



Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: CBDS	Type of Change: Amendment to codeset D00229 and data item 100536	RFC 831
Name and team/company of RFC Originator: Kirsty Bennett DDU EDD		
Originator Contact No: 01325 735432	Originator email address: kirsty.bennett@education.gsi.gov.uk	
Date RFC Raised: 27 July 2015	Date change required: For inclusion in the 2015/16 School Census	
Priority: 2	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Queries.SUPPLIER@education.gsi.gov.uk		
Change Title: Amendment to SEN Provision		

Data item / Rule Number:

Codeset D00229 SEN Provision

Data item 100536 <SENprovision>

Description of change:

The amendment of codeset D00229, to update codeset following changes in the 2014 SEND code of practice - stating A and P should only be used for Autumn and Spring census exclusions only.

D00229	Pupil SEN Provision
N	No Special Educational Need
S	Statement
E	Education, Health and Care Plan
K	SEN Support
Valid for SEN provisions associated with Census Exclusions in Autumn 2015 and Spring 2016 returns but NOT for any later returns Also valid for <SENhistory> items in CTF - for provisions that ended before August 31 st 2015	
A	School Action or Early Years Action
P	School Action Plus or Early Years Action Plus
Valid for historic use in CTF	
Q	School Action Plus and Statutory Assessment (for historical and/or local purposes only - not valid for PLASC / School Census / Early Years Census and Alternative Provision Census)

Data item (100536) <SENprovision > and codeset D00229 are used in School Census, Early Years Census and Alternative Provision Census. If this RFC is approved a new data item will be introduced to replace (100536) with a new CBDS number referring to the new codeset, all other metadata will remain the unchanged.

Reason for change (including benefits):

The 2014 SEND [code of practice](#) removed the requirement for separate 'school action or early years action' and 'school action plus or early years action plus' categories – these were replaced by a single 'SEN support' category (code 'K'). [The Children and Families Act 2014](#) replaced 'SEN statements' with 'Education, Health and Care plans' (EHC plans). The exception is where a child has an existing statement and has not completed a transfer review to an EHC plan, in which case the 2001 code continues to apply.

Please note: Codes A and P will remain valid in the school census until spring 2016 for the recording of SEN provision at time of exclusion only.

Impact of not doing the change:

SEN provision could be incorrectly recorded.

ISB view of the proposed change:**Funding availability:**

Not applicable

Impact assessment to be undertaken by:

Core software suppliers

School Census Suppliers

AP Suppliers

EYC Suppliers

ISB

Date consulted:

28/07/15

Response requested by:

07/08/15

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:

Supplier 1

Just a minor suggestion.

Think that when the revised codeset is included in CBDS, the last rows would be better as:

Valid for historic use in CTF (for historical and/or local purposes only - not valid for PLASC / School Census / Early Years Census and Alternative Provision Census)	
Q	School Action Plus and Statutory Assessment

Rather than:

Valid for historic use in CTF	
Q	School ActionPlus and Statutory Assessment (for historical and/or local purposes only - not valid for PLASC / School Census / Early Years Census and Alternative Provision Census)

As this makes it clear what the expected display description is. [Note also that I've added a type correction – space between 'Action' and 'Plus']

Supplier 2

We can't see any problem with this change.

DfE Internal Colleagues' Summary of Impact Assessment:

N/A

Alternative Solutions / Workarounds (if appropriate):

Changed following supplier comments:

	Pupil SEN Provision
N	No Special Educational Need
S	Statement
E	Education, Health and Care Plan
K	SEN Support
<p>Valid for SEN provisions associated with Census Exclusions in Autumn 2015 and Spring 2016 returns but NOT for any later returns</p> <p>Also valid for <SENhistory> items in CTF - for provisions that ended before August 31st 2015</p>	
A	School Action or Early Years Action
P	School Action Plus or Early Years Action Plus
<p>Valid for historic use in CTF (for historical and/or local purposes only - not valid for PLASC / School Census / Early Years Census and Alternative Provision Census)</p>	
Q	School Action Plus and Statutory Assessment

Estimated Cost of Change:**Impact Assessed by (name):****Date:****Section 3 - Outcome / Decision****(To be completed CBDS administrator)****Review Meeting:** CBDS Administrator review**Attendees:** Kirsty Bennett, Gary Connell**Date of Review Meeting:**

12/08/2015

Brief Summary of Discussion:

Proposal and supplier comments reviewed. Agreed to go ahead with alternative solution as suggested by supplier 1.

Accept / Reject: Accept	Deferred to:
Type of Funding:	Fund Holder Agreement:
If Defer, provide details	
If Accept, provide details: Addition of new data item 100580 SEN Provision which supersedes 100536 due to new codeset Creation of new codeset D00258 SEN Provision which supersedes D00229	
If Reject, provide details:	

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