



Our Reference:

**BY EMAIL ONLY**

21 April 2015

Dear

**Request for Information**

Thank you for your email dated 31 March 2015 requesting the following information:

*Please can you provide me with the total amount for the costs of the recent office division/ refurbishment works undertaken within the 2nd Floor North Tower of St Georges House, Gateshead.*

*The costs should include all building works, decoration, fixtures and fittings and furniture/ removal costs.*

The Homes and Communities Agency has spent a total of £20,059.50 on building works at their offices in St George's House, Gateshead. The works were carried out to convert an under-utilised kitchen area, which was last fitted out in 2003 and due for refurbishment, into productive office space which can now accommodate up to four work stations.

If you have any questions regarding this response or any further queries you can contact us at the following addresses and quote your unique reference number found at the top of this letter:

**Email:** [mail@homesandcommunities.co.uk](mailto:mail@homesandcommunities.co.uk)

**Mail:** Information Access Officer  
Homes and Communities Agency  
Fry Building  
2 Marsham Street  
London  
SW1P 4DF

If you are unhappy with the way Homes and Communities Agency has handled your request you may ask for an internal review. You should contact

Head of Legal Services  
Homes and Communities Agency

Homes and Communities Agency  
Fry Building, 2 Marsham Street, London, SW1P 4DF

0300 1234 500  
homesandcommunities.co.uk

Fry Building  
2 Marsham Street  
London  
SW1P 4DF

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

Naomi McMaster  
Information Access Officer  
Homes and Communities Agency