



Legal Aid
Agency

Procurement of HPCDS Services in England and Wales from 1 October 2018

Scheme Area Guide:

Housing Possession Court Duty Scheme Area: Norfolk and Suffolk

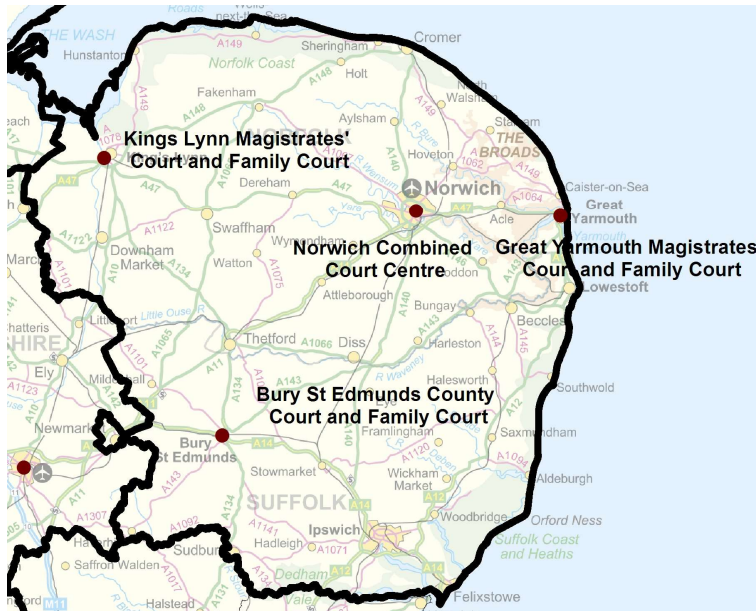
Housing Possession Court Duty Scheme Area: Norfolk and Suffolk

Introduction

1. This guide is designed to provide information on the HPCDS Scheme Area of Norfolk and Suffolk for HPCDS work from October 2018. It provides information on the area and courts locations covered.

About the court locations in this Scheme Area

2. The court locations to be served in this Scheme Area are Bury St. Edmunds County Court and Family Court, Great Yarmouth Magistrates' Court and Family Court, King's Lynn Magistrates' Court and Family Court and Norwich Combined Court Centre.



Local Authority	Population ¹
King's Lynn and West Norfolk	151,013
Norwich	138,872
Ipswich	135,600
Breckland	135,480
South Norfolk	131,010
Broadland	126,628
Suffolk Coastal	125,052
Waveney	116,182
St Edmundsbury	112,523
North Norfolk	103,308
Mid Suffolk	99,632
Great Yarmouth	98,667
Babergh	89,215
Forest Heath	63,691
Total	1,626,873

Main Settlements (30k+) ²		
Bury St Edmunds	Great Yarmouth	Ipswich
King's Lynn	Lowestoft	Norwich/Thorpe St. Andrew

Alternative Hearing Venues

3. It is possible that some listings may be allocated by courts in the Scheme Area to Alternative Hearing Venues (e.g. another non-court venue). The use of Alternative Hearing Venues may begin or change throughout the life of the Contract. It is expected that Alternative Hearing Venues will be located either within or close to the Scheme Area. Currently, there are no known Alternative Hearing Venues within the Scheme Area.

¹ ONS Mid-Year Ward Level Statistics 2015 – released 26 October 2016. (Refreshed Annually)
<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/wardlevelmidyearpopulationestimatesexperimental>

² 2011 Population: All Usual Residents". Neighbourhood Statistics. Office for National Statistics. 2011-03-27. Retrieved 2017-02-12.

Independent Scheme Areas

4. This Scheme Area includes an Independent HPCDS Scheme for Ipswich County Court and Family Hearing Centre. This is currently funded by other sources and is not intended to be covered by this Tender.

Court locations covered by this scheme	Address	Contact details and Opening times	Parking Information
Bury St Edmunds County Court and Family Court Court location No.157	Triton House St Andrew's Street North Bury St Edmunds Suffolk IP33 1TR	Enquiries: 0344 892 4000 Court building open: Monday to Friday 9am to 4pm. Court counter open: 10am to 4pm (by prior appointment only). To make an appointment, call 0344 892 4000	There is no public parking available at the Court site, but there are numerous car parks in close proximity.
King's Lynn Magistrates' Court and Family Court Crown Court location code:1972 DX:97389 Norwich 5	The Courthouse College Lane King's Lynn Norfolk PE30 1PQ	Enquiries: 01603 679500 Court building open: 9.00am to 4.30pm County Court enquiries counter: By prior appointment only	Information on parking facilities is not available
Norwich Combined Court Centre Court location No.443	The Law Courts Bishopgate Norwich Norfolk NR3 1UR	County Court: 0344 892 4000 Court building open: Monday to Friday 8:30am to 5pm. Court counter open: 10am to 4pm (by prior appointment only). To make an appointment, call 0344 892 4000	There is no public parking available at the Court site, but there are numerous car parks in close proximity.
Great Yarmouth Magistrates' Court and Family Court Court location/tribunal no. 1972	Magistrates' Courthouse North Quay Great Yarmouth Norfolk NR30 1PW	Enquiries: 01603 679 500 Court building open: 9am until close of court business	Information on parking facilities is not available

Projected HPCDS Scheme volumes in the Scheme Area

5. The tables below indicate historical information surrounding the HPCDS Schemes in the Scheme Area.

Norfolk and Suffolk Scheme Area Key Facts³

Number of courts in area	Four*			Busiest days by Acts of Assistance				Bury St Edmunds	Monday (98%)			
								Great Yarmouth	Tuesday (98%)			
								King's Lynn	Monday (91%)			
								Norwich	Wednesday (99%)			
Most common day for sessions	Bury St Edmunds	Monday (98%)	Most common types of claimant				Bury St Edmunds	Social Landlord (56%)				
	Great Yarmouth	Tuesday (99%)					Great Yarmouth	NOT AVAILABLE				
	King's Lynn	Monday (90%)					King's Lynn	Social Landlord (43%)				
	Norwich	Wednesday (98%)					Norwich	Social Landlord (56%)				
Most common time for sessions	Bury St Edmunds	Morning (100%)	Most common types of hearing				Bury St Edmunds	Claims (42%)				
	Great Yarmouth	Morning (100%)					Great Yarmouth	NOT AVAILABLE				
	King's Lynn	Morning (99%)					King's Lynn	Claims (39%)				
	Norwich	All Day (91%)					Norwich	Claims (41%)				
Number of Sessions				Fees paid								
Court	2014	2015	2016	Court	2014	2015	2016					
Bury St Edmunds	31	26	26	Bury St Edmunds	£14,810.85	£12,091.95	£9,873.90					
Great Yarmouth	52	51	51	Great Yarmouth	£10,017.00	£5,294.70	£6,725.70					
King's Lynn	48	48	49	King's Lynn	£8,943.75	£5,938.65	£5,509.35					
Norwich	54	54	50	Norwich	£18,388.35	£15,025.50	£17,386.65					
Total	185	179	176	Total	£52,159.95	£38,350.80	£39,495.60					
Acts of assistance by day of the week												
Court	Monday	%	Tuesday	%	Wednesday	%	Thursday	%	Friday	%		
Bury St Edmunds	502	98%	0	0%	7	1%	0	0%	0	0%		
Great Yarmouth	0	0%	257	98%	4	2%	0	0%	0	0%		
King's Lynn	215	91%	0	0%	0	0%	18	8%	4	2%		
Norwich	5	1%	0	0%	694	99%	1	0%	0	0%		
Total	722	42%	257	15%	705	41%	19	1%	4	0%		
Acts of Assistance				Distribution of sessions by day of the week						Length of session		
Court	2014	2015	2016	Court	Monday	Tuesday	Wednesday	Thursday	Friday	All Day	Morning	Afternoon
Bury St Edmunds	207	168	136	Bury St Edmunds	98%	0%	1%	0%	0%	0%	100%	0%
Great Yarmouth	135	53	73	Great Yarmouth	0%	99%	1%	1%	0%	0%	100%	0%
King's Lynn	120	64	53	King's Lynn	90%	0%	0%	9%	1%	1%	99%	0%
Norwich	255	206	239	Norwich	1%	0%	98%	1%	0%	91%	6%	3%
Total	207	168	136	Total	39%	28%	29%	3%	0%	27%	72%	1%

³ Sessions, fees and acts of assistance data is drawn from the Legal Aid Agencies internal Management Information data. Listing information is taken from HMCTS court listing data

Number of Nil Sessions				Listing Information																											
Court	2014	2015	2016	2014								2015								2016											
				Type of hearing					Type of claimant			Type of hearing					Type of claimant			Type of hearing					Type of claimant						
				A	B	C	D	E	1	2	3	4	A	B	C	D	E	1	2	3	4	A	B	C	D	E	1	2	3	4	
Bury St Edmunds	0	1	2	646	232	160	330	306	170	289	120	1095	55	30	103	43	148	45	71	17	246	5	6	110	3	73	26	44	19	108	
Great Yarmouth	5	21	21	INFORMATION NOT AVAILABLE FROM HMCTS																											
King's Lynn	5	19	24	757	390	132	241	393	174	525	192	1022	469	240	147	190	308	190	262	187	715	7	18	25	12	47	10	33	12	54	
Norwich	2	4	4	1889	693	384	765	979	458	982	359	2911	2143	777	273	839	872	534	558	495	3317	2406	1030	409	847	1105	914	671	657	3555	
Total	12	45	51	3292	1315	676	1336	1678	802	1796	671	5028	2667	1047	523	1072	1328	769	891	699	4278	2418	1054	544	862	1225	950	748	688	3717	

1: Accelerated Landlord 2: Mortgage. 3: Private Landlord 4: Social Landlord: A: Claims B: Outright Orders C: Repossessions D: Suspended Orders E: Warrants

**Please note that in October 2016 King's Lynn County Court relocated to the same venue as King's Lynn Magistrates Court. In addition, some Housing Possession cases previously listed at King's Lynn are now listed at Peterborough Combined Court and Norwich Combined Court. The data for King's Lynn is included for illustrative purposes and does not represent future listings or the actual volume or value of HPCDS work remaining at King's Lynn or transferring to Norwich.*

All information relating to the volume and value of work included within the HPCDS Scheme Area Guides is based on information available to the LAA including information that has been reported by current Providers. This information should not be relied upon by prospective bidders. The LAA gives no guarantees or warranties regarding the accuracy of any information or regarding the actual volume or value of any HPCDS work during the contract period.