

Examples of recycling contracts you could have:

- Green Waste Disposal
- Household Waste Recycling Centres
- Refuse Recycling Street Cleaning
- Recycling Collection Services

Examples of waste management contracts you could have:

- Waste Development Environmental Assessment
- Waste Transfer & MRF (Materials recovery facility)
- Waste Disposal Landfill
- Bulky Waste

For each of the types of contract above please can you send:

1. Contract Type- From the examples given above please state what type of contract this is. Please state other and type of contract if the type of contract is not listed above. In some cases the organisation will have one or two big contracts that is covered in a managed contract please state in the contract description what services the contract provides as well

*DEFRA holds a 'managed contract' with Interserve\* for the provision of the following services Building Fabric Services, Building Engineering Services, Grounds and Gardens, Remediation & Site Management, Cleaning, Pest Control, Waste Management, Reprographics Suite, Security, Reception Services, Mail Room/Post, Porterage, Meeting/Conference room, Helpdesk and Catering. The scope of the waste management service is listed as a response to the 4<sup>th</sup> question (see below).*

*\* Legal entity: Interserve (Facilities Management) Ltd*

2. The supplier of the recycling or waste contract.

*DEFRA has contracted Interserve to provide the Waste Management Service. Interserve sub-contracts with a number of suppliers (the major 2 sub-contractors are Biffa Group Limited & Banner Business Services Ltd).*

3. What is the annual average spends for each of the suppliers. For those organisations with new contracts can you please specify the estimated spend?  
Response:

*The Defra Contract is held with a single supplier Interserve. Section 43(2) of the FOIA exempts any information from disclosure if this would, or would be likely to, prejudice the commercial interests of any person or business (including Defra). Section 43(2) is a qualified exemption and, as such, we have considered whether in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosure. We recognise that there is some public interest in disclosure of this information, but on the other hand there is a strong public interest in withholding the information because disclosure would make it more difficult for DEFRA's contractor to carry out competitive bidding activity for other work if disclosed.*

*Disclosure of this information would therefore be likely to prejudice the commercial interests of Defra as it would be likely to adversely affect our bargaining position during contractual negotiations in the future.*

4. A brief description of what the contract entails. Please to specific to the services provided under these contract(s). Please provide me with a few sentences.

*The scope of services is listed within the agreement held by Interserve and DEFRA as summarized below:*

- *Confidential Waste - provide a confidential waste service that ensures confidential waste remains secure and is managed, controlled and disposed of in a manner that fully complies with applicable Authority Service policies.*
- *General Waste - (including feminine hygiene waste services) that ensures all general waste not covered in any other waste management service is processed in accordance with the general waste management policies. Provide a managed service Non-hazardous waste from Authority Premises (e.g. office waste, waste from staff kitchenettes is a managed service, including collection, supervision and disposal). For the avoidance of doubt, this service excludes the disposal of waste generated by any third party catering suppliers, which shall be the responsibility of that third party supplier.*
- *Hazardous Waste – to ensure that that hazardous waste (which includes hygiene, clinical, chemical, medical, autoclave, gas bottles, glass boxes and dust control mats) is collected and placed in the designated receptacle and appropriate documentation is completed; collected and transported in suitable, reinforced containers without spillage; transported safely with appropriate documentation completed; and where appropriate, transported on trolleys to specified storage areas. In relation to waste from laboratories or animal husbandry that is classified in the EWC as Section 18.02.02 (hazardous waste) 'wastes whose collection and disposal is subject to special requirements in order to prevent infection', to provide a managed service which shall include collection, supervision and disposal, organising and overseeing regular collections from the regional laboratories, and providing appropriate containers and completion/retention of transfer notes.*
- *Incinerator Waste Service - responsible for management, maintenance and operation of all incineration equipment.*
- *Animal Waste Disposal - In relation to animal carcasses or parts thereof classified under the Animal By-Products Regulation (ABPR) (EC) No. 1774/2002, to provide a managed service which shall include collection, supervision and disposal.*
- *To ensure that all waste is handled appropriately and safely disposed, in a manner compliant with all legal and legislative requirements to prevent escape and illegal dumping of waste.*

5. What is the contract duration of the each of the contract(s)?

*The duration of the contract, of which all the listed waste management services are included, is 15 years*

6. What is the start date of each contract(s)?

*The start date of the contract, of which waste management services is one service stream, is 01/04/2009.*

7. What is the expiry date of each contract(s)?

*The expiry date of the contract, of which waste management services is one service stream, is 31/03/2024.*

8. When does the organisation intend to review these contract(s)

*DEFRA can review the Interserve contract every 3 years as part of the Benchmarking provisions stated within the contract held by Interserve and DEFRA. Interserve can review the same as part of the Rebaselining Contract Provisions.*

9. Who is responsible for reviewing this contract please send me their full name, actual job title, contact number and their direct email address.

*Nikki Rowbottom, Head of Supplier Relationship Management, FOSS HOUSE, KINGS POOL, 1-2 PEASHOLME GREEN, YORK , YO1 7PX, Telephone: 01904 641000. [Nikki.Rowbottom@defra.gsi.gov.uk](mailto:Nikki.Rowbottom@defra.gsi.gov.uk)*

10. Even if the organisation has a managed contract please can you send me all the contract information I have requested including the contact details.

*Managed Contract contact: Harry Caswell, Commercial Manager, 02033573606, [harry.caswell@interserve.com](mailto:harry.caswell@interserve.com)*

11. If this contract has just been award within the last six months can you please send me information on the shortlist of suppliers that bid on the contract?

*n/a*