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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

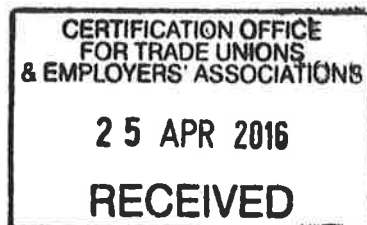
Name of Employers' Association:	FEDERATION OF WINDOW CLEANERS
Year ended:	31 ST DECEMBER 2015
List No:	[REDACTED] 66E
Head or Main Office:	SUMMERFIELD HOUSE, HARROGATE ROAD, REDDISH, STOCKPORT SK5 6HQ
Website address (if available)	www.f-w-c.co.uk
Has the address changed during the year to which the return relates?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Tick as appropriate)
General Secretary:	BERYL ANN MURRAY
Contact name for queries regarding the completion of this return:	BERYL MURRAY
Telephone Number:	0161 432 8754
e-mail:	beryl@f-w-c.co.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



LIST OF FWC OFFICERS DURING 2015

POSITION HELD

ANDREW LEE	CHAIRMAN	
MICHAEL LAMONT	VICE-CHAIRMAN	
TOM COSGROVE	TREASURER	retired 15/4/15
BRYAN DOLBY	COMMITTEE	
PAUL THRUPP	COMMITTEE	
SCOTT SMITH	COMMITTEE	

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
932	23	3	5	963

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Treasurer	Tom Cosgrove	None appointed	15 th April 2015

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
	INCOME			
105358	From Members	Subscriptions, levies, etc		99,967
2236	Investment income	Interest and dividends (gross)		2,234
51		Bank interest (gross)		48
(654)		Other – Profit / (Loss) on Sale of Shares		(125)
	Other income	Rents received		
		Insurance commission		
		Consultancy fees		
		Publications/Seminars		
18679		Miscellaneous receipts - Commission		17,316
18121		- Sale of Goods		21,985
143791	TOTAL INCOME			141,425
	EXPENDITURE			
	Administrative expenses			
75891		Remuneration and expenses of staff		79,356
14976		Occupancy costs		15,576
12195		Printing, Stationery, Post		5,594
1437		Telephones		1,747
2700		Legal and Professional fees		3,015
2715		Miscellaneous - Legal Aid		2,845
1207		- Sundry		1,208
5590		- Advertising		4,410
	Other charges	Bank charges		3,932
4093		Depreciation		1,771
2021		Sums written off		
716		Affiliation fees		283
		Donations		
		Conference and meeting fees		
1558	Computer Expenses		1,203	
2329	Miscellaneous – Loan Interest		2,176	
11	Taxation			6
127439	TOTAL EXPENDITURE			123,122
16352	Surplus/Deficit for year			18,303
286258	Amount of fund at beginning of year			302,610
302610	Amount of fund at end of year			320,913

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

BALANCE SHEET AS AT [31ST DECEMBER 2015]

(see notes 19 and 20)

Previous Year		£	£
209648	Fixed Assets (as at page 11)		208,896
55232	Investments (as per analysis on page 13)		55,523
	Quoted (Market value £ 57437)		
	Unquoted		
264880	Total Investments		264,419
	Other Assets		
24342	Sundry debtors		14,517
89883	Cash at bank and in hand		107,087
24091	Stocks of goods		25,312
	Others (specify)		
138316	Total of other assets		146,916
403196	TOTAL ASSETS		411,335
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Liabilities		
90250	Loans		83,766
	Bank overdraft		
	Tax payable		
10336	Sundry creditors		6,656
	Accrued expenses		
	Provisions		
	Other liabilities		
100586	TOTAL LIABILITIES		90,422
302610	TOTAL ASSETS		320,913

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period	203,584	62,538		266,122
Additions during period		1,019		1,019
Less: Disposals during period				
Less: DEPRECIATION:		1,771		1,771
Total to end of period		58,245		58,245
BOOK AMOUNT at end of period	203,584	5,312		208,896
Freehold	203,584			203,584
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET	203,584	5,312		208,896

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £	
QUOTED	British Government & British Government Guaranteed Securities		
	British Municipal and County Securities		
	55,232	Other quoted securities (to be specified)	55,523
	55,232	TOTAL QUOTED (as Balance Sheet)	55,523
	58,534	*Market Value of Quoted Investments	57,437
UNQUOTED	British Government Securities		
	British Municipal and County Securities		
	Mortgages		
	Other unquoted securities (to be specified)		
		TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments		

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO <input checked="" type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		YES <input checked="" type="checkbox"/>	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES	NO <input checked="" type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	99,967		99,967
From Investments	2,157		2,157
Other Income (including increases by revaluation of assets)	39,301		39,301
Total Income	141,425		141,425
EXPENDITURE (including decreases by revaluation of assets)	123,122		123,122
Total Expenditure	123,122		123,122
Funds at beginning of year (including reserves)	302,610		302,610
Funds at end of year (including reserves)	320,913		320,913
ASSETS			
Fixed Assets			208,896
Investment Assets			55,523
Other Assets			146,916
		Total Assets	411,335
LIABILITIES			
		Total Liabilities	90,422
NET ASSETS (Total Assets less Total Liabilities)			320,913

NOTES TO THE ACCOUNTS

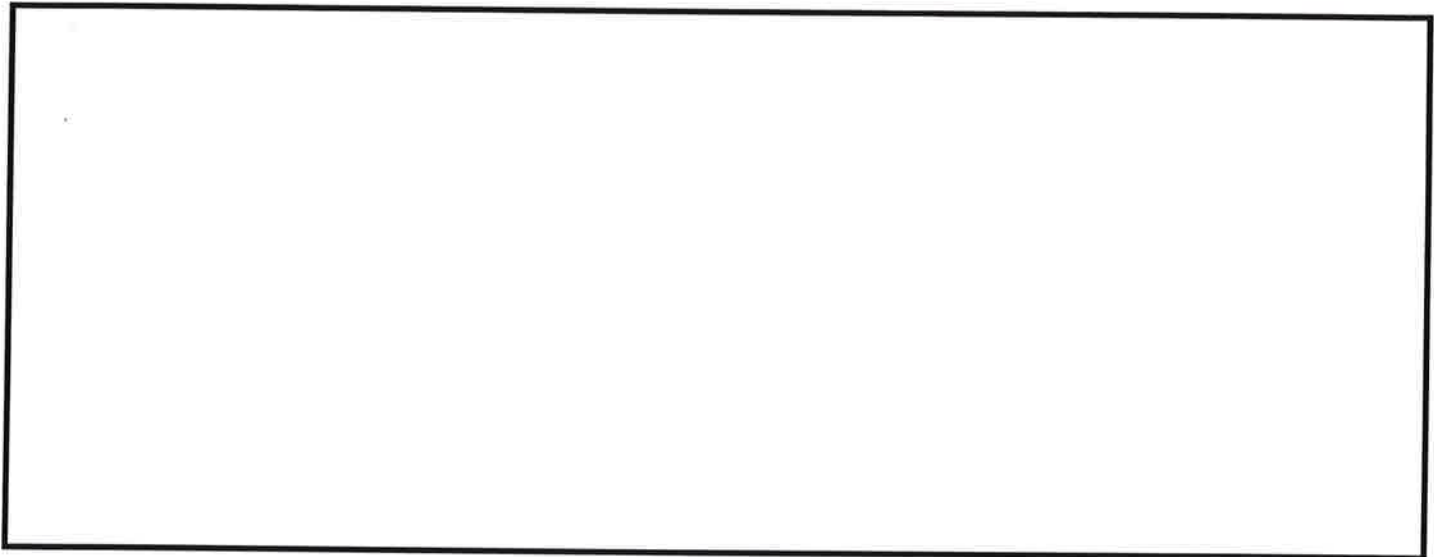
(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a black border, intended for the user to enter or attach notes to the accounts. The box occupies most of the page below the instruction text.

ACCOUNTING POLICIES

(see notes 37 and 38)



SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>B. Murray</u> Name: <u>BERYL MURRAY</u> Date: <u>18/4/16</u>	Chairman's Signature: <u>[Signature]</u> (or other official whose position should be stated) Name: <u>JOSEPH ANDREW LEE</u> Date: <u>18-4-16</u>
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES		NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES		NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES		NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES		NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES		NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES		NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)


YES/NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

WE HAVE AUDITED THE FINANCIAL STATEMENTS IN ACCORDANCE WITH THE TRADE UNION AND LABOUR RELATIONS (CONSOLIDATION) ACT 1992.
IN OUR OPINION THE FINANCIAL STATEMENTS GIVE A TRUE AND FAIR VIEW OF THE FEDERATION'S FINANCIAL AFFAIRS AT 31ST DECEMBER 2015 AND OF ITS TRANSACTIONS OF THE YEAR THEN ENDED

Signature(s) of auditor or auditors:		
Name(s):	David Savidge	
Profession(s) or Calling(s):	F.C.C.A.	
Address(es):	Allen Mills Howard & Co 23 Stockport Road Ashton-Under-Lyne OL7 0LA	
Date:	18/4/2016	
Contact name and telephone number:	0161 339 6140	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.