



OFFICIAL USE		DATE RECEIVED AT RPA
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Milk Quotas

MQ/33

Notification of a change of partnership details or trading title on the milk quota register

Council Regulation (EC) 1234/2007, Commission Regulation (EC) 595/2004 and the Dairy Produce Quotas Regulations 2005, as amended.

Notes about this form

- A** Please complete in ink and use BLOCK CAPITALS.
- B** The *quota holder* is the person or firm, registered with RPA, who has the legal right to use the quota.
- C** After completing both sides of this form, please return it to the Rural Payments Agency at the address overleaf.
- D** If you make any changes to your answers on this form, please initial them clearly.

E Please read the attached explanatory note. If you do not have a copy, please ring 01392 315700/315775.

F Further copies of this form may be obtained via our website at www.rpa.defra.gov.uk

Data Protection – We will protect any personal data we receive under the Data Protection Act 1998. Please see the explanatory notes for full details.

Part A – Quota Holder's old details, which are currently on the quota register

1 Trading name and address

3 Telephone no.

Postcode

4 Companies House Registration no. (if applicable)

5 Trader registration no.

2 Status – please tick one:

sole proprietor partnership company trust

6 VAT no.

other please specify

7 Effective date of change

Declaration

The quota holder:

- has read and understood the attached explanatory note to form MQ/33;
- declares that all benefits and obligations shall be transferred to those named in Part C overleaf on the date shown at 7, above;
- has given details that are true and complete to the best of their knowledge and belief.

Note: All partners in the old business must sign.

Signature	Date
Name (BLOCK CAPITALS)	
Capacity of person signing – please specify (for example: sole proprietor, partner, director)	

Signature	Date
Name (BLOCK CAPITALS)	
Capacity of person signing – please specify (for example: sole proprietor, partner, director)	

Signature	Date
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WARNING: Any person who makes a false declaration may be prosecuted. A false or inaccurate statement can lead to loss of entitlement and recovery of any payments made.



Notification of a change of name Explanatory note to MQ/33

Please detach these explanatory notes before returning the form

1. Introduction

The MQ/33 is to be used when the trading title of the whole business that occupies the holding is being changed. This may be because, for example:

- the quota holder takes on one or more new partners;
- one or more partners leaves the business;
- the name of a Limited Company is being amended;
- the quota-holder has changed their name;
- one member of a partnership dies.

When the trading title on the Milk Quota Register is changed, all benefits and obligations will be carried over to the new trading title. These include:

- full entitlement to the quota;
- entitlement to any compensation payments for past quota cuts that may be due.

The new quota holder will also be responsible for all the obligations of the old quota holder. You must inform your milk purchaser of your change of trading title. You should also inform your landlord and other parties with an interest in your holding.

We will notify you in writing once your trading title has been updated on the Milk Quota Register.

2. The Quota

When you change a trading title using form MQ/33:

- your new details will be entered on the Quota Register as the quota holder; and
- all rights to the quota will be carried over to the new trading title.

The details of the old quota holder will be removed from the Quota Register.

If it appears that a new legal entity is now entitled to the quota, a new Trader registration number will be needed. You will be asked to apply for a new registration by contacting our Customer Service Centre on 0845 603 7777 and complete form MQ/1 to transfer the quota to the new registration.

Situations that would indicate a new legal entity include:

- The formation of a new limited company.
- A change to a limited company from a partnership or sole proprietor.
- Transfer of quota to a person or persons not in the existing business or partnership.

If you have any
specific queries
or problems,
please contact
our Milk Quotas
team

01392
315700/315775

3. Levy liability

Completion of form MQ/33 will transfer to the new name or partners the liability to pay any over-quota levy which is or becomes due.

4. Permanent conversion of quota

Any restrictions in place following the permanent transfer of quota will continue to apply to the Quota Holder following a change of trading title.

5. Signatures

All those who were partners in the business under the old trading title must sign Part A. All those who are partners under the new title must sign Part C. If there is not enough space, please attach a separate sheet.

Where a representative is signing on behalf of someone, a power of attorney or letter of authority will be required.

Where the old quota holder is forming a new partnership, **the full names and addresses of all partners must be attached on a separate sheet.**

6. Documentary proof

Where the quota holder is amending the name of an existing limited company, a copy of the Certificate of Incorporation, showing the change of name, must be returned with form MQ/33.

Where the quota holder is changing their name, please supply copies of supporting documents.

Where one member of a partnership has died, the personal representative must sign on behalf of the deceased and supply:

- a copy of the death certificate or grant of probate or grant of letters of administration.

7. Further information

For further information on the milk quotas system, please see the Guide to Milk Quotas. If you do not have a copy of the Guide or if you need help to fill in this form, please contact the Milk Quotas team on 01392 315700/315775. Copies of the Guide and forms are available on the Agency's website: www.rpa.defra.gov.uk

Data Protection – Defra is the data controller for personal data you give to us or we hold about you. We use it in line with the Data Protection Act. For more information visit our website at www.rpa.defra.gov.uk, then put 'Personal Data' into the search box.

If you need any further information or assistance please contact the Rural Payments Agency's Milk Quotas Section at the address below.

Rural Payments Agency
Milk Quotas Section
Sterling House
Dix's Field
Exeter
EX1 1QA

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