



Department
of Health

Viewing your Applications

H&SCVF 2015 - 16

Title: Guidance on how to view your Applications
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Document Purpose: Guidance
Publication date: March 2015
Target audience: Voluntary and Community Sector
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Step 1

The screenshot shows the 'Task List' page in the Department of Health system. The browser address bar shows the URL: <https://www.thirdsectorinvestment.dh.gov.uk/ticket/inbox-aims>. The page header includes the Department of Health logo and the text 'Task List' and 'Welcome, Auto Ack'. The navigation menu has 'My Applications' highlighted. A yellow summary box states: 'You have a total of 1 tasks to complete in you Task List. 1 tasks are assigned to you and 0 are started.' Below this is a 'Task Filter' section with dropdown menus for Applicant, Scheme, Funding Theme, and Task, all set to '-All-', and a 'Filter' button. The main content area is titled 'Task List' and contains a table with the following data:

Appl. ID	Applicant	Scheme	Project Title	Funding Theme	Task deadline	Task
54281986	Auto Ack	Register Organisation	Project title		13-03-2015	Register Organisation

To view a list of applications you have submitted, go to 'My Applications' on the menu bar. The 'My Applications' report will drop down for you to select. Click on this to view a historical list of all applications you have submitted.

Step 2

The screenshot shows a web browser window with the URL <https://www.thirdsectorinvestment.dh.gov.uk/gm-reports/my-applications-report>. The page header includes the Department of Health logo and the text "AIMS Reports - My Applications". A navigation bar contains "Task List", "Contacts", "Start process", and "My Applications". Below the navigation bar is a filter section with dropdown menus for "App. ID:", "Scheme: All", "Region: All", "App. Status: All", and "Rel. Type: All", along with a "Filter" button. The main content area displays a table with the following data:

App. ID	Applicant Name	Programme Name	Region Name	Project Title	Creation Date	Application Status	Relationship Type
54282082	Transition Testing	Excellence Fund	Yorkshire & the Humber	Project title	06-01-2015 13:25	Application assessment	Application Contact
54282053	Transition Testing	Innovation Fund	East Midlands	Project title	06-01-2015 13:13	Eligibility failed	Application Contact
54281986	Auto Ack	Register Organisation	East Midlands	Project title	05-01-2015 15:53	Un-registered	Applicant
54281547	Auto Ack	Register Organisation	Yorkshire & the Humber	Project title	19-12-2014 10:18	Registered	Applicant

A list of all your applications and their ID numbers appear