

**Department for the Environment, Food and Rural Affairs  
Management Committee Business Costs and Hospitality October – December 2014**

## Business Expenses: October – December 2014

| Name         | Position                                  | Dates      | Destination     | Purpose   | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses | Travel – Accommodation / Meals | Other (Including Hospitality Given) | Total Cost £ |
|--------------|---|------------|-----------------|---|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Bronwyn Hill | Permanent Secretary                       | 02/10/2014 | St Albans       | Travel to Permanent Secretaries and Local Authority Chief Executives evening event. |              | 23.82         |                               |                                |                                     | 23.82        |
| Bronwyn Hill | Permanent Secretary                       | 23/10/2014 | Berkhamsted     | Travel to Permanent Secretary Away Day  |              | 29.64         |                               |                                |                                     |              |
| Bronwyn Hill | Permanent Secretary                       | 23/10/2014 | Berkhamsted     | Overnight stay for Permanent Secretary Away Day                                     |              |               |                               | 170.40                         |                                     | 170.40       |
| Bronwyn Hill | Permanent Secretary                       | 11/12/2014 | London Heathrow | Travel to Top 200 Away Day  |              | 23.74         |                               |                                |                                     | 23.74        |
| Bronwyn Hill | Permanent Secretary                       | 12/12/2014 | London Heathrow | Travel back from Top 200 Away Day   |              | 21.00         |                               |                                |                                     | 21.00        |
| Betsy Bassis | Director General, Chief Operating Officer | 27/10/2014 | Lowesoft        | Return ticket ahead of meeting with CEFAS CEO                                       |              | 95.00         |                               |                                |                                     | 95.00        |

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|--------------|---|--------------------------|-----------------|--|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Betsy Bassis | Director General, Chief Operating Officer               | 27/10/2014               | Lowesoft        | Overnight hotel stay ahead of meeting with CEFAS CEO |              |               |                               | 77.03                          |                                     | 77.03        |
| Nick Joicey  | Director General Strategy International and Biosecurity | 07/10/2014<br>08/10/2014 | Gloucestershire | Stakeholder Meetings                                 |              | 119.49        | 10.00                         | 88.95                          |                                     | 218.44       |
| Nick Joicey  | Director General Strategy International and Biosecurity | 11/11/2014<br>12/11/2014 | Devon           | Stakeholder Meetings                                 |              | 147.04        |                               | 87.07                          |                                     | 234.11       |
| Nick Joicey  | Director General Strategy International and Biosecurity | 11/12/2014<br>12/12/2014 | London Heathrow | Senior Civil Service Leadership Conference           |              | 21.74         |                               | 217.88                         |                                     | 239.62       |
| Peter Unwin  | Director General, Policy Delivery                       | 12/11/2014               | Bristol         | Meeting with the Environment Agency                  |              | 137.05        |                               |                                |                                     | 137.05       |
| Peter Unwin  | Director General, Policy Delivery                       | 24/11/2014               | Devizes         | Meeting with Somerset Council                        |              |               | 65.35                         |                                |                                     | 65.35        |

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|-------------|-----------------------------------|--------------------------|-----------------|--|--------------|---------------|-------------------------------|--------------------------------|--|--------------|
| Peter Unwin | Director General, Policy Delivery | 25/11/2014<br>26/11/2014 | Bristol         | Meeting with Natural England   |              | 190.25        |                               | 78.03                          |  | 268.28       |
| Peter Unwin | Director General, Policy Delivery | 11/12/2014<br>12/12/2014 | London Heathrow | Senior Civil Service Leadership Conference                           |              | 21.74         |                               | 217.88                         |  | 239.62       |
| Ian Boyd    | Chief Scientific Adviser          | 09/10/2014               |                 | Taxi to Heathrow following visit to Kew Gardens                      |              |               | Taxi 30.00                    |                                |  | 30.00        |
| Ian Boyd    | Chief Scientific Adviser          | 09/10/2014               |                 | Attend Scotland's Rural College (SRUC) reception & dinner, Edinburgh |              |               |                               |                                | Given Quaich cup as gift. Approximate value £20. | 20.00        |
| Ian Boyd    | Chief Scientific Adviser          | 27/10/2014               | Weybridge       | Visit to Animal Plant Health Agency                                  |              | 13.62         |                               |                                |  | 13.62        |
| Ian Boyd    | Chief Scientific Adviser          | 28/10/2014               | Cambridge       | Attend funeral of work colleague                                     |              | 26.29         | Taxi 27.30                    |                                |  | 53.59        |
| Ian Boyd    | Chief Scientific Adviser          | 17/11/2014               | Leamington Spa  | Attend & speak at National Farmers Union bTB science event           |              | 50.70         | Taxi 28.00                    |                                |  | 78.70        |

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|----------|--------------------------|------------|-------------|---|--|---------------|---|--|--|--------------|
| Ian Boyd | Chief Scientific Adviser | 19/11/2014 | Edinburgh   | Attend Scottish Science Advisory Council (SSAC) dinner  | 70.61 (84.30 flight – 13.69 refunded for easyjet credit card charge) |               | 21.00 Heathrow Express, 22.00 taxi & 5.00 tram<br>19.90 Gatwick Express | 1 night away – cost of hotel met by SSAC             |  | 138.51       |
| Ian Boyd | Chief Scientific Adviser | 24/11/2014 | Cambridge   | Visit to British Antarctic Survey   |  | 25.03         | Taxi 22.40  |  |  | 47.43        |
| Ian Boyd | Chief Scientific Adviser | 26/11/2014 |             |   |  |               |   |  | 22.50 Teas & coffees for Science Advisory Council (Exotic Disease) meeting | 22.50        |
| Ian Boyd | Chief Scientific Adviser | 27/11/2014 | Bath        | Speak at 16th UK-Japan Annual Scientific Workshop on Research into Endocrine Disrupting Chemicals |  | 89.74         | Taxi 13.00  | 1 night away – cost of hotel met by event organisers |  | 102.74       |

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|---------------|-----------------------------|-------------------------|-------------|---|--------------|---------------|-------------------------------|---|--|--------------|
| Ian Boyd      | Chief Scientific Adviser    | 08/12/2014              |             |   |              |               |                               |   | 50.76<br>Tea, coffee & lunch for meeting with South African delegation | 50.76        |
| Ian Boyd      | Chief Scientific Adviser    | 09/12/2014 & 10/12/2014 | Swindon     | Attend Biotechnology and Biological Sciences Research Council dinner & Council meeting(BBSRC) |              | 119.99        |                               | 1 night away – cost of hotel met by BBSRC |  | 119.99       |
| Ian Boyd      | Chief Scientific Adviser    | 17/12/2014              | Weybridge   | Visit to Animal Plant Health Agency   |              | 13.62         | Taxi 9.00                     |   |  | 22.62        |
| Iain Ferguson | Lead Non-Executive Director | 16/10/2014              | London      | Executive & Non Executive Awayday & NEDs meeting  |              |               | 7.00                          | 137 – 1 night accommodation               |  | 144          |
| Iain Ferguson | Lead Non-Executive Director | 21/10/2014              | Nobel House | Day in Defra various meetings   |              | 26.80         | 9.00                          |   |  | 35.80        |
| Iain Ferguson | Lead Non-Executive Director | 27/10/2014              | Nobel House | Meeting with Defra officials  |              |               | 18.00                         |   |  | 18.00        |

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|---------------|-----------------------------|------------|----------------|--|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Iain Ferguson | Lead Non-Executive Director | 05/11/2014 | Nobel House    | Nominations Committee & meeting with Permanent Secretary |              | 32.80         | 14.00                         |                                |                                     | 46.80        |
| Iain Ferguson | Lead Non-Executive Director | 13/11/2014 | Nobel House    | Budget Star Chamber                                      |              | 20.70         | 15.00                         |                                |                                     | 35.70        |
| Iain Ferguson | Lead Non-Executive Director | 24/11/2014 | Cabinet Office | NEDs meeting   |              |               | 18.00                         |                                |                                     | 18.00        |
| Iain Ferguson | Lead Non-Executive Director | 11/12/2014 | Nobel House    | Defra Board  |              | 26.80         | 10.00                         |                                |                                     | 36.80        |
| Paul Rew      | Non-Executive Director      | 07/10/2014 | Kew            | Meeting with Richard Deverell                            |              |               | 4.25                          |                                |                                     | 4.25         |
| Paul Rew      | Non-Executive Director      | 09/10/2014 | Nobel House    | Chairs of Audit Risk Committee meeting                   |              |               | 19.50                         |                                |                                     | 19.50        |
| Paul Rew      | Non-Executive Director      | 16/10/2014 | London         | Executive & Non Executive Awayday & NEDs meeting         |              |               | 19.50                         |                                |                                     | 19.50        |
| Paul Rew      | Non-Executive Director      | 29/10/2014 | Nobel House    | CAP D ARC meeting  |              |               | 10.45                         |                                |                                     | 10.45        |

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|-------------------------------------|--|------------|-------------|--|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Paul Rew                            | Non-Executive Director                       | 13/11/2014 | Nobel House | Budget Star Chamber                            |              |               | 10.45                         |                                |                                     | 10.45        |
| Paul Rew                            | Non-Executive Director                       | 11/12/2014 | Nobel House | Defra Board                                    |              |               | 19.50                         |                                |                                     | 19.50        |
| Tony Hawkhead                       | Non-Executive Director                       | NIL        | NIL         | NIL  | NIL          | NIL           | NIL                           | NIL                            | NIL                                 | NIL          |
| Catherine Doran                     | Non-Executive Director                       | NIL        | NIL         | NIL  | NIL          | NIL           | NIL                           | NIL                            | NIL                                 | NIL          |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 03/10/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 07/10/2014 | London      | Official mtgs with core Defra and SoS          |              | 51.46         | 7.00                          |                                |                                     | 58.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 09/10/2014 | London      | Official mtgs with core Defra and SoS          |              | 51.46         |                               |                                |                                     | 51.46        |

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|-------------------------------------|--|------------|-------------|--|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 17/10/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 22/10/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 27/10/2014 | London      | Official mtgs with core Defra and SoS          |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 31/10/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 07/11/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 49.80         |                               |                                |                                     | 49.80        |



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|-------------------------------------|--|------------|-------------|--|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 10/11/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 11/11/2014 | London      | Official mtgs with core Defra and SoS          |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 12/11/2014 | London      | Official mtgs with core Defra                  |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 13/11/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 20/11/2014 | London      | Official mtgs with core Defra and Minister     |              | 51.46         | 12.00                         |                                |                                     | 63.46        |

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|-------------------------------------|--|------------|-------------|--|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 25/11/2014 | London      | Official mtgs with core Defra and SoS          |              | 51.46         | 15.00                         |                                |                                     | 66.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 25/11/2014 | Newcastle   | Civil Service Local event 26/11                | 221.91       | 29.34         | 32.00                         | 145.00                         |                                     | 428.25       |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 03/12/2014 | London      | Efra committee appearance                      |              | 51.46         | 10.00                         |                                |                                     | 61.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 05/12/2014 | London      | Official mtgs with core Defra and Bronwyn Hill |              | 51.46         |                               |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading) | Chief Executive: Rural Payments Agency (RPA) | 08/12/2014 | Exeter      | Roadshow Exeter site                           |              | 198.80        | 13.00                         |                                |                                     | 211.80       |

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|---------------------------------------|--|-----------------|--------------------------|---------------------------------------|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
| Mark Grimshaw (Main office Reading)   | Chief Executive: Rural Payments Agency (RPA)         | 10/12/2014      | London                   | Official mtgs with core Defra         |              | 51.46         |  |                                |                                     | 51.46        |
| Mark Grimshaw (Main office Reading)   | Chief Executive: Rural Payments Agency (RPA)         | 11 - 12/12/2014 | Heathrow                 | Civil Service Leadership Conference   |              |               | 31.50  |                                | 7.00                                | 38.50        |
| Mark Grimshaw (Main office Reading)   | Chief Executive: Rural Payments Agency (RPA)         | 15/12/2014      | London                   | Official mtgs with core Defra and SoS |              | 51.46         |  |                                |                                     | 51.46        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 07/10/14        | Hoddesdon, Hertfordshire | Meeting with LGC                      |              |               | Car travel – 26.25<br>Toll- 4.00                                     |                                |                                     | 30.25        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 09/10/14        | London                   | Official mtgs at Defra Nobel House    |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 4.70                   |                                     | 31.54        |

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|---------------------------------------|--|----------|-------------|------------------------------------|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 13/10/14 | London      | Commercial Case Study Workshop     |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 4.70                   |                                     | 31.54        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 15/10/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station |                                |                                     | 26.84        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 21/10/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | 3.14 - Lunch                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 22/10/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at         |                                |                                     | 26.84        |

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|---------------------------------------|--|----------|----------------|--|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
|                                       |  |          |                |  |              |               | station  |                                |                                     |              |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 27/10/14 | London         | Official mtgs at Defra Nobel House       |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | 3.14 - Lunch                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 29/10/14 | London         | Official mtgs at Defra Nobel House       |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | 3.14 - Lunch                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 30/10/14 | London         | Official mtgs at Defra Nobel House       |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | 3.14 - Lunch                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 04/11/14 | London Gatwick | To meet APHA staff based at APHA Gatwick |              |               | 15.00 (Car travel from home to                                       |                                |                                     | 15.00        |

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|---------------------------------------|--|----------|-------------|--|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
|                                       | Agency (APHA)  |          |             |  |              |               | Gatwick Airport)   |                                |                                     |              |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 06/11/14 | London      | Official mtgs at Defra Nobel House                             |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station   | 3.99 - Lunch                   |                                     | 30.83        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 10/11/14 | London      | To attend Public Bodies Summit, Assley House                   |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station   | Lunch – 4.70                   |                                     | 31.54        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 11/11/14 | London      | Official mtgs at Defra Nobel House and meet TUS at Prospect HQ |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station<br>Taxi – 8.00 (Nobel House to Prospect | Lunch – 3.14                   |                                     | 37.98        |

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|---------------------------------------|--|----------|-------------|------------------------------------|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
|                                       |  |          |             |                                    |              |               | HQ)  |                                |                                     |              |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 14/11/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station |                                |                                     | 26.84        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 17/11/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station |                                |                                     | 26.84        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 19/11/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 3.97                   |                                     | 30.81        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 26/11/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) +                          | Lunch – 3.14                   |                                     | 29.98        |

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|---------------------------------------|--|----------|--------------------|--|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
|                                       | Agency (APHA)  |          |                    |  |              |               | 5.20 car park at station   |                                |                                     |              |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 27/11/14 | London             | Official mtgs at Defra Nobel House       |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 3.99                   |                                     | 30.83        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 01/12/14 | Paddock Wood, Kent | To meet APHA staff based at Paddock Wood |              |               | 16.00 (Car travel from home to Paddock Wood)                         |                                |                                     | 16.00        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 03/12/14 | London             | Official mtgs at Defra Nobel House       |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 3.14                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 04/12/14 | London             | Official mtgs at Defra Nobel House       |              | 19.64         | 2.00 (Car travel: Home to Bexley station) +                          | Lunch – 3.99                   |                                     | 30.83        |



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|---------------------------------------|--|----------|-------------|------------------------------------|--------------|---------------|--|--------------------------------|-------------------------------------|--------------|
|                                       | Agency (APHA)  |          |             |                                    |              |               | 5.20 car park at station   |                                |                                     |              |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 09/12/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 3.14                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 10/12/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 3.14                   |                                     | 29.98        |
| Chris Hadkiss (Main office Weybridge) | Chief Executive: Animal & Plant Health Agency (APHA) | 15/12/14 | London      | Official mtgs at Defra Nobel House |              | 19.64         | 2.00 (Car travel: Home to Bexley station) + 5.20 car park at station | Lunch – 3.14                   |                                     | 29.98        |

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| Name                               | Position   | Dates      | Destination | Purpose   | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses | Travel – Accommodation / Meals | Other (Including Hospitality Given) | Total Cost £ |
|------------------------------------|--|------------|-------------|---|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Hilary Aldridge (Main office York) | Chief Executive: Food and Environment Research Agency (FERA) | 10/10/2014 | York        | Future of Fera meeting in York  |              | 5.40          |                               |                                |                                     | 5.40         |
| Hilary Aldridge (Main office York) | Chief Executive: Food and Environment Research Agency (FERA) | 22/10/2014 | York        | Fera Leadership Team meeting in York and onward travel to London for Future of Fera meeting |              | 158.20        | 11.50 (Parking)               |                                |                                     | 169.70       |
| Hilary Aldridge (Main office York) | Chief Executive: Food and Environment Research Agency (FERA) | 23/10/2014 | London      | Future of Fera meeting in London – 0900h start on 24/10                                     |              | 158.20        |                               | 125.00                         |                                     | 283.20       |
| Hilary Aldridge (Main office York) | Chief Executive: Food and Environment Research Agency (FERA) | 24/10/2014 | London      | Future of Fera meeting  |              |               | 30.00 (Parking)               |                                |                                     | 30.00        |

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| Name                                  | Position  | Dates      | Destination | Purpose                                   | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses | Travel – Accommodation / Meals | Other (Including Hospitality Given) | Total Cost £ |
|---------------------------------------|---|------------|-------------|---|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 29/10/2014 | London      | Defra COO meeting and AIRTO annual dinner |              | 158.20        | 15.00 (Parking)               | 85.00                          |                                     | 258.20       |
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 05/11/2014 | York        | Future of Fera meeting                    |              |               | 9.20 (Parking)                |                                |                                     | 9.20         |
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 18/11/2014 | London      | Interlab meeting                          |              | 249.63        | 15.00 (Parking)               | 1.95 (Food)                    |                                     | 266.58       |
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 20/11/2014 | London      | Meeting with Besty Bassis (COO)           |              | 249.63        | 15.00 (Parking)               | 8.40 (Food)                    |                                     | 273.03       |

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| Name                                  | Position  | Dates      | Destination | Purpose                          | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses                       | Travel – Accommodation / Meals | Other (Including Hospitality Given) | Total Cost £ |
|---------------------------------------|---|------------|-------------|----------------------------------|--------------|---------------|---|--------------------------------|-------------------------------------|--------------|
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 05/12/2014 | York        | Future of Fera meeting in York   |              |               | 9.00<br>(Parking)                                   |                                |                                     | 9.00         |
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 08/12/2014 | London      | WIG conference and Defra meeting |              | 249.63        | 15.00<br>(Parking)                                  |                                |                                     | 264.63       |
| Hilary Aldridge<br>(Main office York) | Chief Executive:<br>Food and Environment Research Agency (FERA) | 10/12/2014 | London      | Meeting with Defra COO           |              | 249.63        | 15.00<br>(Parking)                                  |                                |                                     | 264.63       |
| Peter Borriello                       |   | 8/11/2014  | Tokyo       | UK mission on AMR Conference     |              |               | Train<br>22.40<br><br>Taxi<br>7.26<br>7.98<br>15.52 | Break/Lunch<br>53.46           |                                     | 106.62       |

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| Name                                       | Position  | Dates                 | Destination          | Purpose   | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses | Travel – Accommodation / Meals                | Other (Including Hospitality Given) | Total Cost £ |
|--|---|-----------------------|----------------------|---|--------------|---------------|-------------------------------|---|-------------------------------------|--------------|
| Peter Borriello<br>(Main office Weybridge) | Chief Executive:<br>Veterinary Medicines Directorate (VMD) Agency                             | 16/12/14              | London               | Interview day for our new director of authorisations. |              |               |                               |   | 4.90                                | 4.90         |
| Mike Waldock<br>(Main office Weymouth)     | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 08/10/2014-10/10/2014 | London and Lowestoft | Official Defra and Cefas meetings                     |              | 63.74         | 14.30                         | 175.80 [2 x nights B&B in Lowestoft £65 pppn] |                                     | 253.84       |
| Mike Waldock<br>(Main office Weymouth)     | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 13/10/2014-16/10/2014 | London and Lowestoft | Official Defra and Cefas meetings                     |              | 64.99         | 6.50                          | 280.24 [3 x nights B&B in Lowestoft £75 pppn] |                                     | 351.73       |

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|--|---|-----------------------|-------------------------------|--|--------------|---------------|-------------------------------|---|-------------------------------------|--------------|
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 22/10/2014-23/10/2014 | London                        | Official Defra meetings  |              | 46.36         |                               | 127.44<br>[1 x night B&B in London £115 pppn]                                     |                                     | 173.80       |
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 27/10/2014-31/10/2014 | London, Lowestoft & Edinburgh | Official Defra and Cefas meetings and The Marine Alliance for Science and Technology for Scotland (MASTS) - International Advisory Board (IAB) | 216.98       | 82.94         | 85.35                         | 330.26<br>[3 x nights B&B in Lowestoft £60 pppn & 1 x night B&B in Edinburgh £79] |                                     | 715.53       |
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 04/11/2014            | London                        | Official Defra meetings  |              | 46.36         | 9.50                          | 6.89  |                                     | 62.75        |

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| Name                                   | Position  | Dates                    | Destination        | Purpose                             | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses | Travel – Accommodation / Meals                  | Other (Including Hospitality Given) | Total Cost £ |
|--|---|--------------------------|--------------------|-------------------------------------|--------------|---------------|-------------------------------|---|-------------------------------------|--------------|
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 06/11/2014               | London             | Official Defra meetings – cancelled |              | 46.36         | 6.50                          |   |                                     | 52.86        |
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 12/11/2014 to 13/11/2014 | London & Lowestoft | Official Defra and Cefas meetings   |              | 46.36         | 13.50                         | 80.28<br>[1 x nights B&B in Lowestoft £60 pppn] |                                     | 140.14       |
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim | 18/11/2014               | London             | Official Defra meetings             |              | 45.11         | 9.20                          | 2.10  |                                     | 56.41        |

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| Name                                   | Position   | Dates      | Destination | Purpose                 | Travel - Air | Travel - Rail | Travel - Taxi-Car /Tube/Buses | Travel – Accommodation / Meals | Other (Including Hospitality Given) | Total Cost £ |
|--|--|------------|-------------|-------------------------|--------------|---------------|-------------------------------|--------------------------------|-------------------------------------|--------------|
| Mike Waldock<br>(Main office Weymouth) | Chief Executive:<br>Centre for Environment,<br>Fisheries & Aquaculture<br>Science (Cefas) -<br>Interim | 20/11/2014 | London      | Official Defra meetings |              | 45.11         | 13.00                         | 3.79                           |                                     | 61.90        |
|  |  |            |             |                         |              |               |                               |                                |                                     |              |



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## Hospitality: October - December 2014

| Name          | Position   | Date       | Organisation name             | Type of hospitality received |
|---------------|--|------------|-------------------------------|------------------------------|
| Bronwyn Hill  | Permanent Secretary                                | 08/10/2014 | Environment Agency            | Dinner                       |
| Betsy Bassis  | Director General, Chief Operating Officer          | NIL        | NIL                           | NIL                          |
| Nick Joicey   | Director General, Strategy, Evidence and Customers | NIL        | NIL                           | NIL                          |
| Peter Unwin   | Director General, Policy Delivery                  | 29/10/2014 | British Trust for Ornithology | Reception                    |
| Peter Unwin   | Director General, Policy Delivery                  | 24/11/2014 | Aviva                         | Reception                    |
| Peter Unwin   | Director General, Policy Delivery                  | 3/12/2014  | Dairy Council                 | Reception                    |
| Peter Unwin   | Director General, Policy Delivery                  | 15/12/2014 | Food and Drink Federation     | Dinner                       |
| Peter Unwin   | Director General, Policy Delivery                  | 16/12/2014 | Scotch Whisky Association     | Reception                    |
| Ian Boyd      | Chief Scientific Adviser                           | NIL        | NIL                           | NIL                          |
| Tony Hawkhead | Non Executive Director                             | NIL        | NIL                           | NIL                          |

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| <b>Name</b>                              | <b>Position</b>  | <b>Date</b> | <b>Organisation name</b> | <b>Type of hospitality received</b>  |
|--|--|-------------|--------------------------|--|
| Catherine Doran                          | Non Executive Director   | NIL         | NIL                      | NIL  |
| Mark Grimshaw                            | Chief Executive: Rural Payments Agency (RPA)                                     | NIL         | NIL                      | NIL  |
| Chris Hadkiss<br>(Main office Weybridge) | Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)            | 11/11/14    | Prospect                 | Business Lunch with Geraldine O'Connell (Prospect) at the Archduke, London on the 11 <sup>th</sup> November. |
| Hilary Aldridge<br>(Main office York)    | Chief Executive: Food and Environment Research Agency (FERA)                     | NIL         | NIL                      | NIL  |
| Peter Borriello                          | Chief Executive: Veterinary Medicines Directorate (VMD) Agency                   | NIL         | NIL                      | NIL  |
| Mike Waldock                             | Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) | NIL         | NIL                      | NIL  |