

Our ref: FOI 742777  
Your ref:

[REDACTED]  
Finance and Business Services  
Correspondence  
Leeds  
LS11 9AT

Via email  
[REDACTED]

12 October 2016

Dear [REDACTED]

## **FREEDOM OF INFORMATION REQUEST**

Thank you for your Freedom of Information request regarding strategy and planning documents.

Please note that Highways England publishes all major strategies, plans, and reports on [www.gov.uk](http://www.gov.uk). Highways England is not able to publish any documents that are not finalised or which are still under review.

Please find the documents requested below:

1. *Corporate Finance 2016-2017*
  - a. *Annual Report 2015-16 (May not be available as yet but should be towards the end of June)*

Our annual report is available [here](#).

- b. *Financial Strategy 2016 Update/Version*
- c. *Corporate Business Plan 2016 Update/Version*
- d. *Budget Book/Strategy 2016 Update/Version*

Our Strategy is covered in the 2016/17 Highways England delivery plan which is available [here](#).

2. *Information Technology 2016-2017*
  - a. *ICT Strategy 2016 Update/Version*

Please see attached "Information Management and Technology Strategy".

*b. ICT Business/Departmental Plan 2016 Update/Version*

The current IT Directorate Management plan 2016 is currently being revised following changes to the Directorate.

*c. ICT Organogram*

Please see attached "IT Directorate Organogram".

*3. Estates and Facilities Management 2016-2017*

*a. Estates and Facilities Management Strategy 2016 Update/Version*

An estates strategy is being developed.

*b. Estates and Facilities Business/Departmental Plan 2016 Update/Version*

Estates and FM business planning is included into the wider organisational planning process.

*c. Estates and Facilities Management Organogram*

Please see attached "Estates and Sustainability Organogram".

*4. Waste and Environmental Services 2016-2017*

*a. Waste Management Strategy 2016 Update/Version*

Highways England follows the wider government strategy and the Government Greening commitment targets.

Highways England itself does not have a Waste Management Strategy. We intend to publish two documents in the coming months which will cover this issue: a sustainable development strategy and an environment strategy.

*b. Waste and Environmental Services Business/Departmental Plan 2016 Update/Version*

Please see above

*c. Waste and Environmental Services Organogram*

Please see attached "Professional Technical Solutions Organogram".

In keeping with the spirit and effect of the legislation, all information is assumed to be releasable to the public unless exempt. We may therefore be publishing the information you requested, together with any related information that will provide a key to its wider context, via the [Gov.uk website](#).

If you are unhappy with the way we have handled your request you may ask for an internal review. Our internal review process is available at: <https://www.gov.uk/government/organisations/highways-england/about/complaints-procedure>

If you require a print copy, please phone the Information Line on 0300 123 5000; or e-mail [info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk). I would be grateful if you would contact me if you wish to have an internal review.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Should you have any queries about this letter, please contact me. Please quote our reference number above in any future communications.

Yours sincerely



Finance and Business Services Correspondence  
Highways England