



OFFICE OF THE ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS

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Ref: 1415C/12

Mrs T Allas

13 November 2014

Dear Mrs Allas

INDEPENDENT CONSULTANCY – NEW COMMISSION

The Committee has considered your request to accept an unpaid, part-time commission with the Shareholder Executive in BIS.

The Committee considered the fact that your role will be a Project Board role on a review that the Shareholder Executive in BIS is carrying out on the Met Office. The Committee has noted that the project starts in November 2014 and finishes in March 2015. You have said that there will be five Project Board meetings in total and you estimate that each will involve 2 hours of preparation and 2 hours in the actual meeting.

The Committee has considered the fact that the project aim is to provide a robust and high-quality evidence base, including analysis of its economic impact, for future decisions affecting the Met Office. You will be an independent member of the Project Board, providing challenge and quality assurance, especially in relation to the economic analysis being carried out.

The Committee therefore agrees that this Commission is permissible within the terms of your independent consultancy.

The conditions that apply to your independent consultancy are:

- you should not draw on privileged information available to you as a Crown servant;

- for two years from your last day in Crown service, you should not become personally involved in lobbying the UK Government Ministers or Crown servants, including Special Advisers, on behalf of any of your employers/clients; and
- once you have received approval to set up as an independent consultant, for two years from your last day of service you must seek confirmation from the **Committee directly** that each individual commission is permissible under the terms of your consultancy before taking it up. If, after enquiry, the Committee takes the view that a commission is, or may be, outside the terms of the consultancy you will be expected to submit a fresh application.

I would be grateful if you would let me know when you take up this commission, or if it is announced that you are to do so. This will enable the Committee to publish brief details on the regularly updated consolidated list on its website and in its next annual report. This letter may also be published (with relevant redaction of personal information).

Yours sincerely

Carrie Aitken

Committee Secretariat