



Foreign &
Commonwealth
Office

10 March 2015

Human Resources Directorate
Foreign and Commonwealth Office
King Charles Street
London SW1A 2AH

Website: <https://www.gov.uk>

FREEDOM OF INFORMATION ACT 2000 REQUEST REF: 0179-15

Thank you for your email of 18 February 2015 asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

If your organisation is currently running any Graduate schemes or internships?

If not, does the organisation have any plans to do so in the future?

*If it does, does the organisation outsource the recruitment campaigns for the schemes?
Which provider is this outsourced to?*

I am writing to confirm that we have now completed the search for the information which you requested.

I can confirm that the Foreign and Commonwealth Office (FCO) does hold information relevant to your request.

The FCO offers a range of internship schemes for recent graduates, undergraduates and school age students. Many internships and work experience programmes are aimed at individuals from backgrounds that are currently under-represented in our workforce. Details of all the internship schemes we offered during 2014/15 are available on our 'Working for FCO' web page:

<https://www.gov.uk/government/organisations/foreign-commonwealth-office/about/recruitment#work-experience>

You'll note that some are FCO specific schemes and others are centrally run Civil Service schemes that the FCO participates in.

Information about our 2015/16 internship schemes, which may be different from those offered in 2014/15, will be on the webpage around Easter and there will also be an announcement made on our '@fco Careers' Twitter account.

The FCO uses recruitment agencies to attract a wide range of applicants to ensure its work force is as diverse and highly skilled as possible. A competitive tendering process is run to select an agency for each external recruitment campaign. Capita Resourcing was selected to run our 2014/15 Graduate Internship Scheme recruitment campaign and our summer 2014 Future Talent Scheme.

Capita resourcing has also recently been selected to run our 2015/16 Graduate Internship Scheme. The recruitment campaign is currently in the planning stage.

Once an FOI request is answered, it is considered to be in the public domain. To promote transparency, we may now publish the response and any material released on gov.uk in the [FOI releases](#) section. All personal information in the letter will be removed before publishing.

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder. Most documents supplied by the FCO will have been produced by government officials and will be protected by Crown Copyright. To re-use Crown Copyright documents please consult the [Open Government Licence v3](#) on the National Archives website.

Information you receive which is not subject to Crown Copyright continues to be protected by the copyright of the person, or organisation, from which the information originated. You must ensure that you gain their permission before reproducing any third party (non-Crown Copyright) information.

Yours sincerely,

Human Resources Directorate



We keep and use information in line with the Data Protection Act 1998. We may release this personal information to other UK government departments and public authorities.