

# Completion report – intrusive investigation projects

## Contaminated Land Capital Projects Programme



**Environment  
Agency**

Please read through this form and the guidance notes below. Please write clearly in the answer spaces.

### Notes on filling in this form

Fill in this form when the work the grant was provided for has finished. Use a separate form for each project funded. Send this form to us at Environment Agency, Geoscience Team, Manley House, Kestrel Way, Exeter, EX2 7LQ.

Email: [conlandgrants@environment-agency.gov.uk](mailto:conlandgrants@environment-agency.gov.uk)

The Chief Finance Officer only needs to sign the Declaration at the end where money is being returned under a ringfenced grant. For non-ringfenced grants, the Project Manager can sign.

If there is not enough space in any boxes in the form, please use the continuation sheet at the end of this form.

### Contents

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Local authority

\_\_\_\_\_

Name of project

\_\_\_\_\_

Phase of intrusive investigation

\_\_\_\_\_

Defra or Environment Agency reference number (as given in your original offer letter)

\_\_\_\_\_

Project start date (DD/MM/YYYY)

\_\_\_\_\_

Project finish date (DD/MM/YYYY)

\_\_\_\_\_

## 1 Capital grant provided

Please provide below a breakdown of actual costs. This should reflect the details of proposed work that you provided in your application. In the table, list each activity and put the cost in the grey box (for example, consultancy costs – £15,000). (Add rows if necessary.)

	Date the cost arose (DD/MM/YYYY)	Amount
1.		£
2.		£
3.		£
4.		£
5.		£
6.		£
7.		£
8.		£
9.		£
10.		£
Total grant spend	£	
Underspend (if appropriate)	£	

### 2 Project assessment

(a) In the space below, briefly describe what the objectives were and how you have achieved these.

(b) Was the scope of work changed from the original CL1 application?

- Yes  Please provide details in the box below.
- No

### 3 Regulatory action

(a) Has the intrusive investigation led to the site being formally determined as contaminated land under Part 2A?

- Yes  Please remember to send a copy of the notice of determination to your technical contact at your local Environment Agency office.
- No  Give your reasons and explain any further investigation that is needed.

### 4 Greenhouse gases

Please explain the outcome if greenhouse gases were monitored as part of the investigation.

### 5 Declaration

I declare that as far as I know and believe, the information provided above is accurate, and I will return any unspent grant issued by Defra under the previous terms and conditions if you ask me to.

Chief Finance Officer or Project Manager to sign as appropriate.

Date (DD/MM/YYYY)



Continuation sheet

This document is out of date was withdrawn 28/03/2017