



**Ministry
of Defence**

Ministry of Defence
 Defence Business Services
 Secretariat
 Tomlinson House
 Room 6303
 Norcross
 Blackpool
 Lancashire
 FY5 3WP

Our Ref: FOI2015/00394

[Redacted]

e-mail: [Redacted]

6 February 2015

Dear [Redacted]

Thank you for your email of 9 January to the Ministry of Defence (MOD) requesting the following information:

"Since the stand up of DBS please can you confirm the following

How many vacancies have been advertised within the DBS (including the recently transferred SPVA) at the following grades

- B2
- B1
- SCS1
- SCS2

For each of the grades above how many vacancies were filled at each stage namely stage 1, stage 2, stage 3, stage 4. If you are unable to specify exact stage, I will be content with how many vacancies were filled internally and how many externally".

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence (MOD), and I can confirm that all the information in scope of your request is held. As of 1 July 2011, to date, the number of Defence Business Services vacancies advertised by grade is contained in the following table:

Stage at which Successful Applicant Applied*	Grade			
	SCS2	SCS1	Band B1	Band B2
Stage 1	0	0	5	20
Stage 2	0	0	0	~
Stage 3	0	~	~	5
Stage 4	0	0	~	5

*In line with departmental policy ~ Represents 4 or fewer, values have been rounded to the nearest 5.

I should explain that the source of this data is the Civil Service Jobs website and whilst it is assumed input action has been correctly undertaken; the fields are manually populated by the recruiting manager and are therefore susceptible to human error. It is possible that occasional oversights may have occurred.

Finally, Civil Service jobs (<https://www.civilservicejobs.service.gov.uk/csr/index.cgi>), results are based on applicants who have been set to 'ready to hire', so there is an assumption that these applicants then went on to fill the vacancies.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <https://ico.org.uk/>.

Yours sincerely,



A/Head of Secretariat