­

**HIGHWAYS ENGLAND**

**SUPPLIER RECOGNITION SCHEME**

**Delivering Sustainable and Environmental Solutions**

**ENTRY FORM**

|  |  |
| --- | --- |
| Title of Submission\* |  |
| Supplier Name\* |  |
| Name & company details providing an endorsement to the submission\***(see guidance)** | **ALL SUBMISSIONS MUST INCLUDE AN ENDORSEMENT** |
| Tier 1 / Direct HE Contract Supplier Entrant\* | **YES / NO Please mark as applicable** |
| Extended Supply Chain\* | **YES / NO Please mark as applicable** |
| SME entrant\*\* | **YES / NO Please mark as applicable** |
| joint entrant\* – consider including any other company that has contributed to the entry | **YES / NO Please mark as applicable** |

\* All of the above are mandatory.

\*\* Definition of an SME: The European **definition** of **SME** follows: "The category of micro, small and medium-sized enterprises (**SMEs**) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro, and/or an annual balance sheet total not exceeding 43 million euro." (this includes the whole company structure including parent companies)

**Delivering Sustainable and Environmental Solutions**

##### Company name & address (expand if necessary):

**Contact name & Position/Grade:**

**Telephone number:**

**Email address:**

 **Delete as appropriate**

**For joint submissions please confirm the above company is the main**

**Yes/No**

**point of contact**

Are you prepared for extracts from your submission to be used in a

**Yes/No**

Best Practice Report?

Category Criteria:

Highways England seeks to recognise suppliers that have aligned the established five capitals of sustainability into delivery of the company’s contracts and improved environmental outcomes.

**Within your submission you may wish to include:-**

* Financial capital – e.g. climate change adaptation, adapting the network to operate in a changing climate, including assessing, managing and mitigating the potential risks posed by climate change.
* Human capital – e.g. sustainability leadership, conforming to the principles of sustainable development and balancing a range of factors in meeting the short and long-term needs of the network.
* Natural capital – e.g. carbon management, calculate and consider the carbon impact of road projects and factor carbon into design decisions, seek to minimise carbon emissions from operation and take opportunities to influence road users to reduce emissions.
* Social capital – e.g. responsible sourcing, enabling production processes that support workers, communities and the best practicable environmental outcomes.
* Manufactured capital – e.g. circular economy, ensuring efficiency and value for money adopting a whole-life cost approach to managing the assets and implementing our four key corporate enablers.
* Significantly improving the environment, delivering long term benefits to the natural and built environment, creating a sustainable future for all.

Submission should be no more than **6 pages, in Ariel Font 11,** and can be supported by Motivating Skills Toolkit (MST) Performance Measures evidence and/or references.

Any additional annex/documents (apart from MST and/or references) will **not** be judged.

Executive Summary

**Provide a short summary / bullet points of the submissions key points (max 150 words)**

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COMBINE ALL SUPPORTING ENDORSEMENT, REFERENCES &/OR MST AND ADD AS FINAL PAGES TO THIS SUBMISSION AND SCAN AND CONVERT TO PDF FORMAT SO EACH SUBMISSION IS ONE DOCUMENT

PLEASE TITLE YOUR SUBMISSION AS FOLLOWS –

Supplier name\_title of submission\_category