

**SIMON FRASER MEETINGS WITH EXTERNAL ORGANISATIONS  
(INCLUDING MEETINGS WITH PROPRIETORS, EDITORS AND SENIOR  
MEDIA EXECUTIVES) 01 January to 31 March 2015**

Permanent Secretary: Simon Fraser		
Month of Meeting	Name of External Organisation	Purpose of Meeting/discussion
January	BP	Introductory call, Executive Vice-President
January	Mace & Capita	Internal building works
February	PWC	Business Issues
February	Mace	Internal Building works
March	Shell	Business Issues

Does not normally include meetings with Government bodies such as other Government Departments, members of the Royal Household, NDPBs, Non-Ministerial Departments, Agencies, Government reviews and representatives of Parliament, devolved or foreign governments. Visits, attendance at seminars, conferences, receptions, media, interviews etc would not normally be classed as meetings.