



April 2017

REFERENCE: 17FOI 21

You requested the following information:

- * Please disclose the number of staff found to have falsified their CVs over the two years;
- * In each case, please disclose the individual's job grade and what action was taken.
- * Separately, please provide a table showing all job grades and salary bands - with a key to any grade terminology used.

We have handled your request under the Freedom of Information Act 2000.

The Wales Office does not normally ask for CVs as part of the recruitment process so we are not aware of any incidents of falsified CVs.

Job Grades and Salary Bands of Staff at the Wales Office

Please note that the Wales Office is not an employer in its own right and therefore is aligned to the Ministry of Justice (MoJ) Salary Bands who provide our employment services:

| Job Grade | Salary Band |
|----------------------------|--|
| Director | Senior Civil Service pay Band 2 (SCSPB2) |
| Deputy Director | Senior Civil Service pay Band 2 (SCSPB2) |
| Grade 6 (specialist) | MoJ Pay Bands Aa, Ab or Ac |
| Grade 7 | MoJ Pay Band A |
| Senior Executive Officer | MoJ Pay Band B |
| Senior Information Officer | |
| Higher Executive Officer | MoJ Pay Band C |
| Information Officer | |
| Executive Officer | MoJ Pay Band D |
| Administrative Officer | MoJ Pay Band E |
| Administrative Assistant | MoJ Pay Band F |

