

# SQP PSC01

## Notice of individual person with significant control (PSC) of a Scottish qualifying partnership



Companies House

✓ **What this form is for**  
You may use this form to give notice of an individual person with significant control (PSC) of a Scottish partnership (which is not a limited partnership) which has no natural person partners.

✗ **What this form is NOT for**  
You cannot use the form to tell us about a relevant legal entity (use SQP PSC02), or an other registrable person (ORP) (use SQP PSC03).

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Do not use this form if any individual PSC is applying or has applied for protection from having their details disclosed on the public register.**

**Contact [secureforms@companieshouse.gov.uk](mailto:secureforms@companieshouse.gov.uk) to get the correct form.**

<b>1</b>	<b>Partnership details</b>	<b>→ Filling in this form</b> Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
Registered number	<input type="text"/>	
Partnership name in	<input type="text"/>	

<b>2</b>	<b>Date that individual became a registrable person<sup>1</sup></b>	<b>① Date that individual became a registrable person</b> This cannot be before 26 June 2017
Date	<input type="text"/>	

<b>3</b>	<b>Individual's details</b>	<b>② Country/State of residence</b> This is in respect of the usual residential address as stated in section 4a.  <b>③ Month and year of birth</b> Please provide month and year only. Provide full date of birth in section 3a.
Title*	<input type="text"/>	
Full forename(s)	<input type="text"/>	
Surname	<input type="text"/>	
Country/State of residence <sup>2</sup>	<input type="text"/>	
Nationality	<input type="text"/>	
Month/year of birth <sup>3</sup>	<input type="text"/>	

<b>4</b>	<b>Individual's service address<sup>4</sup></b>	<b>④ Service address</b> This is the address that will appear on the public record. This does not have to be the individual's usual residential address.  If you provide the individual's residential address here it will appear on the public record.
	Please show the individual's service address below. You must also complete the usual residential address in <b>Section 4a</b> .	
Building name/number	<input type="text"/>	
Street	<input type="text"/>	
Post town	<input type="text"/>	
County/Region	<input type="text"/>	
Postcode	<input type="text"/>	
Country	<input type="text"/>	

**This page is not shown on the public record**



Do not cover this barcode

3a

### Individual's full date of birth <sup>①</sup>

Please complete your full date of birth below.

Date of birth

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

#### ① Date of birth

You must give the full date of birth.

4a

### Individual's usual residential address <sup>②</sup>

Please complete the individual's residential address below.

Building name/number

Street

Post town

County/Region

Postcode

Country

#### ② Individual's usual residential address

You can state 'Same as service address' in this section if the usual residential address is same as the service address.

You cannot state 'Same as service address' if the service address has been stated in Section 4 as 'The partnership's service address'. You will need to complete the address in full.

This address cannot be a PO Box, DX or LP (Legal Post in Scotland) number.

# SQP PSC01

## Notice of individual person with significant control (PSC) of a Scottish qualifying partnership

5

### Nature of control for an individual<sup>①</sup>

Please indicate how the individual is a person with significant control over the partnership.

#### Share of assets

The individual holds, directly or indirectly, the right to the following percentage of the surplus assets of the partnership on a winding up (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

#### Ownership of voting rights

The individual holds, directly or indirectly, the following percentage of any voting rights in the partnership (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

#### Ownership of right to appoint/remove management

- The individual holds, directly or indirectly, the right to appoint or remove a majority of the persons entitled to take part in the management of the partnership.

#### Significant influence or control (Only tick if none of the above apply)

- The individual has the right to exercise, or actually exercises, significant influence or control over the partnership.

#### ① Tick each that apply

Only tick the 4th statement (Significant influence or control) if none of the previous statements apply.

6

### Nature of control by a firm over which the individual has significant control<sup>②</sup>

The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

the members of that firm (in their capacity as such) hold, directly or indirectly, the right to the following percentage of any surplus assets on a winding up of the partnership (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

The members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of any voting rights in the partnership (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

- the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the persons entitled to take part in the management of the partnership

- the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the partnership.

#### ② Tick each that apply

# SQP PSC01

Notice of individual person with significant control (PSC) of a Scottish qualifying partnership

## 7 Nature of control by a trust over which the individual has significant control <sup>1</sup>

The individual has the right to exercise or actually exercises significant influence or control over the activities of a trust and:

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the right to the following percentage of any surplus assets on a winding up of the partnership (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

The trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of any voting rights in the partnership (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the persons entitled to take part in the management of the partnership

the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the partnership.

<sup>1</sup> Tick each that apply

## 8 Signature

I am signing this form on behalf of the partnership.

Partner's signature

Signature

X

X

You must have obtained confirmation from the individual person with significant control that their particulars are correct before sending this form to Companies House.

# SQP PSC01

## Notice of individual person with significant control (PSC) of a Scottish qualifying partnership



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The partnership name and number match the information held on the public register.
- You have completed the date that the individual became a registrable person.
- You have completed the individual's details.
- Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- You have shown the nature of control.
- You have signed the form.



### Important information

**All information on this form will appear on the public record, apart from information relating to usual residential addresses and day of birth.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**