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## FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

### ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

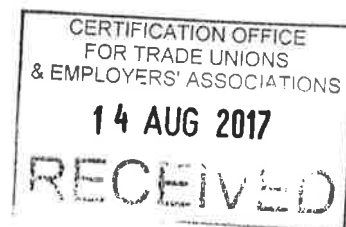
Name of Employers' Association:	East of England Local Government Association					
Year ended:	31 March 2017					
List No:	256E					
Head or Main Office:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU					
Website address (if available)	www.eelga.gov.uk					
Has the address changed during the year to which the return relates?	<table><tr><td>Yes</td><td><input type="checkbox"/></td><td>No</td><td><input checked="" type="checkbox"/></td><td>(Tick as appropriate)</td></tr></table>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	(Tick as appropriate)
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	(Tick as appropriate)		
General Secretary:	Cecilia Tredget					
Contact name for queries regarding the completion of this return:	Eddie Gibson					
Telephone Number:	01284 758310					
e-mail:	eddie.gibson@eelga.gov.uk					

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**  
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

**For Employers' Associations based in England and Wales:**  
Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

**For Employers' Associations based in Scotland:**  
Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



## Staff List at 31st March 2017

Staff Name	Job title
Cecilia Tredget	Managing Director
Michelle Kirk	Director
Sarah Golding	Personal assistant
Eddie Gibson	Senior Manager
Sebastian Reeves	Talent Bank Coodinator
Hannah Shah	Senior Manager
Cinar Altun	Policy and Secretariat Manager
Jayne Cole	Events Coordinator
Lucy Ashwell	Senior Manager
Emma Moore	Senior HR Advisor
Marie Stannard	HR advisor
Kate O'Driscoll	Policy Officer
Lauren Merchant	Apprentice
Marion Messner	Policy Officer (Maternity Cover)
Malgorzata Strona	Senior Policy Officer
Louise Gooch	Policy Officer
Rachel Heathcock	Policy Officer
Sue Hay	Policy Officer

# RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
52				52

## OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Finance Officer	Julia Searle	Not applicable	August 2016
Apprentice	Not applicable	Lauren Metcalfe	September 2016
Policy Officer	Not applicable (Maternity Cover)	Marion Messner	March 2017

# REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	<b>INCOME</b>		
	From Members      Subscriptions, levies, etc	659,940	
	Investment income      Interest and dividends (gross) Bank interest (gross) Other (specify)	2,894	
	Other income      Training Grants and Project Support Consultancy fees Miscellaneous Receipts (Specify) Pension Scheme	57,204 196,269 1,044,954 92,925	
	<b>TOTAL INCOME</b>		2,054,186
	<b>EXPENDITURE</b>		
	Administrative expenses		
	Remuneration and expenses of staff	875,048	
	Occupancy costs	38,292	
	Printing, Stationery, Post	691	
	Telephones	1,135	
	Legal and Professional fees	16,868	
	Miscellaneous (specify)	73,580	
	Office Publications	14,214	
	IT Costs	22,669	
	Insurance	20,469	
	Other charges		
	Bank charges	1,369	
	Depreciation	333	
	Training and consultancy	938,377	
	Project Costs	336,693	
	Miscellaneous – Brussels Office	159,600	
	Conference and meeting fees	39,595	
	Other finance costs	149,287	
	Pension scheme	722,000	
	Taxation		
	<b>TOTAL EXPENDITURE</b>		3,410,220
	Surplus/Deficit for year		(1,356,034)
	Amount of fund at beginning of year		(1,071,267)
	Amount of fund at end of year		(2,427,301)

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
<b>Income</b>			
	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 3		Fund Account	
Name of account:		£	£
<b>Income</b>			
	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
<b>Income</b>			
	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 5		Fund Account	
Name of account:		£	£
<b>Income</b>			
	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

# BALANCE SHEET AS AT 31 MARCH 2017

(see notes 19 and 20)

Previous Year		£	£
	<b>Fixed Assets</b> (as at page 11)		0
	<b>Investments</b> (as per analysis on page 13)		
	Quoted (Market value £           )		
	Unquoted		
	<b>Total Investments</b>		
	<b>Other Assets</b>		
	Sundry debtors		122,931
	Cash at bank and in hand		2,820,234
	Stocks of goods		
	Others (specify)		
	<b>Total of other</b>		
	<b>assets</b>		2,943,165
		<b>TOTAL ASSETS</b>	2,943,165
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Revaluation Reserve	
	<b>Liabilities</b>		
	Loans		18,092
	Bank overdraft		
	Tax payable		16,328
	Sundry creditors		4,581
	Accrued expenses		64,019
	Provisions		5,251,000
	Other liabilities		16,446
		<b>TOTAL LIABILITIES</b>	5,370,466
		<b>TOTAL ASSETS</b>	(2,427,301)



# FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
<b>COST OR VALUATION</b>				
At start of period		14,324		14,324
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:		(14,324)		(14,324)
Total to end of period				
<b>BOOK AMOUNT at end of period</b>		0		0
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET		0		0

# ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

\* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

<b>Does the association, or any constituent part of the association, have a controlling interest in any limited company?</b>		YES	NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
<b>INCORPORATED EMPLOYERS' ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the association's name</b>		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
<b>UNINCORPORATED EMPLOYERS ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the names of the association's trustees?</b>		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

# SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	659,940		659,940
From Investments	2,894		2,894
Other Income (including increases by revaluation of assets)	1,391,352		1,391,352
<b>Total Income</b>	2,054,186		2,054,186
<b>EXPENDITURE</b> (including decreases by revaluation of assets)	3,410,220		3,410,220
<b>Total Expenditure</b>	3,410,220		3,410,220
<b>Funds at beginning of year</b> (including reserves)	(1,071,267)		(1,071,267)
<b>Funds at end of year</b> (including reserves)	(2,427,301)		(2,427,301)
<b>ASSETS</b>			
Fixed Assets			
Investment Assets			
Other Assets			2,943,165
<b>Total Assets</b>			2,943,165
<b>LIABILITIES</b>			
<b>Total Liabilities</b>			5,370,466
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			(2,427,301)

# NOTES TO THE ACCOUNTS

(see note 36)

**All notes to the accounts must be entered on or attached to this part of the return.**

See attached accounts.



# ACCOUNTING POLICIES

(see notes 37 and 38)

## SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Senior Manager's Signature:	Director's Signature:
	
Name: Eddie Gibson	Name: Cecilia Tredget
Date: 19/9/17	Date: 19/9/17

CERTIFICATION OFFICE  
FOR TRADE UNIONS  
& EMPLOYERS' ASSOCIATIONS  
22 SEP 2017

## CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES		NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES		NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES		NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES		NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES		NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES		NO	

# AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/NO

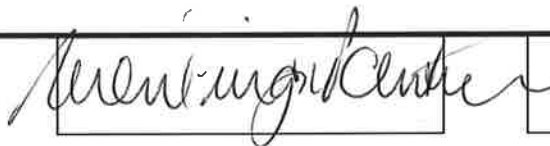
If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 45)

## AUDITOR'S REPORT (continued)

See attached accounts.

Signature(s) of auditor or auditors:



Name(s):

Whiting & Partners

Profession(s) or Calling(s):

Statutory Auditor

Address(es):

Greenwood House  
Skyliner Way  
Bury St Edmunds  
Suffolk

Date:

11 August 2017

Contact name and telephone number:

P Tatum  
01284 752313

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**FINANCIAL STATEMENTS**

**Year Ended 31<sup>st</sup> March 2017**

## EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION

### ASSOCIATION INFORMATION

#### **Management Committee**

Cllr T FitzPatrick (Chairman)  
Mayor D Hodgson  
Cllr R Davis  
Cllr P Reeve  
R Carr  
Cllr D Finch  
Cllr W Nunn

#### Non-voting members:-

Cllr K Bentley  
Cllr S Taylor  
Cllr C Noble

#### Officers:-

C Tredget (Managing Director)

#### **Principal Office**

West Suffolk House  
Western Way  
Bury St Edmunds  
Suffolk  
IP33 3YU

#### **Auditors**

Whiting & Partners  
Greenwood House  
Skyliner Way  
Bury St Edmunds  
Suffolk  
IP32 7GY

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES**

**For the Year Ended 31<sup>st</sup> March 2017**

The Management Committee are required to prepare financial statements in accordance with applicable law and regulations for each financial year which give a true and fair view of the state of the affairs of the Association and of the surplus or deficit for that year. In preparing those financial statements, the Management Committee are required to:


- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business.

The Management Committee are also responsible for keeping adequate accounting records that are sufficient to show and explain the Association's transactions and disclose with reasonable accuracy, at any time, the financial position of the Association and to enable them to ensure that the financial statements comply with the Trade Union and Labour Relations (Consolidation) Act 1992. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Management Committee are aware:

- There is no relevant information of which the Association's auditor is unaware; and
- The Management Committee have taken all steps they ought to have taken to make themselves aware of any audit information and to ensure that the Association's auditors are aware of that information.

Signed on behalf of the Management Committee.

  
.....  
C Tredget

Date: 21 June 2017

**INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF**  
**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**  
**For the Year Ended 31<sup>st</sup> March 2017**

We have audited the financial statements of the East of England Local Government Association for the year ended 31 March 2017 which comprise the Revenue Statements, Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Association's members, as a body, in accordance with Section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective Responsibilities of the Management Committee and Auditor**

As explained more fully in the Statement of Management Committee Responsibilities, set out on page 1, the Management Committee are responsible for the preparation of financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's Ethical Standards for Auditors.

**Scope of the Audit of the Financial Statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm).

**Opinion on Financial Statements**

In our opinion the financial statements:

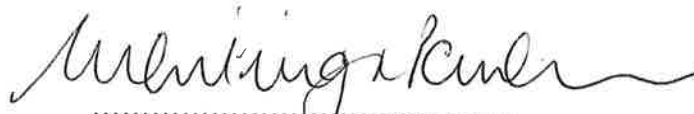
- give a true and fair view of the state of the Association's affairs as at 31 March 2017 and of its result for the year then ended;
- have been prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

**Matters on Which we are Required to Report by Exception**

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 require us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained; or
- the association has not kept proper accounting records; or
- the financial statements are not in agreement with the accounting records or returns; or
- we have not received all the information and explanations we need for our audit.

Dated: 21 June 2017



.....  
WHITING & PARTNERS  
Chartered Accountants and Statutory Auditor  
Greenwood House  
Greenwood Court  
Skyliner Way  
Bury St Edmunds  
Suffolk  
IP32 7GY

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**BALANCE SHEET**

**At 31<sup>st</sup> March 2017**

	Note	2017		2016	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets	4		-		333
<b>Current Assets</b>					
Debtors	5	122,931		336,834	
Cash at Bank and in Hand		2,820,234		3,106,148	
		<u>2,943,165</u>		<u>3,442,982</u>	
<b>Creditors: Amounts Falling due Within One Year</b>	6	<u>(119,466)</u>		<u>(151,582)</u>	
<b>Net Current Assets</b>			2,823,699		3,291,400
<b>Total Assets Less Current Liabilities</b>			<u>2,823,699</u>		<u>3,291,733</u>
<b>Net Assets Excluding Pension Scheme Liabilities</b>			<u>2,823,699</u>		<u>3,291,733</u>
Defined Benefit Pension Scheme Liability	8		(5,251,000)		(4,363,000)
<b>Net Deficit Including Pension Scheme Liabilities</b>			<u>(2,427,301)</u>		<u>(1,071,267)</u>
<b>Representing:</b>					
Members Funds - deficit	7		<u>(2,427,301)</u>		<u>(1,071,267)</u>

The financial statements were approved by the Management Committee and signed on its behalf:

*C.M. Tredget*  
C Tredget

Date: 21 June 2017

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**  
**LOCAL GOVERNMENT ASSOCIATION REVENUE ACCOUNT**  
**For the Year Ended 31<sup>st</sup> March 2017**

	2017 £	2016 £
<b>Income</b>		
Local Authority Subscriptions	659,940	666,778
Training, Consultancy and Conferences	57,204	93,392
Talent Bank Training and Consultancy	1,044,954	1,909,150
Investment Programme Income	-	1,663
Support Services	49,290	35,629
ACCESS Project Income	-	38,251
Active Citizens Together Income	10,979	93,682
Investment Income	2,894	5,742
Other Income	62,124	63,303
Hosting Fees	17,137	9,858
	<hr/> 1,904,522	<hr/> 2,917,448
<b>Expenditure</b>		
Accommodation Costs	38,292	27,000
Staff Costs	782,941	787,605
Regional Operations	238,188	240,128
General Expenses	59,080	59,192
Contracted Out Services	18,237	10,822
Other Expenditure	540	2,290
Talent Bank Project Expenditure	939,037	1,676,702
Investment Programme	184,765	78,328
Support Services	97,082	87,134
ACCESS Project Expenditure	-	38,251
Other Finance Costs - Pension Scheme	141,753	174,512
Active Citizens Together Expenditure	54,846	24,553
	<hr/> 2,554,761	<hr/> 3,206,517
<b>(Deficit)/ surplus for year</b>	<hr/> (650,239)	<hr/> (289,069)
Actuarial gains/(losses)	(722,000)	1,314,000
<b>Total comprehensive (deficit)/surplus for year</b>	<hr/> (1,372,239)	<hr/> 1,024,931

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**  
**STRATEGIC MIGRATION PARTNERSHIP REVENUE ACCOUNT**  
**For the Year Ended 31<sup>st</sup> March 2017**

	2017 £	2016 £
<b>Income</b>		
Home Office Enabling Grant	76,000	79,712
Home Office Syrian Resettlement Programme	60,000	-
Other Income	13,664	8,025
	<u>149,664</u>	<u>87,737</u>
<b>Expenditure</b>		
Staff Costs	86,109	70,893
Meeting Expenses	7,889	6,548
Travel and Subsistence	5,998	2,442
Telephone	98	13
Other Finance Costs - Pension Scheme	7,534	4,134
Miscellaneous Expenses	25,831	4,326
	<u>133,459</u>	<u>88,356</u>
<b>Surplus/(deficit) for year</b>	<u>16,205</u>	<u>(619)</u>

# EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS For the Year Ended 31<sup>st</sup> March 2017

### **1. General Information**

The East of England LGA is a politically-led, cross party organisation which works on behalf of the 52 local councils in the East of England to harness their collective strength to shape and serve their communities and localities.

### **2. Accounting Policies**

#### **a. Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the applicable UK accounting standards.

#### **b. Going Concern**

The financial statements have been prepared on the going concern basis which assumes that the Association will continue to operate for the foreseeable future. Under the Constitution each member undertakes jointly to underwrite the liabilities of the Association.

#### **c. Tangible Fixed Assets**

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is calculated to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	-	3 to 4 years straight line method
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#### **d. Pension**

The Association contributes to the Cambridgeshire County Council Pension Fund, which is a Defined Benefit Scheme. Employer contributions are charged to the Revenue accounts so as to spread the costs over the employees' working lives.

The cost of the defined benefit pension plan is determined using an actuarial valuation. The actuarial valuation involves making assumptions about discount rates, future salary increases, mortality rates and future pension increases. Due to the complexity of the valuation, the underlying assumptions and the long term nature of these plans, such estimates are subject to significant uncertainty. The mortality rate is based on publicly available mortality tables. Future salary increases and pension increases are based on expected future inflation rates. Further details are given in note 8.

#### **e. Income**

Subscription income is recognised in the year to which the subscriptions relate. Income from training, consultancy and conferences is recognised in the period the service is provided.



**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31<sup>st</sup> March 2017**

**f. Government Grants**

Grants of a revenue nature are credited to income in the period to which they relate. Where not all of the conditions attaching to grants have been fulfilled at the Balance Sheet date, income is deferred. Contributions towards capital expenditure are deducted from the cost of the assets to which they relate.

**g. Financial Instruments**

The Association only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the Revenue Account.

Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities cease to be recognised when and only when the Association's obligations are discharged, cancelled or they expire.

**h. Operation Leases**

Rentals paid under operating leases are charged to the Revenue Account on a straight line basis over the lease term.

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31<sup>st</sup> March 2017**

**3. Employees**

The average monthly number of persons employed by the Association during the year was:

2017 Number	2016 Number
19	21

**4. Fixed Assets**

	Office Equipment £
<b>Cost</b>	
At 1 April 2016 and 31 March 2017	14,324
<b>Depreciation</b>	
At 1 April 2016	13,991
Charge for the year	333
On disposals	-
At 31 March 2017	14,324
<b>Net Book Value</b>	
At 31 March 2017	-
At 31 March 2016	333

**5. Debtors**

Amounts falling due within one year:	2017 £	2016 £
Trade Debtors	108,831	336,834
Prepayments and accrued income	14,100	-
	122,931	336,834

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

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**For the Year Ended 31<sup>st</sup> March 2017**

**6. Creditors: Amounts falling due within one year**

	2017	2016
	£	£
Loans	18,092	25,652
Trade Creditors	4,581	45,949
Other Taxation and Social Security	16,328	30,119
Other Creditors	16,446	15,775
Accruals and Deferred Income	64,019	34,087
	<u>119,466</u>	<u>151,582</u>

Loans were provided by the members of the Association and are being repaid following the sale of land and buildings.

**7. Members' Funds**

	Balance at 1 April 2016 £	Surplus/ (deficit) £	Gains/ (Losses) £	Balance at 31 March 2017 £
Local Government Association	(1,970)	(299,474)	-	(301,444)
Legacy Fund	3,256,709	(184,765)	-	3,071,944
Defined Benefit Pension Scheme	(4,363,000)	(166,000)	(722,000)	(5,251,000)
	<u>(1,108,261)</u>	<u>(650,239)</u>	<u>(722,000)</u>	<u>(2,480,500)</u>
Strategic Migration Partnership	36,994	16,205	-	53,199
	<u>(1,071,267)</u>	<u>(634,034)</u>	<u>(722,000)</u>	<u>(2,427,301)</u>

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For the Year Ended 31<sup>st</sup> March 2017**

**8. Pension Scheme**

**Defined benefit scheme**

The Association participates in the Local Government Pension Scheme, a funded defined benefit pension scheme, administered by Cambridgeshire County Council.

A comprehensive actuarial valuation of the Association pension scheme, using the projected unit credit method, was carried out at 31 March 2017 by Hymans Robertson LLP, independent consulting actuaries.

Adjustments to the valuation at that date have been made based on the following assumptions:

	2017	2016
Expected rate of salary increases	2.70%	4.20%
Expected rate of increase of pensions in payment	2.40%	2.20%
Discount rate	2.60%	3.50%

The mortality assumptions used were as follows:

	2017 Years	2016 Years
Longevity at age 65 for current pensioners		
- Men	22.4	22.5
- Women	24.4	24.5
Longevity at age 65 for future pensioners		
- Men	24.0	24.4
- Women	26.3	26.9

Reconciliation of the scheme assets and liabilities:

	Assets	Liabilities	Total
At 1 April 2016	9,426,000	(13,789,000)	(4,363,000)
Current service cost	-	(159,000)	(159,000)
Interest income / (expense)	327,000	(480,000)	(153,000)
Employee contributions	52,000	(52,000)	-
Benefits paid	(362,000)	362,000	-
Employer contributions	146,000	-	146,000
Remeasurement gains / (losses)			
- Actuarial gains	-	(4,316,000)	(4,316,000)
- Return on plan assets excluding interest income	3,594,000	-	3,594,000
At 31 March 2017	13,183,000	(18,434,000)	(5,251,000)

**EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For the Year Ended 31<sup>st</sup> March 2017**

**8. Pension Scheme (continued)**

Total cost recognised as an expense:

	2017	2016
Current service cost	159,000	177,000
Net interest expense	153,000	181,000
	<u>312,000</u>	<u>358,000</u>

No amounts (2016: nil) were included in the cost of assets.

The major categories of scheme assets as a percentage of total scheme Assets were as follows:-:

	2017	2016
Equity instruments	78%	72%
Bonds	13%	16%
Property	6%	9%
Cash	3%	3%

The plan assets do not include any of the Association's financial instruments nor is any property occupied by any Association entity.

The return on the plan assets was:

	2017	2016
Interest income	327,000	303,000
Return on plan assets less interest income	3,594,000	(454,000)
Total return on plan assets	<u>3,921,000</u>	<u>(151,000)</u>

The Association expects to contribute £291,000 to the defined benefit pension scheme in 2018.

**9. Related Party Transactions**

Subscription income is wholly attributable to members and subscribing partners. The income from training and consultancy services is derived principally from members.