



July 2017

**REFERENCE: 17FOI 56**

You requested the following information:

**My request relates to the Nature of Business Travel and the Procurement and Usage of Vehicle Ownership, Lease or Rental. I've detailed below the information that we require:**

- **What type of vehicle(s) are you currently using for business related travel? (e.g. van – fleet/hire, car – fleet/hire/company cars/employee reimbursement/taxi, private hire and bus/train)**
- **What is the annual spend on business related travel at Wales Office?**
- **Who is the person within Wales Office responsible for procuring and /or managing business travel? (Please provide name, job title, telephone, email and address details)**
- **When are your aforementioned car/van related transport arrangements due to expire? (Please provide details of each form of transport and each provider)**

We have handled your request under the Freedom of Information Act 2000.

**A1: The Wales Office uses trains and cars for business related travel.**

**A2: In 2016 -17 the Wales Office spent £142,625 on business related travel.**

**A3: Geth Williams – Deputy Director, Constitution & Corporate Services**

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**A4: The Wales Office uses hire cars and taxis as and when business need requires them.**