 then the date of the decision that the child should be placed for adoption must be completed.</p> <p>If the child has been placed for adoption then complete the date of the decision that the child should be placed for adoption.</p> <p>The date completed should be on or before the date the LA formally decided that the child should be placed for adoption.</p> <p>This rule applies to all records from 1 April 2008.</p> | If <PL> = 'A3' or 'A4' or 'A5' or 'A6' then at least one <DATE_PLACED> must be provided |
| 552 (amended) | Date of decision to place a child for adoption should be on or prior to the date that the child was placed for adoption. | A child cannot be placed for adoption until the LA has made the formal decision that the child should be placed for adoption. | If <PL> = 'A3' or 'A4' or 'A5' or 'A6' then the latest <DATE_PLACED> must be <= <DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|---|---|---|
| 553 (amended) | Placement Order has been granted but there is no date of decision that the child should be placed for adoption. | <p>If the child has a legal status code of E1 then the date of the decision that the child should be placed for adoption must be completed.</p> <p>If a Placement Order has been granted then complete the date the LA decided that the child should be placed for adoption.</p> <p>The date completed should be on or before the date that the LA formally decided that the child should be placed for adoption.</p> | If <LS> = 'E1' then at least one <DATE_PLACED> must be provided |
| 554 (amended) | Date of decision that the child should be placed for adoption should be on or prior to the date that the Placement Order was granted. | A LA can only apply to a court for a Placement Order when they have made the formal decision that the child should be placed for adoption. | Where <LS> = 'E1' at least one <DATE_PLACED> should be <= <DECOM> of first episode in <PERIOD_OF_CARE> with <LS> = 'E1' |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|---|---|--|
| 555 (amended) | Freeing Order has been granted but there is no date of decision that the child should be placed for adoption. | <p>If the child has a legal status code of D1 then the date of the decision to place the child for adoption must be completed.</p> <p>If a Freeing Order has been granted then complete the date the LA formally decided that the child should be placed for adoption.</p> <p>Note that freeing orders could not be applied for from 30 December 2005.</p> <ul style="list-style-type: none"> • The date completed should be on or before the date that the Freeing Order was granted. | If <LS> = 'D1' then at least one <DATE_PLACED> must be provided |
| 556 (amended) | Date of decision that the child should be placed for adoption should be on or prior to the date that the Freeing Order was granted. | <p>A LA can only apply to a court for a Freeing Order when they have made the formal decision that the child should be placed for adoption.</p> <p>Note that freeing orders could not be applied for from 30 December 2005.</p> | Where <LS> = 'D1' at least one <DATE_PLACED> should be <=<DECOM> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|--|---|--|
| 557 (amended) | Child for whom the decision was made that they should be placed for adoption has left care but was not adopted and information on the decision that they should no longer be placed for adoption items has not been completed. | <p>If a child who was previously placed for adoption or subject of a Placement Order (or a Freeing Order) has ceased care without being adopted, then the date and reason why they should no longer be placed for adoption should be completed.</p> <p>Include the date the LA formally decided that the child should no longer be placed for adoption.</p> <p>Date of the decision that the child should no longer be placed for adoption must be a valid date in the current collection year and cannot be after the child has left care.</p> | Where <PL> = 'A3', 'A4', 'A5' or 'A6' Or <LS> = 'D1' or 'E1' and <REC> not = 'E11', 'E12' or Null for the last episode of the latest <PERIOD_OF_CARE> then <DATE_PLACED_CEASED> and <REASON_PLACED_CEASED> must be provided for the latest 'should be placed for adoption' record. |
| 558 (amended) | Child has been adopted during the year but the date of decision that they should no longer be placed for adoption has been completed. | If a child has been adopted then the decision to place them for adoption has not been disrupted and the date of the decision that a child should no longer be placed for adoption should be left blank. | If latest episode <REC> = 'E11' or 'E12' then <DATE_PLACED_CEASED> should not be provided at all |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|---|--|--|
| 559 (amended) | Date of decision that a child should be placed for adoption was not in the current year but the date of the decision that the child should be placed for adoption was not completed in a previous return. | <p>If the date of decision that a child should be placed for adoption falls in a previous year then this information should be completed for the previous year as well.</p> <p>This rule does not apply if the date falls before 2008-2009 as information on the decision to place a child for adoption was not collected before this time.</p> <p>When the rule applies the date that the child should be placed for adoption should be the same in both years.</p> | If any <DATE_PLACED> < <COLLECTION_START_DATE> then <CURRENT_COLLECTION_YEAR> -1 <DATE_PLACED> cannot be Null |
| 560 (amended) | Date of decision that the child should be placed for adoption this year is different from that recorded last year but the decision to place the child for adoption did not change. | <p>If the date of the decision that the child should be placed for adoption in the current year is different to the date of the decision recorded in a previous year, then the decision to place the child for adoption must have changed, either in the current year or the previous year.</p> <ul style="list-style-type: none"> • Check if the decision was made to place the child for adoption in both years. | If <CURRENT_COLLECTION_YEAR> -1 <DATE_PLACED> has been provided and <DATE_PLACED_CEASED> is Null then the earliest <CURRENT_COLLECTION_YEAR> <DATE_PLACED> should = <CURRENT_COLLECTION_YEAR> -1 <DATE_PLACED> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| | | <p>If the decision was made that the child should be placed for adoption in the previous year and the decision still stands in the current year without any disruptions, then the date and reason why the child should no longer be placed for adoption should be left blank in the previous year. Record the same date that the decision was made to place the child for adoption in both years.</p> <p>If the decision that the child should be placed for adoption changed during the previous year, then record the date and reason as to why the child should no longer be placed for adoption in the previous year; and if applicable, the date of the decision that the child should be placed for adoption in the current year.</p> <p>If the decision that the child should be placed for adoption changed in the current year, then record the same date of this decision in both years. Also record the date and reason as to why</p> | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| | | the child should no longer be placed for adoption in the current year. | |
| 561 (amended) | Date of the decision that the child should be placed for adoption this year is the same as that recorded last year but records show that the decision changed and the child should no longer be placed for adoption last year. | <p>If the date of the decision that the child should be placed for adoption in the current year is the same as the date of the decision recorded in a previous year, then the decision to place the child for adoption must have remained the same.</p> <ul style="list-style-type: none"> • Check if the decision was made to place the child for adoption in both years. <p>If the decision was made that the child should be placed for adoption in the previous year and the decision still stands in the current year without any disruptions, then the date and reason why the child should no longer be placed for adoption should be left blank in the previous year. Record the same date that the decision was made to place the child for adoption in both years.</p> | <p>If any <CURRENT_COLLECTION_YEAR> <DATE_PLACED> is = <CURRENT_COLLECTION_YEAR> -1 <DATE_PLACED> then <CURRENT_COLLECTION_YEAR> -1 <DATE_PLACED_CEASED> and <REASON_PLACED_CEASED> should be Null</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| | | <p>If the decision that the child should be placed for adoption changed during the previous year, then record the date and reason as to why the child should no longer be placed for adoption in the previous year; and if applicable, the date of the decision that the child should be placed for adoption in the current year.</p> <p>If the decision that the child should be placed for adoption changed in the current year, then record the same date for the decision that the child should be placed for adoption in both years. Also record the date and reason as to why the child should no longer be placed for adoption in the current year.</p> | |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|---|---|---|
| 562 (amended) | Episode commenced before the start of the current collection year but there is a missing continuous episode in the previous year. | <p>If the episode started before 1 April of the current collection year then there must be an episode in the previous year with the same startdate.</p> <ul style="list-style-type: none"> • Add the missing episode to the previous year. | If <DECOM> < <COLLECTION START DATE> then <DECOM> must = <DECOM> of last episode in <CURRENT COLLECTION YEAR> - 1'. |
| 563 (amended) | The child should no longer be placed for adoption but the date of the decision that the child should be placed for adoption is blank. | If the decision is made that the child should no longer be placed for adoption then the date of the decision that the child should be placed for adoption should be completed as well. | For all groups, If <REASON_PLACED_CEASED> is provided then <DATE_PLACED_CEASED> must also be provided |
| 564 | Child was missing or away from placement without authorisation and the date started is blank. | If the child was missing or away from placement without authorisation (code M or A) then the date the period of being missing or away from placement without authorisation started must be completed. | If <MISSING> = 'M' or 'A' then <MIS_START> must also be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| 565 | The date that the child started to be missing or away from placement without authorisation has been completed but whether the child was missing or away from placement without authorisation has not been completed. | If the date that the child went missing or away from placement without authorisation has been completed then the child must have been missing or away from placement without authorisation (code M or A). | If <MIS_START> is provided <MISSING> must also be provided |
| 566 | The date that the child's episode of being missing or away from placement without authorisation ended has been completed but whether the child was missing or away without authorisation has not been completed. | If the date that the child's episode of being missing or away from placement without authorisation ended has been completed then the child must have been missing or away from placement without authorisation (code M or A). | If <MIS_END> is provided <MISSING> must also be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| 567 | The date that the missing episode or episode that the child was away from placement without authorisation ended is before the date that it started. | An episode where the child was missing or away from placement without authorisation must have an end date that is on or after the start date. The start and end date may be the same day if the child was missing for less than a day. | Where provided <MIS_END> must be >= <MIS_START> |
| 570 | The date that the child started to be missing or away from placement without authorisation is after the end of the collection year. | The date the child started to be missing or away from placement should be before the end of the collection year. | Where provided <MIS_START> must be <= <COLLECTION_END_DATE> |
| 571 | The date that the child ceased to be missing or away from placement without authorisation is before the start or after the end of the collection year. | The date that the child ceased to be missing or away from placement without authorisation must be during the collection year. | Where provided <MIS_START> must be <= <COLLECTION_END_DATE> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|---|
| 574 | A new missing/away from placement without authorisation period cannot start when the previous missing/away from placement without authorisation period is still open. Missing/away from placement periods should also not overlap. | <p>The previous missing/away from placement without authorisation period must have a valid end date before a new missing/away from placement without authorisation period can start. Whilst missing/away from placement without authorisation periods should not overlap, one missing/away from placement without authorisation period may end and another start on the same day.</p> <ul style="list-style-type: none"> • Check that the previous missing/away from placement without authorisation period has a valid end date. • Check that missing/away from placement without authorisation periods do not overlap. | If provided <MIS_START> from current Missing occurrence must be >= previous Missing occurrence <MIS_START> and previous Missing occurrence <MIS_END> cannot be Null |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|--|
| 575 | If the placement from which the child goes missing/away from placement without authorisation ends, the missing/away from placement without authorisation period in the missing module must also have an end date. | <p>Since going missing/away from placement without authorisation, the child has changed placements. Therefore the missing/away from placement without authorisation period must have a valid end date.</p> <ul style="list-style-type: none"> • Check that an end date has been entered for the missing/away from placement without authorisation period | If <MIS_START> >= <DECOM> and less than or = <DEC> where episode <DEC> is not Null then <MIS_END> must be provided |
| 576 | There is an open missing/away from placement without authorisation period in last year's return and there is no corresponding period recorded at the start of this year. | The start date of the open missing/away from placement without authorisation period in last year's return must match the start date of the first missing/away from placement without authorisation period in this year's return. | If <MIS_START> >= <DECOM> and less than or = <DEC> where episode <DEC> is not Null then <MIS_END> must be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|------------------|--|---|--|
| 577 (amended) | Child ceased to be looked after but there is a missing/away from placement without authorisation period without an end date. | Please enter an end date for the missing/away from placement without authorisation period to match the date the child ceased to be looked after or the date the missing period ended. | If <REC> not Null or 'X1' and <MIS_START> not Null then <MIS_END> must be provided and must <=<DEC>. |
| 578 (new) | The date that the child started to be missing is after the child ceased to be looked after. | The date that the child started to be missing or away from placement should not be recorded for children who are not looked after. Check that the missing/ away from placement start date is whilst the child is looked after. | If <MIS_START> >=DEC then no missing/ away from placement information should be recorded. |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|--|---|
| 579 (new) | <p>A new decision that the child should be placed for adoption this year cannot start when the previous decision is still open. Decisions to place the child for adoption should also not overlap.</p> <p>The date of any new decision to place the child for adoption must not be before the date placed ceased of previous decisions.</p> | <p>The previous decision to place the child for adoption must have a valid date and reason why the child should no longer be placed for adoption before a new decision to place the child for adoption can be recorded. Whilst decisions to place a child for adoption should not overlap, one decision to place a child for adoption may end and another is made on the same day.</p> <ul style="list-style-type: none"> • Check that the previous decision to place the child for adoption has a valid end date. • Check that decision to place the child for adoption do not overlap. | <p>Within a group, <DATE_PLACED> must not be < previous record <DATE_PLACED_CEAUSED> and previous record <DATE_PLACED_CEAUSED> and/or <REASON_PLACED_CEAUSED> cannot be Null</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| 601 | The additional fields relating to adoption have not been completed although the episode data shows that the child was adopted during the year. | <p>Code E11 or E12 (showing that the child was adopted during the year) has been entered under reason episode ceased of the episode data submitted for this child but the fields relating to adoption have not been accordingly completed.</p> <ul style="list-style-type: none"> • Check these details and either complete the missing items or amend the episode data accordingly. | <p>If 1 or more episodes <DEC> >= <COLLECTION_START_DATE> and <= <COLLECTION_END_DATE> and <REC> = 'E11' or 'E12' then <DATE_INT>; <DATE_MATCH>; <FOSTER_CARE>; <NB_ADOPTR>; <SEX_ADOPTR> and <LS_ADOPTR> must be provided.</p> |
| 602 | The episode data submitted for this child does not show that he/she was adopted during the year. | <p>There is no indication on the episode record that this child was adopted during the year.</p> <p>Either the data items relating to adoption have been completed in error or the episode data requires amendment.</p> <ul style="list-style-type: none"> • Check that all episodes of care have been included. If the child has been adopted during the year code E11 or E12 should be recoded as being the reason episode ceased. | <p>If no <DEC> >= <COLLECTION_START_DATE> and <= <COLLECTION_END_DATE> or <REC> not = 'E11' or 'E12' then <DATE_INT>; <DATE_MATCH>; <FOSTER_CARE>; <NB_ADOPTR>; <SEX_ADOPTR> and <LS_ADOPTR> should not be provided.</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|--|
| 607 | Child ceased to be looked after in the year but mother field has not been completed. | This data item should be completed for all female children who ceased to be looked after in the year, excluding those looked after under legal status V3 or V4. | Where <CEASED_TO_BE_LOOKED_AFTER> = 'Y' , and <LS> not = 'V3' or 'V4' and <DEC> is in <CURRENT_COLLECTION_YEAR> and <SEX> = '2' then <MOTHER> should be provided |
| 611 | Date of birth field is blank but child is a mother. | Date of birth of the child must be completed if the child is a mother. | If <MOTHER> = '1' then <MC_DOB> must also be provided |
| 612 | Date of birth field has been completed but mother field indicates child is not a mother. | Mother field must be completed if the child is a mother. | If <MOTHER> = '1' then <MC_DOB> must also be provided |
| 620 | Child has been recorded as a mother but date of birth shows that the mother is under 11 years of age. | <p>If a child has been recorded as being a mother then the mother's age should be their 11th birthday or above in the 12 month period.</p> <ul style="list-style-type: none"> • Check mother's field and mother's DOB are correct. | If <MOTHER> = '1' then <DOB> should be 11 years or more prior to <COLLECTION_START_DATE> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|---|--|
| 621 | Mother's field has been completed but date of birth shows that the mother is younger than her child. | <p>Where the mother's child date of birth is completed it should be greater than the mother's date of birth.</p> <ul style="list-style-type: none"> • Check child's DOB and mother's DOB are correct. | If provided <MC_DOB> should be > <DOB> |
| 624 | Date of birth of the first child contradicts the date of birth of the first child previously recorded. | If a child has been recorded as being a mother in a previous year then the date of birth of the first child must be consistent between years, except when comparing to year ending 31 March 2006 if the date of birth of the first child was recorded as an approximate date. | If provided <MC_DOB> and previous year <MC_DOB> not Null, <MC_DOB> must = previous year <MC_DOB> |
| 625 | Date of birth of the first child is beyond the end of this reporting year or the date the child ceased to be looked after. | If a child has been recorded as being a mother in the latest reporting year then the date of birth of the first child must not be beyond the end of this reporting year (31 March 2017) or the date the child ceased to be looked after. | If provided <MC_DOB> must not be > <COLLECTION_END> or <DEC> of latest episode |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|--|
| 626 | Child was reported as a mother but the date of birth of the first child is before the current year which contradicts with the mother status recorded last year. | If a child has been recorded as being a mother in the latest reporting year and the date of birth of the first child is in a previous year, then the mother status must be consistent between the year the mother's child was born and the latest year. | If <MOTHER> = '1' and previous year <MOTHER> = '0' or Null then <MC_DOB> must be >= <COLLECTION_START> |
| 628 | Motherhood details are not required for care leavers who have not been looked after during the year. | <p>Mother status field should be left blank for young people for whom care leaver information is returned.</p> <p>However, if the care leaver also had episode information recorded for this collection year, motherhood status should be returned.</p> | If no episode record for current year and any of <IN_TOUCH> , <ACTIV> or <ACCOM> have been provided then <MOTHER> should not be provided |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|--|
| 630 | Information on previous permanence option should be returned. | <p>A new episode has started in the latest reporting year, with the reason for new episode being S, therefore data for items relating to previous permanence option must be returned.</p> <p>Data items:</p> <ol style="list-style-type: none"> 1. Previous permanence option; 2. LA code where previous permanence option was arranged (unless previous permanence option is Z1); 3. Date of order (unless previous permanence option is Z1). <p>Must be returned for all children starting to be looked after 1 April 2016, this includes children with legal status of V3 or V4</p> | <p>If <RNE> = 'S' then <PREV_PERM> must be provided as should <LA_PERM> and <DATE_PERM> if <PREV_PERM> is not = 'Z1'</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|--|--|--|
| 631 | Previous permanence option not a valid value. | <p>Previous permanence option not a valid value.</p> <p>Valid values are:</p> <p>P1 = Adoption; P2 = Special Guardianship Order (SGO); P3 = Residence Order (RO); P4 = Unknown; Z1 = No previous permanence option.</p> | <p>If provided <PREV_PERM> must be a valid value</p> <p>For allowed values please see associated code set.</p> |
| 632 | Date of previous permanence order not a valid value. | <p>Date should be entered in the format DD/MM/YYYY and should contain a valid date. The date should be before the start of this current episode of care.</p> <ul style="list-style-type: none"> • Check you have entered a real date, in the right format (for example not '03/20/2001', '31/02/2001', or '31/01/01'). <p>Acceptable value where date is not known will include zz where zz is day, month or year value).</p> | <p>If provided <DATE_PERM> should be prior to <DECOM> and in a valid format and contain a valid date</p> <p>Format should be DD/MM/YYYY or one or more elements of the date can be replaced by zz if part of the date element is not known</p> |

| New Error Code | Message to be Shown on Validation Report | Coding Rule (and comments which will be provided as guidance for LA staff) | |
|----------------|---|---|---|
| 633 | LA code where previous permanence option was arranged is not a valid value. | The LA code should be a valid LA code or one the following codes: NIR = Northern Ireland; NUK = Outside of the UK; SCO = Scotland; WAL = Wales. | Where provided <LA_PERM> must be a valid value |
| 634 (amended) | There are entries for previous permanence options but child has not started to be looked after from 1 April 2016 onwards. | There are entries in either the fields for previous permanence option but the child has no episode indicating that a period of care started after 1 April 2016. | If <PREV_PERM> or <LA_PERM> or <DATE_PERM> provided then at least 1 episode must have a <DECOM> later than 01/04/2016 |
| 635 | There are entries for date of order and LA code where previous permanence option was arranged but previous permanence code is Z1. | If there was no previous permanence option arranged there cannot be a date of order or a LA code where previous permanence option was arranged. | If <LA_PERM> and/or <DATE_PERM> provided then <PREV_PERM> must also be provided |
| 636 | Date of previous permanence order is after the child started to be looked after. | Check that the date of the previous permanence order is not after the date the child started to be looked after. | <DATE_PERM> must not be after <DECOM> of the earliest episode with an <LS> not = 'V3' or 'V4' |

Annex A

Bypassing Errors

The following errors can be by-passed. Errors which can be by-passed are those where the data is unusual but could be correct as it reflects the actual situation. It would not be expected that data which triggers errors outside of this list would be correct and only those errors listed below can be by-passed. All requests to bypass an error must be directed to the Helpdesk via the [service request form](#).

Error numbers of by-passable errors are given in the table below:

| Stage 1 | Stage 2 | | | | |
|-----------|---------|-----------|-----------|-----|-----|
| 115 | 205 | 333 | 406 | 503 | 627 |
| 166 - 168 | | 335 336 | 431 | 516 | 628 |
| | | 358 - 359 | 433 | 553 | |
| | | 361 - 363 | 435 | 555 | |
| | | 370 - 373 | 442 | 557 | |
| | | 376 - 377 | 445 | 559 | |
| | | 380 | 450 – 451 | | |
| | | 383 | 453 | | |
| | | 386 | | | |
| | | 388 | | | |
| | | 390 | | | |
| | | 396 – 399 | | | |

Annex B

Commonly used expressions

This section contains commonly used expressions such as ‘Series of short term placements’, and a technical description of what these terms mean when validating rules. This allows the reference name for that expression to be used in the technical validation rules rather than having to write lengthy rules each time. It will also ensure that if the calculation for the expression changes it will only need to be amended in one place.

| Data Item Name | Tag | Technical Description |
|-------------------------|---------------------------|---|
| Collection start date | <COLLECTION_START_DATE> | <COLLECTION_START_DATE> = ‘01/04/YYYY’ Example: For the collection year 2015/2016 <COLLECTION_START_DATE> = ‘01/04/2015’ |
| Collection end date | <COLLECTION_END_DATE> | <COLLECTION_END_DATE> = ‘31/03/YYYY’ Example: For the collection year 2015/2016 <COLLECTION_END_DATE> = ‘31/03/2016’ |
| Current collection year | <CURRENT_COLLECTION_YEAR> | <COLLECTION_START_DATE> to <COLLECTION_END_DATE> Example: For the collection year 2015/2016 <COLLECTION_START_DATE> = ‘01/04/2015’ and <COLLECTION_END_DATE> = ‘31/03/2016’ so <CURRENT_COLLECTION_YEAR> = ‘01/04/2015 to 31/03/2016’ |
| Start date looked after | <START_DATE_LOOKED_AFTER> | If no episode has <LS> = ‘V3’ or ‘V4’ <START_DATE_LOOKED_AFTER> = <DECOM> of latest episode with <RNE> = ‘S’. If any episode has <LS> = ‘V3’ or ‘V4’ then <START_DATE_LOOKED_AFTER> = <DECOM> of first episode after the final episode with <LS> = ‘V3’ or ‘V4’ |
| Placed for adoption | <PLACED_FOR_ADOPTION> | If <PL> = ‘A3’; ‘A4’; ‘A5’ or ‘A6’ then <PLACED_FOR_ADOPTION> = ‘Y’ |

| Data Item Name | Tag | Technical Description |
|---------------------------|-----------------------------|---|
| Adopted | <ADOPTED> | If <REC> = 'E11' or 'E12' then <ADOPTED> = 'Y' |
| Period of care | < PERIOD_OF_CARE> | <p>1. Non-Respite - All episodes that run consecutively where <LS> is not = 'V3' or 'V4'. <PERIOD_OF_CARE> is calculated from the <DECOM> of the first episode in the sequence to the <DEC> of the last episode in the sequence where <DEC> is not = 'X1' OR <COLLECTION_END_DATE> if the <DEC> of the last episode in the sequence is Null</p> <p>2. Respite - All episodes that run consecutively where <LS> is = 'V3' or 'V4'. <PERIOD_OF_CARE> is calculated from the <DECOM> of the first episode in the sequence to the <DEC> of the last episode in the sequence where <DEC> is not = 'X1' OR <COLLECTION_END_DATE> if the <DEC> of the last episode in the sequence is Null</p> |
| Looked after continuously | <LOOKED_AFTER_CONTINUOUSLY> | <p>If count of episodes in current year = '0' or any episode has <LS> = 'V3' or 'V4' and <DEC> > <COLLECTION_START_DATE> or Null or any episode <DEC> > <COLLECTION_START_DATE> and <REC> not = 'X1' or any episode <RNE> = 'S' and <DECOM> > <COLLECTION_START_DATE> Then <LOOKED_AFTER_CONTINUOUSLY> = 'N' else <LOOKED_AFTER_CONTINUOUSLY> = 'Y'</p> |
| Ceased to be looked after | <CEASED_TO_BE_LOOKED_AFTER> | <DEC> of the current episode is not null and <REC> is not = 'X1' or null |



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