

1st Meeting of the Board
13 October 2014
Venue: Marsham Street

Time	Item	Title	Lead
13.00	-	Apologies, Announcements and Declarations of Interest	Chair
	1	Strategic introduction of the SSRO	Chair
	2	Delivery of the SSRO's Statutory functions (SSRO 01/14)	Marcine Waterman
	3	Governance Issues:	
		a) Framework Document (SSRO 02/14)	Marcine Waterman
		b) Corporate Governance Framework (SSRO 03/14)	Marcine Waterman
		c) Board and Committee structure (SSRO 04/14)	Marcine Waterman
		d) Internal Audit Service from December 2014 (SSRO 05/14)	Marcine Waterman
	4	Organisational structure:	
		a) SSRO organisation structure (SSRO 06/14)	Marcine Waterman
		b) Chief Executive recruitment	Chair
	5	Operational issues:	
		a) Information Management strategy (SSRO 07/14)	Dan Coleby
		b) Freedom of Information procedure (SSRO 08/14)	Colin Sharples
	6	Guidance for Board members and staff:	
		a) Code of Conduct for Board members (SSRO 09/14)	Marcine Waterman
		b) SSRO Terms and Conditions of Employment (SSRO 10/14)	Marcine Waterman
	-	Any Other Business	-
17.00	-	Close of Meeting	-