



Department for
Communities and
Local Government

BOARD MEETING

8 June 2015

Minutes

Present:

- The Rt Hon Greg Clark MP, Secretary of State Secretary of State for Communities and Local Government (Chair)
- The Rt Hon Mark Francois MP, Minister of State
- Brandon Lewis MP, Minister of State
- James Wharton MP, Parliamentary Under-Secretary of State
- Marcus Jones MP, Parliamentary Under-Secretary of State
- Baroness Williams of Trafford, Parliamentary Under-Secretary of State

- Sara Weller, Lead Non Executive Board Member
- Stephen Hay, Non Executive Board Member
- Nick Markham, Non Executive Board Member
- Grenville Turner, Non Executive Board Member

- Melanie Dawes, Permanent Secretary
- Helen Edwards, Director-General, Localism
- Peter Schofield, Director-General, Neighbourhoods
- Louise Casey, Director-General, Troubled Families
- Andrew Campbell, Director-General, Finance and Corporate Services
- David Hill, Director of Strategy, Communications and Private Office
- Jacinda Humphry, Director of Finance
- Dawn Brodrick, Director of People, Capability and Change

Secretariat:

- Alex Powell, Principal Private Secretary to the Secretary of State
- Frances Kirwan, Private Secretary to the Permanent Secretary
- Nina Shuttlewood, Board and Corporate Secretariat
- Melissa Cock, Board and Corporate Secretariat

Introduction

1. The Secretary of State welcomed attendees to the meeting – the first since the General Election - and asked Board members to introduce themselves.

Item 1: Secretary of State Priorities

2. The Secretary of State set out his priorities for the Department, with a particular focus on delivering the Government’s commitments on housing and devolution to cities and local government. The Government would set a fast pace in order to achieve its commitments over the life of the Parliament.

Item 2: Board Forward Look

3. The Secretary of State opened a discussion on the role and purpose of the Board.
4. Sara Weller gave a short explanation of the previous work of the Board, noting the Board’s role in testing and scrutinising the implementation of key policies and programmes. She noted that external experts were often invited to bring a fresh input to discussion.
5. The Board agreed:
 - a. to continue with the same frequency and format of meetings – meeting five times a year
 - b. the October meeting would discuss Housing and the December meeting would cover Decentralisation
 - c. A short paper to stimulate discussion would be produced for each meeting.

Item 3: AOB

6. There was no other business.
7. The Secretary of State closed the meeting by thanking Board members for a useful first meeting.

Board Secretariat
June 2015