



Education
Funding
Agency

Funding allocation pack: 2014 to 2015 academic year

**A guide for special and alternative
provision academies opening between
1 April and 31 August 2015**

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Introduction

This operational guide helps you understand how the Education Funding Agency (EFA) has calculated your 2014 to 2015 academic year funding. We have developed the guide in consultation with a sample of academies to make sure it better meets your needs.

The guide supports your 2014 to 2015 academic year general annual grant (GAG) statement. Your GAG statement sets out the funding you will receive and how we have calculated it.

The 2014 to 2015 academic year high needs place funding will form the basis of your school budget share (SBS) until the end of the academic year on 31 August 2015. Education services grant (ESG), sixth-form funding and start-up grants are also based on the 2014 to 2015 academic year rates.

How to use the guide

We have produced the guide in a format that allows you to easily access the specific parts that interest you, or areas where you require more detailed information. The chapters take you through an example funding statement table by table, explaining each line in turn.

We recognise that GAG funding makes up only part of the overall funding for your academy. We have added a section to the end of this guide listing the main [non-GAG revenue and capital funding lines](#). This section includes links to information about how and when these are paid.

Who is the guide for?

This guide is for special and alternative provision (AP) academies opening between 1 April and 31 August 2015. Separate [guidance for mainstream academies](#) is also available.

Further information

In response to feedback from academies we have developed an online [glossary](#) of academy funding terms.

In addition to this guide we have uploaded a series of [online presentations and slide sets](#) about academy funding in the 2014 to 2015 academic year.


The GAG statement explained

The following sections of this guide walk you through the GAG statement for the 2014 to 2015 academic year. Please note that the figures in the sample Tables A to C **are intended as an illustration only**. They are drawn from a number of different cases to show you as many of the calculation workings as possible, and together they do not represent a single real-life academy

Summary statement

The first page of your GAG statement is a summary statement of the tables that make up your GAG. The information used to populate the summary table comes from each of the tables in your pack. Section 3 (16-19 allocation) will only be populated if your academy has a sixth form.

Academic year 2014 to 2015 summary table

 Education Funding Agency	Academic year 2014 to 2015 General Annual Grant statement Special and Alternative Provision (AP) academies	
Name	Provider name	
LA name	LA name	
LAESTAB	LAEstab	
UPIN	UPIN	
UKPRN	UKPRN	
URN	URN	
Opening date	Date	
Days open	000 days (opening date - 31 August 2015)	
1. Breakdown of academic year 2014 to 2015 school allocation		
Post-opening grant (start-up grant)	£0.00	See Table B
Education services grant	£0.00	See Table C
Total school allocation	£0.00	
2. Breakdown of academic year 2014 to 2015 high needs allocation		
Pre-16 high needs funding	£0.00	See Table A
Post-16 high needs funding	£0.00	See Table A
Hospital education funding	£0.00	See Table A

Total high needs allocation	£0.00	(Excludes any top-up funding from LAs and other schools)
3. Breakdown of 16-19 allocation		
Total programme funding	£0.00	Pro rata - months
Formula protection funding	£0.00	
16-19 allocation	£0.00	
Student support services	£0.00	April 2015 payment
Total 16-19 allocation including student support services	£0.00	
Total allocation (1+2+3)	£0.00	
Information on funding lines that are in addition to GAG (for example, pupil premium) will be provided separately		

Post-16 allocations

Section 3 of the summary table refers to the post-16 statement sent to alternative provision academies. Special academies with post-16 provision are funded for pre- and post-16 provision on the same place funded basis and do not receive a separate statement. Funding for student support services for special academies and alternative provision will be included in section 3.

Table A – high needs funding

Local authorities have a role in funding high needs pupils in academies, as a commissioner of special education provision for these pupils. This means that academies receive funding for pupils with high needs from both the EFA (place funding) and local authorities (top-up funding). In the case of alternative provision (AP) the top-up funding can also come directly from schools, where they commission places directly.

High needs place funding for both pre-16 and post-16 special educational needs (SEN) is funded on a simple per place basis.

AP provision (which by definition is pre-16 only) is also funded on a simple per place basis. Post-16 students at AP academies are funded per pupil at the national 16-19 funding formula rate. There may also be some post-16 high needs places at AP academies which are funded on a per place basis.

SEN and AP places for the 2014 to 2015 academic year were agreed between local authorities and institutions, including schools and academies, during the 2014 high needs place review. In the case of brand new provision, places for 2014 to 2015 will have been agreed with the EFA.

This place funding provides a base level of funding. Top-up funding above these levels, based on the assessed needs of the pupil and the cost of meeting their needs in the setting should be agreed between the commissioning local authority and the academy. Top-up funding is paid on a per pupil basis for the period that the pupil is actually occupying the place in the academy. It is paid directly to the academy on a monthly basis unless a different payment frequency is agreed with the local authority. Top-up funding for pupils in AP can be paid directly by other academies and schools if they commission the places for those pupils. The top-up element is not included in this allocation.

If you have hospital education funding, local authorities will have calculated the spend on each maintained hospital setting for a given number of places. This calculation is used as the basis for the place funding for those settings that convert to academies. Table A shows the funding to be paid. As part of the process, the numbers of places were confirmed to us by the local authority. For your hospital education settings you will have worked with your maintaining local authority to agree the appropriate number of places to be funded in the financial year 2014 to 2015, drawing on evidence of past pupil trends and projections of future demand as appropriate. Pupils occupying these places do not attract top-up funding.

More information on high needs funding is available in the guide to [academies revenue funding allocations](#).

Sample Table A – high needs funding

Pre-16 breakdown						
Type	Place numbers	Annual per place unit value	Total pre-16 allocation	Allocation to August 2015	Calculation	Explanation
1. Special	56	£10,000.00	£560,000.00	£234,739.73		<p>Place numbers: agreed 2014 to 2015 places</p> <p>Unit value: £10,000</p> <p>Total pre-16 allocation = place numbers * unit value</p> <p>Allocation to August 2015: Total allocation * 000 days / 365</p>
2. Alternative provision	10	£8,000.00	£80,000.00	£33,534.25		<p>Place numbers: agreed 2014 to 2015 places</p> <p>Unit value: £8,000</p> <p>Total pre-16 allocation = place numbers * unit value</p> <p>Allocation to August 2015: Total allocation * 000 days / 365</p>
3.	Total pre-16 high needs block 153 days pro-rata to 31 August 2015			£268,273.97	= (1 + 2)	Total pre-16 allocation (special) + total pre-16 allocation (alternative provision), proportioned from the time you open as an academy until the end of the academic year, 31 August 2015.

Post-16 breakdown				
Place numbers	Annual per place unit value	Total post-16 allocation	Allocation to August 2015	Explanation
0	£10,000.00	£0	£0	<p>Place numbers: agreed 2014 to 2015 places</p> <p>Unit value: £10,000</p> <p>Total post-16 allocation = place numbers*unit value</p> <p>Allocation to August 2015: Total allocation * 000 days / 365</p>
Post-16 high needs allocation adjusted for 5 months, [Opening date – 31 August 2015]			£0	Total post-16 allocation, proportioned from the time you open as an academy until the end of the academic year, 31 August 2015.

Hospital education breakdown				
Place numbers	Full year funding	Allocation to August 2015	Explanation	
0	£0	£0	<p>Full year funding This is calculated by the local authority that previously maintained the provision, based on the agreed number of places you will provide. The local authority informs the EFA of the relevant amount.</p> <p>Allocation to August 2015: Total allocation * 000 days / 365</p>	
Hospital education adjusted for 153 days, [Opening date] - 31 Aug 2015			£0	Total hospital education allocation, proportioned from the time you open as an academy until the end of the academic year, 31 August 2015.

Table B – post-opening grant (start-up grant)

Table B will only be populated if you are due to receive start-up grant funding in the 2014 to 2015 academic year.

Start-up grant (SUG)

Start-up grant is paid to sponsored academies. From September 2013 this was limited to full sponsored academies only.

SUG for special and AP academies is a flat rate allocation paid in the first year of opening. The flat rate grants are paid in the first academic year of opening only: 50% in month one, 25% in month two and 25% in month three.

Special and AP academies do not receive a formulaic allocation for leadership capacity as their GAG is allocated per place rather than per pupil. This already takes account of staff diseconomies of scale, recognising that pupil numbers in such provision can fluctuate widely throughout the year.

More information is available in [Sponsored academies funding: advice for sponsors](#)

Post-opening grant (POG)

POG is paid to free schools, studio schools and university technical colleges. These lines will not therefore be populated in your statement. POG is intended to enable these new schools to cover the initial costs of opening, such as buying books and equipment. Like SUG, it includes an element to contribute to costs, such as leadership, as a new school grows towards full capacity.

Sample Table B – academic year 2014 to 2015 post-opening grant (start-up grant)

Line		Value	Calculation	Explanation
1.	Start-up grant part A	£1,000.00		For academies that opened from April 2013 this is a one off payment.
2.	Start-up grant part B – formulaic allocation	£0.00		Special and AP academies do not receive start-up grant B.
3.	Start-up grant part B – assessment	£0.00		
4.	Post-opening grant – per pupil resources	£0.00		For free schools, UTCs and studio schools, this is the total of the resource element of the POG.
5.	Post-opening grant – leadership diseconomies	£0.00		For free schools, UTCs and studio schools, this is the total of the diseconomies element of the POG.
6.	Total post-opening grant (start-up grant) allocation	£1,000.00	= 1 + 2 + 3	The sum of SUG elements as applicable.

Table C – education services grant (ESG)

ESG is allocated on a simple per place basis. It is payable for the total number of places up to year 14. The place number is derived in the same way as for your high needs place funding.

In academic year 2014 to 2015 each special or hospital place is funded at 4.25 times the basic per pupil rate at £595 per place.¹ Each alternative provision (AP) place is funded at 3.75 times the basic per pupil rate at £525 per place.

Post-16 learners at an AP academy will be paid ESG at the mainstream rate of £140 per place.

ESG is paid to academies to cover the cost of the services that local authorities provide centrally to maintained schools but which academies must secure independently. These may include school improvement, finance and HR functions, audit, and asset management.

1. Special and AP academies have smaller group sizes and offer intensive support, which means they need more space per pupil and have much higher staffing ratios - around 4 to 5 times higher than in mainstream settings. These factors all result in increased overheads and higher staff-related costs

Sample Table C - education services grant (ESG)

Line		Value	Calculation	Explanation
1.	Number of special or hospital places	56		Total place numbers including sixth form pupils.
2.	ESG basic rate per special/ hospital place	£595.00		£595 per place in 2014 to 2015.
3.	Total academic year 2014 to 2015 special and hospital education services grant allocation	£33,320.00	=1 * 2	Total ESG allocation is calculated by a simple multiplication of place numbers by the per place rate.
4.	Number of alternative provision places	10		Total number of pre-16 places.
5.	ESG rate per alternative provision place	£525.00		£525 per place in 2014 to 2015.
6.	Number of alternative provision places, post-16	0		The number of post-16 students at an AP academy. These learners receive ESG funding at the basic rate.
7.	ESG basic rate per learner (post-16)	£140.00		£140 for post-16 students at AP academies.
8.	Total academic year 2014 to 2015 alternative provision education services grant allocation	£5,250.00	= (4 * 5) + (6 * 7)	The total ESG for AP places and for post-16 students at AP academies.
9.	Total academic year 2014 to 2015 education services grant allocation	£38,570.00	= 3 + 8	The academy's total ESG allocation.
10.	ESG allocation 153 days [Opening date] - 31 Aug 2015	£16,167.70	(9 * 153 days) / 365	Total ESG allocation, proportioned from the time you open as an academy until the end of the academic year, 31 August 2015.

Funding outside the GAG

The previous sections explain the elements that make up your GAG funding. As an academy you will receive other revenue funding that is not part of your GAG. This includes:

- [early years funding](#) - paid by the local authority to academies with a nursery class through the early years single funding formula (EYSFF)
- national non-domestic rates (NNDR) - paid on receipt of a claim using an [online form](#) in a single amount outside of the SBS
- [pupil premium](#) - paid in four instalments by the EFA
- [PE and sport premium for primary schools](#) - paid by the EFA in the autumn term
- [universal infant free school meals](#) – paid in instalments by the EFA to academies with infant classes or pupils of infant age
- high needs top-up funding - paid by the local authority where required. In the case of AP, top-up funding can be paid directly by other schools and academies
- funding for commissioned SEN or AP services – paid by local authorities and other schools and academies, usually under a service level agreement or contract, where such services are offered by the academy.

In addition your academy may receive [capital funding](#) from the EFA.

Our series of [online presentations and slide sets](#) includes a video about funding outside the GAG.

Risk protection arrangement (RPA)

If you are a member of [RPA](#) any adjustment made to your funding will be shown on your monthly pay schedule. It is not shown on your GAG statement as it does not affect your allocation, but does affect the amount you will receive on a monthly basis. If you opt into RPA after the allocation was published, you will not receive an adjusted GAG statement, but your monthly pay schedule will be reissued.



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