



Department for  
Communities and  
Local Government

# English Housing Survey TECHNICAL REPORT 2013-14







Department for  
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Local Government

# English Housing Survey: TECHNICAL REPORT 2013-14

September 2015  
Department for Communities and Local Government

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# Acknowledgements

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Each year the English Housing Survey relies on the contributions of a large number of people and organisations. The Department for Communities and Local Government (DCLG) would particularly like to thank the following people and organisations, without whom the 2013-14 survey and this report, would not have been possible:

- All the households who gave up their time to take part in the survey.
- NatCen who managed the English Housing Survey on behalf of the department and managed the interview survey of households.
- The Building Research Establishment (BRE) who managed the physical survey of properties.
- The NatCen interviewers who conducted the household interviews and the CADS Housing Surveys surveyors who carried out the visual inspections of properties.
- And finally, the team at DCLG who worked on the survey and who were involved in the production of this report.





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# Chapter 1

## Sampling

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The English Housing Survey (EHS) consists of two main elements: an initial interview survey of approximately 13,300 households and a follow up physical inspection of a sub-sample of around 6,200 of dwellings which includes vacant dwellings. This chapter provides information on how the household and dwelling samples were selected for inclusion in the interview and physical survey elements of the 2013-14 EHS.

### Overview

- 1.1 As in previous years, addresses for the initial 2013-14 EHS sample were selected using a systematic random sample design. Interviews are attempted at all of these addresses. This is the 'household sample', also referred to throughout this report as the 'interview survey sample'.
- 1.2 The design delivers a representative sample of households in England for 2013-14, with the sample being unclustered when combined with the 2012-13 sample.
- 1.3 In addition to the household sample, a sub-sample of addresses was selected for physical inspection. This sub-sample included both occupied and vacant dwellings and is referred to as the 'dwelling sample' or 'physical survey sample'. To ensure that a sufficient number of rented properties were included in the dwelling sample, all rented properties were selected for physical inspection while around half of owner occupied dwellings were randomly selected for a physical inspection (the percentage selected varied each quarter, ranging from 45% to 53%).
- 1.4 In 2014-15, 23,852 addresses were issued to interviewers. A small proportion of these (783 addresses) were found to be ineligible, including addresses that were found to be commercial premises, second and holiday homes or demolished properties. Productive interviews were achieved at 13,276 of the eligible addresses. Just under three-quarters of the productive addresses (9,822) were passed to surveyors, and physical surveys were achieved at 6,194 of these.

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## Interview survey sample

- 1.5 The requirement for the 2013-14 household sample was to achieve 13,300 interviews across the four housing tenure types (i.e. owner occupied, private rented, local authority and housing association).
- 1.6 To achieve these interviews, an initial sample of 40,000 addresses was drawn from the Postcode Address File (PAF). These addresses were drawn as a systematic two-stage random sample from the Royal Mail's Small User PAF.
- 1.7 For the first stage of sampling, the whole of England was grouped into 1,808 geographic 'merged areas'. Those areas were generated by combining neighbouring Lower Layer Super Output Areas (LSOAs), so that each 'merged area' contained about 12,500 addresses. Half (904) of these 'merged areas' were randomly selected (as a systematic stratified sample) for the 2012-13 sample, with the remaining half allocated for the 2013-14 sample.
- 1.8 The second stage of sampling involved selecting a stratified systematic random sample of addresses within the 'merged areas' selected for the 2013-14 sample.
- 1.9 The advantage of using a two-stage approach involving the 'merged areas' is that it reduces the fieldwork area to half the country so interviewer and surveyor travel time and costs are reduced. The disadvantage is that for any single survey year the survey is partially clustered, which will result in a small loss<sup>1</sup> in statistical efficiency. However, when analysing any two years of survey data the combined sample is entirely unclustered.
- 1.10 The social rented sector (local authority and housing association) is less prevalent compared with the other sectors. To ensure that there is a sufficiently large sample of social renters for analysis, the 40,000 addresses were sub-sampled to sift out about half of the owner occupiers and private renters. The sub-sampling was carried out based on the 'predicted tenure' of the sampled addresses. The 'predicted tenure' of an address was derived from the predominant tenure within the postcode that contained that address. Predominant tenure was identified using Experian's Residata<sup>2</sup> classifications and attached to the address records. Sub-sampling was carried out by grouping the addresses into the four housing tenure types and sub-sampling at the rates of 51% for owner occupied, 52% for private rented and 96% for social rented. That process produced 23,852 addresses for issuing to interviewers, Table 1.1.

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<sup>1</sup> NatCen estimates that the maximum design factor for standard errors would be around 1.14.

<sup>2</sup> Experian possess a database that contains information obtained from a number of sources including insurance companies, Census, etc. referred to as Residata. It is from this that information was taken on predominant tenure within a postcode as well as other information. The matching of the EHS sample to Residata was carried out by BRE.

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**Table 1.1: Sub-sampling of PAF addresses, 2013-14**

	<b>PAF sample</b>	<b>Sub-sampling rate</b>	<b>Issued EHS sample</b>
	<i>addresses</i>	<i>percentages</i>	<i>addresses</i>
<b>predominant tenure</b>			
owner occupied	27,904	50.5%	14,094
private rented	4,311	52.4%	2,261
social rented	7,352	96.3%	7,081
unknown tenure	433	96.1%	416
<b>Total</b>	<b>40,000</b>	<b>59.6%</b>	<b>23,852</b>

1.11 Interviews were achieved at 13,276 households, Table 1.2.

**Table 1.2: Number of interviews achieved, 2013-14**

<b>tenure</b>	
owner occupiers	7,769
private rented	2,058
local authority	1,461
housing association	1,988
<b>Total</b>	<b>13,276</b>

## Physical survey sample

1.12 The requirement for the 2013-14 physical survey sample was 6,200 physical surveys across the four housing tenures.

1.13 To ensure that the EHS delivers findings on renters that have the same level of precision as its predecessor the English House Condition Survey, the EHS sample was stratified to ensure disproportionate numbers of renters are included, Table 1.3.

**Table 1.3: Tenure distribution of achieved physical survey sample compared with the national stock**

	Achieved sample		National stock
	<i>number</i>	<i>percentages</i>	<i>percentages</i>
<b>tenure</b>			
owner occupiers	2,354	38.0%	63.2%
private rented	1,295	20.9%	19.6%
local authority	1,094	17.7%	7.2%
housing association	1,451	23.4%	10.1%
<b>Total</b>	<b>6,194</b>	<b>100.0%</b>	<b>100.0%</b>

- 1.14 The issued sample for the physical survey was drawn as a stratified sub-sample of the dwellings of those households who responded to the interview survey, together with a stratified sub-sample of dwellings found to be vacant during fieldwork. Calculation of the size of the sample to be issued took account of the expected physical survey response rates by tenure.
- 1.15 The sub-sampling of interview survey cases for the physical survey was carried out during the interview by the computer-aided personal interviewing programme. The programme used the tenure of the dwelling established at the interview to select the subsample and advised the interviewers if the household they were interviewing was eligible for the physical survey. If so they would attempt to gain agreement from respondents to take part in the physical survey and pass on the address details to CADS Housing Surveys who managed the fieldwork of the physical surveys.
- 1.16 Different sub-sampling rates were applied to each tenure group to identify cases eligible for the physical survey. As the owner occupied sector is larger than the rented sector, it was under-sampled to ensure sufficient numbers of renters for analysis. Sub-sampling rates were reviewed at the start of the year and were kept under review throughout the year in order to ensure a sufficiently large sample was achieved. The sub-sampling rates for 2013-14 are shown in Table 1.4.

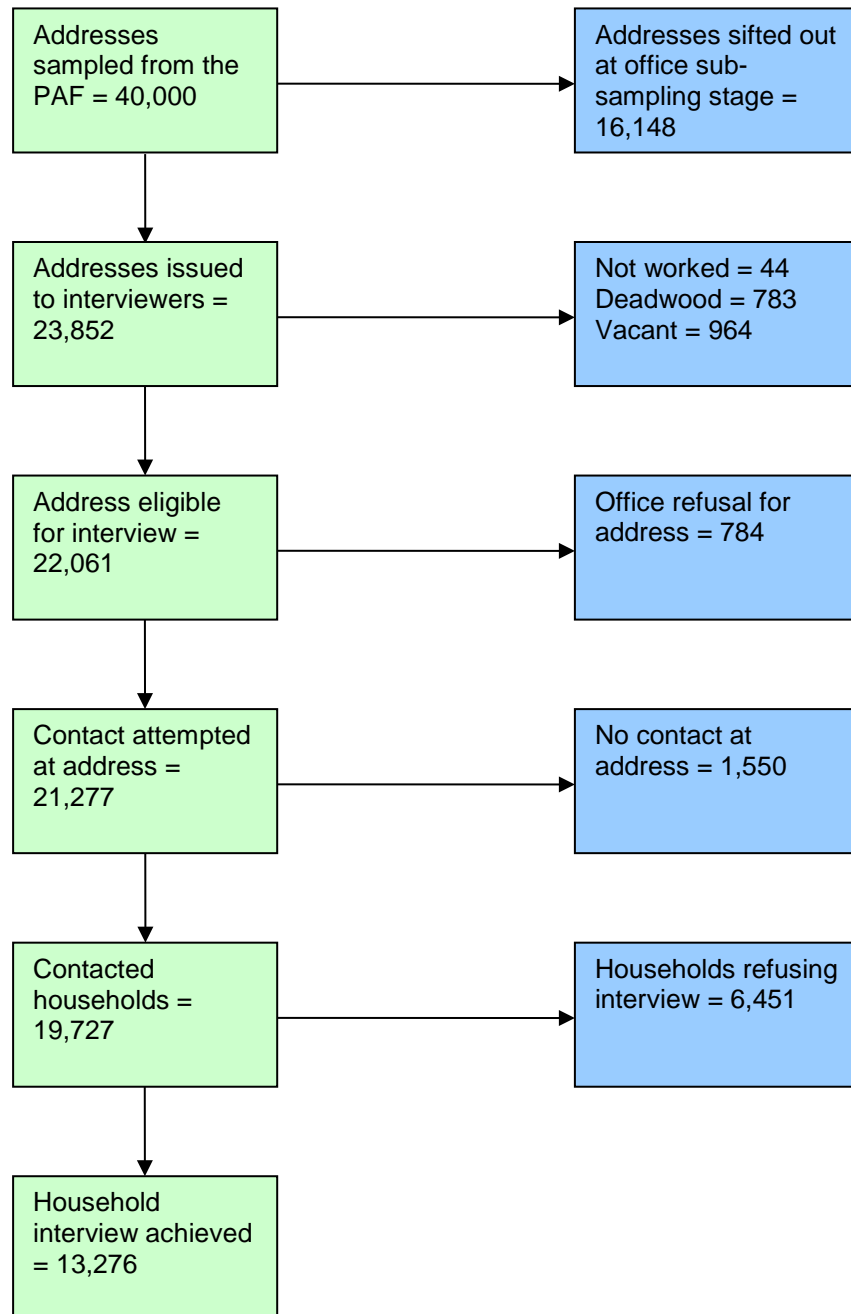
**Table 1.4: Sub-sampling rates, 2013-14 physical survey**

	Sub-sample rates			
	Quarter 1	Quarter 2	Quarter 3	Quarter 4
	<i>percentages</i>			
<b>tenure</b>				
owner occupiers	45.0%	45.0%	45.0%	53.0%
private rented	100.0%	100.0%	100.0%	100.0%
local authority	100.0%	100.0%	100.0%	100.0%
housing association	100.0%	100.0%	100.0%	100.0%

- 1.17 To ensure that there were roughly equal numbers of surveys across the quarters to reduce the impact of seasonality (for example, damp problems are more likely to be identified in the winter), the sub-sampling rate was kept fairly constant. However, the sub-sample rate for owner occupiers was increased from 45% to 53% in quarter 4 to ensure the overall target for 6,200 physical surveys across the four housing tenure groups was achieved given the response rates in quarters 1 to 3.
- 1.18 Vacant properties were sub-sampled at the same rates as occupied cases based on information about their last known tenure. This information was gathered by interviewers as part of their initial visit (from talking to the landlord or neighbours) or based on the interviewer's best estimate of tenure derived from available evidence. Permission and access for the survey was then sought by CADS Housing Surveys surveyors.
- 1.19 Not surprisingly, a lower proportion of full physical surveys were obtained in unoccupied dwellings, compared with occupied dwellings, because of the difficulty in gaining access to a property that was unoccupied. In 2013-14, surveyors managed to gain access and obtain full physical surveys in 33% of dwellings that were unoccupied at the time fieldwork took place. This is an increase from 30% in 2012-13.
- 1.20 The 2013-14 sampling and response process is summarised in Figure 1.1.

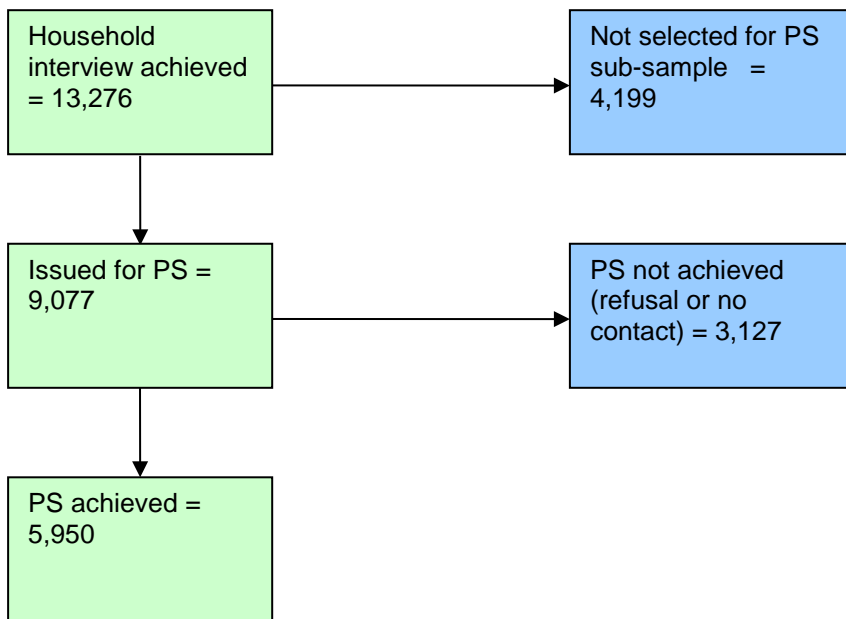
Figure 1.1: Sample structure of the EHS, 2013-14

Interview survey sample

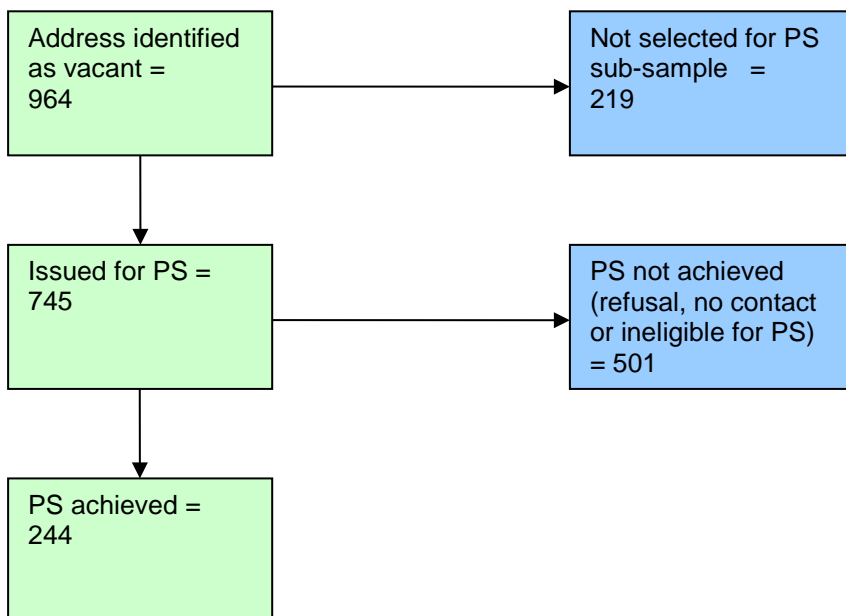


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### Physical survey sample: occupied dwellings



### Physical survey sample: vacant dwellings



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## Sampling at addresses

- 1.21 Most addresses contained a single dwelling and single household. However, at a small proportion of addresses (less than 1%) this was not the case. There were standard procedures for interviewers to randomly select one dwelling and/or one household when more than one was identified.
- 1.22 For dwellings, the procedure is for the interviewer to list the dwellings identified at the address and then randomly select one from the list, using a pre-selected random number. The random number was obtained from a sheet (called a Kish grid) which had a column for the number of dwellings identified, and a column for which numbered dwelling to select.
- 1.23 The same procedure was used to select the household to interview when more than one was identified at a dwelling/address.



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# Chapter 2

## Questionnaires

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The English Housing Survey (EHS) collects data in two separate phases. In the first phase an interviewer visits a sampled address and conducts a face-to-face interview, using a questionnaire that is administered by an Interviewer on a laptop – i.e. computer assisted personal interviewing (CAPI). Following the interview a second phase of data collection occurs when, for a sub-sample of cases, a qualified surveyor visits the address to make an assessment of all physical aspects of the home. The surveyor completes a detailed survey form using a digital pen, an input device which captures the surveyor’s handwriting and brush strokes and converts it into digital data.

### Overview

- 2.1 Each year the relevance of the data collected by the interview questionnaire and physical survey form is reviewed. Questions are revised to improve data quality, or removed altogether if the information they elicit is no longer relevant to users’ needs. In addition, the questionnaire contains a number of rotating question sets which come in and out of the survey on an annual, biennial or less frequent basis. The review process also selects the rotating question sets to be included in a particular year.
- 2.2 The annual questionnaire review is led by the Department for Communities and Local Government (DCLG) in consultation with the Department for Energy and Climate Change (DECC) and key survey users across both departments.
- 2.3 While the content of the physical survey has remained largely unchanged from the former English House Condition Survey (EHCS), the interview questionnaire has undergone more radical changes since its inception in 2008-09. More details on the content and annual review of the questionnaire and survey form are provided below.

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## Interview questionnaire

- 2.4 A core set of questions is asked of respondents every year. These questions cover:
- household composition, ethnicity, nationality, economic status, education and health
  - household accommodation and length of residence
  - housing history and aspirations
  - rent and mortgage payments
  - satisfaction with landlord/attitudes to neighbourhood
  - income
- 2.5 These topics cover the key attributes of a household and the dwelling it occupies. The permanent inclusion of questions on these topics (with minimal change to the phrasing of the questions) ensures a consistent picture is provided over time. A number of questions (such as marital status and ethnic group) use the ONS Harmonised wording to allow comparison across different government surveys:
- <http://www.ons.gov.uk/ons/guide-method/harmonisation/primary-set-of-harmonised-concepts-and-questions/index.html>
- 2.6 The questionnaire also contains a number of rotating question sets which come in and out of the survey on an annual or biennial basis (or in some cases, less frequently). Topics covered in these modules include:
- second homes
  - fire and fire safety
  - satisfaction with the neighbourhood
  - work undertaken to improve energy efficiency of the home
  - adaptations made to the home to improve accessibility
  - tenancy deposits
- 2.7 The content of the interview survey is reviewed annually. A fairly radical overhaul of the questionnaire was undertaken during the development of the 2011-12 survey. This was driven by a significant reduction in funding and the consequent requirement to reduce the length of the questionnaire from 50 to 30 minutes. By comparison, changes to the interview questionnaire since this time have been relatively minor.
- 2.8 The 2013-14 questionnaire covered the following topics:
- demographics including age, sex, marital status, household reference person and household relationships
  - type of property
  - tenure

- 
- individual characteristics including nationality, country of birth, ethnicity, wellbeing, time at address, health and disability, education
  - age of accommodation
  - housing history
  - subletting
  - waiting lists (for social housing)
  - rooms available to the household and shared facilities
  - type of dwelling and household
  - satisfaction with accommodation and neighbourhood
  - access to vehicles
  - council tax and utilities
  - energy efficiency
  - ownership type (i.e. leasehold or freehold)
  - satisfaction with repairs and maintenance
  - ownership details including when bought property, how financed purchase, who bought it from, how much it cost
  - mortgages, including type, payments and arrears
  - tenancy type
  - social renting details
  - rent and housing benefit including payments and arrears
  - number of tenancy agreements
  - fire safety
  - second homes
  - buying aspirations
  - working status and job details
  - economic status
  - income and earnings
  - benefits
  - income support and mortgage interest
  - savings and investments

2.9 The main changes that were made to the 2013-14 questionnaire were:

- questions on fire hazards and outbreaks of fires were rotated into the questionnaire
- questions on Energy Performance Certificates were rotated out of the questionnaire
- questions on marital status, living together as a couple, and health were updated to reflect changes to the Office for National Statistics (ONS) harmonised concepts and questions up to the end of 2012
- a new module of questions which asks about wellbeing was added which has also been included in many other government surveys
- the question asking for consent to data matching on energy use and efficiency was amended to make it clearer for respondents

- 
- Universal Credit was incorporated into questions about benefits and income and the relevant follow up questions were added
  - Personal Independence Payment was incorporated into questions about benefits and income and the relevant follow up questions were added
  - a new question was added asking if respondents have an overnight carer
  - a number of other minor wording changes were made to improve comprehension of questions
- 2.10 In addition, the upper and lower limits allowed in responses to questions where the respondents had to give a number, for example age last birthday, as well as the warnings to interviewers when a relatively high or low value has been entered, were reviewed and amended where appropriate.
- 2.11 The full EHS 2013-14 questionnaire is published on the DCLG website: <https://www.gov.uk/government/publications/english-housing-survey-questionnaires>.
- 2.12 In 2013-14, the median interview length including recruitment to the physical survey was 39 minutes. This length is calculated on full interviews only; partial interviews are excluded<sup>1</sup>.

## Physical survey

- 2.13 The physical survey form is designed to collect information about the dwelling and its surroundings, and about the condition of the property and what would need to be done to remedy defects.
- 2.14 The content of the physical survey has remained largely unaltered from the former EHCS. Surveyors continue to record the following:
- details of the nature and type of each dwelling
  - the presence and condition of facilities and services
  - the condition of the internal and external building materials
  - the presence and condition of shared facilities and services in blocks of flats or on estates
  - an assessment of the environment in which the dwelling is located
  - assessments of the health and safety risks associated with the dwelling (these were extended in 2008-09)

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<sup>1</sup> A partial interview is when a substantial part of the interview is carried out (up to the variable PlanTen in the buying aspiration module) but the interview is stopped before the end is reached. There were 5 partial interviews in 2013-14.

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- 2.15 The content of the physical survey is reviewed annually and new questions are added where appropriate to reflect, for example, changing technology, e.g. the presence of solar panels or wind turbines.
- 2.16 In 2011, as part of the major EHS review (see paragraph 2.7), BRE and DCLG undertook an extensive review to identify and recommend areas and options for reducing the scope and complexity of the physical survey. Following this review:
- redundant questions were removed (details below)
  - the separate HMO (house in multiple occupation) form was dropped with some questions added to section 7 of the main form
  - the number of housing health and safety rating system (HHSRS) hazards that were directly measured by the surveyor was reduced from ten to six; the others were flagged only when an extreme risk (equating to a Category 1 Hazard) was found as part of the physical survey.
- 2.17 Details on specific questions removed can be found in the 2012-13 Technical report. The 2013-14 physical survey covered the following topics:
- amenities
  - services, heating and energy
  - construction
  - measurement
  - exterior and plot
  - ageing elements
  - Internal / external defects
  - structural faults
  - housing health and safety rating system
  - pests
  - drains
  - common parts
  - shared facilities
  - flat construction and faults
  - local area and environment
- 2.18 In comparison with previous years changes to the 2013-14 physical survey were minor and included:
- whether the hot water cylinder has been physically seen by the surveyor (page 7)
  - repositioning of the question on how the loft information has been obtained (page 7)
  - a new question has been added within the wall structure section to collect wall thicknesses of each different wall type (page 16)

- 
- the 'standard cavities' and 'narrow cavities' options within the wall structure section have been changed to 'cavity 1' and 'cavity 2' to enable us to record cavity walls of different ages (page 16)

2.19 The full EHS 2013-14 physical survey form is published on the DCLG website: <https://www.gov.uk/government/publications/english-housing-survey-physical-surveys>

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# Chapter 3

## Fieldwork

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Fieldwork for the 2013-14 English Housing Survey (EHS) was managed on behalf of the Department for Communities and Local Government (DCLG) by NatCen Social Research. There are two parts to the EHS: the interview survey and the physical survey. All interviews were carried out by trained NatCen Social Research interviewers; the surveys by professional surveyors employed by CADS Housing Surveys. This chapter provides further details of fieldwork procedures, including interviewer and surveyor training.

### Overview

- 3.1 The 2013-14 survey was conducted by a consortium led by NatCen Social Research. The consortium included CADS Housing Surveys who employ a large field force of professional surveyors to undertake the visual inspection of properties, and Building Research Establishment (BRE) who are responsible for developing the physical survey questionnaire and surveyor training manuals and delivering the surveyor training sessions.

### Fieldwork period

- 3.2 Fieldwork for the survey commences in April each year and is spread over the year, in eight batches (or waves) with two waves of fieldwork per quarter. In each wave, interviewers are given six weeks in which to complete their quotas of work. Surveyor fieldwork is the last two weeks of the interview fieldwork period plus a week beyond the end of interviewer fieldwork date.

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3.3 Fieldwork dates for 2013-14 were as follows<sup>1</sup>:

	Interviewer		Surveyor	
	Start	Finish	Start	Finish
<b>Quarter 1</b>				
Wave 1	01/04/2013	19/05/2013	04/05/2013	26/05/2013
Wave 2	06/05/2013	16/06/2013	01/06/2013	23/06/2013
<b>Quarter 2</b>				
Wave 1	24/06/2013	04/08/2013	20/07/2013	11/08/2013
Wave 2	22/07/2013	01/09/2013	17/08/2013	08/09/2013
<b>Quarter 3</b>				
Wave 1	16/09/2013	27/10/2013	12/10/2013	03/11/2013
Wave 2	14/10/2013	24/11/2013	09/11/2013	01/12/2013
<b>Quarter 4</b>				
Wave 1	06/01/2014	16/02/2014	01/02/2014	23/02/2014
Wave 2	03/02/2014	16/03/2014	01/03/2014	23/03/2014

## Training and project briefings

### Interviewers

3.4 Interviewers working on the EHS are drawn from the NatCen Social Research pool of interviewers. Prior to starting work at NatCen, all interviewers receive three days of intensive training, which includes training in computer-assisted personal interviewing (CAPI) and workshops on doorstep technique. After this, interviewers are supervised for up to three days in the field. Interviewers are also encouraged to 'shadow' more experienced colleagues as a method to learn from others and to share experiences.

3.5 Before starting work on the EHS, all interviewers are required to complete a briefing on the survey. In 2013-14, there were three types of briefing:

- Interviewers who had not previously worked on the project were required to attend a one day face-to-face briefing. In total, 121 interviewers were briefed at eight such briefings. These briefings covered:
  - purpose of the study
  - how the study data are used
  - previous EHS findings

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<sup>1</sup> A small number of cases were released early (8<sup>th</sup> April) to interviewers in order to check the systems were working.



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- study procedures including making contact with respondents as well as the identification and selection of dwellings and households, including houses in multiple occupation (HMOs)
  - how to motivate respondents to take part
  - survey documents
  - booking appointments for the physical surveyor visit
  - various exercises to test their understanding of the EHS
  - (for less experienced interviewers) going through a dummy interview
- Interviewers who had previously worked on the survey and who had achieved fewer than 10 productive interviews, or less than 90% of the predicted target for their area, were required to attend a shorter face-to-face briefing. Five such face-to-face refresher briefings took place in 2013-14, and 116 interviewers attended these. The refresher briefings covered uses of the EHS data, best practice for how to deal with respondents on the doorstep, the changes in procedures for 2013-14 fieldwork and how to make contact with the surveyors. These briefings were interactive and gave the interviewers a chance to discuss fieldwork with interviewers who had performed well in the previous year.
  - Interviewers who had previously worked on the survey and who achieved 90% or more of the predicted target for their area did not attend a briefing but, instead, were sent documents so they could brief themselves. A total of 121 interviewers were briefed in this way. This self-briefing focused on the changes that had been made to the survey for 2013-14 and the important protocols for the survey.

3.6 The briefings were run by NatCen Social Research and attended, where possible, by members of the EHS Team from DCLG and CADS Housing Surveys.

3.7 In advance of the face-to-face briefings, interviewers were required to undertake a pre-briefing exercise. This involved reading the project instructions and completing a questionnaire covering the main survey procedures. The completed exercises were marked after the briefings.

## **Surveyors**

3.8 EHS surveyors are employed by CADS Housing Surveys and trained by BRE on the technical content of the survey. Surveyors working on the EHS come from a range of professional backgrounds with approximately half being qualified Environmental Health Officers and the remaining from a variety of professional groups including architects and building surveyors.

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- 3.9 There is a limited amount of turnover of surveyors each year. In 2013-14, 158 surveyors (including Regional Managers) worked on the EHS, including 147 surveyors who had worked on the survey previously and seven new recruits.
- 3.10 Surveyors new to the EHS receive a five-day residential briefing. The rigorous residential training involves both desk-based and practical sessions and is designed to enable surveyors to adopt a standard approach to the assessment and reporting of the condition of the dwellings they will be inspecting.
- 3.11 In advance of their training, all new surveyors are issued with an EHS technical manual, written by BRE, which sets out key definitions and provides guidance on correct completion of the survey form. New surveyors also received a set of worked examples on the Housing Health and Safety Rating System (HHSRS). The worked examples are made up of model answers from DCLG and scenarios based on test properties used in previous EHCS/EHS briefing years. Used primarily for benchmarking purposes, those scenarios are intended solely to aid the completion of the HHSRS within the EHS form.
- 3.12 The new surveyors for the 2013-14 survey year received a five-day briefing on all areas of the physical survey, the substantive topics covered in the physical survey briefing are listed below.
- survey procedure and administration
  - digital pen methodology for surveying
  - survey validation procedures
  - amenities
  - services, heating and energy
  - construction
  - measurement
  - exterior and plot
  - ageing elements
  - external defects
  - structural faults
  - Housing Health and Safety Rating System
  - pests
  - drains
  - common parts
  - shared facilities
  - flat construction and faults, and
  - area and environment
- 3.13 Five of the seven new surveyors also attended an additional briefing session in order to introduce them to the principles of the HHSRS. The remaining two did not require additional briefing because they have previous experience of

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the system. The full briefing programmes for 2013-14 new surveyor briefing can be found at Annex 3.1.

- 3.14 As soon as possible after training, Regional Managers arranged accompanied visits with their new surveyors to check on the competence of those surveyors and to answer any practical questions surveyors might have.
- 3.15 Each year, surveyors who have worked on the EHS previously receive a one-day refresher briefing, supplemented by distance learning modules. The modules and subsequent quizzes were completed by the surveyors at home prior to attending the briefing and the results fed back to them during a dedicated training session. All the 147 surveyors and four Regional Managers who had previously worked on the survey attended one of the refresher briefings.
- 3.16 The 2013-14 refresher briefing was designed to:
- introduce and explain the changes made to the EHS form
  - explain about estimating heat losses through walls
  - explain how the data the surveyors collect is used to produce SAP, fuel poverty figures and carbon emissions
  - refresh surveyors on the EHS decision rules
  - cover key survey procedures and reminders including the physical survey appointment booking process used by the NatCen interviewers to schedule their visits.

## Making contact with respondents

### Letters announcing the interviewer's visit

- 3.17 All addresses sampled for the EHS received a letter, in advance of the interviewer's first visit, explaining the purpose of the study and stating that an interviewer will be visiting shortly. The letter also included details of how the address had been selected and gave reassurances about confidentiality by stating:

*We will treat information you give in the strictest confidence under the Data Protection Act 1998. The results collected are used for research purposes only and no one looking at the findings will be able to identify you in any way. Your information will be used by the Department for Communities and Local Government (DCLG), and their counterparts in the Department of Energy and Climate Change (DECC), for the production of statistics only.*

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- 3.18 These letters were sent out centrally by NatCen Social Research (i.e. not by the interviewers). The interviewers carry laminated copies of the letters with them to aid respondents' recall of the advance letter on the doorstep. A copy of the advance letter is available at Annex 3.2.

## Leaflets

- 3.19 Respondents were also sent a leaflet about the study with their advance letter. This provided additional information about the survey including examples of how previous EHS data have been used. It also addressed potential concerns about data protection, provided contact details for NatCen Social Research and web addresses for DCLG and NatCen Social Research.
- 3.20 In 2013-14, as in the previous year, there were three different versions of the leaflet, one targeted at owner occupiers, one at private renters and the third at social renters. Each version included pictures and study findings which were considered to be particularly relevant for that tenure group.
- 3.21 Households selected for a physical survey were also given a leaflet describing the purpose of the surveyor's visit and what to expect from the physical inspection. These leaflets are updated annually. Copies of the 2013-14 interviewer and physical survey leaflets are available at Annex 3.3.

## Interview survey data collection

- 3.22 Prior to seeking an interview with a respondent at a sampled address, the interviewer undertakes a series of contact procedures using the EHS 'doorstep form'. These include:
- Collecting 'first impression' data from the sampled address to be used in non-response analysis.
  - Identifying the sampled dwelling. A dwelling is defined as a unit of accommodation where all the rooms and amenities are for the exclusive use of the household(s) occupying them.
  - In cases where there was more than one dwelling at the sampled address, for example, if a house has been split into two self-contained flats, randomly selecting a dwelling at the sampled address for the interview.
  - Identifying the households living at the dwelling and, in cases where a dwelling contains more than one households, randomly selecting a household for interview
  - Collecting information from neighbours about addresses that are vacant or where the interviewer has been unable to make contact with the occupants.

- 
- 3.23 Properties that were vacant at the time of the interviewer's first call were then passed to CADS Housing Surveys to approach for a physical survey. These are sub-sampled on the same basis as occupied dwellings based on the last known tenure of the property.

### **Interviewing non-English speakers**

- 3.24 NatCen employs some interviewers who can conduct the interview in a language other than English. However this is not always possible and interviewers tend to rely on household interpreters to complete interviews with non-English speakers. Household interpreters must be aged 13 or over and willing to translate on behalf of the interviewer. None of the survey documents are translated.
- 3.25 In 2013-14, 12 interviews were carried out by a NatCen interviewer in a language other than English; 24 interviews were undertaken using a family or friend of the respondent as an interpreter.

### **Maximising response**

- 3.26 In 2013-14, interviews were achieved for 13,306 households. This represents 60% of sampled addresses eligible for interview and is in line with the target response rate. Interviewers used a number of procedures to maximise response rates.
- 3.27 Interviewers were encouraged to make a minimum of nine calls at each address before classifying the address as a non-contact. These calls had to be at different times of the day and spread across the fieldwork period. At least two of these calls needed to be in the evening from Monday to Thursday and two had to be at the weekend.
- 3.28 In an attempt to maximise response, some survey agencies have procedures to reissue/reassign addresses that have not yielded a productive interview to another interviewer to attempt. EHS addresses are not generally reissued because doing so would delay the completion of the interview survey component and would reduce the amount of time the physical surveyors have to complete the fieldwork of the physical surveys. Instead of reissuing unproductive addresses, interviewers are required to make a comparatively high number of calls at each address to contact the occupants and attempt to secure an interview.
- 3.29 All participating households were given a £10 gift card at the end of the interview as a token of appreciation. A new visual aid was produced for interviewers in 2013-14 to show respondents some examples of how the EHS data is used. This was designed to be used by interviewers on the doorstep to encourage respondents to take part.

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## Surveyor appointments

- 3.30 Interviewers were also responsible for gaining consent from those households eligible for the physical survey. The approach to making appointments is kept under close review in order to maximise the consent rate. Information about the appointment times/preferences is transferred from NatCen Social Research to a secure CADS Housing Surveys website and CADS Helpline staff assist in changing and confirming arrangements between the surveyors and respondents for the physical inspection.
- 3.31 Interviewers were asked to make a firm, timed appointment wherever possible using information about the surveyor's availability. The interviewers were provided with a list of dates and 59-minute 'slots' when their surveyor had indicated they were available. This information was built into the CAPI interview programme. Surveyors were also able to provide daily notes about each of their available days and overarching notes about their general availability and preferences for working. Those notes were also displayed on the interviewers' laptop.
- 3.32 The surveyor's availability was updated each night during the fieldwork period. Interviewers obtained current availability, plus details of any existing appointments allocated to their surveyor, each time they connected with NatCen Social Research's servers, which they were instructed to do before starting work and when finishing work each day.
- 3.33 Interviewers and surveyors were encouraged to speak to each other before interviewer fieldwork commenced to discuss any issues there may be on availability and booking appointments for the physical survey. Interviewers and surveyors were also provided with reciprocal contact details so that they could discuss work patterns and scheduling preferences if necessary.
- 3.34 As part of their training, interviewers were briefed on how to explain the physical survey to respondents and arrange the appointment for the surveyor to visit. Interviewer training included:
- the surveyor fieldwork periods
  - transfer of information about appointments between CADS and NatCen
  - how to make appointments and what to take into account when making them
  - how to gain agreement from respondents for the physical survey
  - a practice of the booking appointment section of the CAPI

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## Interview survey data collection

- 3.35 The content of the interview survey is reviewed annually (see Chapter 2 for more detail). NatCen and DCLG thoroughly check all new and revised questions in the CAPI programme before the beginning of fieldwork, including:
- question and answer texts
  - all routing alternatives
  - textfills inserted into the CAPI programme to customise the questions
  - checks built into the CAPI programme to improve the accuracy of data collected during the interview
- 3.36 The data for the first wave are also checked to ensure that the new/revised questions are working properly.
- 3.37 The data collection process for the interview survey is as follows:
- interviewers conduct a computer-assisted personal interview (CAPI) with the household reference person (HRP) or their partner using a laptop
  - interviewers upload the survey data to NatCen
  - interviews are checked and edited where necessary by a team of editors. For example, if an interviewer writes an electronic note using the CAPI programme saying they are unsure how many bedrooms there are, the editor will look at the note and check it against the criteria for bedrooms and correct the answer if it is wrong.
- 3.38 As part of the interview, private rented sector tenants are asked for permission to contact their landlord and to provide their landlord contact details. Those cases where this permission is given, and contacts can be successfully traced, form the sample for the EHS Private Landlord Survey (PLS). This survey with landlords and agents collects information on the size and composition of different groups of landlords, their property portfolio, why they are involved in renting, how they approach the maintenance and management of their properties, their future plans and their views on a range of issues within the private sector market.
- 3.39 The PLS was last conducted in 2010 based on landlord contact details collected in 2007-08 (in the EHCS) and in 2008-09 (in the EHS). Results were published on the DCLG website in 2011<sup>2</sup>. Data are available for download from the UK Data Archive. A PLS was not conducted in 2013-14, although

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<sup>2</sup> [www.gov.uk/government/publications/private-landlords-survey-2010](http://www.gov.uk/government/publications/private-landlords-survey-2010)

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information on landlords was still collected to enable a PLS to be conducted at some point in the future.

## Physical survey data collection

3.40 The data collection process for the physical survey is as follows:

- Surveyors conduct the survey using a paper form designed to be used with a digital pen. They also take photographs of the outside of the property using a digital camera.
- The paper form features a series of small black dots arranged in a special non-repeating pattern (the Anoto pattern) which can be read by a digital pen which features an inbuilt digital camera. Every page has a unique Anoto pattern. As the pattern on each page is unique and non-repeating, the camera in the pen can determine the page the pen is on as well as the exact position of the pen as it writes across each page. During a survey the digital pen's inbuilt camera collects data by recording the position of the pen, captures and stores digital snapshots of the pen marks across the Anoto pattern.
- After the survey, surveyors upload the survey data to a dedicated website which displays the data as a facsimile of each page for the surveyor to check and correct electronically. An extensive series of validation checks on range, plausibility and consistency have been developed which enable surveyors to validate their own survey before submitting it to their regional manager.
- Photographs of the properties surveyed are added to the website.
- Corrected data are submitted to their regional manager for final checking and, if necessary, returned to the surveyor for correction or clarification via the website.
- The checked data are forwarded to BRE by regional managers for consolidation with the EHS results.
- An additional stage of checking was introduced for 2013-14 whereby all forms that would have previously been submitted to BRE with one or more 'error' messages were filtered and subjected to further checks by the CADS Survey Director. The aim of these additional checks was to reduce the numbers of forms being passed to BRE with errors. As a result of these checks, only 8 completed full surveys retained legitimate system errors when passed to BRE for further data validation and acceptance testing. More information on data validation can be found in section 5.4 of Chapter 5 'Data Processing'.

3.41 The subjective nature of some assessments required for the physical survey means that a degree of variability is inevitable between surveyors in some of



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their judgements. To minimise the impact that any one surveyor can have on the results of any one area or type of property an annual upper target of 65 is set on the number of surveys any one surveyor can complete. An additional restriction is set relating to work within any one region, such that no one surveyor should complete more than 45 full surveys in any region (a limit of 36 exists for the North East as less physical surveys are conducted in this area compared with other regions). These rules contribute to improving the statistical reliability of the survey and providing more robust measures of housing condition below the national level. In 2013-14, 90.5% of surveyors did not exceed any Regional target and no surveyors exceeded the annual upper target of 65 full surveys.

- 3.42 Although not used in 2013-14, a calibration exercise was used in previous years to detect any variability that arises from surveyors making different judgements given the same information. The next scheduled calibration exercise is due to be undertaken in 2014-15. More detail on how those exercises have informed previous years of the survey can be found in the 2011-12 technical advice note on data quality, published on the DCLG website: <https://www.gov.uk/government/publications/english-housing-survey-technical-advice>.
- 3.43 To provide further insight into the effects of systematic surveyor variability on the precision of estimates from the physical survey, a Surveyor Variability Study (SVS) is routinely undertaken. Last conducted in 2009-10, the study involved a call-back exercise in which 300 properties were re-surveyed by a second surveyor and the results were compared. The 2009-10 SVS found that, overall, there was a high level of agreement between surveyors' assessments of properties. The next scheduled SVS will take place during the 2014-15 survey year. More information can be found in the 2009-10 SVS summary report, published on the DCLG website: <https://www.gov.uk/government/publications/english-housing-survey-technical-advice>.

# Annex 3.1: The briefing programme for 2013-14 new surveyors

EHS BRIEFING PROGRAMME MARCH 2013 (NEW SURVEYORS)

Day 0		Day 1		Day 2		Day 3		Day 4		Day 5	
20.00-20.45	Welcome/Introduction	DCLG,SN,DR									
20.45-21.30	Sections 1 - 4 of form	MD									
21.30-22.00	Dwelling definition exercise	MD									
08.20-09.00	Basic principles	MD, KW		08.30-09.15	Module/flat surveys	KW		08.30-09.00	Check out of rooms		
09.05-10.00	Interior	ER		09.15-10.00	Common parts	ER		09.00-10.30	Full survey debriefing	SN, ER, VM	
10.00-10.15	Coffee			10.00-10.30	Shared facilities	KW		10.30-10.45	Coffee		
10.15-11.00	Amenities	VM		10.30-10.45	Coffee			10.45-11.30	Validation hints and tips	ER, MC	
11.00-12.00	Interior/amenities faults	CB, VM		10.45-11.25	Flat construction/faults	VM		11.30-12.30	Using your data	KW, JH	
12.00-13.00	Services/heating, energy	CT, MC		11.25-11.45	Review flat surveys	ER		12.30-12.45	Meeting with RMs	RMs	
13.00-14.00	Lunch			11.45-12.30	Block/area	SN		12.45-13.45	Lunch		
14.00-15.00	Services, heating, energy cont	MC, CT		12.30-13.00	Module definition Exercise	DB		13.45-15.30	Survey admin/web site	DB/Nat	
15.00-18.00	Fieldwork/debriefing	VM, ER, RMs		13.00-14.00	Lunch			15.30-15.45	Coffee		
18.00-19.00	Free			14.00-18.00	Fieldwork : full survey of flat in large block	ER, VM, RMs		15.45-	Computer workshop	KD	
19.00-20.00	Dinner				Debriefing in field				Pick up packs, lap tops		
20.00-20.30	Exercise (energy)	MC, CT		18.00-19.00	Free				Leave		
20.30-21.00	Energy answers/discussion	MC, CT		19.00-20.00	Dinner						
21.00-	Free			20.00-20.30	E-learning feedback	RMs					
				20.30-21.00	Test exercises						
				21.00-	Free						
08.30-09.15	Dwelling age, type, construction	SN		08.30-09.00	HHSRS and the EHS	SN		09.00-09.30	HHSRS extreme risks	SN	
09.15-10.25	Shape/measurements, views	KW		09.00-09.30	HHSRS extreme risks	SN		09.30-10.45	HHSRS worked examples	VM	
10.25-10.45	Shapes and Views exercise	RMs		10.45-11.00	Coffee			11.00-11.20	Introduction to digital pen	CB, ER	
10.45-11.00	Coffee			11.00-11.20	Introduction to digital pen	CB, ER		11.20-13.00	Digital pen practice	CB, ER	
11.00-12.00	Exterior/plot	MD, ER		11.20-13.00	Digital pen practice	CB, ER		13.00-14.00	Lunch		
12.00-13.30	External faults	ER, VM		13.00-14.00	Lunch			14.00-18.30	Fieldwork - 1 full surveys including HHSRS and 1 HHSRS debrief in field using digital pen	ER, VM, CB, RMs	
13.30-14.30	Lunch			14.00-18.30	Fieldwork - 1 full surveys including HHSRS and 1 HHSRS debrief in field using digital pen	ER, VM, CB, RMs		18.30-18.45	Downloading survey	CB, MC, ER	
14.30-15.00	Structural faults	SN		18.30-18.45	Downloading survey	CB, MC, ER		19.00-20.00	Dinner		
15.00-18.30	Fieldwork/debriefing	ER, VM, RMs		19.00-20.00	Dinner			20.00-21.30	Validating data from this afternoons survey	CB, MC, ER,	
18.30-19.00	Free			20.00-21.30	Validating data from this afternoons survey	CB, MC, ER,		21.30-	Free		
19.00-20.00	Dinner			21.30-	Free						
20.00-20.45	HMOs / HH interview	ER, DR, SN									
20.30-	Free										

Key

Location	Fielden House
	IT suite
	Field
	Free

Staff	Name	Initials
	DCLG	DCLG
	Simon Nicol	SN
	Dave Beach	DB
	Maggie Davidson	MD
	Kevin White	KW
	Liz Robinson	LR
	Viv Mason	VM
	Chris Beer	CB
	Charlotte Turner	CT
	Matt Custard	MC
	Jack Hulme	JH
	Keith Davies	KD
	RMs	RMs

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## Annex 3.2: Advance Letter

- 3.44 In 2013-14 an experiment was carried out to test different versions of the letters and leaflets. So during the year a combination of the materials used in 2012-13, and the newer ones, were used. The old materials were used for Q1. The new ones, which were tailored to the three main tenure groups, were then trialled on a split-sample basis for Quarters 2 and 3 before being adopted for all cases in Q4. In addition, as part of the test, a postcard was sent one week before the advance letter, although that was discontinued in Q4.

## Advance letter (Q1)



### Department for Communities and Local Government

The Householder  
<<add1>>  
<<add2>>  
<<add3>>  
<<add4>>  
<<add5>> <<postcode>>

Dear Householder,



<<Post\_Date>>  
Reference  
no.:P3171/<<No\_Wave>>/<<serial\_num>><<CL1>  
>

### Help us understand housing in England today!

You've been selected to help us with the English Housing Survey.

This study gathers information on people's housing circumstances, and the energy efficiency of housing in England. It is being carried out by NatCen Social Research, Britain's largest independent research organisation, for the Department for Communities and Local Government.

With your help, we can make sure that all groups in the community are properly represented, which is important.

An interviewer will call at your address soon. All of our interviewers carry identity cards with their photograph.

We'll keep your details in strict confidence, and findings of the study can't be traced back to you or your household in any way.

If you have any questions, please call us on Freephone 0800 652 4572 or visit [www.natcen.ac.uk/participant-area](http://www.natcen.ac.uk/participant-area).

As a thank you we will give you a £10 voucher when your household takes part in the study.

Thanks in advance for your participation – with your help we can get a better understanding of housing in England today and help shape future housing policy.

Yours sincerely

Sarah Allcock  
Project Co-ordinator, English Housing Survey

**NatCen**  
Social Research that works for society

NatCen Social Research, Kings House, 101 – 135 Kings Road, Brentwood, Essex CM14 4LX  
Tel. 0800 652 4572  
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**Advance letter for owner occupiers (Q2-4)** – a slightly modified version was sent to addresses that were anticipated to be renters.



Department for  
Communities and  
Local Government



**Sir/Madam**

ADD1  
ADD2  
ADD3  
ADD4  
ADD5  
POSTCODE

## Help improve homes for family, friends and neighbours in **<sector\_name>**

Dear Sir or Madam,

You've been selected to take part in the English Housing Survey – we hope we can count on your help in this important survey.

Each year a number of people are chosen at random from across the country to be interviewed, so this is a unique chance to put forward your views about homes in **<sector\_name>**.

From reducing our carbon emissions to helping young people get a foot on the housing ladder – the survey will help shape the future of housing in **<sector\_name>**. So you could end up helping your neighbours, family and friends.



### What's next?

One of our interviewers will call at your house in the next week or so. So you know who they are, they all carry a photo ID.

**<Intv\_Caption> <Intv\_NAME>**



### Any questions?

If you have any questions, please call us on freephone **0800 652 4572** or visit **[www.natcen.ac.uk/taking-part/ehs](http://www.natcen.ac.uk/taking-part/ehs)**



### Thanks for your help

As a thank you, we will give your household a £10 voucher when you take part. Your help will really give us a better understanding of the housing situation in England today, so thanks again for playing such an important part.

Yours Sincerely,

**Sarah Allcock**  
Project Coordinator,  
English Housing Survey

**NatCen**  
Social Research that works for society

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PRIN/OWN4305

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## Annex 3.3: Leaflets

- 3.45 In 2013-14 an experiment was carried out to test different versions of the letters and leaflets. So during the year a combination of the materials used in 2012-13, and the newer ones, were used. The old materials were used for Q1. The new ones, which were tailored to the three main tenure groups, were then trialled on a split-sample basis for Quarters 2 and 3 before being adopted for all cases in Q4. In addition, as part of the test, a postcard was sent one week before the advance letter, although that was discontinued in Q4.

## Interviewer (main survey) leaflet (Q1)

# The English Housing Survey

This leaflet answers some of the questions you may have about taking part in this study.

### ? What is the English Housing Survey?

The English Housing Survey (EHS) is conducted by NatCen Social Research on behalf of the Department for Communities and Local Government (DCLG), the department responsible for developing government housing policy in England.

The study is the main source of information on people's housing circumstances and the condition of housing in England. It collects up-to-date information from all types of households – whether they are owner-occupiers or rent from a local authority, housing association, or private landlord. The EHS is conducted throughout the year across England.

All sectors of society are represented, ensuring that the study results reflect the population of the country.

### ? Who are NatCen Social Research?

NatCen Social Research are an independent, non-profit institute with a core team of over 150 research specialists and 1,200 interviewers. Last year we developed more than 75 social research reports for government, educational bodies, charities and

responsible businesses. At NatCen Social Research we believe our work has the power to make people's lives better.

### ? Why does this study matter?

The study results are used by the government to assess how housing circumstances vary across the country and between different types of household.

This information helps to:

- measure whether housing conditions are getting better or worse, and how satisfied people are with their home and neighbourhood;
- understand whether housing is affordable, both for renters and private owners;
- show whether the steps taken to improve energy efficiency and cut carbon emissions in both public and private housing are working; and
- target housing policies and resources. The study's results are used to ensure that funding is directed to the people and regions where it is most needed.

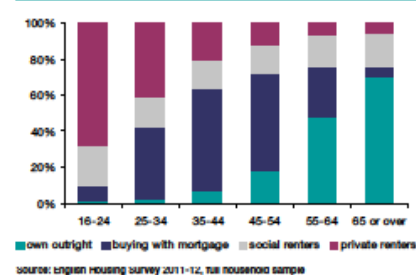
More information about the study is available from the DCLG web site:

[www.gov.uk/government/organisations/department-for-communities-and-local-government/series/english-housing-survey](http://www.gov.uk/government/organisations/department-for-communities-and-local-government/series/english-housing-survey)

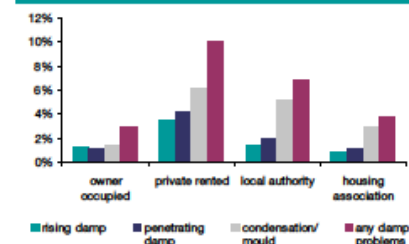
### The study's results

The study's results are also used by housing Associations, non-governmental organisations, surveyors, universities and others. Here are two examples of results:

Tenure split within age group of householder, England, 2011-12



Percentage of homes with damp problems, by tenure, 2011



## ? Is the study confidential?

Yes. Information you give us is treated as strictly confidential as directed by the Code of Practice for Official Statistics and the Data Protection Act. It will be used by the Department for Communities and Local Government (DCLG), and the Department of Energy and Climate Change (DECC), to produce anonymous statistics that will not identify you or anyone in your household. These anonymous statistics are analysed by government and other approved organisations, such as universities, non-governmental organisations, and surveyors. For further details see DCLG's EHS Data Security Strategy on their website.

## ? Why did we choose you?

As it is not possible to ask everyone to take part in the study, a selection of addresses is selected to represent the entire country. Your address is one of these and was selected at random from a list of postal addresses held by Royal Mail.

You are important for the study because the random sample will give a true cross-section of the community. We are interested in people from all age groups, all parts of the country, and all types of homes.

We cannot substitute another address for yours as this would bias the sample's results, so your contribution is very important to the study. By taking part you help us provide an accurate picture of how changes in the economy and government policy affect you and your community.

## Contact us

If you have any queries about taking part in this study, please call our freephone Survey Enquiry Line on 0800 652 4572.

Alternatively, you can write to:

NatCen Social Research  
Operations Department  
101-135 Kings House  
Kings Road  
Brentwood  
Essex  
CM14 4LX

Thank you for your help.

To find out more about NatCen Social Research, visit our website: [www.natcen.ac.uk/about-us](http://www.natcen.ac.uk/about-us)



Department for  
Communities and  
Local Government

**NatCen**  
Social Research that works for society

Interviewer leaflet\_v4



# Why your help is important

[www.natcen.ac.uk](http://www.natcen.ac.uk)



## Physical Survey leaflet (Q1)



The survey team comprises:



Department for  
Communities and  
Local Government

The Department for Communities and Local Government (DCLG) is the government department that sponsors the EHS to collect information on changing trends in housing, the condition of the housing stock and the characteristics of households living in different types of housing.  
[www.gov.uk/government/organisations/department-for-communities-and-local-government/series/english-housing-survey](http://www.gov.uk/government/organisations/department-for-communities-and-local-government/series/english-housing-survey)

### NatCen

Social Research that works for society

NatCen Social Research are an independent, non-profit institute, working for government, educational bodies, charities and responsible businesses. NatCen Social Research are conducting the household interview part of the study.  
[www.natcen.ac.uk](http://www.natcen.ac.uk)

### CADS

Housing Surveys

CADS Housing Surveys will be conducting the visual inspection of the property using professional surveyors qualified to assess housing conditions and energy efficiency.

[www.cadesignservices.co.uk](http://www.cadesignservices.co.uk)

Your appointment with the surveyor is:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Name of surveyor: \_\_\_\_\_

EHS Helpline: 020 3131 3179

Physical survey leaflet\_v4



## Explaining the surveyor's visit



Thank you for taking part in the interview which was the first part of the English Housing Survey (EHS) study. We hope you will now agree to take part in the second phase which consists of a physical inspection of your property.

Just over half of all households where an interview has taken place are randomly selected for a follow-up physical inspection by a surveyor.

We would like to arrange a convenient time when a qualified surveyor can visit your home. The interviewer has details of when surveyors are working in your area.

### ? Who will conduct the physical inspection?

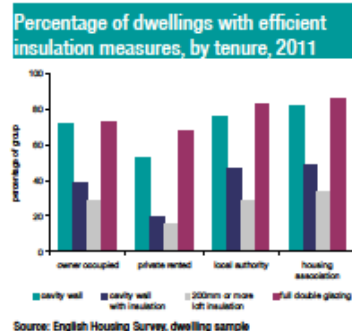
The EHS is conducted on behalf of the Department for Communities and Local Government (DCLG). DCLG have appointed CADS Housing Surveys to undertake the physical inspection. CADS employ professional surveyors qualified to conduct the EHS assessments.

### ? What is the purpose of the physical inspection?

During the interview you kindly told us about your housing circumstances and aspirations, and your views on your home and neighbourhood. To supplement this information we also

need a professional assessment of your home so that we can determine what types of household are living in the least energy efficient homes and how housing conditions vary between household groups.

The chart below gives just one example of results available from the information collected by the EHS.



Housing Association properties are the best insulated!

### ? What will the surveyor do?

Our surveyor will call at an agreed time that is convenient to you. On arrival the surveyor will introduce themselves and show you their identity card.

Their assessment will take about an hour and although most of this will be spent

surveying the outside of the home, they will ask to see all the rooms inside. The inspection is a visual one and will not involve any disruption to your home or belongings.

### ? Do I have to take part in the physical inspection?

As with the interview, we rely upon voluntary co-operation, which is essential if our research is to be successful. Your home has been chosen at random to provide a balanced picture of all parts of the country and types of property and household. By taking part you help us to provide an accurate picture of housing in England.

### ? Should I let my landlord know I'm taking part?

There is no reason to inform your landlord or freeholder of your participation unless you want to. As the interviewer will have explained, all your responses at interview and the information collected at the physical inspection will remain confidential and will not be passed onto your landlord.

### ? Will I get any feedback after the physical inspection?

While the EHS is designed to provide government with a reliable assessment of the energy efficiency and condition

of the housing stock it is not as detailed as a survey that you would pay to have conducted yourself. We are not therefore able to provide any feedback on your home unless the surveyor identifies any issues which they consider to be an imminent risk to you or your family. In this situation they will alert you to the problem and advise you to take immediate action.

### ? Is the physical inspection confidential?

Yes. The information collected at both the interview and physical inspection stages of the study is handled in the strictest confidence by DCLG, NatCen Social Research, and their appointed contractors as directed by the Code of Practice for Official Statistics and Data Protection Act. It will be used to produce statistics that will not identify you or anyone in your household. These anonymous statistics are analysed by government and other approved organisations, such as universities, Non-Governmental Organisations, and surveyors.

Thank you for agreeing to take part in this important national study.

Leaflet for owner occupiers (Q2-4) – a slightly modified version was sent to addresses anticipated to be renters.

### How the English Housing Survey makes a difference

The information collected can help give the Government a clearer picture of the state of homes and housing in England. This means they can make more informed decisions - so resources are better used to help home owners and tenants.



#### Help for first time buyers

We all know it's hard for young people to buy their first home. Our research helps highlight to the Government the size of the problem. From 2013, with the Help to Buy scheme, first time buyers are now able to secure a special government loan to help them get a foot on the housing ladder.



#### Measuring our carbon footprint

The English Housing Survey (EHS) allows us to estimate the carbon footprint of houses and flats. This means Government can predict the contribution improvements in housing make to the national CO2 reduction targets.



#### Adaptations to remain in the home

England has an ageing population. This study identifies the type and scale of adaptations that are needed to allow people to remain in their own homes for as long as they want.

### For more information

Freephone 0800 652 4572  
Or visit [www.natcen.ac.uk/taking-part/ehs](http://www.natcen.ac.uk/taking-part/ehs)  
Email: [info@natcen.ac.uk](mailto:info@natcen.ac.uk)

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# Chapter 4

## Response rates

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The target response rate for the 2013-14 English Housing Survey (EHS) was 60%. This chapter provides details of the final response rates and information on action taken to maximise response.

### Overview

- 4.1 The target response rate for the EHS is set by the Department for Communities and Local Government (DCLG). It is monitored closely by NatCen through analysis of electronic data reports and direct contact between interviewers and their team leader. NatCen sets and monitors targets for coverage within each wave and monitors response at an area and interviewer level. When response rates fall below the target, remedial action is taken.

### Interview survey

- 4.2 In 2013-14, interviews were achieved at 13,276 households. This represents a response rate of 60%. More details on the response rate to the EHS interview survey in 2013-14 are provided in Table 4.1.
- 4.3 Of these 13,276 interviews, 80% were conducted with the household reference person (HRP), 19% with the HRP's partner and 1% with a proxy respondent, Annex Table 4.1.

**Table 4.1: Interview survey response rate, 2013-14**

<i>all issued households</i>			
	Number (N)	Issued cases (%)	In-scope cases (%)
<b>Total issued addresses</b>	<b>23,852</b>		
Not yet built/under construction	29	0.1	
Demolished/derelict	51	0.2	
Vacant/empty housing unit	964	4.0	
Non-residential address	388	1.6	
Address occupied - no resident household	145	0.6	
Communal establishment/institution	47	0.2	
Other ineligible	68	0.3	
<b>Total ineligible addresses</b>	<b>1,692</b>	<b>7.1</b>	
<b>Total in-scope addresses</b>	<b>22,160</b>	<b>92.9</b>	
Not issued	2	0.0	0.0
Issued, but not attempted	25	0.1	0.1
Inaccessible	17	0.1	0.1
Unable to locate address	55	0.2	0.2
Unknown whether residential: Info refused	2	0.0	0.0
Unknown whether residential: no contact	32	0.1	0.1
Residential but unknown eligibility: info refused	8	0.0	0.0
Residential but unknown eligibility: no contact	74	0.3	0.3
Other unknown eligibility (no contact)	26	0.1	0.1
Info refused about whether address is residential	1	0.0	0.0
Contact but not confirm if address is residential	2	0.0	0.0
Info refused whether resident(s) are eligible	5	0.0	0.0
Eligibility not confirmed: language barrier	15	0.1	0.1
Other unknown eligibility (contact made)	13	0.1	0.1
<b>Total unknown eligibility</b>	<b>276</b>	<b>1.2</b>	<b>1.2</b>
Refusal by phoning office	784	3.3	3.5
Information refused on no. of dwellings	110	0.5	0.5
Can't identify target respondent(s): info refused	184	0.8	0.8
Information refused about number of households	118	0.5	0.5
Refusal before interview: by selected respondent	4231	17.7	19.1
Proxy refusal	83	0.3	0.4
Refusal during interview (unproductive partial)	36	0.2	0.2
Broken appointment, no re-contact	800	3.4	3.6
<b>Total refusals</b>	<b>6,346</b>	<b>26.6</b>	<b>28.6</b>
No contact with anyone at address	1161	4.9	5.2
MULTI DWELLINGS - No contact made with selected dwelling	7	0.0	0.0
No contact with responsible adult	181	0.8	0.8
Contact made at DU, but not from selected HH	69	0.3	0.3
<b>Total non contact</b>	<b>1,418</b>	<b>5.9</b>	<b>6.4</b>
Ill at home during survey period: Head Office	6	0.0	0.0
Ill at home during survey period: Interviewer	177	0.7	0.8
Away or in hospital all survey period: Head Office	25	0.1	0.1
Away or in hospital all survey period: Interviewer	222	0.9	1.0
Physically/mentally unable/incompetent: Head Office	19	0.1	0.1
Physically/mentally unable/incompetent: Interviewer	202	0.8	0.9
Language difficulties: Head Office	22	0.1	0.1
Language difficulties: Interviewer	141	0.6	0.6
Lost productive	1	0.0	0.0
Interview achieved but respondent requested data deleted	2	0.0	0.0
Other unproductive	26	0.1	0.1
<b>Total other unproductive</b>	<b>843</b>	<b>3.5</b>	<b>3.8</b>
Full interview	13,271	55.6	59.9
Partial interview	5	0.0	0.0
<b>Total interviews</b>	<b>13,276</b>	<b>55.7</b>	<b>59.9</b>

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## Physical survey

- 4.4 Not everyone who takes part in the interview survey is eligible to take part in the physical survey. Cases eligible<sup>1</sup> for the physical survey are identified by the CAPI (computer-aided personal interviewing) programme as part of the interview survey. Interviewers are then responsible for securing the consent of the householder to a physical survey. The interviewer explains the purpose of the survey and briefly what it will involve. If the respondent is willing, the interviewer arranges a fixed appointment for the physical survey. The interviewer is provided with the times the surveyor is available on their laptop to help make the appointment.
- 4.5 Of the 9,077 interviewed households eligible for the physical survey, 77% agreed to have a physical survey, which is below the target of 80%.
- 4.6 In 2013-14, 6,194 physical surveys were achieved. Of these, 5,950 were surveys in occupied properties. This represents 85% of households which agreed to a physical survey at the interview. This response met the 85% conversion rate target.
- 4.7 The remaining 244 surveys were conducted at vacant or derelict addresses. This represents 33% of the vacant addresses eligible for a physical survey. This is above the target of 30% conversion rate for such properties. More details on the response rate to the physical survey for the EHS in 2013-14 are provided in Table 4.2.

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<sup>1</sup> See Chapter 1 on sub-sampling for more information on how addresses are deemed eligible for the physical survey.

**Table 4.2: Physical survey response rate, 2013-14**

*all addresses eligible for physical survey*

	<b>Number (N)</b>	<b>Cases eligible for PS (%)</b>	<b>Cases agreed to PS at IS (%)</b>
<b>Occupied addresses</b>			
<b>Total occupied addresses eligible for physical survey</b>	<b>9,077</b>		
Eligible but refused appointment at interview	2,076	22.9	
Eligible and agreed appointment at interview	7,001	77.1	
<b>Total unproductive</b>	<b>1,051</b>	<b>11.6</b>	<b>15.0</b>
Incomplete survey	3	0.0	0.0
Refusal on doorstep	224	2.5	3.2
Refusal to HQ	596	6.6	8.5
Household missed appointment	47	0.5	0.7
		0.0	0.0
Spec call no contact	162	1.8	2.3
Other reasons for non survey	19	0.2	0.3
<b>Full survey (paired cases)</b>	<b>5,950</b>	<b>65.6</b>	<b>85.0</b>
<b>Vacant/derelict addresses</b>			
<b>Total vacant/derelict addresses eligible for physical survey</b>	<b>741</b>		
Eligible but refused appointment at interview	47	6.3	
<b>Total unproductive</b>	<b>450</b>	<b>60.7</b>	<b>64.8</b>
Incomplete survey	1	0.1	0.1
Refusal on doorstep	109	14.7	15.7
Refusal to HQ	58	7.8	8.4
Household missed appointment	13	1.8	1.9
Surveyor missed appointment	1	0.1	0.1
Spec call no contact	236	31.8	34.0
Address untraceable	2	0.3	0.3
Other reasons for non survey	30	4.0	4.3
Survey achieved (vacant)	236		
Survey achieved (derelict)	8		
<b>Total vacant/derelict physical surveys achieved</b>	<b>244</b>	<b>32.9</b>	<b>35.2</b>
<b>Total physical surveys achieved</b>	<b>6,194</b>	<b>63.1</b>	<b>80.5</b>

**Notes:**

1) for the occupied addresses the cases eligible for a physical survey is the total occupied addresses eligible for the physical survey; and the cases agreed to a physical survey at interview survey is the total occupied addresses who agreed to have a physical survey at the interview.

2) for the vacant addresses the cases eligible for a physical survey is the total vacant addresses eligible for the physical survey; and the final column is the percentage out of all the eligible occupied addresses excluding those who refused an appointment at the interview stage (not all the vacant addresses were contacted at the interview stage so did not have the chance to refuse).

3) the cases eligible for a physical survey is all the occupied and vacant addresses eligible for the physical survey; and the cases agreed to a physical survey at the interview survey is all the occupied and vacant addresses who did not refuse to have a physical survey at the interview stage.

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# Chapter 5

## Data processing

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### Overview

5.1 This chapter outlines English Housing Survey (EHS) data processing procedures and gives information about the main derived variables and data outputs. The EHS has a number of quality assurance measures in place which are undertaken throughout the annual survey process, beginning at the point of data collection, both through the CAPI (computer-aided personal interviewing) system and through surveyors validating their forms using the online system developed by BRE (details below). As the data are collated, processed and modelled, additional validation procedures are undertaken.

### Editing

#### Interview data

5.2 The CAPI has numerous checks built into the programme to identify obvious discrepancies so that they can be resolved by the interviewer during the interview. The discrepancies are resolved by either correcting a data entry error or by clarifying a response directly with the respondent. The CAPI checks include:

- Range checks – e.g. if an unusually high/low weekly rent is entered
- Conflicting answers to different questions – e.g. if the number of years living in the current accommodation is greater than the respondent's age.

5.3 There are two types of checks:

- Hard checks – where the interviewer cannot continue with the interview until they have changed the data entered in some way to remove the inconsistency. Hard checks are used when the inconsistency is impossible as with the example of the number of years living in current accommodation being greater than the respondent's age.
- Soft checks (signals) – where the interviewer is told about the error but they can ignore it and move on to the next question. Soft checks are used when an answer is unlikely but not impossible, e.g. if a respondent says they have more than 5 bathrooms. These checks are used to get the



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interviewer to confirm that the answer is correct and is not a data entry error, checking the answer with the respondent if appropriate.

## Physical survey data

- 5.4 For the physical survey, a system of automatic data validation was introduced in 2008 as part of the move to using digital pens. The process is subject to continuous development and operates as a three-stage process.
- 5.5 First, a large number of checks are built into the EHS surveyors' website as surveys are uploaded. These include:
- range checks – where the entered answer falls outside a valid range of responses
  - logic checks – where a combination of responses to certain questions are not logically consistent (e.g. to check that the sum of 'tenths of area' across rows added up to ten)
  - consistency checks – to determine whether linked responses in different parts of the form are consistent with each other (e.g. that detailed room data is only entered where a room coded as existing), and
  - plausibility checks – to determine whether a response is reasonable given that there is not a well-defined range of possible answers (e.g. ceiling height of a room entered as 24 metres instead of 2.4 metres)
- 5.6 Surveyors also visually check all pages to ensure that the digital pen entries mirror those on the paper form i.e. that handwritten numbers have not been misinterpreted by the software.
- 5.7 Second, the CADS Housing Surveys Regional Managers check the data and where necessary discuss with surveyors to agree on a final set of responses.
- 5.8 Once all EHS physical surveys have been submitted by the surveyors for the survey year, BRE undertakes further consistency and plausibility checks on the raw physical survey data. The purpose of these checks is to firstly detect and eliminate certain logical inconsistencies that would cause problems for modelling and secondly to identify highly implausible answers, which if deemed necessary after investigation, are corrected. In some cases the raw EHS physical survey data are altered following these consistency and plausibility checks as outlined below.
- Levels checks – data may be inconsistent with regard to the number of storeys in the building, and the floor occupied by the dwelling. The BRE checks test for the following possible errors:
    - a room on a floor that does not exist (e.g. 3rd floor of a three storey block, the 3 floors being recorded as ground, first and second)

- 
- a room on a level that is not part of the flat (e.g. room on the 3rd floor but flat on the 2nd floor)
  - a measured floor that is not part of the block (e.g. dimensions for 3rd floor when the dwelling only has three storeys)
  - a flat on a level that does not exist (e.g. flat on the 3rd floor when the module only has three storeys).
  - presence of a habitable attic/basement is inconsistent with the number of floors.
- Plausible dimensions – checks are carried out on the dimensions, to identify any floor area that seems too large or too small. Where a reliable measurement is missing, BRE will attempt to work out the data from any measurements thought to be correct, or failing this by estimating the dimensions as best as possible from the photographs.
  - Non permissible values – on rare occasions a surveyor response may happen to be equal to a value that is reserved for special purposes. The numbers 77, 88 and 99 are reserved to indicate the section not applicable, question not applicable, or unknown. When these figures occur as real measurements or counts, they are reduced by one.
  - Incorrect number of flats – the dimensions of the surveyed flat are checked against the total floor area of the survey module to identify if the number of flats per module seems realistic.
  - Incorrect roof type – certain roof types (chalet and mansard) can only occur where the dwelling has an attic. On occasions surveyors may mistake steep pitched roofs for chalet roofs. In this situation, the data for pitched and chalet roofs are swapped over.
  - Implausible wall areas – where a dwelling seems to have a wall area that is too high or too low the data are checked. The surveyor's judgement is deemed correct unless there is clear evidence (e.g. from photographs) to amend the data.

## Comparison edits

5.9 A further important quality check involves comparing interview survey data with the corresponding physical survey data for each case. The first step is a series of global edits to resolve particular discrepancies in the data, e.g.

- If tenure in the interview survey (IS) = owner occupied AND tenure in the physical survey (PS) = another tenure then the PS tenure was changed to owner occupied.
- If tenure in the interview survey (IS) = renting from local authority AND tenure in the physical survey (PS) = another tenure then the PS tenure was changed to renting from local authority.

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5.10 The remaining discrepancies between the two parts of the survey are flagged, investigated and recoded as applicable. This process is carried out in order to check:

- that the correct sampled dwelling visited at both the interview survey and the physical survey, and
- any inconsistencies in key variables (e.g. tenure or property type) between the two different parts of the survey. Where possible other information from the survey (e.g. other variables, interviewer's and surveyor's comments, photo of the property) is checked to help decide what information is correct.

### **Houses in multiple occupation (HMO) edits**

5.11 An HMO is a property rented by at least three people who are not from one 'household' (e.g. a family) but share facilities like the bathroom or kitchen. These may sometimes be called a 'house share'. The identification of HMOs is critical in order to help ensure the accuracy of the weighting for the sample dwelling. The procedure for monitoring, reconciliation and validation of cases which have been flagged as HMOs by NatCen Social Research interviewers and/or CADS Housing Surveys surveyors is described below.

5.12 Cases are flagged as HMOs depending upon responses to certain key questions in the household questionnaire. Interviewers are trained in applying the EHS household definition and assessing the type of occupancy in complex situations, particularly in making the distinction between a group of sharers forming one household and separate households sharing facilities. Where necessary, reference is made to a check list of supplementary questions on the HMO Rules Card issued to interviewers (Annex 5.1) to help determine whether an address should be classified as an HMO.

5.13 Where the responses to the interview questions lead to the dwelling being flagged as an HMO or possible HMO, and the dwelling is eligible for a physical survey, the CADS Housing Surveys Regional Manager is notified. The Regional Manager will contact the interviewer to discuss the layout and occupation of the premises. The purpose of this contact is twofold:

- to confirm, as far as possible, that the address is an HMO for EHS purposes
- to determine whether the case is one that should be visited by the regional manager personally, as a complex HMO, or whether it should be allocated to a surveyor.

5.14 There will be occasions when a physical surveyor considers that a referred address appears to be an HMO despite not being flagged as such by the NatCen interviewer. In such cases, the surveyor will treat the case as an HMO, and a reconciliation process is applied to the interview and physical data during the final data validation stage.

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- 5.15 CADS Housing Surveys Regional Managers compile and maintain a database of all cases they know to be HMOs. These cases, along with cases flagged as HMOs at the interview survey but which did not have a subsequent physical survey, are reviewed by BRE for data validation as part of the comparison edits process. The HMO checking process also includes cases that were not identified as HMOs at interview survey but which the data suggest could potentially be HMOs. BRE checks relevant interview and physical survey data such as number of households (NumHhld) and number of accommodation units (AcNumber). Where there are inconsistencies further investigation is undertaken and the data altered to the correct values.
- 5.16 During the HMO comparison process BRE also derives the ratios of addresses to dwellings and dwellings to households. This information is required to ensure the correct numbers of dwellings and households are used in the production of weights. As part of the QA process, DCLG conducts spot checks on these ratios as well as the HMO edits resulting from the process above.
- 5.17 A record of all address changes are kept by interviewers and/or Regional Managers for HMO cases as part of a comprehensive system for recording address changes for all issued cases. This feeds into the address file supplied to DCLG at the end of fieldwork.

## Coding

- 5.18 After the interview, the data are coded and edited by trained coders and editors at NatCen Social Research. An edit programme is utilised by these staff to code open answers and back-code responses as appropriate. For example, at the interview, respondents are asked how they pay for their electricity (questionHmpyElec2), and the respondent is shown eight possible answers (e.g. direct debit) on a card. If their payment method is not on the list the interviewer will code 'other' and is asked to enter the details of the payment method at a follow up question (Hmelothr). After the interview, the coder will look at the details given at Hmelothr and check it against the eight answer codes to see whether it could be classified as one of these payment methods and if it can they will change the answer as appropriate (i.e. backcode the answer). Job details are coded to the Standard Occupation Classification (SOC) and the Standard Industry Classification (SIC).
- 5.19 Errors detected by the edit programme are resolved by referring back to the original questionnaire documents by experienced editors. Individual corrections are made to the data and the corrected data are rerun through the edit programme until it confirms that the data are clean. Queries arising from the coding and editing process are recorded in a standardised way and these

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are examined by the supervision team on completion of each batch of work to ensure that they have been carried out correctly.

- 5.20 After the coding and editing stage further internal consistency checks on the data are carried out by a data manager and the data are corrected where appropriate.

## Derived variables

- 5.21 A full list of derived and geo-demographic variables can be found in Annex 5.2. Further details on the derivation of these variables are available in the EHS Data Dictionary, publicly available on the UK Data Archive (<http://ukdataservice.ac.uk/>).

- 5.22 Some geo-demographic variables (local authority and postcode) are not included in the publicly available dataset (details below). Approved researchers can make an application to the Secure Data Service to access these variables for legitimate research purposes.

- 5.23 The following geo-demographic variables are added to the data:

- gorEHCS – former Government Office region (ordered according to the previous English House Condition Survey)
- GorEHS – former Government Office region (EHS order)
- region3x – overall region of England
- rumorph – rurality (morphology COA1)
- rucontxt – rurality (context COA)
- rucombin – rurality (combined COA)
- lmd1010 – IMD 2011 decile ranking of areas (lower layer SOA<sup>2</sup>)

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<sup>1</sup> Census output areas, see <http://www.ons.gov.uk/ons/guide-method/geography/beginner-s-guide/census/output-area--oas-/index.html>

<sup>2</sup> Super output areas, see <http://www.ons.gov.uk/ons/guide-method/geography/beginner-s-guide/census/output-area--oas-/index.html>

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## Modelling

5.24 The derivation of some of the derived variables involves complex modelling. A detailed description of how the more complex derived variables are defined and modelled is covered in Annexes to this chapter:

- Annex 5.3: Accessibility indicators
- Annex 5.4: Household indicators
- Annex 5.5: Housing conditions
- Annex 5.6: Energy efficiency
- Annex 5.7: Dimensions
- Annex 5.8: Poor quality environments

## Imputation

5.25 As part of the modelling processes, it is sometimes necessary for any missing data to be substituted with imputed values. The imputation of missing data is more prevalent with the interview survey data than the physical survey data. This is because the interview survey data are based on information provided by the householder who can choose to refuse questions or who may not know the answer to particular questions leading to missing values. The physical survey data are based upon a physical inspection of the property and there are only a few sections of the physical survey form where the trained surveyor can select 'information unknown' as an option; the most notable is the loft inspection, where surveyors cannot always obtain access.

5.26 Imputation of data also takes place in the modelling of derived variables where a value provided in the raw data falls outside of consistency/plausibility checks. Such values are interrogated and only changed when it is almost certain that the data are incorrect. See Annexes 5.3, 5.4, 5.5, 5.6, 5.7 and 5.8 for further details.

5.27 Examples of imputation that occurred in the modelling of EHS 2013-14 derived variables are as follows (figures are based upon weighted data):

- In the modelling of the derived variables from the EHS 2013-14 interview survey, 42% of the full sample had some form of income imputation (the highest imputation rate of all of the derived variables due to the sensitive nature of the questions), 13% of renters had weekly rents imputed and 14% of households with a mortgage had their weekly mortgage payments imputed. These imputations were due to a combination of missing raw data and implausible values. The 42% figure for imputation of income includes any change to any component of household income. This may

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only be to change the amount received from a particular benefit by a very small amount, which would not significantly impact the total household income.

- In the modelling of derived variables from the EHS 2013-14 physical survey, the dimensions of the property e.g. derivation of floor area, external wall area etc. a total of 110 cases in the paired single year dataset had some form of alteration to the raw physical survey data following consistency and plausibility checks on the raw physical survey data.
- In the derivation of loft insulation (which also feeds into SAP12 energy modelling and the modelling of Decent Homes), for the EHS 2013-14 single year paired sample, 10% of dwellings with a loft had a value for loft insulation imputed, due to either the property having a flat roof or because no access to the loft space was possible during the physical inspection of the property. This is the largest imputation rate in the derivation of the energy efficiency rating.

5.28 Where appropriate, the EHS Annual Reports contain details on the approach used to handle the cases that are missing from the raw physical and interview data during analysis.

## Data outputs

5.29 The following SPSS datasets are produced annually, Table 5.1.

**Table 5.1 List of annual datasets**

Physical datasets	Interview datasets	Detailed datasets	Derived datasets (paired sample)	Derived datasets (full household sample)
Amenity.sav	Attitudes.sav	Actual costs.sav	general.sav	generalfs.sav
Around.sav	Contact.sav	Dimensions.sav	physical.sav	interviewfs.sav
Chimney.sav	Disability.sav	Energy performance.sav	interview.sav	
Commac.sav	Dwelling.sav	Full sample equivalised income.sav		
Common.sav	Employment.sav	HHSRS.sav		
Damppc.sav	Energy.sav	Standardised costs.sav		
Doors.sav	Fire.sav			
Dormers.sav	Firstimp.sav			
Elevate.sav	HhldType.sav			
Firstimp.sav	Identity.sav			
Flatdets.sav	Income.sav			
Hhsrs.sav	Landlord.sav			
HQ.sav	Other.sav			
Interior.sav	Owner.sav			
Introoms.sav	People.sav			
Numflats.sav	ReasTnO.sav			
Plotlvl.sav	Renter.sav			
Roofcov.sav	Rooms.sav			
Rooffeat.sav	SecondHomes.sav			
Roofstru.sav	Vacant.sav			
Services.sav	WaitList.sav			
Shape.sav				
Shared.sav				
Structure.sav				
Wallfin.sav				
Wallstru.sav				
Windows.sav				

5.30 The data, user guides and supporting documentation are publicly available on the UK Data Archive (<http://ukdataservice.ac.uk>). Datasets can be downloaded in SPSS and SAS format.

5.31 Prior to releasing the data in the UK Data Archive, all disclosive variables are removed to maintain the confidentiality of respondents. Some response categories are also condensed and several variables are top coded for disclosure control reasons.



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## Annex 5.1: HMO rules card

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### Determining Houses in Multiple Occupation ('HMOs')

The following supplementary questions will help determine whether the dwelling is an HMO. Count the number of "yes" responses to the **key questions** and **additional questions** then use the table below to determine whether the pattern of responses indicates that the dwelling is an HMO or instead identifies the dwelling as a single household/shared household (i.e. NOT an HMO).

#### Key questions (ranked in order):

1. Does the landlord find new tenants to fill any rooms that become vacant (as opposed to the remaining tenants fulfilling this function)?
2. Does the landlord bear the cost of any shortfall in rent if one or more tenants defaults or vacates (as opposed to the remaining tenants having to pay)?
3. Did the occupiers come to rent the house separately (as opposed to a single group of renters)?

#### Additional questions (not in any ranking order):

4. Do the tenants identify themselves as multiple households?
5. Is there a large group of occupiers (i.e. more than 5 persons)?
6. Is there a separate tenancy agreement for each occupant (as opposed to a joint tenancy)?
7. Do individual tenants keep their rooms locked, excluding other tenants from their accommodation?
8. Has there been a large turnover of occupiers since the commencement of the tenancy? (Say more than 40% over last 18 months.)
9. Is there a mix of different types of occupants at the premises? (e.g. they are not all students)

Pattern of responses	Meaning
6+ questions answered 'Yes'	= bed-sits (which collectively would form an HMO)
4-5 questions answered 'Yes' including at least 1 'key question'	= bed-sits (which collectively would form an HMO)
4-5 questions answered 'Yes' but not any 'key questions'	= single household/shared house (i.e. NOT an HMO)
Less than 4 questions answered 'Yes'	= single household/shared house (i.e. NOT an HMO)

## Annex 5.2: List of derived variables

5.32 This Annex includes a full list of derived and geo-demographic variables, Annex Tables 5.2.1, 5.2.2 and 5.2.3. Further details on the derivation of these variables are available in the EHS Data Dictionary, publicly available on the UK Data Archive (<http://ukdataservice.ac.uk/>).

**Annex Table 5.2.1: interview12+13.sav and interviews13.sav**

accomhh	type of accommodation for household (interviewfs only)
accomhh1	type of accommodation for household & if not self-contained (interviewfs only)
agehrp2x	age of household reference person - 2 band
agehrp4x	age of household reference person - 4 band
agehrp6x	age of household reference person - 6 band
agehrpx	age of HRP - continuous
agen16	number of persons under 16 in household (interviewfs only)
ageoldbx	age of oldest person in household - banded
ageoldx	age of oldest person in household
agepartx	age of partner - continuous
ager	report age categories (interviewfs only)
AHCinceq	AHC equivalised weekly income (modified OECD scale)
AHCinceqv5	AHC equivalised income quintiles (weighted by peoplegross)
AHCinceqv60h	AHC: below 60% of median income (weighted by peoplegross)
ALLincx	annual gross income of the HRP and partner inc. income from housing benefit and LHA
atspahrp	Is hrp at state pension age?
atspapt	Is partner at state pension age?
atspaany	Is any household member at state pension age?
amthbenx	weekly housing benefit
bedrqx	no. of bedrooms required by the household (2006 definition)
bedstdx	bedroom standard (2006 definition)
BHCinceq	BHC equivalised weekly income (modified OECD scale)
BHCinceqv5	BHC equivalised income quintiles (weighted by peoplegross)
BHCinceqv60h	BHC: below 60% of median income (weighted by peoplegross)
Buyresh	year HRP bought present accommodation (interviewfs only)
Cohabhrp	if HRP is cohabiting (interviewfs only)
Cohabprt	if HRP partner is cohabiting (interviewfs only)
emphrp3x	working status of HRP (primary) - 3 categories
emphrpx	employment status (primary) of HRP
empprt3x	working status of partner (primary) - 3 categories
empprttx	employment status (primary) of Partner
equityr	equity in home (based on respondent valuation only)
equityr5	equity in home (based on respondent valuation only)
ethhrp2x	ethnic origin of HRP - 2 categories

ethhrp4x	ethnic origin of HRP - 4 categories
ethhrp8x	ethnic origin of HRP - 8 categories
ethprt	ethnic group of hrp's partner (interviewfs only)
famnumx	number of family units in hhold
FreeLeas	freehold or leasehold
ftbuyer	ilf first-time buyer (interviewfs only)
GrossA	age group & sex of youngest person in household (interviewfs only)
hatentp	type of housing association tenancy (interviewfs only)
hhbensx	household on means tested bens or tax credits with a relevant income below the threshold
hhcomp1	household composition (interviewfs only)
hhcompx	household composition
hhempx	employment status of HRP and partner combined
hhinc5x	all households - income in 5 bands
hhincflg	imputations used to create net total hhold income
hhincx	EHS Basic Income (annual net household income (HRP + Partner) including savings)
hhitsick	anyone in hhold have < illness or disability?
hhsizex	number of persons in the household
hhtype11	househld type - full 11 categories
hhtype6	household type - 6 categories
hhtype7	household type - 7 categories
hhvulx	household vulnerable - on means tested or certain disability related benefits?
hhwhch	anyone in hhold uses a wheelchair
housbenx	household (HRP + partner) receives any housing benefit?
hpregdis	HRP or partner registered disabled?
HYEARGRx	household gross annual income (inc. income from all adult household members)
JOINTINCx	annual gross income of the HRP and partner
lenown	length of ownership (years)
lenownb	length of ownership to date of survey
lenresb	length of residence
lenres2	length of residence
LHArqx	no. of bedrooms required by the household (2011 definition)
LHAstdx	bedroom standard (2011 definition)
loncoupx	single householder or with partner
market_rent	tenancy types of renters
mortwtx	weekly mortgage payments
nbatha	if shares a bathroom, shower room or WC (interviewfs only)
NBedsX	total no of bedrooms household actually has
ncouple	number of couples in household (interviewfs only)
NDEPCHILD	number of dependent children in household
NEmp	number of employed persons in household (interviewfs only)
NIInac	number of economically inactive persons in household (interviewfs only)
nkita	if shares a kitchen (interviewfs only)
nliving	if shares other room (living room) (interviewfs only)

NLpar	number of lone parent families in household (interviewfs only)
NoUnits1	banded number of family units in household (interviewfs only)
nrooms1a	number of rooms available to household grouped (interviewfs only)
nroomsa	number of rooms available to household (interviewfs only)
nshare	if shares any part of accommodation (interviewfs only)
Nsing	number of one-person family units in household (interviewfs only)
nssech	NS-SEC Socio-economic Classification – HRP (interviewfs only)
nssecp	NS-SEC Socio-economic Classification - HRP's partner (interviewfs only)
NStud	number of students in household (interviewfs only)
NUnemp	number of unemployed persons in household (interviewfs only)
NXDEPCH	number of non-dependent children in household (interviewfs only)
olderx	no. of people aged 60 plus who are HRP or partner
otherfam	additional families present in household
othfamlp	type of additional families in household
Owntype	type of ownership
Prevten	previous Tenure (interviewfs only)
pyngbx	age band of youngest person in household
pyngx	age of youngest person in household
rentExS	total weekly rent excluding the cost of services
rentExSflg	rent excluding services changed/imputed
rentflg	rent/housing benefit changed/imputed
rentwkx	total weekly rent payable (rent plus housing benefit)
sexhrp	Sex of household reference person
sexprt	Sex of hrp's partner
SFT	number of FT workers in HHL D (interviewfs only)
sharer	if shares accommodation with other household (interviewfs only)
SRtentype	Type of social sector tenancy
studhrp	if HRP is a full time student (interviewfs only)
Studprt	if HRPs Partner is a full time student (interviewfs only)
tenex	extended tenure of household
tenure1	tenure Group 1 (interviewfs only)
tenure2	tenure Group 2 (interviewfs only)
tenure3	tenure Group 3 (interviewfs only)
tenure4	tenure Group 4 (interviewfs only)
totkitsa	number of unshared kitchens (interviewfs only)
workless	household with no one of working age employed - ILO defn

**Annex Table 5.2.2: physical12+13.sav**

alltypex	dwelling age and type
area3x	type of area
arnatx	nature of area
attic	attic present in dwelling
basement	basement present in dwelling
boiler	type of boiler
constx	construction type
cstactbx	basic repair costs (actual)
cstactcx	comprehensive repair costs (actual)
cstactux	urgent repair costs (actual)
cststdbx	basic repair costs (per square metre)
cststdcx	comprehensive repair costs (per square metre)
cststdux	urgent repair costs (per square metre)
dampalf	dampness problems in one or more rooms
dampcdf	serious condensation in one or more rooms
damppnf	penetrating damp in one or more rooms
damprsf	rising damp in one or more rooms
dblglaz2	extent of double glazing
dblglaz4	extent of double glazing
dhcosty	cost to make decent (hhsrs model)
dhdisrx	decent homes repair criterion
dhhhsrsx	decent homes HHSRS 15 criterion
dhhhsrsy	decent homes HHSRS 26 criterion
dhmodx	decent homes modern facilities criterion
dhnumy	decent homes: number of criteria failed (hhsrs 15 model)
dhnumz	decent homes: number of criteria failed (hhsrs 26 model)
dhomesy	decent homes - HHSRS 15 model
dhomesz	decent homes - HHSRS 26 model
dhreasny	decent homes criterion not met (hhsrs 15 model)
dhreasnz	decent homes criterion not met (hhsrs 26 model)
dhtcacty	requirement to pass decent homes thermal comfort criterion
dhtcreasy	reason for failing decent homes on thermal comfort?
dhthermy	decent homes thermal comfort criterion
dwage4x	dwelling age
dwage5x	dwelling age
dwage6x	dwelling age
dwage9x	dwelling age
dwtype3x	dwelling type
dwtype7x	dwelling type
dwtype8x	dwelling type
dwtypenx	dwelling type
EPceeb12e	energy efficiency rating band (ehs SAP 2012)
EPceib12e	environmental impact rating band (ehs SAP 2012)

EPceir12e	environmental impact rating (ehs SAP 2012)
floor5x	useable floor area
floor5y	useable floor area - building regulations definition
floorx	useable floor area (sqm)
floory	useable floor area (sqm) - building regulations definition
fuelx	main fuel type
heat4x	main heating system
heat7x	main heating system
heatsec	Secondary heating type
housex	dwelling type
loftins4	loft insulation thickness
loftins6	loft insulation thickness
loftinsu	loft insulation thickness with unknowns
loftinsx	loft insulation thickness
loftu4	loft insulation thickness with unknowns
lv1upkpx	poor quality environment - upkeep problems
lv2trafx	poor quality environment - traffic problems
lv3utilx	poor quality environment - utilisation problems
lvanyx	poor quality environment
lvnumx	number of liveability problems present
mainfuel	Main heating fuel
neivisx	Appearance of area
parking	parking provision of survey dwelling
pcavwallx	percentage of external wall area that is cavity masonry
rdsap09	reduced data energy efficiency rating (SAP 2009 based)
Sap12	energy efficiency (SAP12) rating
sap412	energy efficiency (SAP12) rating
secure	secure windows and doors
storeyx	number of floors above ground
sysage	age of heating system
typercov	predominant type of roof covering
typerstr	predominant type of roof structure
typewfin	predominant type of wall finish
typewin	predominant type of window
typewstr2	predominant type of wall structure
wallcavx	type of wall
wallinsx	type of wall and insulation
watersys	water heating system
wins90x	type of wall - post 1990 assumption

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### Annex Table 5.2.3: general12+13.sav and generalfs13.sav

aagfh13	household weight (2013-14) (generalfs13 only)
aagpd1213	dwelling weight, paired case 2013 (general12+13 only)
aapgh1213	household weight, paired case 2013 (general12+13 only)
fmonth	fieldwork month (generalfs13 only)
fqtr	fieldwork quarter (generalfs13 only)
fyear	fieldwork Year
GorEHCS	government office region
GorEHS	government office region - EHS order
govreg1	government office Region, grouped (generalfs13 only)
imd1010	IMD 2010 decile ranking of areas (lower layer SOA)
paired	whether paired sample case (generalfs13 only)
region3x	overall region of England
rumorph	Rurality classification - morphology (COA)
rucontxt	Rurality classification - context (COA)
rucombin	Rurality classification - combined (COA)
tenure2x	tenure
tenure4x	tenure
tenure8x	tenure
vacantx	Type of vacancy (general12+13 only)
vaclngth	Length of vacancy (general12+13 only)

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## Annex 5.3: Accessibility indicators

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- 5.33 The EHS collects a good deal of information on whether dwellings possess certain features or attributes to make them more accessible and useable for people with disabilities. In reporting, it focuses on the four aspects that form the basis of the requirements in part M of the Building Regulations, although the EHS cannot exactly mirror the detailed requirements:
- **Level access to main entrance:** there are no steps between the pavement (or any gate) and the entrance door. The path also has a gradient of less than 1:20. Includes level access to the entrance of the survey module for flats with common areas. Level access is analysed for dwellings with a private or shared plot.
  - **Flush threshold to main entrance:** the threshold to the main entrance door has no obstruction greater than 15mm. This prevents the threshold from being a trip hazard and allows a wheelchair user to easily enter through the main door.
  - **Width of internal doorways and circulation space conforms to Part M:** complies with requirements of Building Regulations.
  - **WC at entrance level:** any WC at entrance level as EHS does not indicate whether it is wheelchair accessible.
- 5.34 A home is considered to be fully 'visitable' if it has all of the four features listed above. All these features are assessed directly by the surveyors during the physical survey according to a set of detailed guidelines which are detailed in Annex Table 5.3.1.



**Annex Table 5.3.1: Four visitability features**

<b>Criterion</b>	<b>Definition</b>										
<b>Level access to main entrance</b>	Surveyors record the number of steps from the front gate/pavement to the entrance to the dwelling. A 'step' is any planned change in level, excluding the width of the cill at the bottom of the door. Surveyors will only record level access where there are no steps between the gate / pavement and the entrance door to the dwelling for a wheelchair to negotiate. The path must also have a gradient of less than 1 in 20.										
<b>Flush threshold</b>	This is only recorded as present if a wheelchair can be wheeled straight into a dwelling with no step to negotiate or obstruction higher than 15mm. For houses, this will usually be a specified adaptation. For flats, it is the entrance doorway into the flat itself that is assessed. Purpose-built flats are much more likely to have been built with a flush threshold to the entrance door or the flat. Flats on upper or basement floors can be assessed as having a flush threshold if the journey from the entrance to the module to the inside of the dwelling can be negotiated using a suitable lift and there is no step or obstruction higher than 15mm. If the lift is not working, the flat will still have a flush threshold.										
<b>The width of internal doorways and hallways conforms to Part M</b>	<p>This is only recorded as satisfactory if the doors and circulation space serving habitable rooms, kitchen, bathroom or WC comply with Part M regulations, as follows:</p> <table border="1"> <thead> <tr> <th><b>Doorway clear opening width (mm)</b></th> <th><b>Corridor/passageway width (mm)</b></th> </tr> </thead> <tbody> <tr> <td>750 or wider</td> <td>900 (when approach head-on)</td> </tr> <tr> <td>750</td> <td>1200 (when approach not head-on)</td> </tr> <tr> <td>775</td> <td>1050 (when approach not head-on)</td> </tr> <tr> <td>800</td> <td>900 (when approach not head-on)</td> </tr> </tbody> </table>	<b>Doorway clear opening width (mm)</b>	<b>Corridor/passageway width (mm)</b>	750 or wider	900 (when approach head-on)	750	1200 (when approach not head-on)	775	1050 (when approach not head-on)	800	900 (when approach not head-on)
<b>Doorway clear opening width (mm)</b>	<b>Corridor/passageway width (mm)</b>										
750 or wider	900 (when approach head-on)										
750	1200 (when approach not head-on)										
775	1050 (when approach not head-on)										
800	900 (when approach not head-on)										
<b>WC at entrance level</b>	The WC must be located on the same level as the entrance to the house or flat and must be located inside the dwelling.										

5.35 The survey also collects a range of additional data, which can be modelled to provide additional information on the accessibility of the dwelling, for example:

- living room at ground floor or entrance level or space to provide one
- bedroom at ground floor or entrance level or space to provide one
- space for turning wheelchairs in kitchens, dining areas and living rooms
- bath/shower at entrance level

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- 5.36 A detailed report on the accessibility of the housing stock and its ease of adaptability for independent living can be found in the EHCS 2007 Annual Report and further technical details can be found in Chapter 11 of the EHCS 2007 Technical Report:  
(<http://webarchive.nationalarchives.gov.uk/20120919132719/www.communities.gov.uk/publications/housing/ehcstechnicalreport2007>).

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## Annex 5.4: Household derived indicators

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- 5.37 This Annex focuses on the more complex derived household variables created using EHS interview survey data where the home is occupied and covers the following variables:
- income
  - equivalised income
  - rents and housing benefit
  - modelling of mortgage repayments
  - equity
  - household composition
- 5.38 These complex derived household variables, along with more straight forward household variables e.g. household composition, age of the household reference person (HRP) etc, are used throughout the EHS Reports. They are used in the Households Report, which present results on household circumstances and attitudes to housing, the Profile of English Housing, which present results on the condition, amenities and services, the Energy Efficiency of English Housing and the Fire and Fire Safety Reports.
- 5.39 Checks are made on the derived variables to ensure as far as possible that the data values are reasonable and that missing data have been assigned correctly. Implausible values are investigated and only when it is as certain as possible that the data are incorrect is a change made. To assist in analysis, changes made to the data are flagged in the derived EHS interview variable dataset indicating the nature and extent of any imputation.
- 5.40 All interview based variables are derived from the full annual EHS sample. The EHS Households and Fire and Fire Safety Report are based mainly on one full annual EHS sample, whereas the EHS Profile of English Housing and Energy Efficiency of English Housing Reports are mainly based on two years of data using the paired household sub-sample (i.e. where an EHS household interview survey and a physical inspection of the property are secured).
- 5.41 The EHS datasets containing these household variables are available to users via the UK Data Archive [www.data-archive.ac.uk/](http://www.data-archive.ac.uk/)

### Income

- 5.42 The EHS Reports present household/housing related characteristics in relation to various income indicators.
- 5.43 The income indicators used within the EHS Reports are based on the annual income of the HRP and their partner from wages, pensions, savings, and state

benefits. The interview survey collects information on the main components of income for the HRP and their partner. These include:

- earnings from regular employment (including government training scheme income) or as self-employed
- income from occupational and private pensions
- income from other private sources such as rent from lodgers, student loans, maintenance payments etc
- state benefits including state pensions
- income from savings and investments

5.44 The income data are thoroughly checked for inconsistencies and errors to make sure as far as possible that the data are reasonable and that missing data has been imputed correctly. Implausible values are interrogated and only changed when it is almost certain that the data are incorrect. Any changes made are flagged indicating the nature and extent of any imputation (variable hhincflg).

5.45 Where respondents report receipt of private income sources, e.g. employment, self-employment income, but are unable/refuse to specify an amount, then an estimated amount is assigned according to the methods outlined in Annex Table 5.4.1.

**Annex Table 5.4.1: Imputation procedure for private sources**

	Type of missing data	Method of imputation
Self-employed	Amount missing	Uses data from the Annual Survey of Hours and Earnings (ASHE) based on age, sex, part-time/full-time , social economic group and geographical location
Regular employment	Amount missing	
Occupational pension	Amount missing	Sample median based on sex and social economic group
Private pension	Amount missing	
Other private sources	Amount missing	Sample median based on working status

5.46 Average values are based on the sample median rather than the sample mean as use of median values better reflects the characteristics of skewed distributions such as are common with income data.

5.47 Where respondents state receipt of particular types of benefits but are unable/refuse to specify an amount, an estimate is inserted based on their theoretical entitlement to the particular benefit. The EHS interview survey incorporates checks on the missing benefit amounts to ascertain whether this were due to the inclusion of the missing amounts with other specified benefits. Use of this data is incorporated into the assessment of missing benefit incomes to avoid double counting of benefit income where this looks probable.

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Only households that state they are in receipt of benefits are allocated income from benefits. If they are entitled to other benefits but are not claiming them, then estimates for these are not included.

- 5.48 Information is also collected on savings of the HRP and partner. Where the amount of savings/investment has not been provided, a method based on CHAID analysis is used to estimate the combined savings/investment of the HRP and any partner using predictor variables such as tenure, age/sex of HRP, number of jobs (HRP plus any partner) etc.
- 5.49 When the annual net income measure needs to be derived, Income Tax and National Insurance payable for the HRP and their partner are calculated where applicable according to Income Tax and National Insurance rates and allowances and deducted to give the total net annual income of the HRP and partner.
- 5.50 Low incomes in the dataset are uplifted, the justification being that it is likely the respondent under reported their income, either deliberately or by mistake. Where the calculated income of the HRP and any partner is lower than the household's calculated basic theoretical income support/pension credit entitlement, the income amount is changed as follows. Households in receipt of one or more of the main benefits (excluding child benefit) and with an income below their theoretical income support/pension credit entitlement are allocated their basic income support/pension credit level plus any disability premiums that they might qualify for. Households that are not in receipt of any of the main benefits and with an income below their theoretical income support/pension credit entitlement have their income initially set to missing as it was assumed key components of income had been missed or seriously under-reported. An imputed value is then derived – see below.
- 5.51 Households where the total HRP and partner income is missing have this estimated using the median income for households as defined by working status, social economic group and whether a partner of the HRP is present in the household.
- 5.52 There are two versions of the variable for the annual income of the HRP and any partner. One variable is in terms of gross income i.e. income before tax and National Insurance deductions (labelled JOINTINCx) and the other in terms of net income i.e. with the deduction of Tax and National Insurance where applicable (labelled hhincx). It should be noted that these two income variables do not include any housing related benefits/allowances.
- 5.53 In addition, a variable giving the gross income of the HRP and partner has been created that includes housing benefit/Local Housing Allowance as income (labelled 'ALLincx'). This variable is derived by simply adding together the annual gross income of the HRP and partner (JOINTINCx) and an annualised housing benefit/LHA amount ( $\text{amthbenx} * 52$ ). See the section on 'Rents and housing benefit' for the calculation of housing benefit/LHA using EHS data.
- 5.54 There is also a further gross income variable available, labelled HYEARGRx which is an extension of the gross income of the HRP and any partner. This

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variable represents the household gross income of the HRP and any partner but also includes the gross income of other adults living within the household that are not part of the primary benefit unit<sup>1</sup> e.g. a grown-up child living with their parents or two or more unrelated individuals sharing a house. Note that this income variable does not include any housing related benefits/allowances.

- 5.55 The EHS Reports tend to refer to income in terms of the gross income of the HRP and partner. This is used throughout the Households Report (and associated tables) to relate household income to factors such as tenure and housing benefit receipt. An 'equivalised' income measure is also sometimes used within the EHS Reports. This is an extension of the net income measure outlined in this section and is discussed in detail below.

## Equivalised income

- 5.56 A measure known as 'in poverty' is reported on in the EHS Reports and associated tables. This is based upon an income measure that is 'equivalised' before housing costs are taken into account. All analysis makes clear the precise measures being used.
- 5.57 The purpose of income equivalisation is based on the concept that the cost of living varies according to size and type of household. It recognises that, for example, a household of three people requires a higher income than a one person household to achieve the same standard of living. Accordingly an equivalence scale (the modified OECD<sup>2</sup> scale) is employed, taking each household's size and composition into account, to make sensible comparisons.
- 5.58 Equivalised income measures have been constructed for the EHS in order to assess the relationship between relative poverty and housing conditions and amenities, not to provide estimates of poverty as such. Across Government, poverty is assessed principally through the Households Below Average Income (HBAI)<sup>3</sup> series. Information on household incomes is not collected in as much detail by the EHS as it is by the Family Resources Survey (the data source for the HBAI series). Therefore there are some limitations to which components can be included in the income measures produced for the EHS. Annex Tables 5.4.2, 5.4.3, 5.4.4 list the HBAI components of the BHC and AHC measures and describe how the information is addressed through the EHS.

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<sup>1</sup> Additional adult household members reported during the EHS interview survey to be living in halls of residence are excluded from the analysis and their income is not considered to be part of the household.

<sup>2</sup> Organisation for Economic Co-operation and Development

<sup>3</sup> <http://statistics.dwp.gov.uk/asd/index.php?page=hbai>

**Annex Table 5.4.2: BHC Income components in HBAI and EHS**

<b>HBAI Income component</b>	<b>Treatment in the EHS</b>
Income from all household members	The EHS collects income data for the Primary Benefit Unit from the respondent (HRP or any partner). Income data for any additional adult household members is also collected.
Net earnings from employment	Collected
Profit or loss from self-employment	Self-employment income is collected in the EHS and it is included as an income component. The EHS does not collect information on negative self-employment income amounts (i.e. if the respondent experienced a self-employment loss) and thus income losses are not included.
Social security benefits and Tax Credits	Collected for the HRP and any partner
Income from occupational and private pensions	Asked about explicitly in EHS interview
Investment income	Collected
Maintenance payments	Would only be picked up as an 'other' source of income
Income from educational grants and scholarships	Would only be picked up as an 'other' source of income
Cash value of certain forms of income in kind	Not collected

### Annex Table 5.4.3: BHC deductions in HBAI and EHS

HBAI BHC Income deduction	Treatment in the EHS
Income tax payments	Deducted using standard rules
National Insurance contributions	Deducted using standard rules
Council tax	Deducted based on information from the council tax band for the property and the council tax rate from the local authority
Contributions to occupational pension	Not collected
Insurance premium payments made in case of sudden loss of earnings	Not collected
Maintenance and child support payments	Not included
Parental contributions to students living away from home	Not collected
Student loan repayments	Not collected

### Annex Table 5.4.4: AHC deductions in HBAI and EHS

HBAI AHC Income deduction	Treatment in the EHS
Rent	Collected
Water rates, community or council water charges	Not collected
Mortgage interest payments	Some mortgage data collected but not in sufficient detail to be able to derive an accurate mortgage interest variable. Total mortgage repayments used as a proxy.
Structural insurance premiums	Not collected
Ground rent and service charges	Not included

5.59 The HBAI report uses two different equivalised income measures: Before Housing Costs (BHC) and After Housing Costs (AHC). The income components that make up the EHS equivalised BHC income variable include: net income of the HRP and any partner, net income from additional adults in the household, modelled winter fuel payment and the addition of council tax benefit and housing benefit/Local Housing Allowance. For each household the BHC income measure adds up the income from these specified sources and then deducts the amount of council tax payable. These income sources are outlined in Annex Table 5.4.5 together with the method of calculating each income component. The AHC is derived by deducting rent and mortgage payments from the BHC measure, as outlined in Annex Table 5.4.6.



**Annex Table 5.4.5: Income components of the BHC equivalised income**

Components of the BHC income measure	Method of calculating the income component
Net income of the HRP and any partner	The income variable hhincx is used. See the section above on 'Income'.
Net income from additional adults in the household	The EHS interview survey collects income data at a basic level for all household members that are 16 or over which is converted to a net amount by deducting the applicable Income Tax and National Insurance
Winter Fuel Payment	The applicable amount of WFP for the household is modelled based on the number of household members that have reached the qualifying age for WFP
Council tax benefit	The BHC income measure includes income from council tax benefit. The EHS interview survey collects information on council tax benefit receipt of the HRP and any partner. Council tax benefit is assigned based on this information combined with knowledge of theoretical eligibility and the amount of council tax due.
Housing benefit/Local Housing Allowance (LHA)	The BHC income measure includes income from Housing benefit/LHA. See the section on 'Rents and housing benefit' for the calculation of housing benefit/LHA using EHS data. The derived variable amthbenx is used.
Deduction of council tax payable	<p>The BHC income measure deducts council tax paid by the household. The amount of council tax paid by the household is modelled using the council tax band of the dwelling and information about charges in the relevant local authority area.</p> <p>The council tax band for each dwelling is collected via a data matching exercise undertaken by the Valuation Office Agency. The council tax band information is only for use in the production of statistics.</p>

### Annex Table 5.4.6: Income components of the AHC equivalised income

Components of the AHC income measure	Method of calculating the income component
Deduction of rent	The AHC income measure deducts the amount of rent paid by the household (if applicable). See the section on 'Rents and housing benefit' for the calculation of rent using EHS data. The derived variable RentExS is used.
Deduction of mortgage payment	The AHC income measure deducts the mortgage payments paid by the household (if applicable). See the section on 'Mortgage Payment' for the calculation of mortgage payments using EHS data. The derived variable mortwkx is used.

5.60 The HBAI series and poverty estimates are based on a modified OECD scale (modified so that a couple with no children is considered the reference point and has an equivalence factor equal to unity). The EHS follows this approach and determines the number of 'first' adults (i.e. HRP), other adults, children aged 14 years and over and children under 14 for each sample case in the dataset. This provides the necessary information to be able to apply the OECD equivalisation factors in order to produce an equivalised income, Annex Table 5.4.7.

### Annex Table 5.4.7: OECD equivalisation factors

Equivalence scales	Modified OECD scaled to couple without children = 1	
	BHC	AHC
First adult	0.67	0.58
Spouse	0.33	0.42
Subsequent adults	0.33	0.42
Children aged under 14 years	0.20	0.20
Children aged over 14 years	0.33	0.42

**Note:** additional adult household members reported during the EHS interview survey to be living in Halls of Residence are excluded from the analysis.

5.61 The measured household income is divided by this equivalisation factor so that any household with a factor of less than one (e.g. a single person household) will have their income inflated, reflecting the fact that they are relatively better off than a larger household with the same income. Households with a factor greater than one have their incomes reduced, reflecting the fact that they are relatively worse off than a smaller household. The incomes of households containing two adults without children will not change.

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- 5.62 The EHS Reports often use the BHC equivalised weekly income measure ranked and grouped into five equal sized categories. Thus the first quintile relates to the households with the lowest 20% of BHC equivalised weekly incomes and the fifth quintile relates to the households with the highest 20% of BHC equivalised weekly incomes. As previously mentioned, a term referred to as 'in poverty' is also used in the EHS Reports. Households are defined to be 'in poverty' if their equivalised income is below 60% of the median household income before housing costs (BHC) are taken into account.

## Rents and housing benefit

- 5.63 Information on rents and housing benefit are presented in detail in the EHS Households Report in analysis of social and private renters. The amount of rent and housing benefit also feeds into the calculation of Equivalised income (see above).
- 5.64 Household rents and housing benefit receipt are collected in the EHS interview survey and apply only to households that rent their own home or households in a shared ownership scheme. Renting households that live rent-free are not asked the series of rent and housing benefit questions in the interview survey. For rent-free cases the rent and housing benefit amounts are set to zero.
- 5.65 The total weekly rent payable for the property (variables *rentwkx*) includes the rent paid by the householder plus any housing benefit/Local Housing Allowance (LHA) received (variable *amthbenx*). These variables are calculated based on the householder's response to the set of detailed rent and housing benefit questions asked in the EHS interview. For households with a rent holiday, an adjustment is made so that the actual total amount of rent/housing benefit paid over the course of the year (over *n* weeks) is averaged out over the full year (as if paid over 52 weeks).
- 5.66 Households that pay rent but do not provide an amount for their rent/housing benefit, because the amount was either unknown or refused, are assigned an estimated total weekly guide rent amount. This is based on tenure, number of bedrooms and area where they live, (for private renters variables such as the type of landlord and level of furnishing are also used in the imputation), using the sources of rent data outlined in Annex Table 5.4.8. For these cases, the estimated total weekly rent payable (*rentwkx*) is calculated by adding the total weekly guide rent to the estimated modelled amount for services e.g. heating and regular meals etc. that are included in the rent (where applicable as specified by the householder). See paragraphs 33 to 35 for more information on services.

**Annex Table 5.4.8: Data sources used for missing rent amounts**

Tenure of the renting household	Type of missing data	Rent data source for missing values
Local authority	Rent amount missing	DCLG Local Authority Housing Statistics is used in conjunction with EHS data using the year in question and modelled accordingly
Housing association and shared owners	Rent amount missing	Two successive years of data is drawn from the Statistical Data Return submitted by Private Registered Providers (to reflect a mid-year rent value)
Private renters	Rent amount missing	EHS data using the year in question and modelled accordingly

5.67 Households that receive housing benefit/LHA but do not provide an amount or households that do not know if they receive housing benefit/LHA are assigned an estimated housing benefit/LHA amount as follows:

- If the household states that they are in receipt of full housing benefit/LHA then the weekly housing benefit is set to their theoretical guide rent amount (as opposed to the total weekly rent payable, since housing benefit does not cover the cost of services such as heating and regular meals).
- If the household states that they are in receipt of partial housing benefit/LHA or if they do not know if their housing benefit/LHA covers all or some of their rent then an amount of housing benefit/LHA is imputed based on their total rent amount payable and their theoretical entitlement to housing benefit.

5.68 An extension of the derived variable for total weekly rent payable for the property (labelled *rentwkx*) is the total weekly rent payable for the property excluding the cost of services e.g. heating, council tax etc (labelled *rentExS*). The EHS interview survey asks the householder if the rent amount included any of the following services:

- Council tax
- heating
- water and sewerage
- lighting
- hot water
- fuel for cooking
- regular meals
- TV licence

- 5.69 If the amount of rent the householder provided does not include any of these services, then the total weekly rent payable for the property is the same as the total weekly rent payable for the property excluding the cost of services i.e.  $\text{rentw}_{kx} = \text{rentExS}$ .
- 5.70 If the rent amount provided by the householder does include one or more of the services stated above then the householder is asked to provide a rent value excluding the selected services. Based on this rent information, an amount is calculated for total weekly rent payable for the property, excluding the cost of services. If a rent amount excluding services is not provided by the householder then an estimated amount for the selected services is modelled according to the methods shown in Annex Table 5.4.9 in order to derive a rent amount excluding the cost of services.

**Annex Table 5.4.9: Imputation procedure for service amounts**

Service	Method of imputation
Council tax	The amount is derived using the council tax band information for the property and the council tax rate from the local authority. For any cases where the respondent selects that council tax is included in their rent but also selected full housing benefit then the amount is set to 0.
Water and sewerage	This is calculated using the mean average water and sewerage rate for a household in England for the given year multiplied by a dwelling factor (that reflects the size/type of property) multiplied by a factor for that geographical area
Heating	Amounts are calculated based on DWP deductions from rent (as used in the assessment of housing benefit)
Lighting	
Hot-water	
Fuel for cooking	
Regular meals	
TV license	Based on the cost of a colour TV license (the TV license fee is set to zero where the HRP/partner is 75 years or over)

- 5.71 The EHS Households Report mainly focuses on the weekly rent amount payable for the property, excluding the cost of services, e.g. heating, council tax etc. Between the 2007-08 and 2008-9 data there were some methodological changes to the way in which rent data were processed in the EHS compared to the previous Survey of English Housing (SEH). These changes are detailed in the EHS Households Report 2008-09 where an assessment of the impact of the methodological changes between 2007-08 and 2008-09 on the private rent estimates and further details of the changes to the calculation of social rents are provided.

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- 5.72 The rent and housing benefit amounts are thoroughly checked for inconsistencies and errors to make sure as far as possible that the data is reasonable and that missing data has been imputed correctly. Implausible values are interrogated and only changed when almost certain that the data is incorrect. Any changes made are flagged indicating the nature and extent of any imputation (variables rentflg and rentExSflg).

## Modelling of mortgage repayments

- 5.73 Mortgage repayments are calculated from raw data collected from respondents on payments for all mortgages/loans secured on the dwelling, deducting any notional amounts for building and contents insurance, mortgage protection, and other insurance payments where they have been accidentally included. Endowment policy premiums are included in repayments. Information collected is converted to weekly amounts (variable mortwkx).
- 5.74 Where repayment amounts are unknown or missing, data is imputed. Where alternative data is available, using the formula below for monthly mortgage repayment:

$$\frac{(\text{value of current main mortgage} \times \text{annual interest rate}/12)}{(1 - 1/((1 + \text{annual interest rate}/12)^{(\text{length of main mortgage in months})}))}$$

- 5.75 The 'current main mortgage' refers to the highest value mortgage if there is more than one loan secured on the property. Where the value of the current main mortgage is not provided, it is derived from original purchase price minus deposit paid, if these data are available. The purchase price is imputed if unknown, based on current market value, year dwelling bought (if available) and DCLG annual house price inflation indices for each area. From 2010, the EHS ceased collecting current market valuations from the Valuation Office Agency (VOA) for all households participating in the interview survey who had a physical inspection of their dwelling. In the interview survey, households are now asked to provide a recent (in last 12 months) valuation of their dwelling, and, if not available, their own estimate of the market value. This valuation/estimate is now used as a proxy for current market value. Any missing values are imputed using data from the Regulated Mortgage Survey based on dwelling type and geographical area. Valuations are checked for outliers, which are reviewed and corrected if necessary and possible, based on other information on the property. Payments for other loans secured on the property are not included in this imputation process.
- 5.76 If the length of the main mortgage is unknown, it is modelled where data are available, based on the age of HRP and when the main mortgage was taken out (or if missing, when the dwelling was bought), assuming a maximum mortgage length of 25 years and that it will be paid off when the HRP is 60 years old.
- 5.77 The annual interest rate is taken from monthly data provided by the council of mortgage lenders (CML). An average is calculated for the period covered by the EHS survey.

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- 5.78 Monthly mortgage payments are set to not applicable (-9) for tenancies. If the owner owns the dwelling outright, payments are zero. All shared owners are treated as owners and mortgage payments are derived as above and where necessary adjusted for the proportion of ownership if data imputed. Flexible/all in one/offset mortgages are also derived as above. Payments for equity release mortgages are imputed and are modelled as above.
- 5.79 Monthly repayment amounts are then converted to weekly payments. The data are thoroughly checked for inconsistencies, outliers and errors although data are only corrected where totally implausible and it is possible to determine an alternative more reliable imputed value.
- 5.80 It should be noted that the weekly mortgage variable contains amounts for a mixture of mortgage types for example repayment and interest only cases, when the information was provided by the household. However, all imputed cases, irrespective of the mortgage type (for example, interest only mortgages) are calculated as repayment mortgages (interest and capital).

## Equity

- 5.81 The value of a household's equity in their property is calculated for all owner occupied (including shared owner) households who participate in the interview survey. It is based on the current market value of the property minus the amount of mortgage outstanding (for shared owners this is checked and adjusted where necessary to ensure their equity is calculated in proportion to their ownership).
- ie.  $\text{Equity} = \text{current market value} - \text{amount of mortgage outstanding including other loans on the property}$
- 5.82 All owner occupiers are asked in the interview for an estimated current valuation of their property. This is used to derive an approximate equity value as detailed above (variables 'equityr' and 'equityr5').
- 5.83 Research has demonstrated that owner occupiers are more likely to overestimate the value of their homes than underestimate it, and only 40% of household estimates are within 10% of the VOA valuation. Those who moved in just over a year ago, are on the highest incomes or in the highest value properties are most likely to overestimate value. Those homes most likely to be underestimated contain singletons and couples aged over 60 and those resident for at least 20 years. As a result of respondents tending to overestimate property value, equity based on this source of market value ('equityr' and 'equityr5') is likely to be an overestimate.
- 5.84 Missing equity valuations are imputed using data from the regulated mortgage survey based on dwelling type and area. Valuations are checked for outliers and corrected if it is possible to determine a more reliable imputed value.
- 5.85 Where data used in the above formula is not available, equity is set to unknown (-88888888) or not applicable (-99999999) for tenancies.

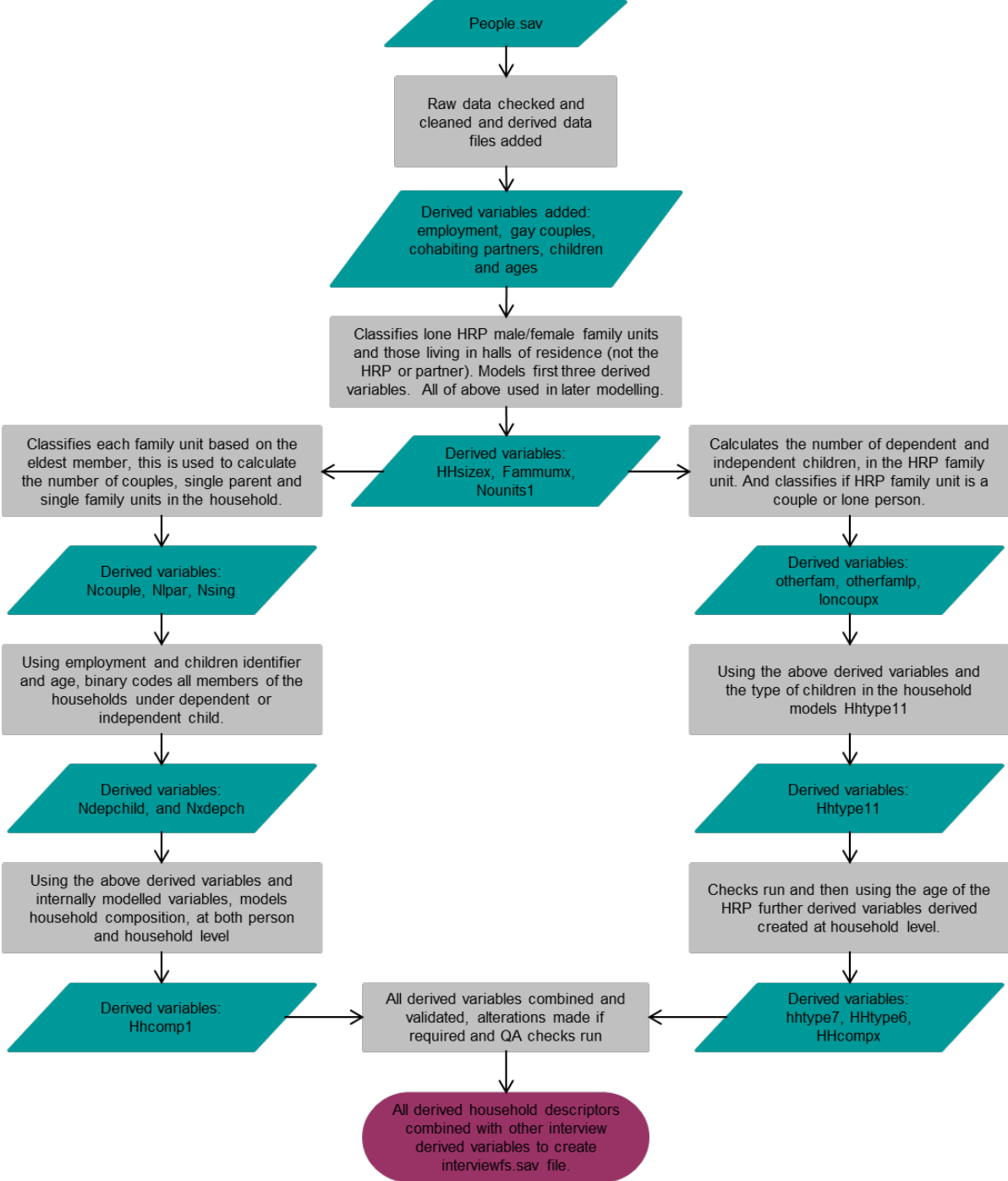
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## Household composition

- 5.86 Each year, English Housing Survey (EHS) data is used to create a number of household typologies. These descriptors are a way of classifying households according to the relationships between the household members and are used throughout the EHS reports to provide context on household circumstances and characteristics.
- 5.87 The current EHS household survey is the result of the 2008 merger of the Survey of English Housing (SEH) and the English House Condition Survey (EHCS). Both these surveys collected similar information and modelled some similar household derived descriptors, however their methods and assumptions were not always the same for deriving these similar classifications. A key difference was that SEH modelled its descriptors based on the eldest person in the household whereas the EHCS used the Household Reference Person (HRP). For the majority of the simple derived descriptors this made no difference or only minor changes were required to harmonise them, however some descriptors are still not derived from the same assumptions. This has the potential to cause confusion when they are combined in analysis. This report aims to clarify the modelling assumptions of these conflicting cases. It will outline how the simpler derived variables (Annex table 5.4.10) feed into the more complex ones (Annex Table 5.4.11 and Annex Table 5.4.12 ).
- 5.88 The flow chart below (Figure 5.4.1) outlines the modelling process of the household descriptors. As part of the modelling, the raw data is cleaned to correct any inconsistent relationship data mainly relating to the family unit. This is done within the modelling only and the raw data files remain unchanged. For this reason, although correct, there may be inconsistency between some derived descriptors and the raw data. The derived indicators are considered to be correct and in line with all guidance for classifying individuals and family units. It is these variables that are used for reporting.



**Figure 5.4.1: Simple flowchart of the modelling of the derived household**



- 5.89 Many of the simpler derived variables are either directly related to the HRP, for example Cohabhrp or Cohabprt, or derive the quantity of a particular type of household member or household type within the household, for example the number of couples in the household (Ncouple). These simple derived variables are listed in Annex Table 5.4.10, which highlights both the modelling key issues and recoding and the potential data conflicts which may cause a descriptor to be at odds with another descriptor.
- 5.90 Some of these simpler derived variables and raw data are used to model the more complex final household composition descriptors, Hhtype11, Hhytype7, Hhtype6, Hhcompx (originating from the EHCS) and Hhcomp1 (originating from the SEH). This can be seen in the flowchart (Figure 5.4.1) as well Annex Table 5.4.11 and Annex Table 5.4.12.

**Annex Table 5.4.10: Simple household descriptors**

Derived descriptor	Descriptor variable label	Modelling key issues	Data conflict issues
Cohabhrp	Cohabiting HRP	Includes same sex couples, even if they are not in the same family unit as the HRP	May conflict with Hhcomp1 which is not based on HRP. Also may conflict with other descriptors such as Famnumx Nounits1 , Otherfam and Othfamlp if it is a same sex couple
Cohabprt	Cohabiting partner of the HRP	Includes same sex couples, even if they are not in the same family unit as the HRP	May conflict with Hhcomp1 which is not based on HRP. Also may conflict with other descriptors such as Famnumx Nounits1 , Otherfam and Othfamlp if it is a same sex couple
Hhsizex	Number of people in the household	Excluding those aged 16+ living away in halls of residence/boarding school, who are not the HRP or partner.	
Famnumx	Number of family units in the household	The number of family units in the household, excludes those age 16+ living in halls of residence who are not the HRP or partner (unlike old SEH definition). Also, same sex couples are counted as separate family units, despite being	May conflict with other descriptors due to some same sex couples being recoded as a couple, but in different family units.

<b>Derived descriptor</b>	<b>Descriptor variable label</b>	<b>Modelling key issues</b>	<b>Data conflict issues</b>
		treated as a couple living together in other variables (e.g. 'Loncouplex', 'Hhcomp'). Originates from EHCS.	
Nounits1	Number of family units banded.	Famnumx banded, see above for modelling issues.	See above
NLpar	Number of lone parents in the household	For some household that state they are married or cohabitating (Xmarsta2), but there is no partner in the household, they are recoded from Ncouple to NLPar if there are children in the same family unit in the household. For consistency with EHCS. Excludes those aged 16+ that in halls of residence who at not the HRP or partner.	
Ncouple	Number of couples in the household	Some cases in the data set, that state they are married (under Xmarsta2) and have children but there is no partner in the household, these are recoded to lone parents. Excludes those aged 16+ that in halls of residence who at not the HRP or partner.	Same sex couples not in a civil partnership/married may conflict with other descriptors such as Famnumx, Nounits1, as they are in separate family units.
Nsing	Number of single person family units in the household	Same sex couples are recoded from Nsing to couples, this is a model issue. Excludes those age 16+ that live in halls of residence who are not the HRP or partner.	It is possible to be a single family household under nsing and a dependent or independent child, for example dependent foster children.

<b>Derived descriptor</b>	<b>Descriptor variable label</b>	<b>Modelling key issues</b>	<b>Data conflict issues</b>
Ndepchild	Number of dependent children in the household	All dependent children are those under age 16 or those aged 16 to 18 that are in full time education. This based on all children in the household, irrespective of which family unit they are in, but not those living in halls or residence.	All children in the home, not just the main family unit, if other family units are present in the household. It is possible to be a dependent child and a single family household under Nsing for example in the case of non-relatives and foster children. This variable will not always match with EHCS household composition descriptors as they are modelled based on the children in the HRP family unit only. The modelling does not consider other children in the household.
Nxdepch	Number of independent children in the household	All children age 16+ that not in full time education or children that aged 19 or older. (Children aged 16-18 in full time education are considered dependent). Excludes those living in halls of residence.	All children in the home, not just the main family unit, if other family units are present in the household. It is possible to be an independent child and be coded against NLpar, Nsing and Ncouple, if the parents of the adult child live in the same household. . This variable will not always match with EHCS household composition descriptors as they are modelled based on the children in the HRP family unit only. The modelling does not consider other children in the household.
Otherfam	Identifies if there are families present in the	Based on the recoding on Famnumx, the number of separate family units. Excludes those aged 16+ that in halls of residence who at not the HRP or	May conflict with other Ncouple due to some same sex couples being recoded under couples.

Derived descriptor	Descriptor variable label	Modelling key issues	Data conflict issues
	household.	partner.	
Othfam1p	Type of additional families in the household.	Based on Otherfam and the size of each family unit. Excludes those aged 16+ that in halls of residence who are not the HRP or partner.	May conflict with other Ncouple due to some same sex couples being recoded under couples.
Loncoupx	Single householder or with partner.	Based on HRP household only, will include same sex couples even if they are not in the same family unit as the HRP	May conflict with other Famnumx, Nounits1 Otherfam and Othfam1p due to HRP same sex couples.

5.91 Although the modelling of the household composition descriptors is, by and large, not complicated, the difference in assumptions is important; and not always clear. For the majority of households, where the household consists of just one family unit, the derived descriptors are consistent. Complications arise when there is more than one family unit in the household or where the HRP is an independent child within the sole family unit.

5.92 Annex Table 5.4.11 shows the household composition descriptors that originate from the EHCS. It illustrates how the descriptors are derived, the key modelling assumptions and any recoding that takes place to deal with modelling difficulties and to harmonise the descriptors. The EHCS household composition descriptors are modelled based on the HRP family unit by firstly, defining the HRP family unit and then, if present, any additional family units in the household. For this reason, dependent children that are not part of the main family unit are not considered children in the household, but as separate family units coded as an independent single person. Hhtype11 is the first derivation of these four derived household composition descriptors. The other three, Hhtype7, Hhtype6 and Hcomp, are all derived from Hhtype11 and the age of the HRP for the more detailed classifications. Understanding the derivation of Hhtype11 should explain the coding of the other variables.

5.93 This model assumes:

- Same sex couples are treated as couples,
- Those in halls of residences that are not the HRP or partner are not included in the modelling.

- Dependent children are all those under 16 or aged between 16 and 18 and in full time education and part of the main family unit i.e. the family unit of the HRP and partner.
- Couple households with only independent children are classed as couples, and Single parent households with independent children only are classed as other multi-person households.

**Annex Table 5.4.11: Household composition descriptors that originate from the EHCS**

<b>Hhtype11 - Household Composition 11 categories</b>			<b>Hhtype7</b> (recoded from hhtype11) - <b>Household composition 7 categories</b>	<b>Hhytype6</b> (recoded from hhtype7 using age of HRP) - <b>Household composition 6 categories</b>	<b>HhcompX</b> (recoded from Hhtype6 using age of HRP) - <b>Household composition</b>
<b>Variable code and value label</b>	<b>Modelling key issues</b>	<b>Recoding or possible data conflict issues</b>	<b>Variable code and value label</b>	<b>Variable code and value label</b>	<b>Variable code and value label</b>
1. Couple no children	All in the same family unit, but possible to have one person single family unit only	Possible to have an additional single family unit if not HRP	1 .Couple no dependent child(ren)	1 .Couple no dependent child(ren)	Becomes: 1. couple, no dependent child(ren) aged under 60 or  2. couple, no dependent child(ren) aged 60+
2. Couple dependent child (ren)	All in the same family unit, but possible to have a lone person single family unit in the household as well.	Possible to have an additional single family unit if not HRP	2. Couple with dependent child(ren)	2. Couple with dependent child(ren)	3. Couple with dependent child(ren)
3. Couple with dependent and independent children	All in the same family unit, but possible to have a lone person single family unit in the household	Possible to have an additional single family unit if not HRP	2. Couple with dependent child(ren)	2. Couple with dependent child(ren)	3. Couple with dependent child(ren)

	as well.				
4. Couple with independent child(ren) only	All in the same family unit, but possible to have a lone person single family unit in the household as well.	Possible to have an additional single family unit if not HRP	1 .Couple no dependent child(ren)	1 .Couple no dependent child(ren)	Becomes: 1. couple, no dependent child(ren) aged under 60 or 2. couple, no dependent child(ren) aged 60+
5. Lone parent with dependent child(ren) only	All in the same family unit, but possible to have a lone person single family unit in the household as well.	Possible to have an additional single family unit if not HRP	3. Lone parent with dependent child (ren)	3. lone parent with dependent child (ren)	4. Lone parent with dependent child(ren)
6. Lone parent with dependent and independent children only	All in the same family unit, but possible to have a lone person single family unit in the household as well.	Possible to have an additional single family unit if not HRP	3. Lone parent with dependent child (ren)	3. Lone parent with dependent child (ren)	4. Lone parent with dependent child(ren)
7. Lone parent with independent child(ren) only	All in the same family unit, but possible to have a lone person single family unit in the household as well.	Possible to have an additional single family unit if not HRP	4. Other multi-person households	4. Other multi-person households	5. Other multi-person households
8. Two or more families	Other additional families, the second family units need to contain 2 or more people in it, the HRP family unit can be a single person	If the HRP is a single person and lives with a couple or another family unit 2+people it will be coded 8 however this will not be the case for HHcomp1	4. Other multi-person households	4. Other multi-person households	5. Other multi-person households

		(coded 1 see modelling explanation below).			
9. Lone person sharing with other lone persons	More than one family unit in the household, but with only one person in each of them		4. Other multi-person households	4. Other multi-person households	5. Other multi-person households
10. One male	One person family households		5. One male	Becomes: 5. one person aged under 60 or 6. one person aged 60+	Becomes: 6. one person aged under 60 or 7. one person aged 60+
11. One female	One person family households		6. One female	Becomes: 5. one person aged under 60 or 6. one person aged 60+	Becomes: 6. one person aged under 60 or 7. one person aged 60+

5.94 It is important to note that there are a few households that are not derived based on the HRP, to provide better consistency with the SEH. These households are where the HRP is a young unmarried adult child living with their parents in the household. Under EHCS rules, if an adult child is single and they don't have children of their own they should be part of the main family unit, with their parent/s (not in a separate family unit as the raw data suggests). So where there is a 'normal' family set up for example a couple with two children where one is the HRP, the household composition of these cases is recoded based on the overall composition of the family unit. If the data is not recoded, the household is coded 8 'as two or more families' which is not in accordance with the guidance. Usually this just effects a few households in the data set each year.

5.95 Annex Table 5.4.12 shows the SEH household composition descriptor (hhcomp1), its coding, key modelling issues and recoding or potential data conflicts. This descriptor is derived firstly based on the eldest person in the household, however in the modelling, additional family units of couples and single parents will over-ride the eldest person in the household if they are a single person family unit. This means that households that may have been coded two or more families under EHCS method, can be coded as married/cohabiting couple or a lone parent (male or female) under the SEH method.



**Annex Table 5.4.12: Household composition descriptors that originate from the SEH**

<b>Hhcomp1 - Household Composition</b>		
<b>Variable code and value label</b>	<b>Modelling key issues</b>	<b>Recoding or possible data conflict issues</b>
1. Married / cohabiting couple	A married/cohabiting with or without children (independent or dependent). There can be additional single person family units in the household. Note - couples households over-ride the eldest household if the eldest household is a single household.	Some cases are recoded to lone parent, because modelled on married status, and there are some households that state they are married but there is no partner in the household, so these are recoded to match HHtype11 that codes these cases as single parents. (also Ncouple and Nsing are recoded see above). This may not fit with the derived variables based on an HRP profile, for example Cohabhrp.
2. Lone parent, male HRP	A lone parent with child(ren) dependent or independent or both with a male HRP. There can be additional single person family units in the household. Single parent households over-ride single households if they are the eldest household.	Could be coded as two or more families under Hhtype11, if there is an additional single family unit who is the HRP. If this is the case the HRP might not be the lone parent.
3. Lone parent, female HRP	A lone parent with child(ren) dependent or independent or both with a female HRP. There can be additional single person family units in the household. Single parent households over-ride single households if they are the eldest household.	Could be coded as two or more families under Hhtype11, if there is an additional single family unit who is the HRP. If this is the case the HRP might not be the lone parent.
4. Multi family household, male HRP	Has at least two family units and it is either made up of :at least a couple family unit and single parent family unit or 2 couples or 2 single parents family units or 2 or more single people in their own family unit. It is not possible to have a single family unit with a family unit of 2 or more people in this derivation; these will be code 1 to 3 above.	

5. Multi family household female HRP	Has at least two family units and it is either made up of: at least a couple family unit and single parent family unit or 2 couples or 2 single parents family units or 2 or more single people in their own family unit. It is not possible to have a single family unit with a family unit of 2 or more people in this derivation; these will be code 1 to 3 above.	
6. One male	One person households - single family unit	
7. One female	One person households - single family unit	

5.96 Although, the majority households derived descriptors are consistent with the raw data and one another there are circumstances where these may conflict. In the first instance, any conflict between the derived household descriptors and the raw data, the derived descriptors would be correct (following the guidance for classifying individuals and households) and the household raw data inconsistent. Once the descriptors are modelled, a few households are recoded which means they are not consistent with the original modelling rules, but this has to be done to reduce data conflict between key descriptors. Even so, there are still some household descriptors which will still conflict with others. The key areas of conflict are:

- Number of dependent children in the household (Ndepchild) with hhtype11, hhtype7 hhtype6 and Hhcomp<sub>x</sub>, where it's possible to be coded as a household with no dependent children in it, when in fact the household contains dependents in separate family unit to the HRP.
- Hhcomp<sub>1</sub> can conflict with Hhtype11, Hhtype7 Hhtype6 and hhcomp<sub>x</sub>, these are due to the treatment of additional single person households, depending on modelling assumptions of either an EHCS or SEH based descriptor.
- Hhcomp<sub>1</sub> may conflict with Cohabhrp and Cohabprt as it is not modelled based on the HRP.
- Ncouple, Loncoupx, Cohabhrp and Cohabprt may conflict with due to the modelling of cohabiting same sex couples Otherfam, Othfam<sub>p</sub> Famnum<sub>x</sub> and Nouits<sub>1</sub>; although these are not easy to identify through top level analysis.

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## Annex 5.5: Housing conditions

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5.97 The EHS collects very detailed information about the overall condition and quality of the housing stock using a detailed physical inspection by trained surveyors. A number of the measures and indicators e.g. presence of damp problems, electrical safety etc. are derived almost directly from what the surveyor has entered on the physical survey form and in that sense are straightforward and are covered in the glossary to the main reports. For other measures, the judgements that the surveyors have to make can be complex and the modelling has to combine several of these into a composite indicator. This section provides more information regarding three more complex housing condition measures:

- the Housing Health and Safety Rating System (HHSRS)
- decent homes
- disrepair (repair costs)

5.98 The complexity of derived variables relating to these three housing condition indicators varies by degree and nature. For the HHSRS, the most complex aspect relates to the surveyor assessments at the survey dwelling, which are underpinned by their extensive training and support to help ensure their HHSRS assessments are consistent and robust.

5.99 In contrast, the creation of the repairs costs relies in part on the outputs from the complex dimensions modelling (see annex 7 of this Chapter), and further, but less complex, modelling of data collected through the surveyor observations on the level of disrepair and suggested treatment to remedy any disrepair at the survey dwelling. These observations are also supported by extensive training and support.

5.100 The assessment of whether the survey dwelling meets the decent homes standard is not assessed directly by the surveyor but is modelled post fieldwork using both outputs from the repair cost and HHSRS modelling and additional data collected by the surveyor.

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## Housing Health and Safety Rating System

5.101 This section presents an overview of the Housing Health and Safety Rating System (HHSRS) and how the various hazards are measured and modelled using data from the EHS. It is divided into three sections:

- what is the HHSRS?
- how does the EHS measure and model Category 1 hazards?
- data quality and reliability

### What is the HHSRS?

5.102 The HHSRS is the government's evidence based risk assessment procedure for residential properties. It replaced the Housing Fitness Regime on the 6 April 2006 in England. The HHSRS also replaces the Fitness Standard as an element of the Decent Homes Standard. The HHSRS is a means of identifying defects in dwellings and of evaluating the potential effect of any defects on the health and safety of occupants, visitors, neighbours and passers-by. The system provides a means of rating the seriousness of any hazard so that it is possible to differentiate between minor hazards and those where there is an imminent threat of major harm or even death. The emphasis is placed on the potential effect of any defects on the health and safety of occupants, visitors, and particularly vulnerable people. Altogether 29 hazards are included, Annex Table 5.5.1.

### Annex Table 5.5.1: The 29 hazards covered by HHSRS

#### Physiological requirements

- dampness and mould growth
- excess cold
- excess heat
- asbestos (and MMF)
- biocides
- carbon monoxide and fuel combustion products
- lead
- radiation
- uncombusted fuel gas
- volatile organic compounds

#### Psychological requirements

- crowding and space
- entry by intruders
- lighting
- noise

#### Protection against infection

- domestic hygiene, pests and refuse
- food safety
- personal hygiene, sanitation and drainage
- water supply

#### Protection against accidents

- falls associated with baths etc
- falling on level surfaces
- falling on stairs etc
- falling between levels
- electrical safety
- fire
- flames, hot surfaces etc
- collision and entrapment
- explosions
- position and operability of amenities etc
- structural collapse and falling elements

5.103 The HHSRS scoring procedure uses a formula to generate a numerical hazard score for each of the hazards identified at the property – the higher the score, the greater the severity of that hazard. Potential hazards are assessed in relation to the most vulnerable class of person who might typically occupy or visit the dwelling. For example, for falls on stairs and falls on the level, the vulnerable group is defined as persons over 60 years, and for falls between levels it is children under 5 years old.

5.104 The hazard score formula requires the HHSRS inspector to make two judgements.

- the likelihood of an occurrence which could result in harm to a vulnerable person over the following 12 months. The likelihood is to be given as a ratio – e.g., 1 in 100, 1 in 500, etc.
- the likely health outcomes or harms which would result from the occurrence. From any occurrence there may be a most likely outcome, and other possible ones which may be more or less severe. For example, a fall from a second floor window could result in a 60% chance of a severe concussion, but there may also be a 30% chance of a more serious injury and a 10% chance of something less serious. The four classes of harms and the weightings given to them are listed in Annex Table 5.5.2.

**Annex Table 5.5.2: Classes of harms and weightings used in the HHSRS**

<b>Class</b>	<b>Examples</b>	<b>Weightings</b>
Class I	Death, permanent paralysis below the neck, malignant lung tumour, regular severe pneumonia, permanent loss of consciousness, and 80% burn injuries.	10,000
Class II	Chronic confusion, mild strokes, regular severe fever, loss of a hand or foot, serious fractures, very serious burns and loss of consciousness for days.	1,000
Class III	Chronic severe stress, mild heart attack, regular and persistent dermatitis, malignant but treatable skin cancer, loss of a finger, fractured skull, severe concussion, serious puncture wounds to head or body, severe burns to hands, serious strain or sprain injuries and regular and severe migraine.	300
Class IV	Occasional severe discomfort, chronic or regular skin irritation, benign tumours, occasional mild pneumonia, a broken finger, sprained hip, slight concussion, moderate cuts to face or body, severe bruising to body, 10% burns and regular serious coughs or colds.	10

5.105 From the judgements made by the HHSRS inspector, a hazard score can be generated for each hazard, Annex Table 5.5.3.

### Annex Table 5.5.3: Calculation of HHSRS hazard score

Class of Harm Weighting			Likelihood 1 in		Spread of Harm (%)		
I	10,000	÷	100	X	0	=	0
II	1,000	÷	100	X	10	=	100
III	300	÷	100	X	30	=	90
IV	10	÷	100	X	60	=	6
					Hazard Score	=	196

5.106 To provide a simple means for handling and comparing the potentially wide range of scores and avoid placing too much emphasis on the exact numbers, a series of ten hazard score bands have been devised, Annex Table 5.5.4. Bands A, B, and C are the most serious and grouped together as presenting a Category 1 hazard; local authorities have a statutory duty to consider some form of action where these are present.

### Annex Table 5.5.4: HHSRS hazard score bands

Band	Equivalent Hazard Scores
A	5,000 or more
B	2,000 – 4,999
C	1,000 – 1,999
D	500 – 999
E	200 – 499
F	100 – 199
G	50 – 99
H	20 – 49
I	10 – 19
J	9 or less

5.107 DCLG, and others, have published a number of guidance documents for HHSRS practitioners and private landlords. For guidance published by DCLG see: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/15810/142631.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/15810/142631.pdf)

### How does EHS measure and model Category 1 hazards?

5.108 For the EHS, surveyors are required to collect a wide range of information in what is a relatively short and non-intrusive property inspection. The survey cannot therefore replicate in full the HHSRS assessment that would be carried out by a local authority environmental health practitioner. The approach used has been developed by the Building Research Establishment working in close co-operation with experts from the University of Warwick who were involved in the development of the HHSRS methodology.

5.109 Of the 29 HHSRS hazards only three (which occur very rarely in the stock) are not assessed by the EHS. These are asbestos (and manufactured mineral fibres), biocides and volatile organic compounds.

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5.110 The EHS uses three different methods to assess whether any of the 26 Category 1 hazards exist in dwellings:

- Fully measured hazards as part of the physical survey for the most common types of hazards. The surveyor first assesses whether the risks presented for each of these hazards are significantly worse than average for the age and type of dwelling concerned. If this is the case, they then score both a likelihood of an incident occurring and the expected range of outcomes. An actual HHSRS score is not computed in the field but where risks are assessed as significantly worse than average surveyors obtain this score later during validation of their survey data prior to submission. From April 2012, EHS surveyors fully measured six hazards.
- Hazards flagged only when an 'extreme' risk is found as part of the physical survey. This approach is used for some of the rarer hazards where surveyors are instructed that 'extreme risk' equates to a Category 1 hazard. From April 2012, EHS surveyors assessed 16 hazards by this approach.
- Four hazards modelled post fieldwork from other data collected on the physical survey form. This approach is used where the surveyor is less able to directly assess the risk from these hazards.

5.111 Annex Figure 5.5.5 shows a worked example of HHSRS assessment. In making their HHSRS assessments surveyors are instructed to ignore the current occupancy and assume a member of the group most vulnerable to the particular hazard occupies the property. Annex Table 5.5.6 shows how information on each hazard is collected.

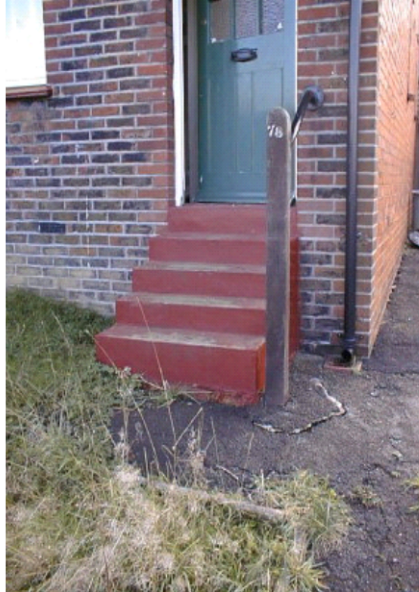
### **Annex Figure 5.5.5: Worked example of HHSRS assessment**

# FALLS ON STAIRS ETC

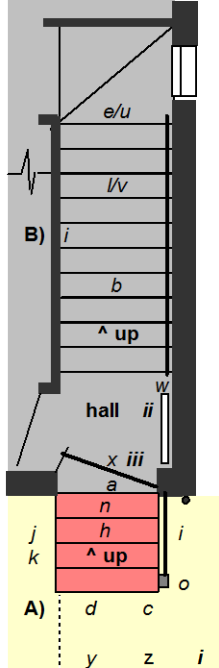
HHSRS VERSION 2

<b>Vulnerable group</b>	Persons aged 60 years or over	<b>Multiple locations</b>	Yes	No
<b>Related hazards</b>	None	<b>Secondary hazards</b>	Yes	No

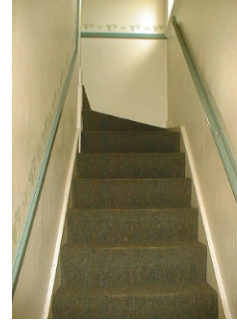
**A) Front door steps**



**A/B) Plan**



**B) Main stairs**



**C) Steps at gate**



## DESCRIPTION OF HAZARD/S

**Dwelling:** 1930s, Semi-detached house

- A) Front door steps:** These are of smooth painted concrete and have no top 'landing'. The bottom riser is high and uneven (300 mm max). There is a wobbly tubular steel handrail on one side but no guarding at all, despite the narrow width. There is no external porch light and little street lighting.
- B) Main stair:** The main internal stairs have two winders at the top and are moderately steep. There is a handrail only along the outside wall of the straight flight. There is a projecting radiator in the small hall and some glass in the front door close to the foot of the stairs.
- C) Steps at gate:** The steps close to the front gate are of rough spalling concrete. They have high uneven risers and a narrow tread. There is a crude rotten timber handrail but no guarding.

## LIST OF RELEVANT MATTERS

LIKELIHOOD	A	B	C	OUTCOMES	A	B	C
<i>a</i> Tread lengths	1	1	2	<i>a</i> Length of flight	-	1	-
<i>b</i> Riser heights	3	1	2	<i>b</i> Pitch of stairs	-	2	-
<i>c</i> Variation in T&Rs	3	1	2	<i>c</i> Projections etc #	-	2	3
<i>d</i> Nosing length	-	-	-	<i>d</i> Hard surfaces #	2	1	2
<i>e</i> Poor friction quality	3	-	1	<i>e</i> Construction/repair	2	-	3
<i>f</i> Openings - in stairs	-	-	-	<i>f</i> Thermal efficiency	3	-	2
<i>g</i> Alternating treads	-	-	-	<b># Secondary hazards</b>	<b>A</b>	<b>B</b>	<b>C</b>
<i>h-i</i> Lack/height handrails	3	2	2	<i>i</i> Concrete kerb	2	-	-
<i>j-l</i> Lack/height guarding	3	-	1	<i>ii</i> Projecting radiator	-	2	-
<i>m</i> Stair width	2	-	-	<i>iii</i> Glass in front door	-	1	-
<i>n</i> Length of flight	-	1	-	<i>iv</i> Condition of paths	3	-	2
<i>o-q</i> Inadequate lighting etc	3	-	3	<b>Key</b>	<b>3</b>	<b>1</b>	<b>Not satisfactory</b>
<i>r</i> Door/s onto stairs	-	-	-		<b>2</b>	<b>-</b>	<b>Satisfactory/NA</b>
<i>s</i> Inadequate landing	3	-	-				
<i>t</i> Construction/repair	2	-	3				
<i>u</i> Thermal efficiency	2	-	1				



## COMPLETION OF SECTION 23 OF EHCS FORM

### LIKELIHOOD

Falls on stairs      Worse than average  Y  N

Likelihood of a person over 60 having a fall

1800	1000	560	320	180	100	56	32	18	<10
------	------	-----	-----	-----	-----	----	----	----	-----

**Justification** The main stairs are assessed as giving the same likelihood of a major fall as the average for inter-war houses, (i.e. around 1 in 320), the limited handrail provision cancelling out any benefits of the broad winders. However, the added presence of the front access steps - particularly dangerous in icy weather and at night - substantially increases the overall annual probability of such a fall - to 1 in 18.

### OUTCOMES

Likely outcome if a person over 60 should fall	Class 1 Extreme %	0.1	0.2	0.5	1	2.2	4.6	10	21.5	31.6	46.4	100
	Class 2 Severe %	0.1	0.2	0.5	1	2.2	4.6	10	21.5	31.6	46.4	100
	Class 3 Serious %	0.1	0.2	0.5	1	2.2	4.6	10	21.5	31.6	46.4	100

**Justification** The stairs are designed to be carpeted but the resulting lower harms are offset by the small hall, projecting radiator and single glazing in the door, albeit this is not at low level. However, the presence of the external front door steps and steps near the front gate, both flanked by rough tarmac and a concrete kerb, significantly increase the risk of a fatal or severe fall occurring, particularly in cold weather or at night.

Look-up table

Likelihood Class 1 Outcome	1 in 1800	1 in 1000	1 in 560	1 in 320	1 in 180	1 in 100	1 in 56	1 in 32	1 in 18	1 in 10 or less
0.1%						E-	E	D	C	B
0.2%						E-	E	D	C	B
0.5%						E	E	D	C	B
1.0%						E	D-	D	C	A-
2.2%				F	E-	E	D	C	B	A
4.6%				E-	E	D	C	B-	B	A
10.0%			E-	E	D	C	B-	B	A	A
21.5%		E	E	E	C	B	B	A	A	A
31.6%		E	D	C	C	B	A	A	A	A
46.4%	E	E	D	C	B	B	A	A	A	A
100%	D	C-	C	B	A	A	A	A	A	A

### ACTION REQUIRED

**Justification** Replacing the steps to the front door and at the gate will be picked up under Section 18. This will bring the property's rating back to average for its age and type.

Action required to remove hazard			
Action required?	Action	Described elsewhere?	Quantity
Y	Install handrail	Y N	Metres:
Y	Install balustrade	Y N	Metres:
Y	Cover dangerous balustrade/guarding	Y N	Metres:
Y	Repair/replace internal staircase (S5)	Y	
Y	Redesign staircase (design, not condition)	Y N	Number:
Y	Repair/replace external/common staircase (S9)	Y	
Y	Repair/replace external steps (S18)	Y	
Y	Cover slippery stairs	Y N	Flights:
Y	Repair/replace/provide additional lighting (S5, S9)	Y N	Number:
Y	Remove obstacle	Y N	Number:

**Annex Table 5.5.6: Summary of how EHS collects and models information about HHSRS hazards**

Hazard	How assessed	Average HHSRS score	Specified vulnerable age group
Excess cold*	Modelled	926	Age 65 or over
Falling on level surfaces*	Fully measured	181	Age 60 or over
Falling on stairs etc*	Fully measured	134	Age 60 or over
Radiation*	Modelled	91	None
Collision and entrapment	Flagged if an extreme risk	57	Age under 5
Flames, hot surfaces etc*	Fully measured	42	Age under 5
Crowding and space*	Modelled	19	None
Fire*	Fully measured	17	Age 60 or over
Dampness and mould growth*	Fully measured	11	Age under 14
Entry by intruders	Flagged if an extreme risk	11	None
Falls associated with baths	Flagged if an extreme risk	7	Age 60 or over
Noise*	Flagged if an extreme risk	6	None
Falling between levels*	Fully measured	4	Age under 5
Food safety	Flagged if an extreme risk	2	None
Electrical safety*	Flagged if an extreme risk	2	Age under 5
Carbon monoxide and fuel combustion products*	Flagged if an extreme risk	1	Age 65 or over
Personal hygiene, sanitation and drainage*.	Flagged if an extreme risk	1	Age under 5
Explosions	Flagged if an extreme risk	1	None
Position and operability of amenities etc	Flagged if an extreme risk	1	Age 60 or over
Structural collapse and falling elements	Flagged if an extreme risk	1	None
Excess heat	Flagged if an extreme risk	0	Age 65 or over
Asbestos (and MMF)	Not assessed	0	None
Biocides	Not assessed	0	None
Lead*	Modelled	0	Age under 3
Uncombusted fuel gas	Flagged if an extreme risk	0	None
Volatile organic compounds	Not assessed	0	None
Lighting	Flagged if an extreme risk	0	None
Domestic hygiene pests and refuse.*	Flagged if an extreme risk	0	None
Water supply	Flagged if an extreme risk	0	None

**Notes:**

1) average scores are for all dwellings and taken from Version 2 of the HHSRS guidance. The averages have been calculated for the age range of the population most vulnerable to each type of hazard.

2) the 15 hazards which were scored or modelled for 2006 and 2007 are identified by an asterisk. This group is still used in the current reporting of the 'Decent Homes' HHSRS criterion.

5.112 In the 2006 and 2007 English House Condition Survey (EHCS), fewer hazards were fully scored and some of the hazards that are now measured or flagged were modelled using other data (see the EHCS technical report from 2007 for full

details: <http://webarchive.nationalarchives.gov.uk/20120919132719/www.communities.gov.uk/publications/housing/ehcstechnicalreport2007>).

5.113 From 2008, reporting of HHSRS covers all of the 26 hazards covered by EHS so figures are not strictly comparable with the 2006 and 2007 HHSRS data. Reporting on decent homes (see decent homes section later in this note), continues to use the 'old' (15 hazards) version of HHSRS for continuity over time. Annex Table 5.5.7 summarises the assumptions and data used for the 4 hazards that are modelled from other data.

**Annex Table 5.5.7: Modelling HHSRS hazards using EHS data**

Hazard	Category 1 hazard defined as:
Excess Cold	Estimates the number of households living in homes with a threat to health arising from sub-optimal indoor temperatures using the Standard Assessment Procedure (SAP) <sup>1</sup> . This hazard is based on dwellings with an energy efficiency rating of less than 35 based using the original SAP 2001 methodology. The updated SAP 2009 methodology, used for the 2010- 2012 EHS reports, recalculated the comparable threshold to be 35.79. The 2013 EHS report uses the updated SAP 2012 methodology and the comparable excess cold threshold was recalculated to 33.52. This approach ensured that the number and % of dwellings failing on excess cold would be the same under both the SAP09 and SAP12 methodology for the 2013 data set
Radiation	The dwelling is located in one of the critical 16 post code sectors, based on a radon exposure map of England AND the dwelling was built before 1980.
Lead	The dwelling is located in one of 4 post codes with very soft water (based on the drinking water quality map of England) AND built before 1945 AND with lead piping present either before or after the mains stop cock.
Crowding and space	The occupants per habitable room ratio is calculated. If this exceeds 2 the dwelling has a category 1 hazard regardless of size. If it is equal to 2 and the number of habitable rooms is 2 or more the dwelling also has category 1 hazard.

### Data quality and reliability

5.114 Surveyors working on the EHS have received extensive training and support to help ensure their HHSRS assessments are consistent and robust. This includes residential training involving classroom and field exercises together with e-learning exercises. Refresher programmes are provided annually, together with manuals providing benchmark examples for reference when making their judgements. New surveyors are accompanied in the field and there is on-going close supervision throughout fieldwork. Calibration exercises are being implemented to monitor variability in surveyors' HHSRS assessments over time.

5.115 While these measures ensure a good level of consistency in judgements, some surveyor variability is to be expected. The EHS approach to the HHSRS provides surveyors with a systematic approach with which to make these judgements.

<sup>1</sup> SAP is the Governments standard procedure for Energy ratings of dwellings.

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## Decent homes

5.116 This section gives a detailed definition of the four criteria that a dwelling is required to meet to be considered 'decent' under the Decent Homes Standard, and explains how they are applied to the EHS data. A dwelling must meet all of the four criteria listed below to be classed as decent:

- A) it meets the current statutory minimum standard for housing
- B) it is in a reasonable state of repair
- C) it provides reasonably modern facilities and services
- D) it provides a reasonable degree of thermal comfort

### **Criterion A: the dwelling meets the current statutory minimum standard for housing**

5.117 The current statutory minimum standard for housing is the HHSRS. To be decent, the dwelling must be free from Category 1 hazards (see previous section).

5.118 The presence of Category 1 hazards is assessed as described in the previous section. For this criterion only the 15 hazards which have been assessed since 2006 are included to ensure consistency over time.

### **Criterion B: the dwelling is in a reasonable state of repair**

5.119 A dwelling satisfies this criterion unless:

- one or more key building components are old and, because of their condition, need replacing or major repair; or
- two or more other building components are old and, because of their condition, need replacement or major repair.

5.120 Key building components are those which, if in poor condition, could have an immediate impact on the integrity of the building and cause further deterioration in other components. If any of these components are old, and need replacing or require immediate major repair, then the dwelling is not in a reasonable state of repair. They are the external components plus internal components that have potential safety implications and include:

- external walls
- roof structure and covering
- windows/doors
- chimneys
- central heating boilers
- electrics

- 
- 5.121 Other building components are those that have a less immediate impact on the integrity of the dwelling. Their combined effect is therefore considered, with a dwelling not in a reasonable state of repair if two or more are old and need replacing or require immediate major repair. Such components include kitchen and bathroom amenities, central heating distribution and storage heating.
- 5.122 The terms 'old' and 'in poor condition' are also quite tightly defined as below:
- **old:** the component is older than its expected or standard lifetime. The component lifetimes are listed in Annex Table 5.5.8
  - **in poor condition:** the component needs major work, either full replacement or major repair. The definitions used for different components are as listed in Annex Table 5.5.9
- 5.123 Establishing whether dwellings surveyed in the EHS meet this criterion depends on the assessment both of the ages of key and other building components and of their condition.
- 5.124 The EHS surveyors record their assessment of the ages of the main external building elements together with key services and amenities. They are also given the shortcut option of recording whether elements are original i.e. the same as the building itself. Where the age of a component cannot be assessed, it is assumed to be original i.e. the same age as the dwelling. In the relatively small proportion of cases where components are recorded as the 'same age as dwelling', it is necessary to calculate the probability that they have exceeded their lifetime. This is because age of dwelling is recorded in relatively wide bands rather than as a single year.
- 5.125 For example, windows in houses are assumed to have exceeded their lifetime if they are more than 40 years old. Where dwellings were built between 1965 and 1974 and still had the original windows, many of these would have windows that were over 40 years old. A simple and robust approach is used, assuming that roughly equal numbers of dwellings were built in each year of this age band. Dwellings built between 1965 and 1972 (are over 40 years old and) represent 8 years out of the 10 year age band, so all original windows in dwellings built in 1965-1974 are given a probability of 0.8 of being over 40 years old.
- 5.126 For most dwellings, the assessment of whether or not they satisfy the disrepair criterion is clear cut. For the remainder, for each building component which is in poor condition, the probabilities of being beyond the normal lifetime are combined to give a total probability, taking into account the split into major and minor elements. If this total is greater than 0.5, the dwelling is classed as non-decent due to disrepair.
- 5.127 Annex Table 5.5.8 shows the lifetimes of building components used to assess whether the components are 'old' in the terms of the disrepair criterion. These

lifetimes are used to construct the national estimates of the number of dwellings that are decent and those that fail.

**Annex Table 5.5.8: Component lifetimes used in the disrepair criterion**

<b>Building components (key components marked *)</b>	<b>Houses and bungalows</b>	<b>All flats in blocks of below 6 storeys</b>	<b>All flats in blocks of 6 or more storeys</b>
Wall structure*	80	80	80
Lintels*	60	60	60
Brickwork (spalling)*	30	30	30
Wall finish*	60	60	30
Roof structure *	50	30	30
Roof finish *	50	30	30
Chimney *	50	50	N/A
Windows *	40	30	30
External doors *	40	30	30
Kitchen	30	30	30
Bathrooms	40	40	40
Heating – central heating gas boiler *	15	15	15
Heating – central heating distribution system	40	40	40
Heating – other	30	30	30
Electrical system *	Modern	modern	modern

5.128 As age of electrical system is not collected in the EHS, it is considered to be 'old' if it is not modern, i.e. it has lead or rubber covered wiring, there are separate fuse boxes for each circuit, or earthing wires are unsheathed/green covered.

5.129 Annex Table 5.5.9 sets out the definitions used within the disrepair criterion to identify whether building components are 'in poor condition'. For more detailed information on how surveyors are instructed to record disrepair, see the repair costs section of this note.

## Annex Table 5.5.9: definition of 'poor condition' used in disrepair criterion

	Definition of 'in poor condition' used in EHCS
<b>Wall structure</b>	Replace 10% or more, or repair 30% or more
<b>Wall finish</b>	Replace/ repoint/ renew 50% or more
<b>Chimneys</b>	1 chimney needing partial rebuilding or more
<b>Roof structure</b>	Replace 10% or more or strengthen 30% or more
<b>Roof covering</b>	Replace or isolated repairs to 50% or more
<b>Windows</b>	Replace at least one window or repair/ replace sash or member to at least two (excluding easing sashes, reglazing, painting)
<b>External doors</b>	Replace at least one
<b>Kitchen</b>	Major repair or replace 3 or more items out of 6 (cold water drinking supply, hot water, sink, cooking provision, cupboards, worktop)
<b>Bathroom</b>	Major repair or replace 2 or more items (bath, wash hand basin, WC)
<b>Electrical system</b>	Replace or major repair to system
<b>Central heating boiler</b>	Replace or major repair
<b>Central heating distribution</b>	Replace or major repair
<b>Storage heaters</b>	Replace or major repair

### Criterion C: The dwelling has reasonably modern facilities and services

5.130 A dwelling is considered not to meet this criterion if it lacks three or more of the following facilities:

- a kitchen which is 20 years old or less
- a kitchen with adequate space and layout
- a bathroom which is 30 years old or less
- an appropriately located bathroom and WC
- adequate noise insulation
- adequate size and layout of common entrance areas for blocks of flats

5.131 The ages used to define the 'modern' kitchen and bathroom are lower than those for the disrepair criterion. This is to take account of the modernity of kitchens and bathrooms, as well as their functionality and condition.

5.132 There is some flexibility inherent in this criterion, in that a dwelling has to fail on three of these tests to be regarded as failing the modernisation criterion itself. Such a dwelling does not have to be fully modernised for this criterion to be passed: it would be sufficient in many cases to deal with only one or two of the facilities that are contributing to the failure.

5.133 The two tests for age of bathroom and kitchen are relatively straightforward to apply using EHS data. The method of assigning age probabilities described above is also used to determine whether kitchens and bathrooms have exceeded their lifetimes as specified in the modernisation criterion. The probabilities of being non-decent on these two components are added to results on the other modernisation measures in order to determine whether the dwelling should be classed as non-decent.

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5.134 There is some ambiguity inherent in terms such as ‘adequate’ and ‘appropriate’ used for the other four criteria. The EHS (and its predecessor the EHCS ) defines these operationally as follows:

- A kitchen failing on adequate space and layout would be one that was too small to contain all the required items (sink, cupboards, cooker space, worktops etc) appropriate to the size of the dwelling.
- An inappropriately located bathroom or WC is one where the main bathroom or WC is located in a bedroom or accessed through a bedroom (unless the bedroom is not used or the dwelling is for a single person). A dwelling would also fail if the main WC is external or located on a different floor to the nearest wash hand basin, or if a WC without a wash hand basin opens on to a kitchen in an inappropriate area, for example next to the food preparation area.
- Inadequate insulation from external airborne noise would occur where there are problems with traffic (rail, road or aeroplanes) noise. Reasonable insulation from these problems should be ensured through installation of double glazing.
- Inadequate size and layout of common entrance areas for blocks of flats would occur where there is insufficient room to manoeuvre easily, for example where there are narrow access ways with awkward corners and turnings, steep staircases, inadequate landings, absence of handrails, low headroom etc.

#### **Criterion D: the dwelling provides a reasonable degree of thermal comfort**

5.135 The definition requires a dwelling to have both efficient heating and effective insulation. Both of these are defined very precisely in terms of what is present rather than by the overall energy performance of the dwelling.

5.136 Under this definition, efficient heating is defined as any gas or oil programmable central heating or electric storage heaters / programmable solid fuel, or communal heating or LPG central heating or similarly efficient heating systems. Heating sources which provide less energy efficient options do not meet this criterion.

5.137 Because of the differences in efficiency between gas/oil heating systems and the other heating systems listed, the level of insulation that is appropriate also differs:

- For dwellings with gas/oil programmable heating, cavity wall insulation (if there are cavity walls that can be insulated effectively) or at least 50mm loft insulation (if there is loft space) is an effective package of insulation.



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- For dwellings heated by electric storage heaters / programmable solid fuel or LPG central heating a higher specification of insulation is required to meet the same standard: at least 200mm of loft insulation (if there is a loft) and cavity wall insulation (if there are cavity walls that can be insulated effectively).

5.138 Assessing whether the EHS sample dwellings pass or fail the decent homes thermal comfort criterion is complex because it involves an array of survey information related to insulation, heating and structural properties. The data collected on the form and the modelling assumptions have been changed and refined since the original 'baseline' figures were published in 2001. For more information on how these changed from 2001 to 2007 see the EHCS 2007 Technical Report:

<http://webarchive.nationalarchives.gov.uk/20120919132719/www.communities.gov.uk/publications/housing/ehcstechnicalreport2007>).

5.139 The 2008 data experienced modelling changes in the assumptions on cavity wall insulation to incorporate the use of the summary section on cavity wall insulation newly collected on the EHS 2008 physical survey form. There were no modelling changes in 2009.

5.140 The key modelling and form changes affecting thermal comfort since 2010 are:

- Where no loft insulation information is available for a room in the roof or a flat roof, appendix S of the SAP 2012 information booklet is used in conjunction with the actual date of construction or, if it is a loft conversion, the date of the loft conversion to determine an estimated amount of loft insulation (the banded construction date is used if the actual construction date is unknown).
- Changes in assumptions on cavity wall insulation to incorporate extended use of the summary section on cavity wall insulation collected on the EHS physical survey form following a wording change to the overarching cavity wall insulation summary question.
- Homes built after 2002 with cavity walls are assumed to have full cavity wall insulation.

## Repair costs

5.141 This section presents an overview of how repair costs are derived from the EHS and is divided into three sections:

- the different repair cost measures used
- what types of work are excluded and included
- an outline of how the raw data is used to generate the costs

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5.142 Information about repair costs is used for two basic purposes:

- to assess how much it would cost to carry out the specified work to the dwelling to give some idea of the likely level of investment needed. This is termed 'required expenditure' or 'actual costs'.
- to assess whether parts of the stock are in a better or worse state of repair than others. This is measured through 'standardised costs'.

### **Required expenditure**

5.143 This is an estimate of what the specified work to the individual dwelling would actually cost. These costs therefore take account of variations in prices across the country and assume different project sizes for work to dwellings, depending on their type and tenure. In the owner occupied and private rented sector, the contract size for work to houses is taken to be one. In the social rented sector, the contract size is taken as the number of dwellings on the estate unless the house is not on an estate and therefore assumed to be a street property with a contract size of one. For flats, the contract size for exterior works is the size of the block regardless of tenure. This measure assumes that all work is carried out by contractors who operate in accordance with health and safety regulations. The costs do not include any VAT or mark up for profit. These costs should not be used for assessing differences in condition between different tenures or dwelling types because they vary according to dwelling size, tenure and location (note: on the EHS database these costs are shown as 'actual costs'). When making such comparisons among different dwelling characteristics, it would be more appropriate to use 'standardised repair costs' as explained below.

### **Standardised repair costs**

5.144 This is an index of disrepair that expresses costs in pounds per square metre (£/m<sup>2</sup>) based on prices for a mid point in the range of prices in England). The same assumptions about contract size are made for houses in all tenures (contract size = 5 dwellings) and are then divided by the total floor area of the dwelling. The resulting index can be used to compare the relative levels of disrepair for dwellings of different sizes, in different tenures and different locations.

5.145 The extent of work required to a dwelling depends on the judgements made by the surveyor about the urgency of that work. The two different measures of required expenditure and standardised costs are therefore presented with reference to three different time scales:

### **Urgent repairs**

5.146 This is a measure of serious and immediate problems in the dwelling, and includes all interior work. Where surveyors record that work is needed to an exterior building element, they indicate whether work specified was urgent. To

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be classed as 'urgent', the ***problem must meet at least one of the following criteria:***

- it threatens the immediate safety of occupants or passers-by or is a health hazard
- it is currently promoting noticeable and rapid deterioration in other parts of the building
- it is at present causing difficulty or discomfort to the occupants (or would do so if the dwelling were occupied)
- the security of the building is threatened

*(variables on database = cstactux and cststdux)*

### **Basic repairs**

5.149 These cover all works that the surveyor has identified as necessary to carry out within five years, including any urgent work as described above. These do not include replacement of building elements nearing the end of their life where the surveyor has recorded that this action could be delayed by more than five years, often by short term patch repairs. *(variables on data base= cstactbx and cststdbx)*

### **Comprehensive repairs**

5.150 These cover all repairs as specified above together with any replacements that the surveyor has assessed as being needed in the next 10 years. For all exterior elements, whether repairs are needed or not, surveyors record the number of years before the element needs replacing either following specified repair work or simply as the remaining life expectancy. This measure provides a better basis for identifying work which would form part of a planned programme of repair by landlords. *(variables on data base = cstactcx and cststdcx)*

### **What types of work are included and excluded?**

5.151 The costs described above include all of the following types of work:

- all work to the external fabric of the building: chimneys, roof, roof and soil drainage, windows, doors, dormers, bays, porches, balconies, damp proof course and treatment of inappropriate gradients/levels of ground adjacent to the dwelling
- additional work to deal with structural instability: e.g. underpinning, tying in of walls, treatment of fungal or insect infestation, replacement of cavity wall ties, etc
- work to the internal fabric: ceilings, floors, internal and partition wall surfaces, internal doors and stairs

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- work to amenities and services inside the dwelling: kitchen, bathroom, WC, electrical wiring, plumbing, gas pipes, heating, and water heating
  - work to common areas and access ways in blocks of flats: floors, walls, ceilings, doors, screens, windows, lighting and balustrades
  - work to shared facilities on estates: stores and common rooms, communal parking facilities, surfaces and fences and common services. Note that this only covers any shared facilities that might be used by the occupants of the survey dwelling and which, for large estates, are located within 100 metres of the survey module.

5.152 The costs **exclude**:

- work to fences and boundary walls
- work to underground drainage
- hidden work to structure or foundations
- work to plant associated with shared facilities, e.g. lift motors, communal boilers, washing machines in laundry rooms, etc.
- shared facilities not used/useable by the dwelling itself
- VAT, professional fees, overheads or profit.

5.153 It is also important to remember that repair costs are based on a snapshot of the housing stock at the time of the survey and no provision is made for any routine regular maintenance that would (or should) be carried out e.g. servicing of boilers, lifts etc. or clearing of gutters.

## Calculating repair costs

5.154 The EHS uses four types of information to calculate base repair costs:

- The surveyors' assessments of the type of repair needed and its extent.
- The surveyor's description of the materials from which the element is constructed (for external elements only).
- Building dimensions and configuration derived from surveyors' measurements and observations.
- Unit prices for different types of job from the 1996 National Schedule of Rates (NSR), adjusted for inflation using the Building Cost Information Service (BCIS) national price index. The BCIS data is used to convert basic standardised repair costs (£/m<sup>2</sup>) to 2001 prices so that the level of disrepair over time can be examined. This rebasing to 2001 prices is undertaken for ease of analysis for each annual EHS report, so that only the current EHS data requires rebasing for the on-going time series analysis.

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- 5.155 The surveyor assesses each element in turn: usually surveying the interior first, and then the exterior of the dwelling. Internally an assessment of the main rooms is made (the main living room, main bedroom plus hall, kitchen and bathroom. The work identified as needed in the sample of rooms is scaled up to reflect the total number of rooms in the dwelling. All of the internal amenities and services are surveyed individually.
- 5.156 For the common areas in blocks of flats, surveyors select only part of the common areas to survey – the main entrance, stairway and corridor/deck used by the survey dwelling. These are assumed to be representative of the whole of the common areas and scaled up accordingly.
- 5.157 Externally the surveyor assesses each element in turn, looking at the building from two vantage points ('views') which between them encompass the whole building.
- 5.158 In assessing the type and extent of work needed, surveyors follow a sequence of decisions that are made explicit on the survey form:
- identify whether there is a fault
  - determine the nature of the action
  - determine the scale of the action
  - determine the timing of the action (for exterior elements only)
- 5.159 These assessments will depend on a large number of factors. What standard of repair should be aimed for? Will the work be spread over time or is it all to be done straightaway? How long must the building remain in good condition once the work is done? How much is it worth spending on the building? According to how these questions are answered, the final repair cost can vary considerably. EHS therefore sets fairly stringent ground rules and assumptions for surveyors to follow.
- 5.160 In making their assessments, surveyors are instructed to assume that dwellings have an indefinite life – repairs are recorded even where it is felt to be uneconomic.
- 5.161 When determining the nature of the action required, they are instructed to treat the work as a programme of actions stretching into the future which means to repair rather than replace unless:
- this is impracticable
  - it means that the element will still need replacing within 5 years
  - the element needs replacing for other reasons, e.g. it is unsuitable for its intended purpose. Here, the standard of work should result in the element being fully functional without any allowance for modernisation, upgrading or purely cosmetic improvements.

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5.162 In deciding how much of the element requires the specified action, they are instructed not to employ economies of scale. The quantity of work required is recorded in different ways for different types of elements:

- in tenths, for elements treated as areas, e.g. walls, roofs, or lengths e.g. roof features. The building measurements and other information enable us to calculate the total number of square metres of each element in each view or room e.g. external walling at the rear, ceiling in the kitchen etc. and these are then multiplied by the proportions indicated by the surveyor to obtain an actual quantity
- in number of units needing work, for elements which can be treated as individual entities, e.g. doors, windows, baths
- in square or linear metres for work to elements where there is insufficient data to estimate the total quantity within the building e.g. flooring in common areas

5.163 For the last two, the quantity given is multiplied by the unit cost for the job specified. For elements where the work is specified as a proportion, this is first converted to a quantity (m<sup>2</sup> or linear metres) from the dimensions taken of the dwelling/building and then this quantity is multiplied by the unit price (per m<sup>2</sup> or per m) for the type of work specified. In all cases it is assumed that a like for like replacement is undertaken and the costs selected reflect the materials from which the element is currently constructed, e.g. a slate roof is always replaced with a slate roof.

5.164 The cost calculated is for the individual dwelling. Therefore for flats the cost of works to the common areas and exterior, recorded for the whole building, is divided by the number of flats and this is added on to the interior, amenities and services costs for the individual dwelling.

### **Dealing with missing data**

5.165 The cases included in the physical survey database are those where a full survey was conducted, but even where the form was completed fully the surveyor may have omitted to provide some information needed to calculate repair costs. Such omissions are, however, increasingly rare, particularly after the introduction of the digital pen technology.

5.166 Where data is missing costs are imputed using data for dwellings of a similar age and type:

- if the surveyor has clearly indicated that repairs are needed to an element, but not what those repairs are, then an average cost for that element is taken from dwellings of a similar age and type where repairs are needed to that same element.

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- if the surveyor has not indicated whether repairs are needed to an element, then an average cost for that element is taken from all dwellings of a similar age and type.

### **Add-ons, uplifts, preliminaries and modifications to base costs**

5.167 Once the 'base' costs have been calculated as above, additional sums are added to account for preliminaries and access equipment:

- preliminaries: items required before the work can commence e.g. site hut, security fencing
- access equipment: includes the costs for scaffolding, cradles and other equipment needed to work safely at height.

5.168 There are also factors added to account for 'uplifts' or economies of scale which are calculated differently for the 'required expenditure' and 'standardised costs' versions as described above. Finally, the country is divided into nine continuous geographic areas possessing a broad level of cultural homogeneity each of which is assigned a separate price factor to represent the differing costs of labour and materials in that area. These price factors are then used to further refine the 'required expenditure' costs.

5.169 It is important to remember that costs do not include any VAT, professional fees, overheads or profit.

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## Annex 5.6: Energy efficiency

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5.170 The English Housing Survey (EHS) collects a large amount of detailed information relating to building construction, heating and insulation. This provides a detailed profile of the energy performance and carbon emissions of the existing housing stock and how far these could be improved using different types of measures. This note sets out:

- **Main components of energy efficiency** – how the individual components contributing to overall efficiency are defined and modelled.
- **Standard Assessment Procedure (SAP) of buildings energy performance** – the methods and assumptions used to calculate SAP (energy efficiency) ratings and carbon dioxide emissions.
- **Energy performance certificates (EPC)** – how an assessment is made of what measures could be installed to improve energy efficiency and reduce carbon emissions, and what the impact of installing these possible improvements would be. It also briefly discusses households' awareness of EPCs and the improvements they suggest.
- **Barriers to improving insulation** – classifying the ease of installation or specific barriers to loft, cavity and solid wall insulation.

### Main components of energy efficiency

#### Primary heating systems

5.171 The EHS records up to two forms of space heating system and all water heating systems present in each dwelling. Where two types of space heating system are present, the EHS designates the one that covers the largest proportion of the dwelling as the primary heating system and collects detailed information on its overall type, the fuel used, boiler details (where relevant) and heating controls. The primary space heating type is classified as central heating system, storage heaters or room heaters.

#### *Central heating system*

5.172 This is most commonly a system with a gas fired boiler and radiators, distributing heat throughout the dwelling. Also included in this definition are warm air systems, communal heating and electric ceiling/underfloor heating, (included in 'other systems' in the 2012 dataset). Central heating is generally considered to be a cost effective and relatively efficient method of heating a



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dwelling, although the cost effectiveness and level of carbon dioxide (CO<sub>2</sub>) emissions will be closely linked to the type of fuel.

### *Storage heaters*

5.173 These are predominately used in dwellings that have an off-peak electricity tariff. Storage heaters use off-peak electricity to store heat in clay bricks or a ceramic material; this heat is then released throughout the day. These are more cost effective than fixed or portable room heaters, but storage heating can prove expensive if too much on peak electricity is used during the day. Their efficiency is calculated based on their age and the type of controls present.

### *Room heaters*

5.174 This category includes all other types of heater such as fixed electric or portable electric heaters. This type of heating is generally considered to be the least cost effective of the main systems and produces more CO<sub>2</sub> emissions per kWh.

## **Secondary heating systems**

5.175 Where more than one space heating system or appliance has been recorded and the primary system identified as above, the additional appliance is coded as the secondary system and, along with the secondary fuel, used in the SAP calculation and other analysis. These systems may have been originally installed alongside the primary system, perhaps in a larger home. More often they would have been the only source of heating when the property was built, before being superseded by a new system, typically a form of central heating. The secondary space heating type is classified as follows:

- *Fixed room heaters:* the majority of secondary systems fall into this category, which includes various types of mains gas fires, solid fuel fires and stoves, and direct acting electric panels and radiators which are wired into the mains electricity.
- *Storage radiators:* individual storage heaters which are subsidiary to the main heating system are included here.
- *Portable heaters:* where the only secondary heating is through a portable electric or paraffin heater. This includes cases where the SAP methodology has concluded that the main fixed heating is insufficient to heat the dwelling to a satisfactory level, so a portable secondary system is imputed to allow an energy efficiency rating to be calculated.

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## Boilers

5.176 Where the heating system has a boiler, the EHS collects basic information on its generic type. The EHS also collects information about the make and model of the boiler and its age so that an accurate estimate of its overall fuel efficiency can be derived. There are four main types of boilers:

- *Standard boiler*: these provide hot water or warm air for space heating, with the former also providing hot water via a separate storage cylinder.
- *Back boiler*: these older models are located behind room heaters and feed hot water to a separate storage cylinder. They are generally less efficient than other boiler types.
- *Combination boiler*: provides hot water or warm air for space heating and can provide hot water on demand, thus negating the need for a storage cylinder and therefore requiring less room.
- *Condensing boiler*: standard and combination boilers can also be condensing. A condensing boiler uses a larger, or dual, heat exchanger to obtain more heat from burning fuel than an ordinary boiler, and is generally the most efficient boiler type. Recent changes to Building Regulations have seen an increase in condensing boilers as they have become mandatory for all replacements.

## Water heating

5.177 All existing water heating systems are recorded by the surveyor. Where more than one water heating system is present, the system used for analysis and modelling is selected in the order of the categories below. The categories of water heating systems used in the report are:

- *With central heating*: the water is primarily heated by the same system as the primary space heating, usually a standard boiler with a separate storage cylinder or a combination boiler heating water on demand.
- *Dedicated water boiler*: a separate boiler to the space heating system, possibly using a different fuel, provides the hot water.
- *Immersion heater*: hot water is provided by a single or dual electric immersion heater in the storage cylinder. These are less energy efficient than central or separate boilers, but are often found as a 'top-up' system for other systems.
- *Instantaneous water heater*: the least energy efficient water heating appliances heat small amounts of water on demand in a similar way to a kettle and distribute the hot water to one or more points.

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## Wall types and wall insulation

5.178 The construction of the external walls and whether they contain any additional insulation is an important determinant of heat loss. The EHS collects detailed information on the overall construction type, age of the building, added wall insulation and what proportion of the external walls consists of different types.

### *Cavity walls*

5.179 A cavity wall is one constructed of two brick or block walls separated by a cavity that is at least 50mm wide. They are generally found in houses dating from about 1930 onwards, although some older examples exist. Many dwellings (especially older private sector homes) have a mix of wall types because they have had one or more extensions added at different times.

5.180 Dwellings are only classed as 'cavity wall' where at least 50% of the total external wall area is cavity brickwork. This means that a small house built with solid 9" brick walls in 1900 which had a cavity brickwork extension that was larger than the original building added in 1960 would be classed as having 'cavity walls'.

5.181 Dwellings with cavity walls can have none, part or all of the cavity wall area insulated. The insulation can be built into the original wall construction or installed later and can reduce fuel costs by up to 15%.

### *Post-1990 dwellings*

5.182 In addition to cases which have been identified as cavity insulated and cavity uninsulated, annual EHS reports since 2010 have used a third category for post-1990 dwellings with predominantly cavity walls but no evidence of cavity wall insulation. It is likely that these dwellings had insulation installed when built, but this can not necessarily be assumed since the 1990 and 1994 Building Regulations both specify an external wall U-value, which could be achieved through other mechanisms as an alternative to cavity fill.

5.183 Further, in the 1994 Building Regulations the 'Target U-value' method was introduced as an alternative method of showing compliance. The requirement would be met if the calculated average U-value of the dwelling did not exceed the Target U-value, corrected for the proposed method of heating. This allowed a greater flexibility in selecting the insulation levels of individual elements in the building's thermal envelope<sup>1</sup>. For example, 1994 Building Regulations specify an external wall U-value of 0.45 W/m<sup>2</sup>/K. Using the Target U-value approach in the 1994 Building Regulations meant that the external

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<sup>1</sup> The thermal envelope of the dwelling is the physical barrier between the warm interior and the cold air outside or in unheated spaces such as a loft for example.

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wall U-values could be greater than 0.45 W/m<sup>2</sup>/K but to compensate the U-values of the other external elements had to reduce below the specified U-values, or as the Target U-value approach was based upon a central heating system of 72%, installation of a more efficient heating system meant that the specified insulation levels in the Building Regulations could be relaxed<sup>2</sup>.

### *Solid walls*

5.184 Where dwellings do not have cavity walls, external or internal wall insulation can be installed to improve energy efficiency where the thermal properties of the external walls are poor. Where a surveyor has recorded that external wall insulation had been applied to at least 50% of a non-cavity walled dwelling, or that at least 50% of the measured rooms have had internal insulation applied, it was classed as having an insulated solid wall.

### **Loft insulation**

5.185 Adequate loft insulation can make significant savings to both heating costs and CO<sub>2</sub> emissions, making this a cost effective method of insulation. It involves fitting insulating foam or fibre between the joists or rafters in a loft, which prevents the rising heated air from escaping through the roof.

5.186 The EHS physical survey involves an inspection of the loft where the surveyor notes whether insulation is present and measures its thickness. The collection of loft insulation data was changed after the 2001 English House Condition Survey (EHCS), so analysis of data from 2003 onwards cannot be directly compared to previous data (see the EHCS 2003 technical report for details). In cases where surveyors are unable to access lofts or where the dwelling is a house or top-floor flat with a flat or shallow pitched roof, the amount of insulation in the dwelling was classed as unknown in the Energy Efficiency of English Housing Report. However for the purpose of calculating a SAP rating, an amount was imputed using the mean value for dwellings of that age, tenure and broad geographical area. These classifications were used because earlier regression analysis indicated that these factors were the main determinants of the amount of loft insulation present.

### **Low energy lighting and conservatories**

5.187 Analysis in the 2011 Homes Report examined headline figures for homes which predominantly use low energy lighting and those with conservatories. This used the interior section to calculate the proportion of surveyed rooms with low energy lights at the time of survey, whilst data relating to the size, glazing type and heating of conservatories was also taken from the raw

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<sup>2</sup> For examples of the Target U-value methodology see Appendix F of the 1994 Building Regulations Part L1 A. [http://www.planningportal.gov.uk/uploads/br/BR\\_PDF\\_ADL\\_1995.pdf](http://www.planningportal.gov.uk/uploads/br/BR_PDF_ADL_1995.pdf)

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physical survey data. This data has not been re-analysed in the 2013 Energy Efficiency of English Housing Report, but these areas may be re-visited in future.

## **Renewable energy measures**

- 5.188 Since 2009, EHS surveyors have recorded the presence of solar photovoltaic panels and domestic wind turbines for electricity generation, whilst the presence of solar hot water panels has been collected since 2001. Since 2011 EHS reports have included analysis of any observed renewable energy technologies.
- 5.189 In the full SAP methodology a calculation is used to determine the electricity production of PV panels, using peak power of the type of PV panel multiplied by factors such as dwelling orientation and overshadowing. This level of detail is not available from the EHS, so an assumed peak power of 2.5kWh is applied to each case. Starting from the survey year 2014-15 the area of the panels will be collected to improve this assumption.
- 5.190 A further renewable measure, the potential for upgrading an existing solid fuel boiler to a more energy efficient biomass system is not analysed in the 2013 Energy Efficiency of English Housing Report but is covered in Annex Table 5.6.2 below.

## **Standard Assessment Procedure (SAP) of buildings energy performance**

### **SAP ratings**

- 5.191 The Standard Assessment Procedure (SAP) is the Government's recommended system for home energy ratings. SAP ratings allow comparisons of energy efficiency between different dwellings to be made. The SAP rating is expressed on a logarithmic scale, which normally runs from 1 (very inefficient) to 100, where 100 represents zero energy cost. The rating can be greater than 100 for dwellings that are net exporters of energy; however these are extremely rare in the existing dwelling stock. In extremely inefficient cases the formula that defines the rating can result in negative values.
- 5.192 The Building Regulations require a SAP assessment to be carried out for all new dwellings and conversions. Local authorities, housing associations, and other landlords also use SAP ratings to estimate the energy efficiency of existing housing. The version of SAP used in the survey is currently SAP 2012. This version is used in the current EHS dataset (employed retrospectively to provide a consistent measure from 1996 to the most recent

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survey year). EHS reports dating from 2010 to 2012 used the previous (SAP 2009) version of SAP.

5.193 The 2012 changes in the SAP methodology are far less reaching than those which occurred following the move from SAP05 to SAP09 in 2010. Differences in SAP ratings calculated under SAP2009 and SAP2012 mainly occur for dwellings using solid fuel; for further details see The Government's Standard Assessment Procedure for Energy Rating of Dwellings 2012 edition (SAP worksheet Table 15 p.231), [http://www.bre.co.uk/filelibrary/SAP/2012/SAP-2012\\_9-92.pdf](http://www.bre.co.uk/filelibrary/SAP/2012/SAP-2012_9-92.pdf)

5.194 The SAP ratings give a measure of the annual unit energy cost of space and water heating for the dwelling under a set heating regime which assumes specific heating patterns and room temperatures. The fuel prices used are averaged over the previous three years across the different areas of the UK. The SAP rating takes into account a range of factors that contribute to energy efficiency, which include:

- thermal insulation of the building fabric
- the shape and exposed surfaces of the dwelling
- materials used for construction of the dwelling
- efficiency and control of the heating system
- the fuel used for space and water heating, ventilation and lighting
- ventilation and solar gain characteristics of the dwelling
- renewable energy technologies

5.195 SAP is not affected by the individual characteristics of the household occupying the dwelling, nor by its geographical location. The calculation is based on a fixed heating pattern of 21°C in the main living area and 18°C elsewhere. It is also based on standard occupancy assumptions with the household size correlating with the total floor area of the dwelling.

5.196 The EHS uses a computerised version of the SAP methodology to calculate the SAP rating for each dwelling included in the physical survey sample. Most of the data required to calculate SAP are available from the survey, either directly from the questions asked or as a result of further modelling. Those data items that are not collected have very little impact on the final calculated rating. Where data items are missing these are dealt with using default information based on information from dwellings of the same age, built form, tenure, number of floors and size.

5.197 The Energy Efficiency Rating (EER) is derived by translating the SAP ratings into an A to G banding system where band A represents low energy costs and band G represents high energy costs, Annex Table 5.6.1.

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**Annex Table 5.6.1: SAP rating and Energy Efficiency Rating (EER) bands**

SAP rating	EER band
1 to 20	G
21 to 38	F
39 to 54	E
55 to 68	D
69 to 80	C
81 to 91	B
92 or more	A

### **Carbon dioxide emissions**

5.198 The carbon dioxide (CO<sub>2</sub>) emissions are calculated using the same SAP document and method as for the SAP rating except that it uses CO<sub>2</sub> emissions factors for each fuel in place of unit prices to derive the CO<sub>2</sub> emissions rate per m<sup>2</sup> of floor area. The same logarithmic scale as used for SAP converts the CO<sub>2</sub> emissions rate into the Environmental Impact Rating (EIR), which also runs on a 1–100 scale where 1 represents very high emissions per m<sup>2</sup> and 100 is achieved at zero net emissions. The EIR can rise above 100 if the dwelling is a net exporter of energy.

### **Comparison with actual energy data**

5.199 The SAP methodology that is used to calculate both energy efficiency and CO<sub>2</sub> emissions tends to provide higher estimates of energy requirements and associated emissions for heating, lighting and ventilating dwellings than estimates derived from actual household energy consumption. This is primarily because the assumed heating regime (achieving a temperature of 21°C in the living area of the dwelling and 18°C in the rest of the dwelling for a standard number of hours), and the assumed hot water and lighting requirements (depending on a level of occupancy determined by the floor area of the home rather than actual occupancy) are more likely to result in an overall over estimation than under estimation of actual energy consumption for most dwellings. However, such standardised assumptions are necessary in order to compare the energy performance of one part of the housing stock with another and over time.

## **Energy performance certificates (EPC)**

### **Energy performance certificate (EPC) improvement measures**

5.200 Following the implementation of the European Energy Performance of Buildings Directive in 2007, all homes are required to have an Energy

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Performance Certificate (EPC) when they are sold or let. The EPC provides an overall assessment of the current energy performance of the property and makes recommendations regarding a range of lower and higher cost heating, insulation and lighting upgrades that would improve its energy performance. The EHS is able to provide a whole stock assessment of homes that could benefit from a subset of these measures.

5.201 Details of the upgrade measures recommended on an EPC are provided in Appendix T of the SAP 2009 specification, available at: [http://www.bre.co.uk/filelibrary/SAP/2009/SAP-2009\\_9-90.pdf](http://www.bre.co.uk/filelibrary/SAP/2009/SAP-2009_9-90.pdf). These have been reduced to a set of measures that can be assessed using EHS data, Annex Table 5.6.2. It should be noted that the hot water cylinder thermostat upgrade was originally classed as a higher cost measure in SAP 2005 and has been kept as such for consistency in EHS improvement modelling and reporting.



**Annex Table 5.6.2: EPC measures assessed using EHS**

EPC low cost measures (under £500)	EPC higher cost measures (more than £500)
Install cavity wall insulation where the wall is of cavity construction	Upgrade central heating controls - typically to a stage where a room thermostat, a central programmer and thermostatic radiator valves (TRV's) have been installed
Install or upgrade loft insulation where there is a loft that is not a full conversion to a habitable room and has 150mm or less of loft insulation	Upgrade to a class A condensing boiler using the same fuel (mains gas, LPG or fuel oil). This is not applied to communal heating systems.
Install or upgrade hot water cylinder insulation to a level matching a 160mm jacket. This is only recommended where the current level is less than 25mm of spray foam or a jacket that is less than 100mm thick.	Upgrade existing storage radiators (or other electric heating) to more modern, fan-assisted storage heaters
	Install a hot water cylinder thermostat where there is a cylinder without a thermostat
	Replace warm-air units that are over 20 years old with a fan-assisted flue
	Install a manual feed biomass boiler or wood pellet stove where the current system uses non-biomass solid fuel.

5.202 In the method used in the EHS, measures are only recommended for implementation if that measure alone would result in the SAP rating increasing by at least 0.95 SAP points. The suggested measures do not necessarily imply that current measures in place in the home are defective nor that the home is deficient in terms of any particular standard.

5.203 The EHS does not include all of the possible EPC measures. This is because some would only be recommended in a small number of dwellings or because the survey is unable to assess how effective they would be in improving the performance of individual dwellings. Annex Table 5.6.3 lists the measures that are not included in the EHS analysis.

**Table 5.6.3: EPC measures not covered in EHS modelling of improvement potential**

<b>EPC low cost measures (under £500)</b>	<b>EPC higher cost measures</b>
Draught proofing single glazed windows	Solar water heating
Low energy lights	Double or secondary glazing
	Solid wall insulation
	Complete change of heating system to class A condensing boiler (including fuel switching)
	Solar photovoltaic (PV) panels

5.204 The EHS also estimates the notional costs of installing the recommended measures. The costs are applied in the following way for the respective energy efficiency measures:

- *price per unit*: heating controls (room thermostat, programmer), cylinder insulation, cylinder thermostat, boiler upgrade (separate prices for combination/non-combination boilers), biomass boiler upgrade, storage radiator upgrade, warm air heating upgrade;
- *price per habitable room*: heating controls (Thermostatic Radiator Valves);
- *price per m<sup>2</sup>*: cavity wall insulation, loft insulation.

### **Post improvement performance and costs**

5.205 The EHS also estimates the SAP rating carbon dioxide emissions and fuel costs after any recommended improvements have been installed. It is also important to emphasise that these are *notional* estimates based on standard assumptions about occupancy and consumption patterns. What improvements would be realised in practice will depend critically on actual occupancy and consumption patterns.

### **Household awareness of energy performance certificates**

5.206 Since October 2008 it has been a requirement for those selling or renting out dwellings to provide the new or potential occupants with an EPC. The 2011 EHS Stock Report, using information collected in the 2011-12 household

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interview survey, explored the impact of the EPC on those households that saw it. This area may be re-visited in future EHS reports.

## Barriers to improving insulation

5.207 A chapter in the 2013 Energy Efficiency of English Housing Report examined the potential to install loft, cavity wall and solid wall insulation, and explored the practical and other barriers to actual installation that can occur, in order to provide a more realistic indication of the potential for carrying out these improvements. Categories classifying the ease of installation or specific barriers for each insulation type were created from EHS physical data on dwelling fabric and shape.

### Loft insulation

5.208 Categories for the ease of installing or topping up loft insulation were as follows. All lofts that were not designated as non-problematic were classed as hard to treat:

- *Non-problematic*: these were identified as potentially upgradeable under the EPC improvement measure analysis and in these cases installation would be straightforward with no barriers.
- *More problematic*: these were identified as potentially upgradeable under the EPC improvement measure analysis but where the loft was fully boarded across the joists, which would lead to extra work and expense.
- *Room in roof*: these cases may already have sufficient insulation installed when built or during the loft conversion, but if insulation needed to be added between the rafters very extensive work and considerable expense would be involved.
- *Flat or shallow pitched roof*: again, these cases may already have sufficient insulation installed when built but otherwise it is not feasible to install loft insulation as there is no access into the loft or no loft space.

### Cavity wall insulation

5.209 For the 2012 report onwards, the classification and analysis for the 'fillability' of cavity walls differed from the approach used in the 2010 and 2011 EHS Stock Profile Reports. The new methodology aims, as far as possible, to provide a count of hard to treat cavity walls consistent with the Energy Companies Obligation (ECO) definition, although the EHS is unable to fully replicate this, <https://www.ofgem.gov.uk/ofgem-publications/84197/ecosupplementaryguidanceonhard-treatcavitywallinsulation.pdf>

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5.210 Categories for the ‘fillability’ of uninsulated cavity walls were created using information on the area of external wall finish as surveyed and other factors such as the presence of external features such as conservatories and the dwelling type. All cavity walls that were not designated as non-problematic were classed as hard to treat.

5.211 *Standard fillable*: With these cases, no compelling physical barrier to installation exists. These are typically houses with masonry cavity walls and masonry pointing or rendered finishes and no conservatory attached.

5.212 *Hard to treat cavity walls*: These are homes with cavity walls that could in theory be filled, but which exhibit one of the following difficulties.

- They are in a building with 3 or more storeys, where each storey has cavity walls. The need for scaffolding to install insulation in these higher buildings would contribute to the complication and cost of improving these homes.
- The gap found in the cavity wall is found to be narrower than in standard walls, typically less than 50mm. Although an attempt could be made to insulate these homes by injecting foam, the limited cavity space may lead to an uneven spread of the insulating material, resulting in substandard thermal properties.
- The dwelling is of predominantly prefabricated concrete, metal or timber frame construction. Although more recent examples of these homes will have had insulation applied during construction, these are generally unsuitable for retrospective treatment. In the case of timber frame construction, the industry recommendation is not to inject insulation as this can hamper ventilation between the frame and the external wall that may lead to rot in the timber frame.
- The cavity wall includes one or both leaves formed of natural stone, or has an outer leaf finished predominantly with tiles or cladding. Natural stone can give an uneven cavity, causing difficulties when injecting insulation, whilst non-masonry finishes can also make the process more difficult.

## **Solid wall insulation**

5.213 Categories for the ease of installing external solid wall insulation were created using information on the area of external wall finish as surveyed and other factors such as the presence of external features such as conservatories, porches and bays and the dwelling type. All solid walls that were not designated as non-problematic were classed as hard to treat:

- *Non-problematic*: no serious barriers.
- *Masonry-walled dwellings with attached conservatories or other features*: these are otherwise non-problematic, but fixing the insulation

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round any projections like conservatories, porches or bays requires additional work and therefore additional expense.

- *Dwellings with a predominant rendered finish:* although dwellings with a rendered finish can be treated with external solid wall insulation, this may add to the costs of the work as the render may need to be removed, repaired or treated before the insulation can be installed.
- *Dwellings with a predominant non-masonry wall finish:* improving dwellings with wall finishes such as stone cladding, tile, timber or metal panels would either add to the cost of the work or even preclude external solid wall insulation where the wall structure itself is stone or timber.
- *Flats:* if the dwelling is a flat, then this treatment can be problematic for two reasons. Firstly, there are likely to be issues related to dealing with multiple leaseholders (getting their agreement and financial contribution to the work). Secondly, the height of the module for high-rise flats would present significant complications in applying external solid wall insulation.

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## Annex 5.7 Dimensions

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- 5.214 Once all EHS physical surveys have been submitted by the surveyors for the survey year the data are converted into a series of raw physical survey SPSS files. The first complex model to run using the raw physical survey EHS data is the Quantities (or “Dimensions”) model.
- 5.215 The purpose of this model is to take a series of observations and measurements recorded by the EHS surveyors carrying out the physical survey and convert these into all of the required dimensions e.g. floor area, external wall area, window area, roof area, etc. These dimensions are then used as inputs into a number of processes, including costing of repairs and energy modelling.
- 5.216 In the process of running the Dimensions model, BRE staff undertake a number of consistency and plausibility checks on the raw physical survey data. The purpose of these checks is to firstly detect and eliminate certain logical inconsistencies that could not be processed by the dimensions model and secondly to identify highly implausible answers from the Dimensions model outputs which, if deemed necessary after detailed investigation, can lead to correction of the EHS raw physical survey data.
- 5.217 The first run of the EHS raw physical data from the survey is stored in an SPSS database format (pre-HMO edits, pre-comparison edits, pre-final EHS core cases). This dataset is used as the input into the process.

### Raw physical file checks

#### Wall thickness

- 5.218 The ‘wall structure’ section of the EHS 2013/14 form included a new variable ‘Wall thickness (cm)’ (*Fexws1wt*, *Fexws2wt*) for which surveyors were asked to measure the wall thickness for each wall type (eight types possible) recorded on the front and back views. This new information is used within the Dimensions model in the calculation of the floor area, replacing the previous default wall thickness assumption of 0.2m.
- 5.219 A flag is created for cases with a warning for wall thickness, front view and back view; these are cases where the wall thickness is not typical of the wall type selected. Each case is investigated by looking at the physical survey form in detail in conjunction with the photos/surveyor comments and a note is made for each case of what is likely to have caused the warning on the form. Based upon the information gained, the action is decided upon for each case. This

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could be no action required or it could be that the physical survey data looks incorrect, either the wall thickness value or the way the surveyor has coded something as wall that should not be counted as wall. The spreadsheet is passed to a second analyst to quality assure the outcomes. The appropriate modifications are applied to the raw physical survey data.

5.220 An average wall thickness is calculated, by multiplying the thickness of each wall type by its area (in tenths) and dividing by 10. The resulting values are rounded to the nearest whole number to maintain the level of accuracy present in the original data. The variable is used as an input into the Dimensions model for the conversion of dimensions from external measurements to internal measurements.

## Levels

5.221 A series of checks, written in SPSS syntax, are performed in order to identify possible logical inconsistencies in the raw data associated with the number of storeys in the building and the floor occupied by the dwelling. If the inconsistencies were left unchanged it would result in problems in the running of the Dimensions model.

5.222 The EHS uses the British system of denoting floor levels, where the ground floor is designated G, then the next level 1, then 2, 3, etc. Therefore a dwelling with 3 storeys should only have rooms, flats, or measured levels on floors G, 1, and 2. The most common type of error relating to floors is one where the surveyor switches to the American designation and uses 1 to indicate the ground floor. Other types of error linked to floor levels include failure to identify an attic as habitable and failure to include the basement in the count of the number of storeys. The level checks for inconsistency include:

- a room on a level that does not exist (e.g. 3rd floor of a three storey module)
- a room on a level that is not part of the flat (e.g. room on the 3rd floor but flat on the 2nd floor)
- a measured level that is not part of the module (e.g. dimensions for 3rd floor when the dwelling only has three storeys)
- a flat on a level that does not exist (e.g. flat on the 3rd floor when the module only has three storeys)

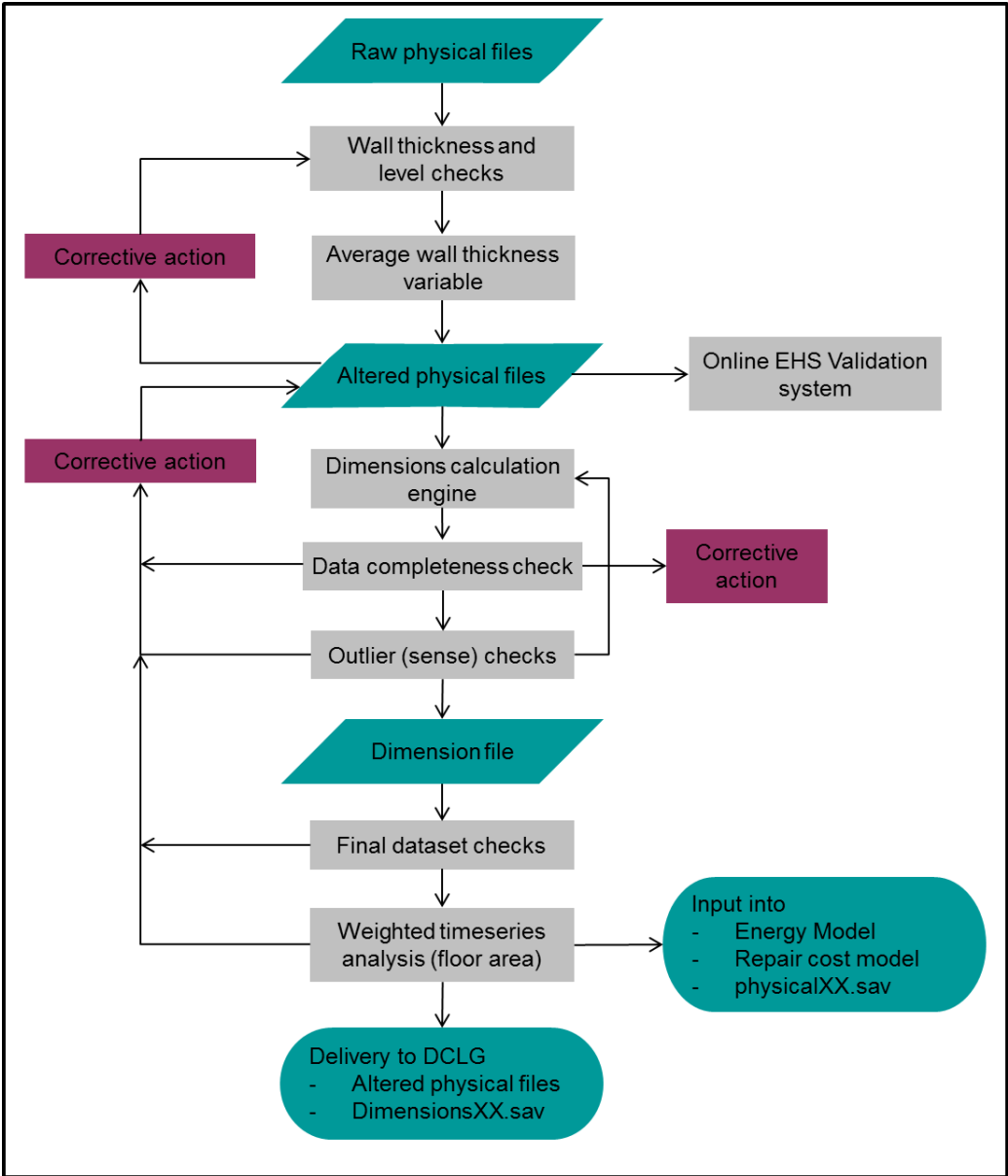
5.223 All cases that are identified as having inconsistencies are manually examined by inspecting the EHS physical survey form and surveyor photographs in order to determine why the error has occurred and how the data should be changed. The cause of the error and the actions required to resolve the issue are then documented. In 2013 sixteen cases were flagged as having possible inconsistencies. Of these 14 were found to have an error and were therefore corrected.

5.224 When it is established that there is an error in the raw data, SPSS syntax is used to alter the required variable/s. The altered physical files are then saved in a new location. The levels checks are repeated in order to confirm that all issues have been resolved.

## Dimensions calculations

5.225 The Dimensions calculation engine takes the altered physical files and uses the data to compute all the required dimensions e.g. floor area, external wall area, window area, roof area, etc. as outlined in flow chart, Figure 5.7.1.

Figure 5.7.1: Dimension model process



5.226 The model begins by taking the surveyor measurements for the floors measured by the surveyor and then extrapolates from these the size of any



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unmeasured floors. Once a plan of each floor has been calculated the ceiling heights can be used to calculate or extrapolate (depending on the location of the five measured rooms within the building) the overall height of each floor. This in turn can be used as the basis for an overall wall area.

- 5.227 Wall areas are complex as there is the potential for additions beyond the surveyor's initial measurements (through base walls, gables and the like) and reductions brought about by attachment to other properties. It is also necessary at this stage to consider the location of the additional part, which may affect the size of the dwelling envelope<sup>1</sup>.
- 5.228 With the areas of the walls calculated for each face of the dwelling the level of fenestration on each face is assessed by using the fenestration ratio (the proportion of the gross surface area of the external wall which is given over to windows, voids and wall) as recorded by the surveyor with reference to the exposed area of the face.
- 5.229 The area of the roof is calculated by taking the area of each floor and comparing it to the floor above. Where the latter is smaller the difference is considered to be exposed roof. This is then increased to allow for an eaves overhang, and then the results are summed across all levels up to the top floor, creating a total roof area that will typically be larger than the footprint of the dwelling. The same piece of code is also used to look at the amount of eaves perimeter on each level and total these across all levels.
- 5.230 In the event that the dwelling is a flat a number of additional algorithms are used to separate out the interior dimensions of the flat itself, and the exterior dimensions which relate to the "module". It is important for the energy modelling that dimensions relate to the flat itself, but for repair costs the overall cost of repairs to the module must be shared among all dwellings within the envelope, and therefore external dimensions should apply to the module.
- 5.231 The preliminary results are stored in SPSS database format.

## Data completeness checks

- 5.232 Any cases that were not processed by the Dimensions model are examined to identify the cause of the aborted calculation. For 2013 fifteen cases had some form of missing data and therefore were not accepted by the model. On reviewing the survey forms all were due to missing data for the flat floor level. The missing information was added, the model rerun and a new validation check was added to the EHS online validation system.

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<sup>1</sup> The envelope in this context relates to the design and construction of the exterior of the dwelling and consists of its roof, sub floor, exterior doors, windows and exterior walls.

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## Outlier (sense) checks

5.233 A number of checks are then performed on the derived dimensions to validate the outputs. The checks are designed to identify:

- a) implausible wall areas
- b) implausible floor areas
- c) implausible window areas
- d) incorrect number of flats
- e) incorrect roof type

5.234 A statistical function written in SPSS syntax is used to identify outlying cases in terms of floor, wall and window area. Cases that have unusually large or small areas given the dwelling's size (in terms of the number of rooms) are flagged up. The survey form and photographs of each outlying case are manually examined to determine whether the outlier is genuine, or the result of an error. Errors can occur where key data have not been entered (such as an integral garage), dimensions mis-measured (such as entering 72 instead of 7.2) or features over- or underestimated. BRE defer to the surveyors judgement unless convinced the data are incorrect (i.e. the evidence from the photographs). If an error in the raw data is identified, the cause of the error and the actions required to resolve it are recorded. For 2013 over 500 cases were identified as outliers for floor, wall, window areas, of these 54 cases were found to have an error of some kind.

5.235 For the check on the number of flats, the dimensions of the surveyed flat are checked against the total floor area of the module to determine whether the number of flats per module seems realistic. Where it does not, BRE staff will examine the floor plans and photographs in an attempt to understand the surveyor's error, which usually stems from the module definition, and to determine the correct number of flats.

5.236 Certain roof types (Chalet and Mansard) can only occur where the dwelling has an attic. On occasion surveyors may mistake steep pitched roofs for chalet roofs. In this situation, the data for pitched and chalet roofs is swapped over.

## Alterations to physical data

5.237 In relation to the above checks, where there is missing information, BRE will attempt to fill in the missing data or otherwise resolve the error. For the applicable cases, the alterations syntax is updated to alter the required variable/s (see 5.204) and the new altered physical files replace those created following the levels checks. If necessary, the EHS validation system may also

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be altered to help avoid similar issues occurring in future years. The Dimensions model is then rerun using the altered physical files.

## Alterations to dimensions model code

- 5.238 Occasionally, the data completeness checks and the sense checks highlight amendments that are required to the Dimensions model code. Where necessary the code is altered and tested to ensure it is working correctly. In 2013, the levels check was updated to include flats with no living room.
- 5.239 The Dimensions model is rerun using the altered physical files and a series of first run 'final' dimensions files are created in SPSS database format.
- 5.240 The above procedure is repeated when the 'second run' of the EHS raw physical data is available (post-HMO edits, post-comparison edits, core EHS cases only) and once the dimensions file has been run through the first run of the energy model.
- 5.241 Basic checks are performed on the final derived dataset from the Dimensions model ('DimensionsXX.sav') using the previous year's dataset as a template e.g. a check that all variables are present and labelled correctly, that all variable values are present (via a frequency check) and that all missing values are set as missing following the EHS conventions.
- 5.242 On delivery of the single year paired sample grossing factor, timeseries analysis is carried out using the EHS floor area variables (*floorx* and *floory*) cross referenced by a number of dwelling characteristics to look at the trends over time and to put the data in context with previous EHS data. Further investigation would take place should the weighted results highlight an unexpected change in the data.
- 5.243 The Dimensions modelling is complete. The 'DimensionsXX.sav' is used to derive the original EHS floor area variable (*floorx*) and the new Building Regulations floor area variable (*floory*) which are added to the derived physical13.sav dataset. The altered physical files are then delivered to DCLG along with the 'DimensionsXX.sav' and these datasets are used internally as an input into the repair cost model and the energy model. Please see the data dictionary for 'DimensionsXX.sav' which explains explains more about the derivation of the individual variables.

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## Annex 5.8: Poor quality environments

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5.244 Although analysis on local environments is not included in the annual EHS 2013 reports this information is designed to assist for users accessing the EHS datasets.

5.245 'Neighbourhood' or 'local environment' problems from the survey are based on the professional surveyors' assessments of problems in the immediate environment of the home on a scale of 1 ('no problems') to 5 ('major problems'). These assessments are based on observed problems (in some cases verified with the resident) rather than any specialised measurement instruments or recourse to other environmental data.

5.246 The survey assesses three types of problems contributing to a poor quality environment:

- Upkeep: the upkeep, management or misuse of the private and public space and buildings (specifically, the presence of: scruffy or neglected buildings; poor condition housing; graffiti; scruffy gardens or landscaping; litter, rubbish or dumping; vandalism; dog or other excrement; nuisance from street parking; condition of road/pavements and street furniture);
- Traffic and transport: road traffic and other forms of transport (specifically the presence of: intrusive motorways and main roads; railway or aircraft noise; heavy traffic; and ambient air quality);
- Utilisation: abandonment or non-residential use of property (specifically, vacant sites; vacant or boarded up buildings; intrusive industry; or non-conforming use of a residential area).

5.247 A home is regarded as having a significant problem of a given type if it is assessed to have codes 4 or 5 on the scale in respect of any of the specific environmental problems assessed and grouped under that type.

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# Chapter 6

## Weighting

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The English Housing Survey (EHS) is weighted to take account of the over-sampling of the less prevalent tenure groups and differential non-response, in order to provide unbiased national estimates. This chapter provides details of the weighting methodology and gives advice on which sets of weights to use when conducting analysis using EHS data.

### Overview

6.1 The following weights have been calculated for the 2013-14 EHS data:

- Household weights for the full sample interview survey 2013-14 – aagfh13
- Average dwelling weights for cases in 2012-13 and 2013-14 that had both the interview and physical survey conducted (paired cases)<sup>1</sup> – aagpd1213
- Average household weights for cases in 2012-13 and 2013-14 that had both the interview and physical survey conducted (paired cases)<sup>1</sup> – aagph1213

6.2 These weights adjust the sample to correct for the over-sampling of the less prevalent tenure groups and reduce the bias from differential non-response. The resulting weights sum to estimated population totals, enabling the survey to provide estimates of the total population of dwellings and households in England.

6.3 The weighting of the 2013-14 EHS data was undertaken by NatCen who managed the survey on behalf of the Department for Communities and Local Government (DCLG).

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<sup>1</sup> Cases which were eligible for PS (the paired sample) included addresses which the interviewers had determined to be vacant and where a physical survey had also been achieved.

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## Application of weights during analysis

- 6.4 The EHS comes with its own weights covering the household and dwelling sample of cases.
- 6.5 The weight for the household sample can be found in the file `generalfs13.sav` and is called `agfh13`. This should be used for any analysis for which the aim is to provide estimates of households, based on the interview survey data.
- 6.6 The weights covering the dwelling sample of cases can be found in the file `general 12+13.sav`. `Aagpd1213` should be used for any analysis in which the aim is to provide estimates of dwellings and that includes physical survey data (e.g. percentage of non-decent dwellings) while `aagph1213` should be used for any analysis in which the aim is to provide estimates of households and that includes interview survey data (e.g. percentage of households in non-decent dwellings). The weights can only be used on the full 2-year dataset. They cannot be used on the data split into separate years.
- 6.7 The recommended application of weights is summarised in Table 6.1.

**Table 6.1: Application of weights during analysis**

Weight	Description	Base
<code>aagfh13</code>	Household weights for the full sample interview survey 2013-14	13,276
<code>aagpd1213</code>	Average dwelling weights for cases in 2012-13 and 2013-14 that had both the interview and physical survey conducted (paired cases)	12,498
<code>aagph1213</code>	Average household weights for cases in 2012-13 and 2013-14 that had both the interview and physical survey conducted (paired cases)	12,008

## Summary of weighting methodology

- 6.8 The weighting methodology<sup>2</sup> used a sequence of stages<sup>3</sup> described below. Some stages correct for the disproportionate sampling by tenure; others for the differential non-response in the Interview Survey (IS) and Physical Survey (PS) response process.

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<sup>2</sup> The current weighting methodology was introduced in 2013-14 as a result of a weighting review which was carried out after the 2012-13 survey. The results of the review are published here: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/406771/EHS\\_2013-14\\_weighting\\_methodology\\_paper\\_FINAL.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/406771/EHS_2013-14_weighting_methodology_paper_FINAL.pdf).

<sup>3</sup> To avoid confusion with the numbering of stages under the previous methodology and for consistency with the weighting review report, the prefix "N" is used to describe the stages.

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6.9 The following stages were applied to both the full household sample and the dwelling sample:

- Stage N1: Calculating the probability of selection for addresses
- Stage N2a: Adjusting for not-worked cases
- Stage N2: Filtering out office refusals
- Stage N3: Contact at IS
- Stage N4: Cooperation at IS
- Stage N5: Address-to-dwelling ratio
- Stage N6: Dwelling-to-household ratio

6.10 The following stage was applied to the full household sample:

- Stage N7: Calibration weighting for IS (full household weights)

6.11 The following stages were applied to the dwelling sample:

- Stage N8: Sub-sampling by tenure for PS
- Stage N9: Cooperation at PS
- Stage N10: Calibration weighting for PS
- Stage N11: Adjustment for new build (final paired dwelling weights)
- Stage N12: Creation of final paired household weights

6.12 Stages N1 to N6, N8 to N9 and N12 were implemented using a set of SPSS syntax scripts in combination with the specialist SPSS module AnswerTree. Stages N7, N10 and N11 used a combination of SPSS syntax and STATA's calibration command.

6.13 The weighting stages are described in more detail below.

## Weighting the full household sample

6.14 Stage N1 generated the selection weights for the issued sample of addresses. This had two components: a grossing constant equal to the total number of delivery points on the Postcode Address File (PAF) divided by the number of delivery points sampled; and, to allow for the under-sampling of properties that were likely to be owner-occupiers, a correction factor to account for the unequal selection of addresses within each predicted tenure type (within each

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quarter). That correction factor was equal to the number predicted to be tenure X in the PAF divided by the number selected in predicted tenure X.

- 6.15 A very small number of the addresses sampled were not issued to interviewers for operational reasons. Not-worked addresses were filtered out at stage N2a by applying an adjustment to the Stage N1 weights so that the distribution of the weighted worked addresses by region matched that based on all the issued addresses.
- 6.16 Non-response at the key fieldwork stages (refusal to co-operate prior to the interview, non-contact at the interview and refusal to co-operate at the interview) do not happen completely at random and the factors associated with each of these three processes may differ. Stages N2, N3, and N4 made a series of adjustments for non-participation. The adjustments were made using weighting classes (groups of cases) generated by the CHAID<sup>4</sup> algorithm of the SPSS AnswerTree software. The models generated from the algorithm were developed to identify the factors (or predictor variables) that were significantly associated with each of the three causes of non-response. These classes were derived at each stage using an unweighted CHAID model at address level which partitioned the sample of occupied dwellings based on predictor variables significantly associated with the propensity to respond at each of the key fieldwork stages above. Typical predictor variables for stage N2 included geographical area, predominant tenure, dwelling age and dwelling type in the area, and urban/rural classification; for subsequent stages, information collected by the interviewer was also used.
- 6.17 Once the classes had been generated, the adjustment within each class was made based on the weighted estimates (using the combined weights up to that stage). The main reason for doing the correction in stages was to use any additional information available at each stage.
- 6.18 The EHS analyses are concerned with dwellings and households rather than addresses, and there is not always a one-to-one relationship between an address, a dwelling, and a household<sup>5</sup>. Usually there is only one dwelling at each address sampled from the PAF, but addresses are occasionally found to cover more than one dwelling (for example if a house has been converted into self-contained flats) or only part of a dwelling (for example a bedsit which shares facilities with a household at a separate postal address). As only one dwelling was selected at these addresses and one household was selected at dwellings that contain more than one household, weights were required.
- 6.19 Where an address refers to more/less than one dwelling, each dwelling at that address would have a lower/higher chance of selection. Similarly, when a dwelling contains more than one household, each household at that dwelling

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<sup>4</sup> Chi-squared Automatic Interaction Detector

<sup>5</sup> For the purposes of the survey, a dwelling is defined as 'a self-contained unit of accommodation where the occupants of that accommodation have sole use of all the rooms and facilities'.



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would have a lower chance of selection. Stages N5 and N6 corrected for the selection of one dwelling unit at the sampled address and one household at the selected dwelling by deriving address-to-dwelling and dwelling-to-household ratios designed to be applied with the weights developed further downstream to derive the final weight. The address-to-dwelling<sup>6</sup> and dwelling-to-household ratios were averaged (smoothed) within weighting (smoothing) classes defined by tenure and region to remove large peaks and troughs within the classes.

- 6.20 The previous stages account for the sampling and response probabilities. Applying the weights derived from Stages N1 to N5 to the household-level data would provide a preliminary survey estimate of the total number of households in England. However, this will differ from the true value because of sampling error, under-coverage of the frame and inability of the model-based process to all allow for all the factors associated with non-response. Estimates for subgroups such as tenures will differ from their true values for the same reason. These differences in the survey estimates can be reduced by calibrating the weights.
- 6.21 Calibration takes an initial set of weights (e.g. the composite weights from stages N1 to N5) and then adjusts (or calibrates) it to given control totals. The control totals are usually a population count of a specific attribute or set of characteristic derived from a source external to the survey. The process generates weights which produces survey estimates that exactly match the population for the specific characteristics (the control totals) used in the adjustment.
- 6.22 The calibration of the interview sample was carried out on the part of the sample that contained occupied dwellings only. That section of the sample was first weighted by the composite weights from stages N1 to N5 and then calibrated to the control totals below.
- population proportions for age/sex based on ONS population projections (for dwellings with more than one household, the household counts were adjusted using the dwelling-to-household ratio from Stage N6);
  - counts of occupied dwellings by tenure for each region (these control totals were estimated by adjusting the DCLG dwelling counts, which include both occupied and vacant dwellings, using estimates of the proportion of dwellings that are occupied from the current and four previous years of the EHS).
  - The control totals were measured as at 1 October 2013.

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<sup>6</sup> Apart from occupied dwellings, the address-to-dwelling ratio was also computed for vacant dwellings as this was needed for the sub-sampling stage (stage N8).

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- 6.23 The calibration weights from Stage N7 was combined with the dwelling-to-household ratio from stage N6 to give the weights for the full household sample.

## Weighting the dwelling sample

- 6.24 A lot of analyses using the EHS data are carried out using the dwelling as the unit of analysis. These analyses usually make use of cases containing both the interview and physical survey data (or cases in the paired sample). Cases which were eligible for PS (the paired sample) included addresses which the interviewers had determined to be vacant and where a physical survey had also been achieved. The inclusion of vacant addresses was thus necessary for the production of the final paired dwelling weights.
- 6.25 The weighting process started by using stages N1 to N5 as described above.
- 6.26 The PS sample included a disproportionately larger number of dwellings from renting tenure groups to enable detailed analysis of these. This was achieved by under-sampling of properties likely to be owner occupied (sub-sampling rates varied by quarter). Stage N8 calculated selection weights to take account of the under-sampling of owner occupied properties.
- 6.27 Stage N9 adjusted for non-response to PS using weighting classes generated from a CHAID model designed to identify the factors significantly associated with non-response to the physical survey. Data collected during the interview survey (for occupied dwellings only) were also used to help determine the weighting classes. Vacant cases were treated using a separate CHAID model because the process of participation for vacant dwellings is generally different from that for occupied dwellings and this needed to be reflected in the weights.
- 6.28 The occupied paired sample (i.e. cases with both IS and PS) was weighted by the composite weights from stages N1 to N5 and N8 to N9. The vacant sample (i.e. vacant addresses at PS) was weighted by the composite weights from stages N1, N2a, N5, N8, and N9. This gives the initial weights for dwellings.
- 6.29 At stage N10, both the occupied and vacant samples were then combined and calibrated to:
- population proportions for age/sex (for dwellings with more than one household, the household counts were adjusted using the dwelling-to-household ratio from Stage N6; for vacant dwellings the household counts were all zero);

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- DCLG counts of all dwellings (occupied + vacant) by tenure for each region;
  - counts of vacant dwellings by tenure (RSL and LA collapsed) for each region (these control totals were estimated by adjusting the DCLG dwelling counts using estimates of vacancy rates from the current and four previous years of the EHS).
- 6.30 The achieved sample of dwellings did not include any dwellings built since the sample was drawn; stage N11 adjusted the weights to allow for those new dwellings. Because of the small number of recently-built dwellings in the survey, the weights of all cases with a construction date of 1990 onwards were weighted-up to cover for new addresses on the PAF by re-calibrating to the same overall control totals, but with re-estimated counts of post-1990 build. This was carried out separately for areas with a high/low rate of new build, and for private/social sector housing (excluding local authority housing because the rate of new building in this sector is negligible). This process generated the final paired sample dwelling weights.
- 6.31 At Stage N12, the final paired dwelling weights from Stage N11 (after removing the vacant dwellings) were adjusted using the dwelling-to-household ratio from stage N6 to generate the final paired sample household weights.

## Calculating two year weights

- 6.32 Because of the smaller annual sample sizes involved, analysis of the dwelling sample is normally carried out using 2 years' weighted data. This section sets out how the combined weights were calculated.
- 6.33 The individual year (2012-13 and 2013-14) datasets with the dwelling weights after the PS cooperation stage (stage N9 in 2013-14 and stage 10 in 2012-13) were merged together and two-year dwelling weights were created by dividing each year's weights by 2, so that each dataset has equal influence on the weighting process.
- 6.34 The two-year dwelling weights were calibrated by repeating stages N10 and N11 of the annual weighting<sup>7</sup>. This process generated the final two-year paired sample dwelling weights.
- 6.35 Similarly to stage N12 of the annual weighting, the final two-year paired dwelling weights (after removing the vacant dwellings) were adjusted using the dwelling-to-household ratio to generate the final two-year paired sample household weights.

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<sup>7</sup> The reference date for the 2-year weights was 1<sup>st</sup> April 2013, therefore the estimated DCLG dwelling counts used as control totals were adjusted accordingly.

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# Chapter 7

## Standard errors

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All survey estimates are subject to sampling error, which is a measure of the uncertainty in a survey estimate due to the necessity of selecting a sample of the population. This chapter presents estimates for the standard errors of key variables used in the 2013-14 English Housing Survey (EHS) annual reports and provides some detail on how these errors were calculated.

### Overview

- 7.1 Standard errors for the 2013-14 EHS were calculated on weighted data using Stata. Several factors of the design impact on the sample errors: weighting, clustering and stratification.

### Sources of error in surveys

- 7.2 Survey results are subject to various sources of error. The total error in a survey estimate is the difference between the estimate derived from the data collected and the true value for the population. There are two main types of error: systematic and random error.

#### **Systematic error**

- 7.3 Systematic error, or bias, covers those sources of error which will not average to zero over repeats of the survey. Bias may occur, for example, if a certain section of the population is excluded from the sampling frame, because non-respondents to the survey have different characteristics to respondents, or if interviewers systematically influence responses in one way or another. When carrying out a survey, substantial efforts are put into the avoidance of or adjustment for systematic errors but it is possible that some may still occur.

#### **Random error**

- 7.4 The most important component of random error is sampling error, which is the error that arises because the estimate is based on a random sample rather than a full census of the population. The results obtained for any single sample may, by chance, vary from the true values for the population but the variation would be expected to average to zero over a number of repeats of

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the survey. The amount of variation depends on the size of the sample, the sample design and the weighting methodology.

- 7.5 Random error may also result from other sources such as variations in respondents' interpretation of the questions, or variations in the way different interviewers ask questions. Efforts are made to minimise these effects through pilot work and interviewer training.

## Standard errors for complex sample designs

- 7.6 Several factors of the design impact on the sample errors: weighting, clustering and stratification. In considering the reliability of estimates, standard errors calculated on the basis of a simple random sample design will not reflect the true variation because of the complex sample design.
- 7.7 Weighting for different sampling probabilities and different response rates results in larger sampling errors than for an equal-probability sample without weights. However, using population totals to control for differential non-response tends to lead to a small reduction in the errors. The method used to calculate the sampling errors correctly allows for the inflation in the sampling errors caused by the first type of weighting but, in treating the second type of weighting in the same way as the first, incorrectly inflates the estimates further. Therefore the standard errors and design factors (defts) presented in the tables below are likely to be slight over-estimates. Weighted data were used so that the values of the percentages and means were the same as those in the EHS annual reports.
- 7.8 The EHS uses a two-stage stratified sample design. The two-stage sample of addresses can lead to an increase in standard error if the households or individuals within primary sampling units (PSUs) are relatively homogenous but the PSU means differ from one another. Each year of the EHS covers half of the PSUs in England, so the loss in precision from clustering should be fairly small. Because alternative halves are used each year, the sample combining two years of data is, in fact, unclustered.
- 7.9 Stratification tends to reduce standard error and is of most advantage where the stratification factor is related to the characteristics of interest on the survey.

## Design factors

- 7.10 The design factor, or deft, is the ratio of the standard error of an estimate from a complex sample to the standard error that would have resulted had the survey design been a simple random sample of the same size. The size of the design factor depends on the degree to which a characteristic is a) clustered

within PSUs, b) varies across the strata and c) is correlated with the weights. If the design factor is below 1.0, this shows that a complex sample design improved on the estimate expected from a simple random sample, probably due to the benefits of stratification. Design factors greater than 1.0 instead show that the estimate is a less reliable estimate than might be gained from a simple random sample, due to the effects of clustering and weighting.

- 7.11 The design factors for selected survey estimates are shown in the tables below. These can be used to estimate likely sampling errors for other variables on the basis of their similarity to one of the variables presented. The standard error (se) of a proportion (p) based on a simple random sample (srs) multiplied by the deft gives the standard error of a complex design.

$$se(p) = deft \times se(p)_{srs}$$

where<sup>1</sup>:

$$se(p)_{srs} = \sqrt{\frac{p \times (100 - p)}{n}}$$

- 7.12 The formula to calculate the standard error of the difference between two percentages for a complex sample design is:

$$se(p_1 - p_2) = \sqrt{\frac{deft_1^2 \times (p_1 \times (100 - p_1))}{n_1} + \frac{deft_2^2 \times (p_2 \times (100 - p_2))}{n_2}}$$

- 7.13 Where  $p_1$  and  $p_2$  are observed percentages for the two subsamples and  $n_1$  and  $n_2$  are the subsample sizes.

## Confidence intervals

- 7.14 Although the estimate produced from a sample survey will rarely be identical to the population value, statistical theory allows us to measure the accuracy of any survey result. The standard error can be estimated from the values obtained for the sample and allows the calculation of confidence intervals, which indicate the range of random variation in the survey estimates.
- 7.15 It is common, when quoting confidence intervals, to refer to the 95% confidence interval around a survey estimate. This is calculated as 1.96 times the standard error on either side of the estimated percentage or mean since, under a normal distribution, 95% of values lie within 1.96 standard errors of

<sup>1</sup> The precise formula uses  $n-1$  as the denominator but this equates to  $n$  in large samples.

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the mean value. If it were possible to repeat the survey under the same conditions many times, 95% of these confidence intervals would contain the population value.

- 7.16 The 95% confidence interval for the difference between two percentages is given by:

$$p_1 - p_2 \pm 1.96 \times se(p_1 - p_2)$$

- 7.17 If this confidence interval includes zero then the hypothesis that the two proportions are the same and the observed difference is due to chance alone is not rejected. If the interval does not include zero then it is unlikely (less than five per cent probability) that the observed difference could have occurred by chance and this constitutes a 'significant difference' at the 95% confidence level.

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