



Ministry of Defence



Quarterly Civilian Personnel Report (QCPR) 1 January 2017

This statistical release presents figures on the strengths, intake and outflow of all civilian personnel employed by the Ministry of Defence, represented by Level 0. For MOD internal reporting and planning Civilian Level 1 is used which includes permanent and casual civilian personnel and Royal Fleet Auxiliary, but excludes Trading Funds and Locally engaged civilians.

Key Points and Trends

MOD civilian personnel strength (FTE)

at 1 January 2017

a decrease of 140 (0.2%) compared with 1 January 2016

▼ **56,170**

MOD civilian personnel inflow

12 months to 31 December 2016

an increase of 550 (13.4%) compared with previous 12 months

▲ **4,690**

MOD civilian personnel outflow

12 months to 31 December 2016

a decrease of 3,160 (40.9%) compared with previous 12 months

▼ **4,570**

MOD civilian personnel non-industrial grade breakdown

at 1 January 2017

SCS	0.7 per cent
Band B	5.9 per cent
Band C	31.8 per cent
Band D	20.7 per cent
Band E	40.9 per cent

MOD civilian personnel (diversity)

There has been little change in the diversity representation of the civilian personnel for ethnicity, sexual orientation, religion or working patterns since April 2010. Female representation has shown a 2.6 percentage point rise during this period.

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Background quality report: <https://www.gov.uk/government/statistics/mod-civilian-personnel-quarterly-report-background-quality-report>

Would you like to be added to our **contact list**, so that we can inform you about updates to these statistics and consult you if we are thinking of making changes? You can subscribe to updates by emailing DefStrat-Stat-CivEnquiries@mod.uk

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Definitions

The following definitions are used within this publication and apply to different data tables:

	Civilian Level 0	Civilian Level 1	Core Civilian personnel (strength)	Civilian personnel (Intake/Outflow)
Top Level Budgetary area (TLB)	✓	✓	✓	✓
Royal Fleet Auxiliary (RFA)	✓	✓		
DE&S Trading Entity	✓			✓
Trading Funds	✓			✓
Locally engaged civilians (LEC)	✓			

Top Level Budgetary Area (TLB): are the major organisational groupings of the MOD directly responsible for the planning, management and delivery of departmental capability.

Royal Fleet Auxiliary (RFA): is a civilian-manned fleet, owned by the MOD, which supports Royal Navy ships around the world, supplying warships with fuel, ammunition and supplies. The RFA fleet is fully integrated into the Royal Navy's command and control system and forms a vital part of maritime operations.

DE&S Trading Entity: Defence Equipment and Support (DE&S) is reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB.

Trading Funds: were introduced by the Government under the Trading Funds Act 1973 as a 'means of financing trading operations of a government department which, hitherto, have been carried out on Vote'. They are self-accounting units that have greater freedom than other government departments in managing their own financial and management activities.

Locally engaged civilians: MOD employs a number of civilian personnel overseas, known as Locally engaged civilians (LECs). They have not been recruited through fair and open competition in the UK under the Civil Service Order in Council and they are not therefore members of the Home Civil Service or the Diplomatic Service. LECs are also employed on terms and conditions analogous with local employment law and market forces, and not those of the UK.

A National Statistics publication

The United Kingdom Statistics Authority has designated these statistics as National Statistics, in accordance with the Statistics and Registration Service Act 2007 and signifying compliance with the Code of Practice for Official Statistics. Designation can be broadly interpreted to mean the statistics:

- meet identified user needs;
- are well explained and readily accessible;
- are produced according to sound methods; and
- are managed impartially and objectively in the public interest.

Once statistics have been designated as National Statistics it is a statutory requirement that the Code of Practice shall continue to be observed.

Civilian Personnel (FTE)

Full Time Equivalent (Table 1)

The Ministry of Defence total civilian population (Level 0) as at 1 January 2017 was 56,170 a reduction of 140 (0.2 per cent) compared with 1 January 2016. The net change comprised of:

Group	FTE as at 1 January 2017	Change compared with 1 April 2010	FTE Change compared with 1 January 2016
Top Level Budgetary areas	35,290	-28,300	-540
Royal Fleet Auxiliary	1,940	-390	10
DE&S Trading Entity	10,310	10,310 *	650
Trading Funds	4,450	-5,280	-20
Locally engaged civilians	4,180	-6,020	-240
Civilian Level 0 Total	56,170	-29,680	-140

* DE&S Trading Entity was a TLB until 01 July 2015.

The Level 1 (TLBs and RFA) personnel as at 1 January 2017 was 37,220. The most notable change to this population occurred when the Defence Equipment and Support (DE&S) changed status and was reclassified as a Bespoke Trading Entity. It is reported in the same format as current Trading Funds, outside Level 1 definition, but within Level 0 definition with effect from 1 July 2015. The DE&S Trading Entity personnel as at 1 January 2017 was 10,310.

The Trading Funds personnel total as at 1 January 2017 was 4,450, a decrease of 0.4 per cent (20 personnel) compared with 1 January 2016.

The number of Locally engaged civilians as at 1 January 2017 was 4,180, a decrease of 5.5 per cent (240 personnel) compared with 1 January 2016.

Breakdown of Civilian personnel (FTE) by main groups, as at 1 January 2017

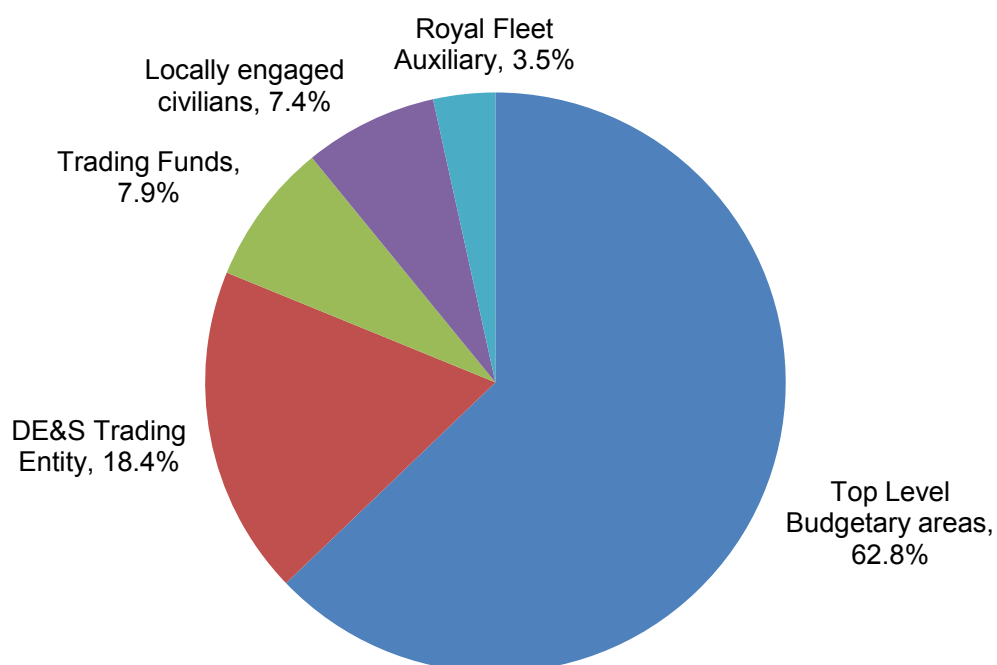


Table 1 - Civilian personnel by Top Level Budgetary Area (Full Time Equivalent)

	FTE							
	2014 1 Apr	2015 1 Apr	2016 1 Jan	2016 1 Apr	2016 1 Jul	2016 1 Oct	2017 1 Jan	12 Month change
Navy Command	2,490	2,520	2,560	2,560	2,560	2,550	2,520	-40
Army TLB	10,950	10,690	10,390	10,360	10,210	10,140	10,060	-330
HQ Air Command	5,240	5,040	4,830	4,810	4,730	4,680	4,530	-300
Head Office & Corporate Services ¹	7,300	7,840	7,870	7,830	7,830	7,880	7,900	30
Joint Forces Command ¹	5,570	5,870	6,000	5,940	6,040	6,030	5,990	-10
Defence Equipment & Support ^{1,2}	10,450	10,610	*	*	*	*	*	*
Defence Infrastructure Organisation ¹	4,520	4,170	4,160	4,200	4,240	4,260	4,280	120
Unallocated	60	20	-	-	10	-	10	-
Royal Fleet Auxiliary (RFA)	1,820	1,890	1,930	1,950	1,960	1,950	1,940	10
<i>of which:</i>								
<i>Apprentices</i>	50	80	100	120	120	70
<i>Cadets</i>	70	80	90	80	80	90	90	-
<i>Civilians</i>	200	180	170	170	170	160	160	-10
<i>Sponsored Reserves</i>	1,550	1,640	1,620	1,620	1,610	1,580	1,570	-50
Civilian Level 1 Total	48,400	48,650	37,760	37,660	37,560	37,500	37,220	-530
DE&S Trading Entity²	*	*	9,650	9,840	9,820	10,120	10,310	650
Trading Funds Total	7,110	4,490	4,470	4,400	4,380	4,430	4,450	-20
Defence Science & Technology Laboratory	3,690	3,550	3,580	3,500	3,540	3,590	3,620	40
Defence Support Group	2,400	*	*	*	*	*	*	*
Hydrographic Office	1,020	940	890	900	850	840	840	-60
Locally engaged civilians (LEC)	6,990	5,020	4,420	4,350	4,390	4,380	4,180	-240
Civilian Level 0 Total	62,500	58,160	56,310	56,240	56,150	56,420	56,170	-140

Source: Defence Statistics (Civilian)

Notes:

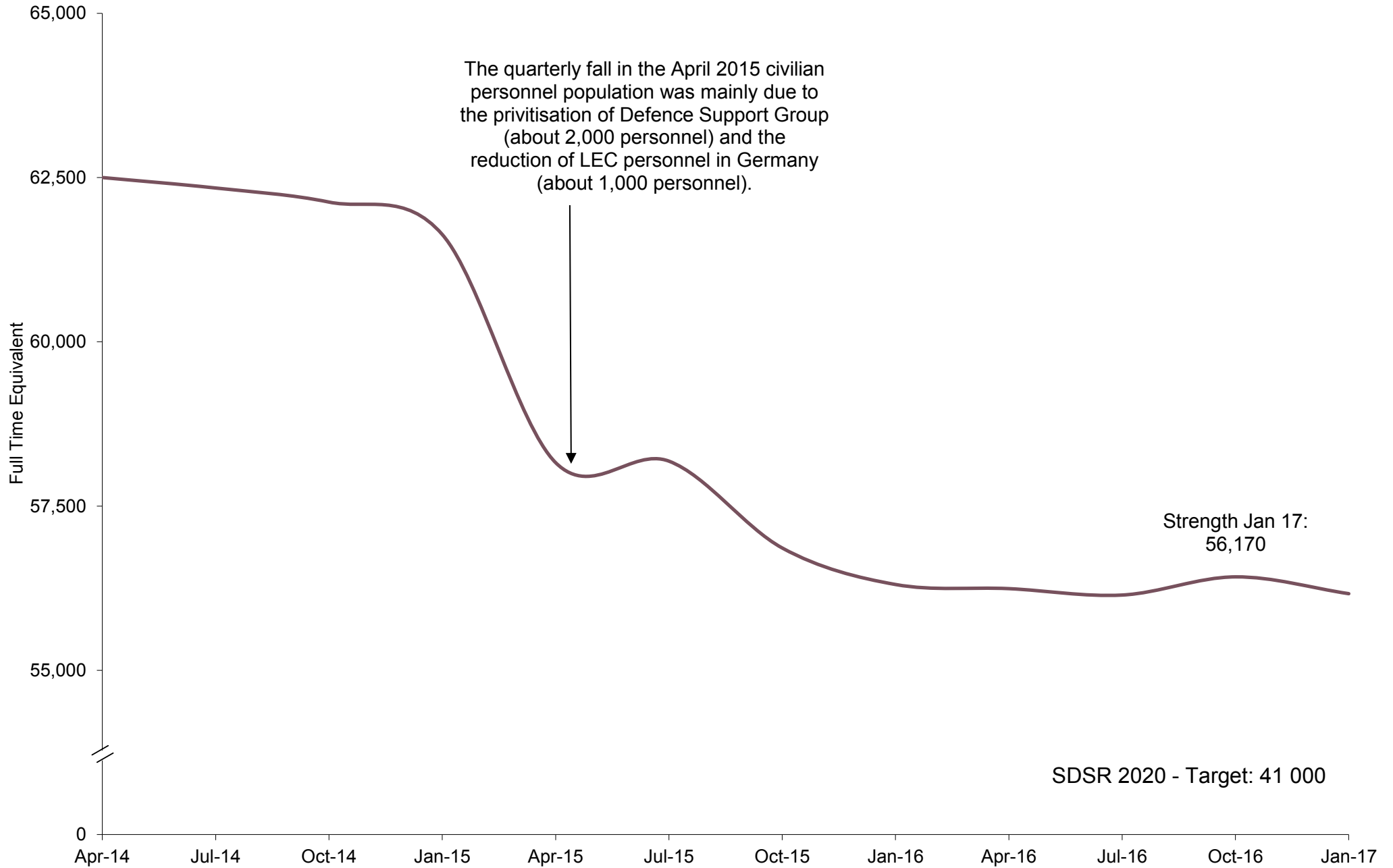
1. There have been a number of changes to the structure of Core TLBs and Trading Funds which affect the direct comparability of data across the time-period. Changes prior to the most recent quarter are detailed in paragraph 2.7 of the Background Notes.
2. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.

Summary table showing change in Civilian personnel (FTE) by main groups

Group	FTE		
	FTE as at 1 January 2017	Change compared with 1 April 2010	Change compared with 1 January 2016
Top Level Budgetary areas	35,290	-28,300	-540
Royal Fleet Auxiliary	1,940	-390	10
DE&S Trading Entity	10,310	10,310 *	650
Trading Funds	4,450	-5,280	-20
Locally engaged civilians	4,180	-6,020	-240
Civilian Level 0 Total	56,170	-29,680	-140

* DE&S Trading Entity was a TLB until 01 July 2015.

Graph 1 - Civilian Level 0 personnel strengths (Full Time Equivalent)

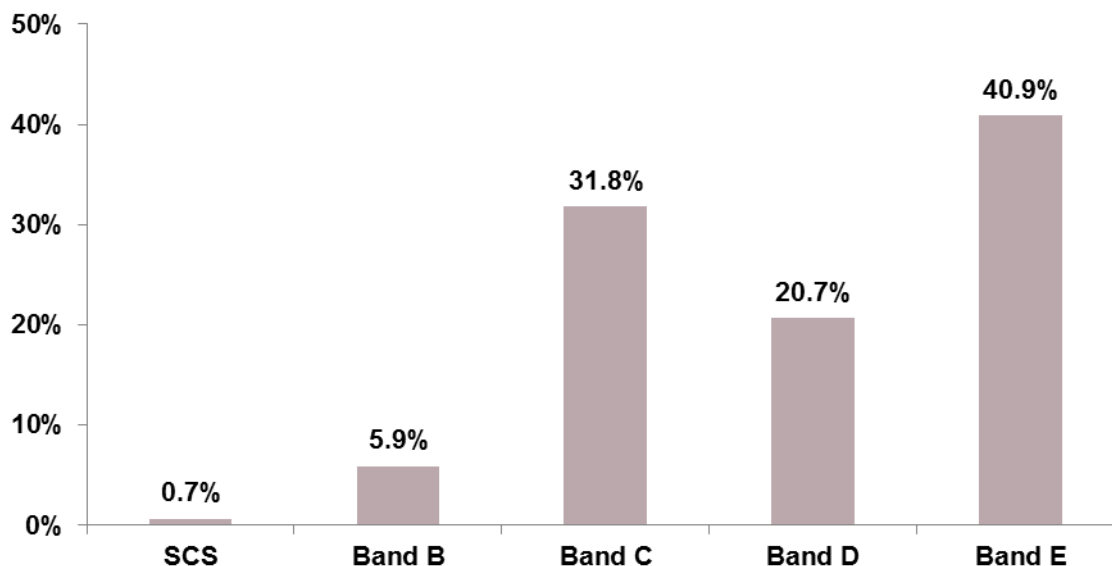


Civilian Personnel by Grade Equivalence

Full Time Equivalent (Table 2)

The proportion of civilian personnel in a Top level Budgetary Area (TLB) who were non-industrial has slowly increased since April 2010. The proportion has ranged from 82.6 (April 2011) to 85.7 per cent as at 1 January 2017.

Proportion of non-industrial civilian personnel, by grade*, as at 1 January 2017



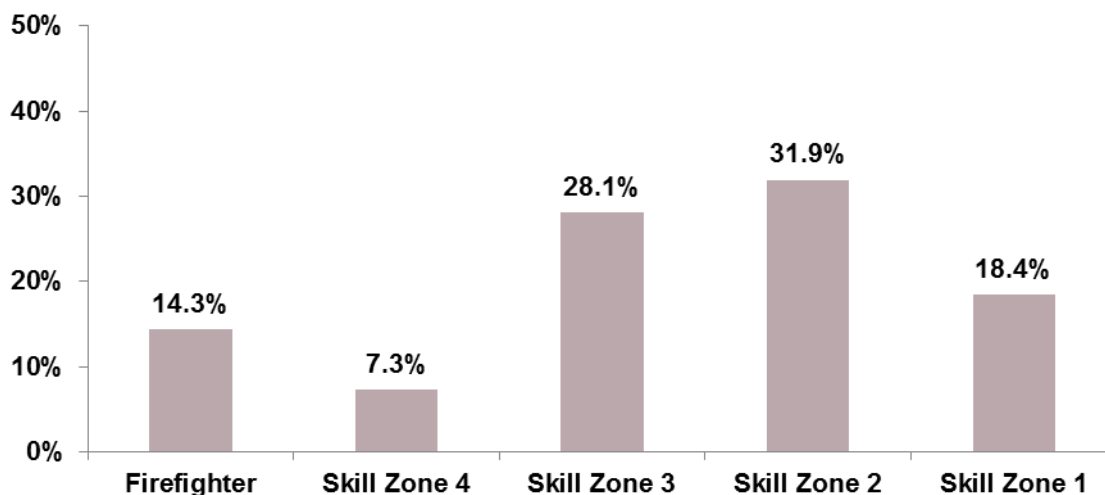
* Excludes unknown grades.

Proportion range of non-industrial civilian personnel, by grade, April 2010 to January 2017

Grade	Proportion (%) range from April 2010 to January 2017		Difference (ppts)
	Minimum	Maximum	
SCS	0.5	0.7	0.2
Band B	4.7	6.8	2.0
Band C	31.8	37.8	6.0
Band D	19.3	20.8	1.5
Band E	34.3	43.0	8.7

Within non-industrial grades there has been some variation since April 2010 at grade level, most notably at Band C (which ranged from 31.8 per cent to 37.8 per cent) and Band E (34.3 per cent to 43.0 per cent).

Proportion of industrial civilian personnel, by grade*, as at 1 January 2017



* Excludes apprentices.

Proportion range of industrial civilian personnel, by grade, April 2010 to January 2017

Grade	Proportion (%) range from April 2010 to January 2017		Difference (ppts)
	Minimum	Maximum	
Firefighters	8.1	14.3	6.2
Skill Zone 4	2.9	7.4	4.5
Skill Zone 3	27.6	31.0	3.3
Skill Zone 2	30.8	37.7	6.9
Skill Zone 1	15.8	25.9	10.1

For industrial grades, the greatest variation was for Skill Zone 1 (15.8 per cent to 25.9 per cent, a difference of 10.1 percentage points). Firefighters (14.3%) are at the highest proportion they have been of all industrial grades, while Skill Zones 1 and 2 are at the lower end of the ranges.

Table 2 - Civilian personnel by grade equivalence¹ (Full Time Equivalent)

	FTE						
	2014 1 Apr	2015 1 Apr	2016 1 Jan	2016 1 Apr	2016 1 Jul	2016 1 Oct	2017 1 Jan
Civilian Level 0 Total	62,500	58,160	56,310	56,240	56,150	56,420	56,170
Non Industrial Total	39,040	39,540	30,360	30,320	30,360	30,390	30,230
SCS & Equivalent ²	230	250	190	200	200	200	200
Band B1 & Equivalent	660	700	410	410	440	450	460
Band B2 & Equivalent	1,670	1,970	1,250	1,270	1,300	1,320	1,320
Band C1 & Equivalent	5,660	5,750	3,330	3,320	3,360	3,340	3,340
Band C2 & Equivalent	8,930	9,130	6,350	6,340	6,340	6,300	6,260
Band D & Equivalent	8,110	8,110	6,290	6,270	6,250	6,220	6,250
Band E1 & Equivalent	9,970	9,900	9,170	9,170	9,180	9,180	9,130
Band E2 & Equivalent	3,730	3,660	3,300	3,280	3,220	3,230	3,210
Other ³	70	60	60	70	70	150	60
Industrial⁴ Total	7,540	7,220	5,480	5,380	5,240	5,160	5,050
Firefighter	840	810	760	760	740	740	720
Skill Zone 4	350	420	390	380	380	380	370
Skill Zone 3	2,240	2,150	1,550	1,530	1,480	1,450	1,420
Skill Zone 2	2,760	2,530	1,730	1,700	1,670	1,640	1,610
Skill Zone 1	1,210	1,110	1,040	1,020	970	950	930
Apprentice	140	190	~	~	~	~	~
Royal Fleet Auxiliary⁵	1,820	1,890	1,930	1,950	1,960	1,950	1,940
DE&S Trading Entity⁶	*	*	9,650	9,840	9,820	10,120	10,310
Trading Funds⁵	7,110	4,490	4,470	4,400	4,380	4,430	4,450
Locally engaged civilians⁵	6,990	5,020	4,420	4,350	4,390	4,380	4,180

Source: Defence Statistics (Civilian)

Notes:

1. Grade equivalence is shown in terms of the broader banding structure and is based on paid grade.
2. Includes personnel outside the Senior Civil Service but of equivalent grade, primarily Senior Medical Specialists.
3. 'Other' represents core civilian personnel for whom no grade information is available.
4. Industrial personnel are civilian personnel employed primarily in a trade, craft or other manual labour occupation. This covers a wide range of work such as industrial technicians, air freight handlers, storekeepers, vergers and drivers.
5. Data by grade are not available for Royal Fleet Auxiliary, Trading Funds and Locally engaged civilians.
6. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.

Civilian Personnel (Headcount)

Headcount (Table 3)

The Ministry of Defence total civilian headcount (Level 0) as at 1 January 2017 was 57,870 a fall of 100 personnel (0.2 per cent) compared with 1 January 2016.

HQ Air Command had the largest percentage reduction in TLB headcount, with a fall of 6.2 per cent (310 personnel) compared with 1 January 2016, while Land Forces numbers decreased the most (350 personnel), equating to a 3.2 per cent decrease.

As at 1 January 2017, the Bespoke Trading Entity was 10,570, an increase of 7.0 per cent (690 personnel) compared with 1 January 2016.

The number of Locally engaged civilians fell by 5.3 per cent from January 2016 (4,530 personnel) to January 2017 (4,290 personnel).

Headcount (Table 4)

There has been little change in the diversity representation of civilian personnel for ethnicity, sexual orientation, religion or working patterns since April 2010, while female representation shows a pattern of steady increases across the same period.

Female representation as at 1 January 2017 was 41.3 per cent, a 0.9 percentage point increase compared with January 2016. In July 2015 there was a rise of 2.2 percentage points compared to the previous quarter. This increase was mainly due to the transfer of the Defence Equipment and Support from a TLB to a Bespoke Trading Entity, whose headcount breakdown as at 1 July 2015 was 69 per cent male and 31 per cent female.

'Black, Asian and Minority Ethnic' (BAME) representation rates increased from April 2010 to April 2013 from 3.2 to 3.8 per cent and then increased at a slower rate to 4.1 per cent by April 2015, and as at 1 January 2017 it stood at 4.3 per cent. The proportion of 'Lesbian, Gay and Bisexual' (LGB) personnel increased 0.4 percentage points from April 2010 to April 2013 (from 1.3 per cent to 1.7 per cent), increasing slightly to 2.0 per cent as at 1 January 2017. Non-Christian representation has remained relatively stable throughout at around 5.2 per cent.

Since 1 April 2010 the proportion of part-time personnel has ranged between 9.5 per cent (1 January 2013) and 10.9 per cent (1 July 2015). As at 1 January 2017 it was 10.8 per cent.

Each diversity field is based on self-declaration. Each member of personnel can choose from the following options: 'One of the available diversity fields', 'Choose not to declare' and 'No response'. Declaration rates for 'Ethnicity', 'Religion' and 'Sexual orientation' have shown a steady fall over the last 2 years.

Proportion of MOD main personnel who chose to declare their diversity status as at 1 January 2017

Diversity variable	Declaration %	Percentage point change with 1 January 2016
Ethnicity	81.8%	-1.5 ppts
Sexual orientation	63.1%	-0.3 ppts
Religion or belief	62.7%	-0.7 ppts
Disability	55.1%	+3.8 ppts

Table 3 - Civilian personnel by Top Level Budgetary Area (Headcount)

	Headcount							
	2014 1 Apr	2015 1 Apr	2016 1 Jan	2016 1 Apr	2016 1 Jul	2016 1 Oct	2017 1 Jan	12 Month change
Navy Command	2,600	2,630	2,660	2,670	2,670	2,650	2,620	-40
Army TLB	11,350	11,090	10,740	10,710	10,560	10,480	10,400	-350
HQ Air Command	5,380	5,190	4,980	4,960	4,870	4,820	4,670	-310
Head Office & Corporate Services ¹	7,510	8,060	8,100	8,050	8,060	8,120	8,140	40
Joint Forces Command ¹	5,800	6,110	6,250	6,180	6,290	6,290	6,240	-10
Defence Equipment & Support ^{1,2}	10,670	10,850	*	*	*	*	*	*
Organisation ¹	4,590	4,240	4,240	4,280	4,320	4,350	4,370	130
Unallocated	60	20	-	-	10	-	10	-
Royal Fleet Auxiliary (RFA)	1,820	1,890	1,930	1,950	1,960	1,950	1,940	10
<i>of which:</i>								
<i>Apprentices</i>	50	80	100	120	120	70
<i>Cadets</i>	80	80	90	80	80	90	90	-
<i>Civilians</i>	180	180	170	170	170	160	160	-10
<i>Sponsored Reserves</i>	1,640	1640	1620	1,620	1,610	1,580	1,570	-50
Civilian Level 1 Total	49,790	50,080	38,910	38,810	38,720	38,660	38,390	-530
DE&S Trading Entity²	*	*	9,880	10,070	10,050	10,360	10,570	690
Trading Funds Total	7,340	4,670	4,650	4,570	4,550	4,590	4,620	-30
Defence Science & Technology	3,840	3,690	3,720	3,640	3,670	3,720	3,760	30
Defence Support Group	2,430	*	*	*	*	*	*	*
Hydrographic Office	1,080	980	930	930	870	870	870	-60
Locally engaged civilians Total	8,080	5,150	4,530	4,450	4,490	4,470	4,290	-240
Civilian Level 0 Total	65,220	59,900	57,970	57,910	57,810	58,090	57,870	-100

Source: Defence Statistics (Civilian)

Notes:

1. There have been a number of changes to the structure of Core TLBs and Trading Funds which affect the direct comparability of data across the time-period.
2. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.

Summary table showing change in Civilian personnel (Headcount) by main groups

Group	Headcount		
	Headcount as at 1 January 2017	Change compared with 1 April 2010	Change compared with 1 January 2016
Top Level Budgetary areas	36,450	-29,230	-540
Royal Fleet Auxiliary	1,940	-390	10
DE&S Trading Entity	10,570	10,570 *	690
Trading Funds	4,620	-5,360	-30
Locally engaged civilians	4,290	-7,690	-240
Civilian Level 0 Total	57,870	-32,100	-100

Table 4 - Core¹ civilian personnel by sex, ethnicity, disability, sexual orientation, religion or belief and working patterns (Headcount)

	Headcount						
	2014 1 Apr	2015 1 Apr	2016 1 Jan	2016 1 Apr	2016 1 Jul	2016 1 Oct	2017 1 Jan
Sex							
Total	47,970	48,180	36,990	36,860	36,770	36,710	36,450
Female	18,100	18,340	14,950	14,960	15,040	15,090	15,040
<i>Percentage Female</i>	37.7	38.1	40.4	40.6	40.9	41.1	41.3
Male	29,880	29,840	22,040	21,900	21,720	21,620	21,400
Ethnicity							
Total	47,970	48,180	36,990	36,860	36,770	36,710	36,450
Black, Asian and Minority Ethnic	1,620	1,660	1,290	1,290	1,290	1,290	1,300
<i>Percentage² (BAME)</i>	3.9	4.1	4.2	4.2	4.2	4.3	4.3
White	39,780	39,090	29,560	29,240	29,060	28,850	28,530
Choose Not to Declare	1,600	1,580	1,150	1,170	1,170	1,160	1,150
No Response	4,970	5,850	4,990	5,150	5,250	5,420	5,470
Disability³							
Total
Disabled
<i>Percentage² Disabled</i>
Not Disabled
Choose Not to Declare
No Response
Sexual Orientation							
Total	47,970	48,180	36,990	36,860	36,770	36,710	36,450
Lesbian, Gay, Bisexual	540	530	440	440	440	460	460
<i>Percentage² Lesbian, Gay, Bisexual</i>	1.7	1.7	1.9	1.9	1.9	2.0	2.0
Heterosexual	31,170	30,660	23,030	22,850	22,750	22,720	22,550
Choose Not to Declare	7,930	7,440	5,300	5,200	5,110	4,970	4,870
No Response	8,340	9,560	8,220	8,380	8,460	8,560	8,580
Religion or Belief							
Total	47,970	48,180	36,990	36,860	36,770	36,710	36,450
Christian	22,050	21,310	16,350	16,190	16,020	15,880	15,710
Non Christian Religion ⁴	1,620	1,560	1,210	1,200	1,190	1,180	1,190
<i>Percentage² Non Christian</i>	5.1	5.0	5.2	5.2	5.2	5.1	5.2
Secular ⁵	8,110	8,200	5,880	5,850	5,900	5,970	5,960
Choose Not to Declare	7,860	7,460	5,280	5,190	5,140	5,050	4,960
No Response	8,340	9,650	8,270	8,420	8,510	8,630	8,630
Working Patterns							
Total	47,970	48,180	36,990	36,860	36,770	36,710	36,450
Part Time	4,750	4,850	3,900	3,890	3,930	3,930	3,920
<i>Percentage² Part Time</i>	9.9	10.1	10.5	10.6	10.7	10.7	10.8
Full Time	43,220	43,340	33,090	32,970	32,830	32,780	32,530
DE&S Trading Entity⁶	*	*	9,880	10,070	10,050	10,360	10,570
Trading Funds	7,340	4,670	4,650	4,570	4,550	4,590	4,620
Royal Fleet Auxiliary	1,820	1,890	1,930	1,950	1,960	1,950	1,940
Locally engaged civilians	8,080	5,150	4,530	4,450	4,490	4,470	4,290
Civilian Level 0 Total	65,220	59,900	57,970	57,910	57,810	58,090	57,870

Source: Defence Statistics (Civilian)

Notes:

1. Core includes all industrial and non-industrial personnel, but excludes all Trading Funds, Royal Fleet Auxiliary and Locally engaged
2. Percentages are based on known declarations as recorded on HRMS, and exclude data for unknown or undeclared entries.
3. Due to the HRMS reset of the disability field on 18 April 2011 to accommodate the new disability reporting requirements, insufficient numbers of personnel have made disability declarations to be able to report disability representation with any statistical validity from July 2011. Further information can be found in : [Diversity Dashboard](#)
4. Non Christian Religion refers to all those declaring religious beliefs other than Christian denominations.
5. Secular refers to all those declaring that they have no religious beliefs.
6. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.

Intake and Outflow of Civilian Personnel (Headcount)

The annual intake of civilian personnel in the 12 months to 31 December 2016 was 4,690 a 13.4 per cent increase (550 personnel) compared with the previous 12 months. Of this total:

- 57.9 per cent (2,720 personnel) were recruited into MOD Main TLBs
- 30.0 per cent (1,410 personnel) were recruited by a Bespoke Trading Entity
- 12.1 per cent (570 personnel) were recruited into a Trading Fund

The annual outflow of civilian personnel in the 12 months to 31 December 2016 was 4,570, a 40.9 per cent decrease (3,160 personnel) compared with the previous 12 months. Of this total:

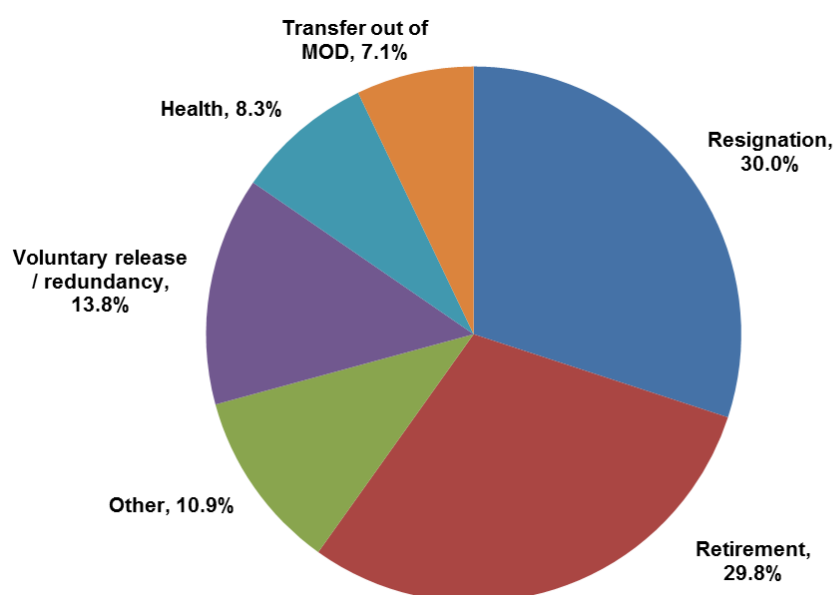
- 71.8 per cent (3,280 personnel) were from MOD Main TLBs
- 15.5 per cent (710 personnel) were from a Bespoke Trading Entity
- 12.7 per cent (580 personnel) were from Trading Funds

The overall MOD headcount decreased by 100 personnel in the 12 months to 31 December 2016. In comparison, the overall MOD headcount decreased by 6,030 personnel in the 12 months to December 2015. The much lower figure for September 2016 is mainly due to the privatisation of Defence Support Group (DSG) (approximately 2,000 personnel) no longer being recorded in the current 12 month outflow data and an increase in DE&S intake for the 12 months ending 30 September 2016.

Intake and outflow rates of civilian personnel by method of entry and reasons for leaving (Headcount) (Table 6)

The MOD civilian intake rate in the 12 months ending 31 December 2016 was 9.1, an increase compared with the previous 12 month period (7.8). The MOD civilian outflow rate in the 12 months ending 31 December 2016 was 8.9, showing a fall against the previous 12 month period (14.6). In the 12 months to 31 December 2016, 'resignation', 'retirement', and 'voluntary release / redundancy' accounted for 73.6 per cent of outflow from MOD main TLBs.

MOD Main TLB outflow by reason, 12 months ending 31 December 2016



The outflow proportions for 'retirement' and 'other' outflow methods remained relatively stable compared with the previous 12 month period. The only changes above one per cent were; 'Retirement' which rose 1.6 percentage points (28.2 per cent to 29.8 per cent), and 'Privatisation of Function' which fell 1.6 percentage points (8.4 per cent to 7.1 per cent).

Table 5 - Intake and outflow of civilian personnel by Top Level Budgetary Area¹ (Headcount)

Headcount

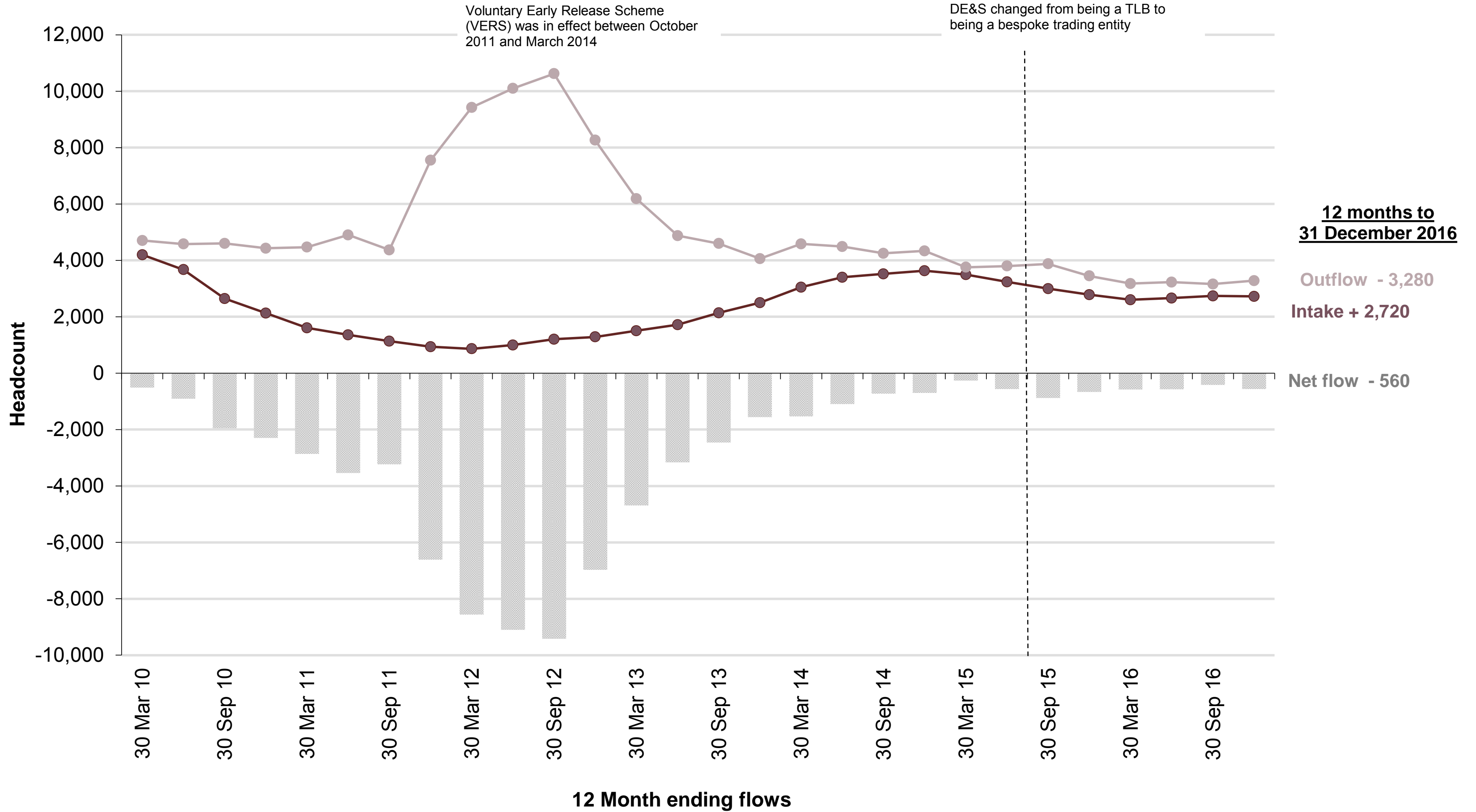
	Financial Year 2013/14	Financial Year 2014/15	12 Months Ending ² :				
			2015 31 Dec	2016 31 Mar	2016 30 Jun	2016 30 Sep	2016 31 Dec
MOD Total Intake²	3,610	4,100	4,140	4,210	4,170	4,560	4,690
MOD Main TLB Total Intake²	3,050	3,490	2,780	2,600	2,660	2,740	2,720
Navy Command	130	180	180	180	170	140	110
Army TLB	430	420	460	510	520	570	560
HQ Air Command	190	310	320	310	280	280	280
Head Office & Corporate Services ¹	400	680	780	670	670	610	640
Joint Forces Command ¹	400	530	500	530	580	650	660
Defence Equipment & Support	1,330	1,000	200	*	*	*	450
Defence Infrastructure Organisation ¹	180	360	320	380	430	470	20
Unallocated	-	-	10	10	20	20	*
DE&S Trading Entity	*	*	870	1,120	1,080	1,310	1,410
Trading Funds Total Intake²	550	600	490	500	430	510	570
Defence Science & Technology Laboratory	410	380	410	410	340	410	470
Defence Support Group	110	160	10	*	*	*	*
Hydrographic Office	40	70	70	80	90	100	100
MOD Total Outflow²	5,160	6,560	7,730	5,570	5,640	4,450	4,570
MOD Main TLB Total Outflow²	4,590	3,760	3,450	3,180	3,230	3,160	3,280
Navy Command	210	190	160	160	160	160	160
Army TLB	1,070	760	950	960	1,070	990	960
HQ Air Command	460	520	570	480	480	470	510
Head Office & Corporate Services ¹	840	540	670	650	600	600	610
Joint Forces Command ¹	450	400	540	620	630	660	740
Defence Equipment & Support	670	750	210	*	*	*	*
Defence Infrastructure Organisation ¹	880	600	330	300	290	270	300
Unallocated	10	-	-	-	-	-	-
DE&S Trading Entity^{1,3}	*	*	1,660	1,800	1,800	700	710
Trading Funds Total Outflow²	570	2,800	2,620	590	610	600	580
Defence Science & Technology Laboratory	410	510	480	460	450	440	420
Defence Support Group	100	2,120	2,010	*	*	*	*
Hydrographic Office	60	170	130	130	160	160	160
Net Change of Royal Fleet Auxiliary⁴	-90	80	80	60	40	30	10
Net Change of Locally engaged civilians⁴	-1,150	-2,940	-2,520	-700	-730	-580	-240
MOD Total Net Change⁵	-2,790	-5,320	-6,030	-1,990	-2,160	-450	-100

Source: Defence Statistics (Civilian)

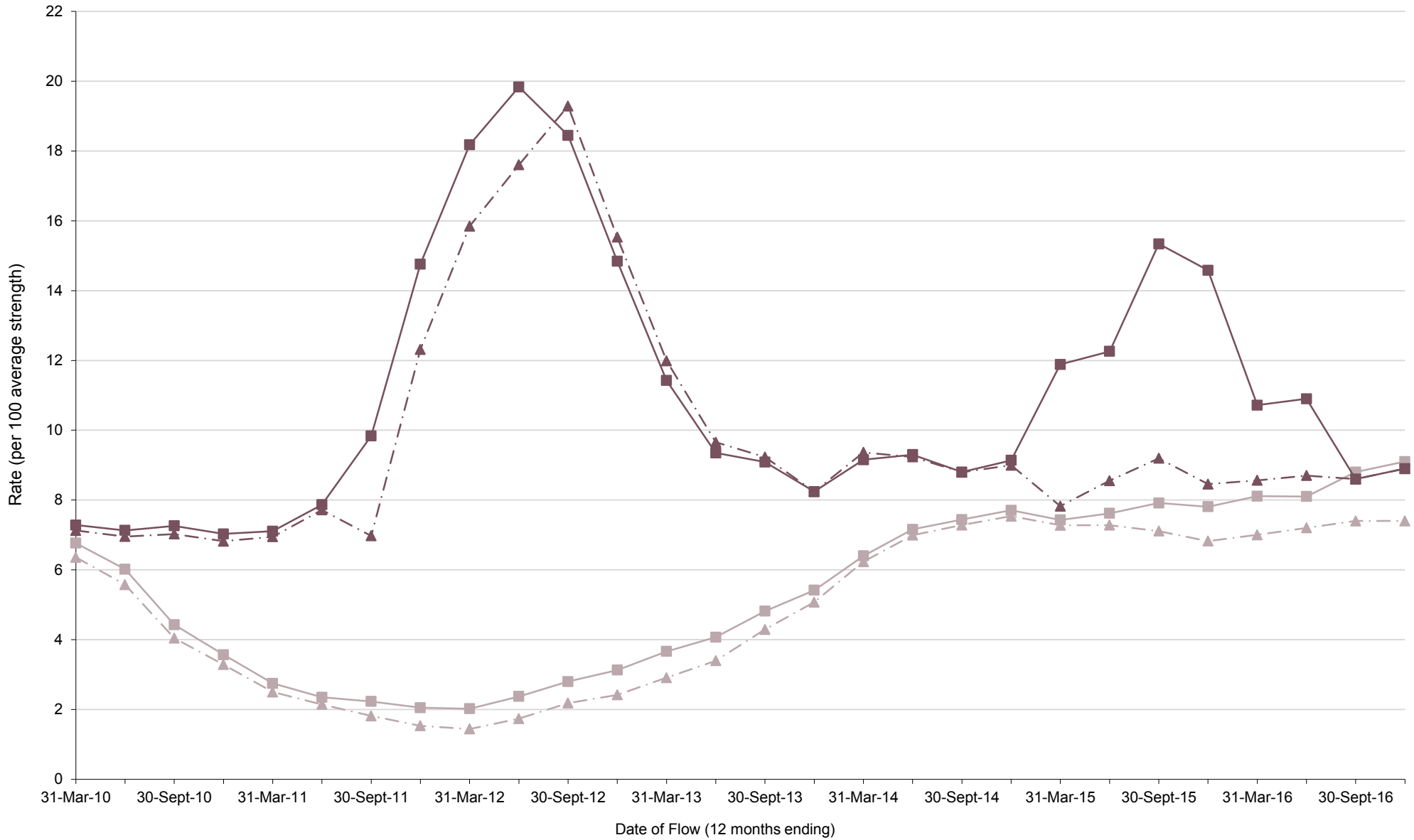
Notes:

1. There have been a number of changes to the structure of Core TLBs and Trading Funds which affect the direct comparability of data across the time-period. Changes prior to the most recent quarter are detailed in paragraph 2.7 of the Background Notes which
2. Intake and outflow are presented as rolling 12-month quarters, such that each quarter shows the number of flows that have occurred in the preceding 12 months.
3. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.
4. Intake is the number of personnel joining the Department, outflow is the count of personnel leaving the Department, but neither includes internal transfers between posts or TLBs or change of status. Total intake and outflow includes all permanent, casual and Trading Funds civilian personnel but excludes all Royal Fleet Auxiliary and Locally engaged civilians as data are not available. Therefore net changes in strengths of RFAs and Locally engaged civilians are listed at the bottom of this table.
5. Total net change refers to the total net Level 0 headcount change of all permanent and casual civilian personnel, Royal Fleet

Graph 2 - Intake and outflow rates¹ of MOD main civilian personnel (Headcount)



Graph 3 - Intake and outflow rates¹ of MOD main civilian personnel (Headcount)



Total Intake
 Total Outflow
 MOD TLB Intake
 MOD TLB Outflow

1. Rates are the number of people who join or leave the department per 100 of the average headcount strength.

Table 6 - Intake and outflow rates¹ of civilian personnel by method of entry and reasons for leaving (Headcount)

	Headcount						
	Financial Year 2013/14	Financial Year 2014/15	12-Months Ending ² :				
			2015 31 Dec	2016 31 Mar	2016 30 Jun	2016 30 Sep	2016 31 Dec
MOD Total Intake³	3,610	4,100	4,140	4,210	4,170	4,560	4,690
Total Intake Rate	6.4	7.4	7.8	8.1	8.1	8.8	9.1
MOD Main TLB Total Intake³	3,050	3,490	2,780	2,600	2,660	2,740	2,720
Total Intake Rate	6.2	7.3	6.8	7.0	7.2	7.4	7.4
Recruitment / Re-instatement	2,480	2,990	2,310	2,090	2,070	2,100	2,090
Transfer from other Public Office	570	500	470	510	590	640	630
DE&S Trading Entity Total Intake⁴	*	*	870	1,120	1,080	1,310	1,410
Total Intake Rate	*	*	12.9	11.0	10.9	13.1	13.8
Recruitment / Re-instatement	*	*	830	1,060	1,010	1,230	1,330
Transfer from other Public Office	*	*	40	60	70	80	80
Trading Funds Total Intake³	550	600	490	500	430	510	570
Total Intake Rate	7.5	8.5	8.9	10.6	9.2	11.0	12.3
Recruitment / Re-instatement	140	230	90	80	90	100	100
Transfer from other Public Office	410	380	410	410	340	410	470
MOD Total Outflow³	5,160	6,560	7,730	5,570	5,640	4,450	4,570
Total Outflow Rate	9.2	11.9	14.6	10.7	10.9	8.6	8.9
MOD Main TLB Total Outflow³	4,590	3,760	3,450	3,180	3,230	3,160	3,280
Total Outflow Rate	9.4	7.8	8.5	8.6	8.7	8.6	8.9
Resignation ⁵	1,070	1,140	1,040	970	990	990	980
Resignation outflow rate	2.2	2.4	2.5	2.6	2.7	2.7	2.7
Retirement	900	1,120	970	910	940	960	980
Retirement outflow rate	1.8	2.3	2.4	2.5	2.5	2.6	2.7
End of Appointments	180	170	140	140	130	100	120
Voluntary Release or Redundancy	130	280	500	490	580	460	450
Voluntary Early Release Scheme ⁶	1,680	-	-	-	-	-	-
Voluntary Early Release Scheme outflow rate	3.4	0.0	0.0	0.0	0.0	0.0	0.0
Compulsory Severance or Retirement	10	40	20	-	-	10	10
Health / Death in Service	240	270	260	240	270	280	270
Dismissed	90	120	130	130	120	110	100
Transfer out of MOD	200	230	290	260	180	210	230
Privatisation of Function	-	380	80	-	-	20	100
Other	80	20	20	20	20	20	30

Source: Defence Statistics (Civilian)

Table 6 - Intake and outflow rates¹ of civilian personnel by method of entry and reasons for leaving (Headcount)

	Headcount						
	Financial Year 2013/14	Financial Year 2014/15	12-Months Ending ² :				
			2015 31 Dec	2016 31 Mar	2016 30 Jun	2016 30 Sep	2016 31 Dec
DES Trading Entity Total Outflow⁴	*	*	1,660	1,800	1,800	700	710
Total Outflow Rate	*	*	24.7	17.8	18.2	7.0	7.0
Resignation ⁵	*	*	210.0	280	280	280	290
Retirement	*	*	170.0	210	220	220	210
End of Appointments	*	*	40.0	50	50	70	70
Voluntary Release or Redundancy	*	*	20.0	20	30	30	40
Voluntary Early Release Scheme ⁶	*	*	-	-	-	-	-
Compulsory Severance or Retirement	*	*	-	-	-	-	-
Health / Death in Service	*	*	30.0	40	40	40	40
Dismissed	*	*	30.0	40	20	30	20
Transfer out of MOD	*	*	20.0	30	30	30	30
Privatisation of Function	*	*	1,130.0	1,130	1,130	-	10
Other	*	*	-	-	-	-	-
Trading Funds Total Outflow³	570	2,800	2,620	590	610	600	580
Total Outflow Rate	7.7	39.2	47.4	12.5	13.1	13.0	12.7
Resignation	230	270	250	230	220	190	190
Retirement	60	60	10	10	-	-	-
End of Appointments	180	150	120	120	120	100	110
Voluntary Release or Redundancy	20	120	-	-	-	-	-
Compulsory Severance or Retirement	-	-	-	-	-	-	-
Health / Death in Service	10	20	10	10	10	-	10
Dismissed	10	10	10	10	10	-	-
Transfer out of MOD	50	60	50	40	50	70	60
Privatisation of Function	-	1,980	1,980	-	-	-	-
Other	10	120	200	180	200	220	200
Net Change of Royal Fleet Auxiliary³	-90	80	80	60	40	30	10
Net Change of Locally engaged civilians³	-1,150	-2,940	-2,520	-700	-730	-580	-240
MOD Total Net Change⁷	-2,790	-5,320	-6,030	-1,990	-2,160	-450	-100

Source: Defence Statistics (Civilian)

Notes:

1. Rates are the number of people who join or leave the Department per 100 of the average headcount strength, but all flows exclude the effect of net transfers between MOD Main TLBs, Trading Funds and Trading Entities. Therefore flows can only be reconciled to strength at Civilian Level 0.

2. Intake and outflow are presented as rolling 12-month quarters, such that each quarter shows the number of flows that have occurred in the preceding 12 months.

3. Total intake and outflow includes all permanent, casual, Trading Funds and Trading Entities civilian personnel but excludes all Royal Fleet Auxiliary and Locally engaged civilians as data are not available. Therefore net changes in strengths of RFAs and Locally engaged civilians are listed at the bottom of this table.

4. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.

5. From the 12 month period ending 31 Dec 2012, Resignation includes a new Reason for Leaving code covering personnel exiting the Department following an extended period of special unpaid leave (Ex-SUL).

6. Personnel exiting under the Voluntary Early Release Scheme (VERS) from period covering 30 Sep 2011 onwards are listed separately from exits due to alternate voluntary release or redundancy schemes. For periods prior to this * denotes not applicable.

7. Total net change refers to the total net Level 0 headcount change of all permanent and casual civilian personnel, Royal Fleet Auxiliary, Trading Funds, Trading Entities and Locally engaged civilians.

Annex Table 1a - Civilian personnel numbers by Top Level Budgetary Area¹ (FTE)

	FTE:						
	2010 1 April	2011 1 April	2012 1 April	2013 1 April	2014 1 April	2015 1 April	2016 1 April
Navy Command	2,430	2,340	2,000	2,030	2,490	2,520	2,560
Army TLB	16,480	14,920	13,160	11,410	10,950	10,690	10,360
HQ Air Command	8,660	8,430	6,540	5,550	5,240	5,040	4,810
Central TLB ¹	16,650	15,870	*	*	*	*	*
Head Office & Corporate Services ¹	*	*	11,060	7,300	7,300	7,840	7,830
Chief of Joint Operations ¹	290	270	*	*	*	*	*
Joint Forces Command ¹	*	*	3,050	3,920	5,570	5,870	5,940
Defence Equipment & Support	16,150	15,750	14,090	12,550	10,450	10,610	*
Defence Infrastructure Organisation ¹	2,830	3,190	2,610	5,290	4,520	4,170	4,200
Unallocated	100	10	10	20	60	20	-
Royal Fleet Auxiliary (RFA)	2,330	2,360	2,000	1,900	1,820	1,890	1,950
Civilian Level 1 Total²	65,920	63,130	54,510	49,980	48,400	48,650	37,660
DE&S Trading Entity²	*	*	*	*	*	*	9,840
Trading Funds Total	9,730	9,350	7,110	7,170	7,110	4,490	4,400
Defence Science & Technology Laboratory	3,700	3,640	3,640	3,720	3,690	3,550	3,500
Defence Support Group	3,230	2,960	2,490	2,420	2,400	*	*
Hydrographic Office	970	960	980	1,030	1,020	940	900
Met Office ¹	1,840	1,800	*	*	*	*	*
Locally engaged civilians (LEC)³	10,200	10,580^e	9,390^e	8,250	6,990	5,020	4,350
Civilian Level 0 Total	85,850	83,060^e	71,010^e	65,400	62,500	58,160	56,240

Source: Defence Statistics (Civilian)

Notes:

1. There have been a number of changes to the structure of Core TLBs and Trading Funds which affect the direct comparability of data across the time-period. Details are given in paragraph 2.7 of the Background Notes which accompany this publication. For periods where a TLB does not exist * denotes that data are not applicable.
2. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. Data are not directly comparable before and after 1 July 2015.
3. Since April 2012 actual FTE Locally engaged civilian figures have been available and used subsequently from this date.

Annex Table 1b - Civilian personnel numbers by Top Level Budgetary Area¹ (HC)

	Headcount:						
	2010 1 April	2011 1 April	2012 1 April	2013 1 April	2014 1 April	2015 1 April	2016 1 April
Navy Command	2,550	2,450	2,090	2,120	2,600	2,630	2,670
Army TLB	17,200	15,590	13,740	11,850	11,350	11,090	10,710
HQ Air Command	8,960	8,740	6,760	5,710	5,380	5,190	4,960
Central TLB ¹	17,130	16,350	*	*	*	*	*
Head Office & Corporate Services ¹	*	*	11,330	7,510	7,510	8,060	8,050
Chief of Joint Operations ¹	290	270	*	*	*	*	*
Joint Forces Command ¹	*	*	3,140	4,070	5,800	6,110	6,180
Defence Equipment & Support	16,540	16,130	14,400	12,830	10,670	10,850	*
Defence Infrastructure Organisation ¹	2,910	3,270	2,660	5,360	4,590	4,240	4,280
Unallocated	100	10	10	20	60	20	-
Royal Fleet Auxiliary (RFA)	2,330	2,360	2,000	1,900	1,820	1,890	1,950
Civilian Level 1 Total²	68,010	65,160	56,130	51,370	49,790	50,080	38,810
DE&S Trading Entity²	*	*	*	*	*	*	10,070
Trading Funds Total	9,980	9,620	7,320	7,400	7,340	4,670	4,570
Defence Science & Technology Laboratory	3,800	3,750	3,750	3,850	3,840	3,690	3,640
Defence Support Group	3,270	3,000	2,530	2,450	2,430	*	*
Hydrographic Office	1,000	1,000	1,040	1,100	1,080	980	930
Met Office ¹	1,900	1,860	*	*	*	*	*
Locally engaged civilians (LEC)	11,980	12,270^e	10,520^e	9,240	8,080	5,150	4,450
Civilian Level 0 Total	89,970	87,060^e	73,960^e	68,010	65,220	59,900	57,910

Source: Defence Statistics (Civilian)

Notes:

1. There have been a number of changes to the structure of Core TLBs and Trading Funds which affect the direct comparability of data across the time-period. Details are given in paragraph 2.7 of the Background Notes which accompany this publication. For periods where a TLB does not exist * denotes that data are not applicable.

2. Defence Equipment and Support was reported as a bespoke trading entity from 1 July 2015. Prior to this it was reported as an extant TLB. These data are not directly comparable before and after 1 July 2015.

Annex Table 2a - Intake of civilian¹ personnel by sex, grade² and whether full or part-time

	Headcount					
<i>Hours, sex and grade²</i>	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Civilian Personnel¹	2,040	1,380	2,160	3,610	4,100	4,210
Non-Industrial	1,280	690	1,290	2,590	3,120	2,400
Female: full-time	380	210	540	940	1,130	970
Senior Civil Service and Equivalent ³	~	~	~	~	~	10
Pay Band B	10	10	30	30	30	30
Pay Band C	100	60	150	200	270	180
Pay Band D	60	50	90	200	230	190
Pay Band E	200	70	260	500	580	570
Other non-industrial ⁴	10	20	~	10	10	~
Male: full-time	610	320	570	1,380	1,730	1,190
Senior Civil Service and Equivalent ³	10	~	10	20	20	20
Pay Band B	20	10	30	40	60	60
Pay Band C	200	90	160	440	580	270
Pay Band D	200	140	150	440	450	260
Pay Band E	150	60	190	410	610	570
Other non-industrial ⁴	30	10	20	40	20	10
Female: part-time	260	120	140	230	200	190
Senior Civil Service and Equivalent ³	-	-	-	-	~	-
Pay Band B	10	10	10	10	10	20
Pay Band C	130	90	80	120	90	70
Pay Band D	10	10	10	20	30	20
Pay Band E	110	10	30	90	70	80
Other non-industrial ⁴	~	~	-	-	~	~
Male: part-time	30	40	50	40	60	50
Senior Civil Service and Equivalent ³	-	~	-	-	~	-
Pay Band B	~	~	10	~	10	10
Pay Band C	20	30	30	20	30	30
Pay Band D	~	~	~	10	~	~
Pay Band E	~	~	10	10	10	10
Other non-industrial ⁴	-	~	~	-	~	-
Industrial	330	180	210	460	370	200
Female: full-time	70	30	40	60	60	50
Male: full-time	240	130	160	380	300	140
Female: part-time	10	20	10	10	10	10
Male: part-time	10	~	~	10	~	~
Trading Funds⁵	430	520	660	550	600	500
Female: full-time	140	190	180	160	180	150
Male: full-time	280	310	460	380	420	320
Female: part-time	~	10	10	10	10	20
Male: part-time	~	10	~	~	~	~
DES Bespoke Trading Entity⁶	1,120
Female: full-time	350
Male: full-time	720
Female: part-time	40
Male: part-time	~
Total Female	860	580	910	1,420	1,590	1,780
Total Male	1,180	810	1,250	2,180	2,510	2,430
Total Full-time	1,720	1,190	1,950	3,300	3,810	3,880
Total Part-time	320	200	210	310	280	330

Source: Defence Statistics (Civilian)

1. Civilian personnel is defined as personnel employed in MOD Main Core TLBs and Trading Funds. Royal Fleet Auxiliary and Locally engaged civilians are excluded from all data, percentage calculations and charts in this table.
2. Grade equivalent is shown in terms of the broader banding structure and is based on paid grade.
3. Includes personnel outside the Senior Civil Service but of equivalent grade.
4. Includes industrial personnel on temporary promotion to non-industrial grades and those of unknown grade.
5. In October 2011 responsibility for management of the Meteorological Office personnel (1,900) transferred to Department for Business, Innovation and Skills (BIS). As of 1 April 2015 DSG were privatised transferring to Babcock affecting approximately 2,400 personnel.

Annex Table 2b - Outflow of civilian¹ personnel by sex, grade² and whether full or part-time

<i>Hours, sex and grade²</i>	Headcount					
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Civilian Personnel¹	5,270	12,360	6,740	5,160	6,560	5,570
Non-Industrial	3,620	7,370	5,150	3,990	3,020	2,700
Female: full-time	1,040	2,530	1,720	1,090	810	820
Senior Civil Service and Equivalent ³	10	10	10	10	~	10
Pay Band B	20	50	50	30	30	50
Pay Band C	150	430	340	270	190	190
Pay Band D	160	460	260	200	170	130
Pay Band E	700	1,570	1,060	580	410	440
Other non-industrial ⁴	20	10	~	~	10	~
Male: full-time	1,840	3,460	2,560	2,380	1,720	1,330
Senior Civil Service and Equivalent ³	20	40	30	30	30	20
Pay Band B	90	200	160	120	80	100
Pay Band C	590	1,370	950	740	640	460
Pay Band D	380	650	500	440	430	280
Pay Band E	740	1,180	900	1,040	510	450
Other non-industrial ⁴	30	10	10	10	30	10
Female: part-time	570	1,080	660	360	320	380
Senior Civil Service and Equivalent ³	-	~	~	-	~	~
Pay Band B	10	30	10	10	20	30
Pay Band C	200	210	200	160	150	210
Pay Band D	60	160	70	40	40	30
Pay Band E	280	680	370	160	120	120
Other non-industrial ⁴	30	~	~	-	-	-
Male: part-time	160	300	220	170	170	170
Senior Civil Service and Equivalent ³	~	~	~	~	~	~
Pay Band B	10	20	20	20	20	10
Pay Band C	70	140	120	90	80	110
Pay Band D	20	40	20	20	30	10
Pay Band E	40	90	60	30	40	30
Other non-industrial ⁴	20	-	-	-	-	-
Industrial	840	2,050	1,040	600	740	480
Female: full-time	150	620	150	70	80	40
Male: full-time	590	1,180	800	480	620	390
Female: part-time	60	180	50	30	10	30
Male: part-time	40	70	30	20	30	20
Trading Funds⁵	800	2,930	550	570	2,800	590
Female: full-time	150	560	130	120	450	140
Male: full-time	580	2,050	370	380	2,120	360
Female: part-time	30	140	20	30	120	40
Male: part-time	40	180	40	40	110	50
DES Bespoke Trading Entity⁶	1,800
Female: full-time	440
Male: full-time	1,170
Female: part-time	120
Male: part-time	60
Total Female	2,010	5,110	2,730	1,700	1,790	2,020
Total Male	3,260	7,240	4,010	3,460	4,760	3,550
Total Full-time	4,360	10,400	5,720	4,520	5,800	4,690
Total Part-time	910	1,950	1,020	640	760	870

Source: Defence Statistics (Civilian)

1. Civilian personnel is defined as personnel employed in MOD Main Core TLBs and Trading Funds. Royal Fleet Auxiliary and Locally engaged civilians are excluded from all data, percentage calculations and charts in this table.
2. Grade equivalent is shown in terms of the broader banding structure and is based on paid grade.
3. Includes personnel outside the Senior Civil Service but of equivalent grade.
4. Includes industrial personnel on temporary promotion to non-industrial grades and those of unknown grade.
5. In October 2011 responsibility for management of the Meteorological Office personnel (1,900) transferred to Department for Business, Innovation and Skills (BIS). As of 1 April 2015 DSG were privatised transferring to Babcock affecting approximately 2,400 personnel.

Annex 2c - Intake of civilian personnel¹ by ethnic origin and grade²

Headcount

Hours, sex and grade ²	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Civilian Personnel¹	2,040	1,380	2,160	3,610	4,100	4,210
Non-Industrial	1,280	690	1,290	2,590	3,120	2,400
White	870	310	450	1,020	1,090	870
Senior Civil Service and Equivalent ³	10	~	~	10	~	10
Pay Band B	30	10	20	20	30	30
Pay Band C	270	120	150	320	360	210
Pay Band D	240	90	90	280	260	160
Pay Band E	300	70	170	400	440	460
Other non-industrial ⁴	20	10	10	10	~	~
Black, Asian and Minority Ethnic	50	30	30	60	80	80
Senior Civil Service and Equivalent ³	-	-	-	-	~	-
Pay Band B	~	~	10	~	~	~
Pay Band C	10	10	10	20	40	20
Pay Band D	10	10	~	20	20	20
Pay Band E	30	10	20	20	30	30
Other non-industrial ⁴	~	~	-	-	-	~
Unknown⁵	350	350	810	1,510	1,940	1,460
Senior Civil Service and Equivalent ³	~	~	10	10	20	20
Pay Band B	10	20	60	60	80	80
Pay Band C	170	140	260	450	580	320
Pay Band D	20	100	160	370	440	290
Pay Band E	140	70	300	580	800	740
Other non-industrial ⁴	10	20	10	40	30	10
Industrial	330	180	210	460	370	200
White	260	60	50	130	70	60
Black, Asian & Minority Ethnic	10	~	~	~	~	~
Unknown ⁵	60	110	160	330	300	140
Trading Funds⁵	430	520	660	550	600	500
White	220	240	200	170	170	180
Black, Asian & Minority Ethnic	10	20	10	10	10	10
Unknown ⁵	200	260	450	370	420	300
DES Bespoke Trading Entity⁶	1,120
White	400
Black, Asian & Minority Ethnic	30
Unknown ⁵	690
Total White	1,340	610	700	1,320	1,340	1,500
Total Black, Asian & Minority Ethnic	70	50	40	80	100	120
Total Unknown	620	730	1,420	2,200	2,660	2,590

Source: Defence Statistics (Civilian)

1. Civilian personnel is defined as personnel employed in MOD Main Core TLBs and Trading Funds. Royal Fleet Auxiliary and Locally engaged civilians are excluded from all data, percentage calculations and charts in this table.
2. Grade equivalent is shown in terms of the broader banding structure and is based on paid grade.
3. Includes personnel outside the Senior Civil Service but of equivalent grade.
4. Includes industrial personnel on temporary promotion to non-industrial grades and those of unknown grade.
5. Unknown ethnicity includes both those who have made no declaration and those who have actively chosen not to
6. In October 2011 responsibility for management of the Meteorological Office personnel (1,900) transferred to Department for Business, Innovation and Skills (BIS). As of 1 April 2015 DSG were privatised transferring to Babcock affecting approximately 2,400 personnel.

Annex 2d - Outflow of civilian personnel¹ by ethnic origin and grade²

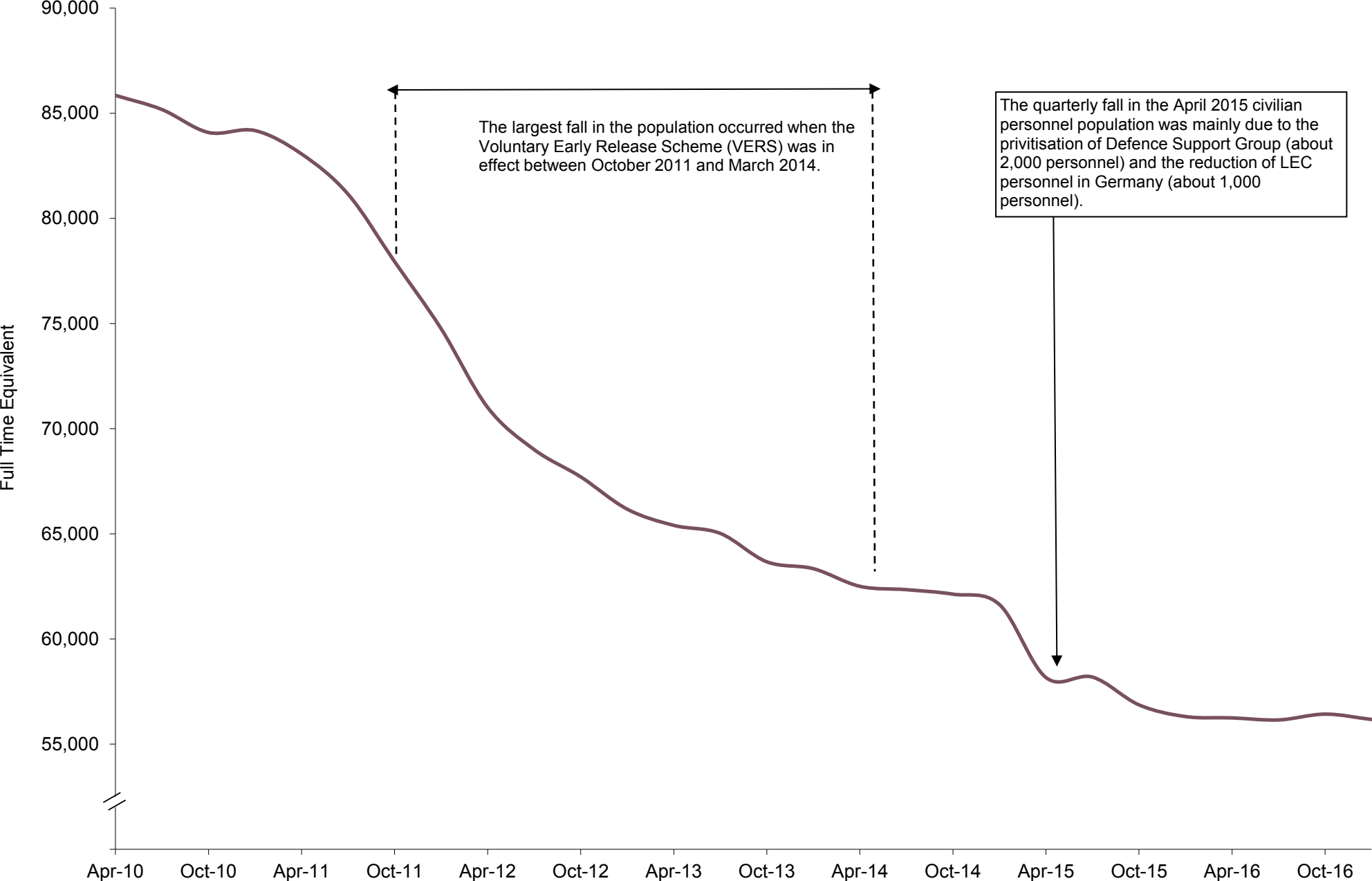
Headcount

Hours, sex and grade ²	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Civilian Personnel¹	5,270	12,360	6,740	5,160	6,560	5,570
Non-Industrial	3,620	7,370	5,150	3,990	3,020	2,700
White	2,960	6,400	4,330	3,180	2,240	1,960
Senior Civil Service and Equivalent ³	20	50	40	30	20	30
Pay Band B	100	250	190	140	110	140
Pay Band C	730	1,820	1,290	990	750	640
Pay Band D	510	1,130	730	550	520	360
Pay Band E	1,540	3,150	2,070	1,470	820	780
Other non-industrial ⁴	60	~	~	~	10	~
Black, Asian and Minority Ethnic	90	200	150	120	100	100
Senior Civil Service and Equivalent ³	~	~	~	~	-	-
Pay Band B	~	10	~	~	~	10
Pay Band C	20	50	50	30	40	30
Pay Band D	10	40	20	20	20	10
Pay Band E	60	100	80	60	40	40
Other non-industrial ⁴	~	~	~	-	-	-
Unknown⁵	580	760	680	690	680	650
Senior Civil Service and Equivalent ³	10	10	~	~	10	~
Pay Band B	30	40	40	30	30	50
Pay Band C	260	290	270	260	260	290
Pay Band D	80	140	100	120	120	90
Pay Band E	160	280	250	270	220	210
Other non-industrial ⁴	40	10	10	10	30	10
Industrial	840	2,050	1,040	600	740	480
White	640	1,700	840	470	560	360
Black, Asian & Minority Ethnic	10	40	20	10	10	10
Unknown ⁵	200	320	180	120	160	110
Trading Funds⁵	800	2,930	550	570	2,800	590
White	550	1,760	310	310	1,520	390
Black, Asian & Minority Ethnic	20	50	20	20	40	20
Unknown ⁵	240	1,130	230	250	1,230	170
DES Bespoke Trading Entity⁶	1,800
White	1,440
Black, Asian & Minority Ethnic	50
Unknown ⁵	300
Total White	4,140	9,860	5,470	3,960	4,320	4,150
Total Black, Asian & Minority Ethnic	120	280	180	140	150	180
Total Unknown	1,010	2,210	1,090	1,060	2,080	1,240

Source: Defence Statistics (Civilian)

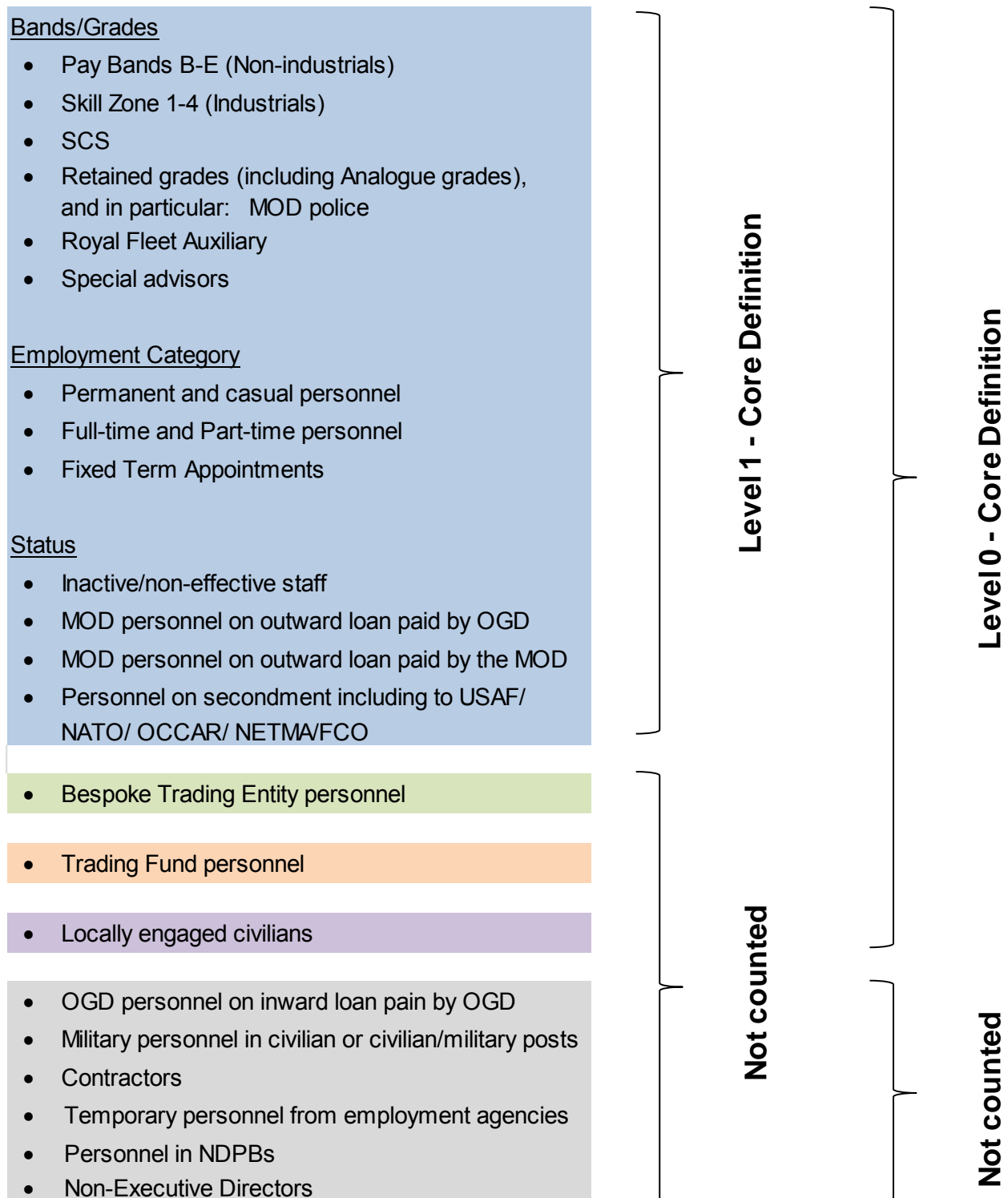
1. Civilian personnel is defined as personnel employed in MOD Main Core TLBs and Trading Funds. Royal Fleet Auxiliary and Locally engaged civilians are excluded from all data, percentage calculations and charts in this table.
2. Grade equivalent is shown in terms of the broader banding structure and is based on paid grade.
3. Includes personnel outside the Senior Civil Service but of equivalent grade.
4. Includes industrial personnel on temporary promotion to non-industrial grades and those of unknown grade.
5. Unknown ethnicity includes both those who have made no declaration and those who have chosen not to declare.
6. In October 2011 responsibility for management of the Meteorological Office personnel (1,900) transferred to Department for Business, Innovation and Skills (BIS). As of 1 April 2015 DSG were privatised transferring to Babcock affecting approximately 2,400 personnel.

Graph 4 - Civilian Level 0 personnel strengths (Full Time Equivalent)



Background notes

1. Defence Statistics civilian manpower definitions (as from 1 July 2015)



To note: Defence, Equipment and Support (DE&S) was reported a Bespoke Trading Entity from 1 July 2015. Prior to this it was reported as an extant TLB and was included in the level 1 civilian personnel total.

Background notes (cont)

2. Data quality & continuity

1. The United Kingdom Statistics Authority has designated these statistics as National Statistics, in accordance with the Statistics and Registration Service Act 2007 and signifying compliance with the Code of Practice for Official Statistics.

Designation can be broadly interpreted to mean that the statistics:

- meet identified user needs;
- are well explained and readily accessible;
- are produced according to sound methods; and
- are managed impartially and objectively in the public interest.

Once statistics have been designated as National Statistics it is a statutory requirement that the Code of Practice shall continue to be observed.

2. All figures presented in this publication meet the standards of quality and integrity demanded by the Code of Practice for Official Statistics. Where figures do not meet the standard they are deleted and shown in the table by the symbol “..”. Details of specific data issues are set out in the following paragraphs.
3. **Civilian** data on HRMS are a combination of fields mandated by Defence Business Services (DBS) organisation formerly the People Pay and Pensions Agency (PPPA) such as grade, with voluntary fields such as **disability status** or **ethnicity**. Civilian personnel complete these fields based on their self-perceptions, but are under no obligation to complete these fields. It is not possible for Defence Statistics (DS) to assess the accuracy or consistency of the declarations made by individuals within these fields. The impact of this to any analysis and interpretation is minimal, as any user of diversity information, whether in the MOD, another government department or general population is reporting on the self-declared perception of individuals. As such it is accepted that not only will diversity information change over time for a group of people, it may also legitimately change for an individual and hence variability within these data fields is expected.
4. Due to the HRMS reset of the disability field on 18 April 2011 to accommodate the new disability reporting requirements, insufficient numbers of personnel have made disability declarations to be able to report disability representation with any validity from July 2011. DS (Civilian) are monitoring declaration rates and working with diversity policy colleagues to encourage new declarations. When the 60 per cent threshold is met we will be confident to report representation rates for disability. Until this time to enable reporting of disability figures to meet the MOD's obligations under the public sector equality duty (PSED) and to provide some indication of the *numbers* of disabled people within the MOD, we have agreed to report numbers of people declared as disabled only when the numbers of people who have not declared their status is also reported.
5. Locally engaged civilians (LEC) data are provided by the main budgetary area of the MOD responsible for them. Improvements in the way in which LEC information is recorded have meant the actual FTE of part-time LECs are now available. As such, from January 2012 onwards LEC figures use these actual values where possible. Previously published LEC FTE figures from April 2010 to October 2011 were not revised as the impact was minimal compared to the resource required, so previous LEC FTE figures therefore assume a 0.5 FTE for all part-time personnel. The data are validated along the same lines as for core MOD civilian personnel. In the event of data being unavailable, the appropriate figures from the previous quarter point are carried forward as estimates. These estimates are not revised once actual figures become available, as late deliveries of data are typically from small TLBs and the impact is minimal. However, if at a later date validation errors of a substantial impact are revealed then figures are revised.

Background notes (cont)

6. FTE is the primary measure of strength, as the focus is on resource capacity and cost to the department (both determined by FTE). Headcount is used as the measure of intake and outflow to demonstrate the actual number of personnel being recruited into and leaving the department. Furthermore, it is not possible to reconcile FTE strength with FTE flows, as the actual FTE of individual personnel fluctuates. Diversity is also considered on a headcount basis, as it is people, not hours, which are of concern.
7. Structural changes to the Top Level Budget areas have occurred during the time-series covered by this publication. In some cases this means that figures are not directly comparable across the whole period. To aid understanding of these changes and how they have impacted upon the figures the detail of these changes is provided here:
 - i. Science Innovation & Technology (SIT) formally ceased to be a TLB on 1 April 2010, approximately 90% of personnel transferred to the Central TLB with the remainder transferring evenly to DE&S and DSTL.
 - ii. Defence Infrastructure Organisation (DIO) was established on 01 April 2011 and replaced the Defence Estates organisation. DIO includes TLB property and facilities management functions previously situated within other TLBs, DIO title structure has been applied retrospectively across data period for consistency. Responsibility for management of the Meteorological Office personnel (1,800) transferred to Department for Business, Innovation and Skills (BIS) at 1 October 2011.
 - iii. Head Office & Corporate Services (HO&CS) and Joint Forces Command (JFC) were established as at 01 April 2012, the Central TLB (CTLB) and Chief of Joint Operations (CJO) were disestablished as at 1 April 2012. HO&CS and JFC were not the CTLB and CJO renamed.
 - iv. Joint Forces Command achieved Full Operational Capacity as at 1 April 2013, absorbing additional support roles from lead service TLBs. As of 1 April 2013 responsibility for management of the MOD Guard Service (MGS) transferred from HO&CS to DIO.
 - v. As part of Defence Equipment and Support's (DE&S) implementation of the Materiel Strategy Programme, the transfer of responsibility and resources for key outputs to Navy Command, Head Office & Corporate Services and Joint Forces Command resulted in a transfer of 2,640 personnel from DE&S as at 1 April 2014.
 - vi. As at 1 April 2015 approximately 2,000 posts within the Defence Support Group (DSG) Trading Fund have been privatised and transferred to the private sector via Babcock, approximately 450 posts covering the Defence Electronic Components Agency (DECA) transferred to HO&CS and are reported within the MOD Main TLB total within Level 1 as at 1 April 2015.
 - vii. Defence Equipment and Support (DE&S) changed status as at 1 April 2015 and was reclassified as a Bespoke Trading Entity. It is reported outside Civilian level 1, but within level 0. Prior to this it was categorised as a Top Level Budgetary Area, which was part of the Civilian Level 1 total. For reporting purposes, DE&S will be reported as an extant TLB as at 1 April 2015 to allow comparable analysis of DE&S across the SDSR period covering 1 April 2010 to 1 April 2015. Civilian personnel strength for DE&S from 01 July 2015 onwards will be reported as a Bespoke Trading Entity.
 - viii. Rates are the number of people who join or leave the Department per 100 of the average headcount strength, but all flows exclude the effect of net transfers between MOD Main TLBs, DE&S and Trading Funds. Due to the re-categorisation of Defence Equipment & Support to a Bespoke Trading Entity, the intake and outtake flows will contain only a proportion of these data (dependent in the time period being considered). To effectively compensate for this, these data have been weighted accordingly via average strength.
8. Following a consultation period it was agreed that this publication would no longer report on the Strategic Defence and Security Review (SDSR) baseline, which ran from April 2010 to 2015.

Background notes (cont)

9. The July 2016 publication onwards includes intake and outflow data tables that were previously in the 'Statistical Series 2- Personnel Bulletin 2.02 – Civilian Personnel', on the MOD area of the GOV.UK website [Personnel Bulletin 2.02 - Civilian Personnel](#). This publication ceased after 2015 following Secretary of State approval and public consultation. These tables provide information on intake and outflow by: Top level budgetary area, gender, grade and ethnicity.

3. Grade structures

Since 1 April 1996 all departments and agencies have had delegated responsibility for the pay and grading of their employees, except for those in the Senior Civil Service (SCS). The MOD grades are shown here against levels broadly equivalent (in terms of pay and job weight) to the former service-wide grades.

MOD grades	Former service-wide grades
Senior Management	Senior Management
SCS – Senior Civil Service	SCS – Senior Civil Service
Other Management Grades	Other Management Grades
B1 & equivalents	Grade 6
B2 & equivalents	Grade 7
C1 & equivalents	SEO - Senior Executive Officer
C2 & equivalents	HEO - Higher Executive Officer
D & equivalents	EO - Executive Officer
Administrative Grades	Administrative Grades
E1 & equivalents	AO - Administrative Officer
E2 & equivalents	AA - Administrative Assistant

4. Data sources

Defence Statistics (DS) Civilian manpower statistics are compiled from several sources:

- i) **Core MOD Personnel** - Data for core MOD personnel have been taken from the personnel system - Human Resources Management System (HRMS) on a monthly basis since April 2004. DS use budgetary UINs and attribute people according to the budgetary area that pays them, using the Standing Data System hierarchy from Financial Management Information Systems.
- ii) **The Royal Fleet Auxiliary (RFA)** - RFA data are taken from the Magellan personnel system. Previously these data were taken from the CHIPS payroll system, but moving to the Magellan system allows total personnel numbers to be reported, rather than purely those being paid.
- iii) **Trading Funds** - **Trading Funds** were introduced by the Government under the Trading Funds Act 1973 as a 'means of financing trading operations of a government department which, hitherto, have been carried out on Vote'. They are self-accounting units that have greater freedom, than other government departments, in managing their own financial and management activities. They are also free to negotiate their own terms and conditions with their staff and for this reason their grading structures do not always match that of the rest of the Ministry.

Background notes (cont)

- iv) **Locally engaged civilians (LEC)** - LEC employees are recruited overseas exclusively for employment in support of the UK Armed Forces deployed in a particular overseas theatre and on terms and conditions of service applicable only to that overseas theatre or Administration. Previously this has included the dependents of UK military personnel or UK-based civilian staff employed in overseas theatre (who are sometimes separately identified as UK Dependents). However, to reflect the different terms and conditions of these personnel, UK Dependents will not be included in LEC figures from October 2013. LECs are not civil servants. LEC data are provided by Top Level Budgetary areas quarterly to DS requirements.

Symbols and Conventions

Symbols

}	categories merged for some years
	discontinuity in time series
~	fewer than five
*	not applicable
..	not available
p	Provisional
r	Revised
rp	revised but still provisional
e	Estimate
–	Zero or rounded to zero

Italic figures are used for percentages and other rates, except where otherwise indicated.

Rounding

Tables and Charts within this document

Where rounding has been used, totals and sub-totals have been rounded separately and so may not equal the sums of their rounded parts. This also applies to Civilian personnel data expressed in terms of Full-Time Equivalents (FTE).

When rounding to the nearest 10, numbers ending in “5” have been rounded to the nearest multiple of 20 to prevent systematic bias.

Excel tables accompanying this publication

An updated MOD Disclosure Control and Rounding policy has been published on GOV.UK and we have applied this policy to the statistics on Civilian personnel in the accompanying Excel tables. The policy is available on

<https://www.gov.uk/government/publications/defence-statistics-policies>

Disclosure control will still be applied to statistical or numeric information to safeguard the confidentiality of individuals. ‘Disclosure control’ refers to the efforts made to reduce the risk of disclosure, such as applying statistical methods to protect ‘personally identifiable information’ (PII) in aggregate data tables. These safeguards can take many forms (e.g. data suppression, rounding, recoding etc.).

Glossary

Army TLB: (previously reported as Land Forces) Performs a similar role to Navy Command within the context of trained Army formations and equipment.

Broader Banded grade: Defence Statistics report personnel against their equivalence within the broader banded structure; SCS to E2 for non-industrials and Skill Zones 1 to 4, Industrial Firemen and Apprentices for industrial personnel. Broader banded grading applies equivalence for all non-harmonised grade codes. This includes personnel in retained grade structures, (such as MOD Guards) and personnel employed in analogue grade bands (such as civilian nurses employed against NHS grade codes), who have their own delegated pay schemes outside of the MOD National and London pay scales.

Central Top Level Budget (TLB): was disestablished at 1 April 2012. Head Office & Corporate Services (HO&CS) was established at 1 April 2012. Whilst incorporating many of the functions and personnel of Central TLB, it did not form a direct replacement. Some functions and associated personnel were transferred from Central TLB to other TLBs.

Chief of Joint Operations (CJO): was disestablished at 1 April 2012. Joint Forces Command was established at 1 April 2012. Whilst incorporating many of the functions and personnel of CJO, did not form a direct replacement. Some functions and associated personnel were transferred to other TLBs.

Civilian Level 1: includes permanent and casual civilian personnel, Royal Fleet Auxiliary, but excludes DE&S Trading Entity, Trading Funds and Locally engaged civilians. This is generally used for MOD internal reporting and planning.

Civilian Level 0: contains all those at Level 1 plus DE&S Trading Entity, Trading Funds and Locally Engaged Civilians. This is used for external reporting, including National Statistics publications, Strategic Defence and Security Review Baseline, UKDS and Parliamentary Business.

Defence Analytical Services and Advice (DASA): established in July 1992 split into 'Defence Economics' and 'Defence Statistics' on 1 April 2013 (see Defence Statistics).

Defence Equipment and Support (DE&S): is responsible for equipping and supporting the UK's Armed Forces. They manage a vast range of complex projects to buy and support all the equipment and services that the Royal Navy, British Army and Royal Air Force need to operate effectively. They work closely with industry, including through partnering agreements and private finance initiatives. Their main responsibilities are:

- the procurement and support of ships, submarines, aircraft, vehicles, weapons and supporting services
- general requirements including food, clothing, medical supplies and temporary accommodation
- inventory management
- British Forces Post Office
- Submarine dismantling project

DE&S was reported as a bespoke trading entity on 1 July 2015 (prior to this it was reported as an extant TLB). This means it is an arm's length body of the Ministry of Defence with a separate governance and oversight structure with a board under an independent Chairman, and a Chief Executive who will be an Accounting Officer, accountable to Parliament for the performance of the organisation. It achieved full status for reporting purposes as at 1 April 2015.

Defence Estates: formally ceased to be a TLB on 01 April 2011 when it became the Defence Infrastructure Organisation.

Defence Infrastructure Organisation (DIO): established on 01 April 2011, it replaced Defence Estates and includes TLB property and facilities management functions previously situated within other TLBs.

Defence Science and Technology Laboratory (Dstl): is a MOD Trading Fund created on 1 July 2001. It supplies impartial scientific and technical research and advice to the MOD and other government departments.

Defence Statistics: On 1 April 2013 the Directorate formerly known as DASA split into two one-star analytical business areas within the Head Office Strategy Directorate - Defence Economics and Defence Statistics. These two business areas continue to provide National Statistics on Defence and other corporate information, forecasting, planning, consultancy, analytical research and advice to the MOD.

Defence Support Group (DSG): is a Trading Fund established to support the Armed Forces and deliver wider defence objectives in support of the key Defence Industrial Strategy requirements. DSG's key aim is to provide expert in-house maintenance, repair, overhaul and upgrade services for the through life support of the air, land and maritime systems of the UK Armed Forces. It provides engineering support and fleet management services for land based equipment used by the MOD, ranging from radios to main battle tanks. It covers the whole of the UK from a number of strategically located sites and uses large numbers of mobile support teams to cover customers in the UK and worldwide.

DSG was privatised as at 1 April 2015, with approximately 2,000 posts transferring to Babcock, and approximately 450 personnel remaining with the Department as the Defence Electronic Components Agency (DECA) within HO&CS.

Full Time Equivalence (FTE): is a measure of the size of the workforce that takes account of the fact that some people work part-time. Prior to 1 April 1995 part-time employees were assumed to work 50 per cent of normal hours, but since then actual hours worked has been the preferred methodology. The average hours worked by part-time personnel is about 68 per cent of full-time hours.

Head Office & Corporate Services (HO&CS): was established as at 1 April 2012. Lead areas of activity include Senior Finance Office (SFO) are responsible for ensuring that decisions are taken with due regard to affordability and value for money, acting as Head of Establishment for London HO Buildings and associated support requirements, Production of the Department's Resource Accounts and Governance support for MOD Trading Funds.

HQ Air Command: incorporates the RAF's Personnel and Training Command and Strike Command with a single fully integrated Headquarters, which equips the RAF to provide a coherent and coordinated single Air focus to the other Services, MOD Head Office, the Permanent Joint Headquarters and the rest of MOD.

Hydrographic Office: is responsible for surveying the seas around the UK and other areas to aid navigation.

Industrial personnel: are civilian personnel employed primarily in a trade, craft or other manual labour occupation. This covers a wide range of work such as industrial technicians, air freight handlers, storekeepers, vergers and drivers.

Intake: The number of personnel joining the Department within a monthly, quarterly or financial year period, identified by specific Method of Entry codes within the Human Resources Management System (HRMS).

Joint Forces Command (JFC): was established at 1 April 2012 to ensure that a range of military support functions covering medical services, training and education, intelligence and cyber are organised in an efficient and effective manner to support success on operations, supporting investment in joint capabilities, strengthening the links between operational theatres and top level decision making. Joint Forces Command achieved Full Operational Capacity as at 1 April 2013, absorbing additional support roles from lead service TLBs.

Land Forces: (see Army TLB)

Locally engaged civilians: are employees who have been recruited locally as a “servant of the Crown”. In other words, they have not been recruited through fair and open competition in the UK under the Civil Service Order in Council and they are not therefore members of the Home Civil Service or the Diplomatic Service. LECs are also employed on terms and conditions analogous with local employment law and market forces, and not those of the UK. The majority of civilian personnel employed overseas by MOD are LECs and not civil servants.

Materiel Strategy Programme: is designed to enable Defence, Equipment & Support (DE&S) to be more effective and efficient in pursuit of three key outcomes: value for money in defence materiel, a balanced equipment and support programme and staff who are engaged and motivated with behaviours, accountabilities, skills and processes required to do the job.

Met Office: the UK's National Weather Service, has a long history of weather forecasting and has been working in the area of climate change for more than two decades. Formerly a Trading Fund within the Ministry of Defence, in Autumn 2011 it ceased to be part of MOD and is now a Trading Fund within the Department for Business Innovation and Skills (BIS).

Ministry of Defence (MOD): This United Kingdom Government department is responsible for implementation of government defence policy and is the headquarters of the British Armed Forces. The principal objective of the MOD is to protect the United Kingdom and its values and interests abroad. The MOD manages day to day running of the Armed Forces, contingency planning and defence procurement.

Navy Command: is the TLB for the Naval Service. As at 1 April 2010 Fleet TLB was renamed to Navy Command. Fleet TLB was formed on 1 April 2006 by the merger of the Commander-in-Chief Fleet and the Chief of Naval Personnel/ Commander-in-Chief Naval Home Command.

Non-industrial personnel: Civilian personnel who are not primarily employed in a trade, craft or other manual labour occupation. This covers a wide range of personnel undertaking work such as administration, analysis, policy, procurement, finance, medical, dental, teaching, policing, science and engineering.

Outflow: The number of personnel leaving the Department within a monthly, quarterly or financial year period, identified by specific Reason for Leaving codes within the Human Resources Management System (HRMS).

Royal Fleet Auxiliary (RFA): is a civilian-manned fleet, owned by the MOD, which supports Royal Navy ships around the world, supplying warships with fuel, ammunition and supplies. The RFA fleet is fully integrated into the RN's command and control system and forms a vital part of maritime operations.

Strategic Defence & Security Review (SDSR) Baseline: comprised of all Civilian Level 0 personnel but excludes all NACMO Funded Locally engaged civilians in Afghanistan, Conflict Pool Funded Locally engaged civilians in Sierra Leone and personnel on US Visiting Forces stations. The MOD has no financial liability over NACMO or Conflict Pool LECs and USVF civilians and therefore they are not included in the monitoring of the personnel reduction announced during the Strategic Defence & Security Review and reflected in the SDSR baseline numbers from April 2010.

Strength: The total number of personnel employed by the Department at or within a specific time period.

Top Level Budgetary Area (TLB): are the major organisational groupings of the MOD directly responsible for the planning, management and delivery of departmental capability.

Trading Funds: were introduced by the Government under the Trading Funds Act 1973 as a 'means of financing trading operations of a government department which, hitherto, have been carried out on Vote'. They are self-accounting units that have greater freedom than other government departments in managing their own financial and management activities. They are also free to negotiate their own terms and conditions with their personnel and for this reason their grading structures do not always match that of the rest of the Ministry.

Until October 2011 the MOD had four Trading Funds - the Defence Support Group, Dstl, the UK Hydrographic Office and the Met Office. As of 1 October 2011, the Met Office transferred their responsibility from MOD to the Department for Business, Information and Skills (BIS). As at 1 April 2015 the Defence Support Group was privatised, with approximately 2,000 posts transferring to Babcock.

Definitions (Table 4)

Black, Asian and Minority Ethnic (BAME): BAME is now the widely used terminology, as a collective descriptor for non-white citizens, across Whitehall, other public sector bodies and the third sector, as well as among civil service race staff networks and their cross-Whitehall umbrella body, the Civil Service Race Forum. See also Ethnic Origin.

Christian: includes personnel who self-identify their religion as any Christian denomination or following a religion which follows a Christian tradition.

Declaration rates: Ethnic background, disability, religion and sexual orientation are self-declared. Therefore representation rates are calculated from known declarations and exclude unknown and undeclared personnel.

Ethnic origin : is the ethnic grouping to which a person has indicated that they belong. The classifications used were revised for the 2001 Census of Population when a classification of nationality was also collected. These revised definitions were also used to re-survey members of the Armed Forces and the Civil Service in 2001-02, see Black, Asian and Minority Ethnic.

Full-time: civil servants are those working 37 hours a week (36 hours or over in London), excluding meal breaks.

Lesbian, Gay & Bisexual (LGB): Lesbian, Gay & Bisexual (LGB): the term referring to those who self-identify their sexual orientation as being other than Heterosexual, including, Lesbian, Gay, Bisexual and other orientations. Transgender people may or may not identify as one of these orientations.

Non-Christian: includes all personnel who self-identify their religion, belief or faith as any which is not Christian. This includes those who have self-identified as Buddhist, Hindu, Jewish, Kirati, Muslim, Sikh or any other religious belief which is not Christian.

Part-time: civil servants are those working fewer than 37 hours a week (36 hours in London), excluding meal breaks.

Secular: includes personnel who have self-identified as having no religion or any other beliefs (e.g. humanist).

Further Information

Contact Us

Defence Statistics welcome feedback on our statistical products. If you have any comments or questions about this publication or about our statistics in general, you can contact us as follows:

Defence Statistics (Civilian Personnel)

Email: DefStrat-Stat-CivEnquiries@mod.uk

If you require information which is not available within this or other available publications, you may wish to submit a Request for Information under the Freedom of Information Act 2000 to the Ministry of Defence. For more information, see:

<https://www.gov.uk/make-a-freedom-of-information-request/the-freedom-of-information-act>

Other contact points within Defence Statistics are:

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Army Manpower	01264 886175	DefStrat-Stat-Army-Hd@mod.uk
RAF Manpower	01494 496822	DefStrat-Stat-Air-Hd@mod.uk
Tri-Service Manpower	020 7807 8896	DefStrat-Stat-Tri-Hd@mod.uk
Civilian Manpower	020 7218 1359	DefStrat-Stat-Civ-Hd@mod.uk
Health Information	030 6798 4423	DefStrat-Stat-Health-Hd@mod.uk

Please note that these email addresses may change later in the year.

If you wish to correspond by mail, our postal address is:

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