MDP Secretariat
Room 126, Building 1070
MDP HQ Wethersfield
Braintree, Essex CM7 4AZ

Tel: 01371 85████

E-mail: MDP-FOI-DP@mod.uk

Ministry
of Defence Police

Our Ref: eCase: FOI2017/10666 RFI:297/17
Date: 24 November 2017

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By email – ████████████████████████

Dear ████████

FREEDOM OF INFORMATION ACT 2000: MINISTRY OF DEFENCE POLICE: SOFTWARE USED BY MDP

I refer to your email dated 27 October 2017 which was acknowledged on the same date

We are treating your email as a request for information in accordance with the Freedom of Information Act 2000 (FOIA 2000).

In your email you requested the following information:

"•   **The software used to manage FOI requests or cases.**

•   **The software used by the Media/Communications team to manage press enquiries, send press releases, monitor the media and maintain a press contacts database.**

•   **The software used by the Media/Communications team to manage and store interactions with stakeholders (e.g. the media, regulators, government agencies, the community, the public)**

•   **The software used by the Public Affairs or any other relevant team to monitoring the political environment and log interactions with politicians, civil servants, lobbying bodies, trade unions, etc."**

A search for information has now been completed and I can confirm that some information in scope of your request is held by the Ministry of Defence Police (MDP). Please see below:-

The software used to manage FOI requests or cases.

The MDP use the eCase system to manage FOI requests.

The software used by the Media/Communications team to manage press enquiries, send press releases, monitor the media and maintain a press contacts database.

The MDP Media/Communications team use Microsoft Office to manage press enquiries, send press releases, monitor the media and maintain a press contacts database.

The software used by the Media/Communications team to manage and store interactions with stakeholders (e.g. the media, regulators, government agencies, the community, the public)

The MDP uses Microsoft Office to manage and store interactions with stakeholders (e.g. the media, regulators, government agencies, the community, the public)

The software used by the Public Affairs or any other relevant team to monitoring the political environment and log interactions with politicians, civil servants, lobbying bodies, trade unions, etc.

The MDP uses Microsoft Office to monitor the political environment and log interactions with politicians, civil servants, lobbying bodies, trade unions, etc. Any Ministerial Correspondence or Parliamentary Questions are managed on the eCase system.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at https://ico.org.uk/.

Yours sincerely

MDP Sec Data Protection and Freedom of Information Office