

**BUSINESS, INNOVATION & SKILLS**  
**DG EXPENSES OCTOBER – DECEMBER 2014**

**Permanent Secretary - Martin Donnelly**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
02.10.2014	London	Lunch with the Financial Times				45.00		45.00
02.10.2014	Reading	University of Reading Dinner		22.20				22.20
03.10.2014 - 05.10.2014	Italy	Pontignano Conference	261.75	33.00				294.75
14.10.2014 - 18.10.2014	Beijing	Overseas visit with companies to discuss trade	8848.16	21.00				8869.16
23.10.2014 - 24.10.2014	Berkhamsted	Return travel for Permanent Secretary Away Day		28.60		170.40		199.00
20.11.2014 - 21.11.2014	Paris/Brussels	Meeting with French Civil Service to strengthen UK/France policy		276.00				276.00

25.11.2014	Oxford	Give a speech to Blavatnik School		24.20				24.20
12.12.2014	Cambridge	Dinner at Selwyn College to discuss Innovation & Catapults		34.50				34.50
17.12.2014	London	Lunch with CBI to discuss current issues				39.94		39.94

**Permanent Secretary - Martin Donnelly  
Hospitality Received**

<b>Date</b>	<b>Organisation Name</b>	<b>Type of Hospitality Received</b>
01.10.2014	Royal Society (Innovate UK Dinner)	Dinner
02.10.2014	University of Reading	Dinner
16.10.2014	Huawei	Lunch
10.11.2014	Lord Mayor Guildhall Banquet	Dinner
13.11.2014	Middle Temple Hall	Dinner
03.12.2014	Diageo	Lunch
12.12.2014 - 13.12.2014	Selwyn College	Dinner & Breakfast

**Philippa Lloyd - Director General, People, Communications and Corporate Effectiveness**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
11.11.2014	Sheffield	To meet with staff		98.00				98.00
05.12.2014	Peterborough	Meetings & visit with Greater Cambridge & Greater Peterborough (GCGP) Local Enterprise Partnership		35.00				35.00

**Philippa Lloyd - Director General, People, Communications and Corporate Effectiveness**  
**Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
21.10.2014	Westminster Abbey Institute	Use of venue, evensong & private tour of the Abbey & canapés
05.12.2014	Greater Cambridge & Greater Cambridgeshire Local Enterprise Partnership	Lunch
08.12.2014	Grant Thornton	Dinner
12.12.2014	Radisson Blu Edwardian (Heathrow)	Use of venue, dinner as part of Civil Service Leadership Conference attended by Top 200 SCS across Whitehall

**Bernadette Kelly - Director General, Markets & Local Growth**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
02.10.2014	St Albans	PS and Chief Executives Event		18.00				18.00
15.10.2014 - 17.10.2014	Latvia	High Officials meet in Latvia	158.09	13.90	96.00	128.13		396.12
29.10.2014	London	Goring Dinner			10.00	125.00		135.00
17.11.2014	London	UKTI Leadership Conference			13.40			13.40
20.11.2014	London	Exchange Meeting			46.20	87.45		133.65
25.11.2014 - 26.11.2014	Brussels	EPG Meeting		204.00		126.00		330.00
09.12.2014	London	Non-Exec Cyber Launch			20.00			20.00

**Bernadette Kelly - Director General, Markets & Local Growth  
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
03.12.2014	Diageo	Lunch

**Sir John O'Reilly - Director General, Knowledge and Innovation**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation/Meals		
09.10.2014	Sheffield	Sheffield University Visit		80.50				80.50
15.10.2014	London	Awards dinner with IPO			42.80	72.65		115.45
16.10.2014	Stevenage	Visit to Astrium		18.60				18.60
22.10.2014	London	Guildhall Dinner with Republic of Singapore			24.00	125.00		149.00
06.11.2014	Brussels	Business Meetings with ERAC Board		219.00		121.58		340.58
11.11.2014	Sheffield	All Staff Meetings at external sites		66.50			13.00	79.50
14.11.2014	Darlington	All Staff Meetings at external sites		146.00	7.60		13.00	166.60
19.11.2014	London	Business Dinner with ERA			24.00	101.00		125.00
02.12.2014	London	Queen's Evening Reception				145.00		145.00
11.12.2014	Sheffield	All Staff Meetings at external sites		66.50				66.50

**Sir John O'Reilly - Director General, Knowledge and Innovation  
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
15.10.2014	IPO	Awards Dinner
17.11.2014	RAEng	Fellows Dinner
19.11.2014	ERA	Black Tie Dinner
26.11.2014	University of London	Foundation Day Reception
27.11.2014	Birmingham University	Manufacturing Awards Dinner
03.12.2014	BRE	Annual Dinner
04.12.2014	CSAP	Board Meeting and Dinner

**Mark Russell - Chief Executive, Shareholder Executive**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation/Meals		
05.10.2014		Reimbursement of telephone costs					21.36	21.36
07.10.2014	London	Lunch with Hugh Brown (Department Advisor) and Mark's travel to introductory meeting with Network Rail		2.20			63.28	65.48
05.11.2014		Reimbursement of telephone					52.72	52.72

		costs						
06.11.2014 - 07.11.2014	Savill Court, Surrey	Attendance at Cabinet Office Away Day		17.80	14.00	195.00		226.80
12.11.2014	London	Taxi from DP World board meeting to BIS Offices			14.00			14.00
13.11.2014	London	Travel to Eurostar Meeting		2.20				2.20
18.11.2014		Reimbursement of telephone Costs					115.54	115.54
26.11.2014	London	Travel to Eurostar Board Meeting		2.20				2.20
28.11.2014	London	Travel to LCR Board Meeting		2.20				2.20

**Mark Russell - Chief Executive, Shareholder Executive  
Hospitality Received**

<b>Date</b>	<b>Organisation Name</b>	<b>Type of Hospitality Received</b>
01.10.2014	HSBC	Lunch
13.11.2014	Eurostar E320 Train Launch	Drinks Reception
14.11.2014	Mazars	Lunch
20.11.2014	Lazard	Lunch
26.11.2014	Eurostar Board	Dinner
03.12.2014	Airbus	Lunch

**Howard Orme - Director General, Finance and Commercial**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
01.10.2014	Swindon	Attendance at UKSBS Strategy Board		123.20				123.20
02.10.2014	London	BIS Meeting & attendance at PwC Dinner		2.20	1.45			3.65
15.10.2014	UCH Education Centre	CIMA Lecture		4.40	1.45			5.85
16.10.2014	London	CIMA Advisory Board		6.00	18.50			24.50
28.10.2014	London & Newbury	BIS Meeting & Vodafone Visit		25.80	7.30			33.10
03.11.2014	Lancaster House, London	ShEx Chairs ECO Event		2.20				2.20
04.11.2014	London	Attendance at CIMA Event		2.20				2.20
06.11.2014	London	Attendance at PwC CFO Gala Dinner		2.20				2.20
10.11.2014 - 12.11.2014	Birmingham	Government Finance Training Event		127.40		118.80		246.20
13.11.2014	Bethnal Green	Attendance at		5.00	5.00			10.00



		BBSRC Festival Reception						
28.11.2014	London	NAO Meeting			1.45			1.45
09.12.2014	London	NAO Meeting			1.45			1.45
12.12.2014	Heathrow	Civil Service Leadership Conference		3.00	1.45			4.45

**Howard Orme - Director General, Finance and Commercial Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
01.10.2014	UK SBS	Dinner
02.10.2014	PwC	Dinner
16.10.2014	CIMA	President's Dinner
06.11.2014	PwC	CFO Gala Dinner
13.11.2014	BBSRC	Stakeholder Reception
20.11.2014	IET 2104	Mountbatten Memorial Lecture
04.12.2014	FIRST	Award Ceremony
17.12.2014	High Commission for the People's Republic of Bangladesh	Bottle of Terrain Merlot Wine

**Rachel Sandby-Thomas - Director General, Legal, Business and Skills**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		

01.10.2014	Milton Keynes	Meeting at the Open University with the Director of Government & External Affairs, Director of Open Media Unit and someone involved in PVC research, scholarship and quality		38.00	10.80			48.80
20.10.2014	London	New Independent Directors Ltd coaching sessions			10.00			10.00
28.10.2014	London	New Independent Directors Ltd coaching sessions			9.00			9.00
06.11.2014	Birmingham	Meeting with staff at the BRDO, then on to the University of Birmingham Law School to give a talk		47.10				47.10
17.11.2014 - 21.11.2014	Oxford	Attendance at the MPLA Cohort residential course at Said Business School			77.40			77.40

**Rachel Sandby-Thomas - Director General, Legal, Business & Skills**  
**Hospitality Received**

<b>Date</b>	<b>Organisation Name</b>	<b>Type of Hospitality Received</b>
01.10.2014	Open University	Lunch
17.11.2014 - 21.11.2014	Saïd Business School	Breakfast, Lunch and Dinner

**Sam Beckett – Director General, Economics and Markets**

<b>DATES</b>	<b>DESTINATION</b>	<b>PURPOSE</b>	<b>TRAVEL</b>				<b>OTHER (including Hospitality Given)</b>	<b>Total Cost £</b>
			<b>Air</b>	<b>Rail</b>	<b>Taxi/Car/ Bus</b>	<b>Accommodation /Meals</b>		
08.10.2014	Sheffield	To meet E&M staff based in Sheffield		186.00	30.20			216.20
14.11.2014	Cambridge	Attendance at the Policy Leaders Fellowship Meeting		23.70	8.00			31.70
27.11.2014	London	Bank of England Dinner			28.00			28.00
11.12.2014	Heathrow	Attendance at the Top 200 Event		21.00				21.00

### Sam Beckett – Director General, Economics and Markets – Hospitality Received

Date	Organisation Name	Type of Hospitality Received
29.10.2014	Centre for Science and Policy	Dinner
05.11.2014	The Briefing Circle	Lunch
14.11.2014	Centre for Science and Policy	Lunch and Dinner

### Dominic Jermey - Chief Executive, UK Trade & Investment

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
01.10.2014 - 02.10.2014	Warsaw & Budapest	Official programme of calls on Government Ministers & Officials, & Company Visits	449.68	26.00	62.00			537.68
09.10.2014	Birmingham	Visit to various companies as part of West Midlands Regional Programme		63.00	15.10	7.50		85.60
15.10.2014 - 17.10.2014	Geneva & Madrid	Official programme of calls on	270.28	26.00	62.00			358.28

		Government Ministers & Officials, & Company Visits						
23.10.2014	Derby	Visit to various companies as part of East Midlands Regional Programme		185.50				185.50
11.11.2014	London	National Business Awards Dinner			28.00			28.00
17.11.2014		Bulk stock of photos for official visa applications					89.95	89.95
05.11.2014 - 06.11.2014	Belfast	Visit to various companies as part of Northern Ireland Programme	162.50	47.00		97.00		306.50
20.11.2014 - 21.11.2014	Newport, Gwent	Investment Conference & programme of Company Visits		107.60		91.80		199.40
27.11.2014	London	Institute of Directors' Annual Dinner			30.00			30.00
02.12.2014	London	Buckingham Palace Reception for Diplomatic Corps			26.00			26.00
03.12.2014		Coffees for					7.10	7.10

		Interview Panel Members						
07.11.2014 - 11.11.2014	Beijing & Shanghai	Official programme of calls on Government Ministers & Officials, & Company Visits	5553.36		134.50	122.57		5810.43
11.12.2014		Stationery order for Chief Exec's Office					100.63	100.63
12.12.2014		Coffees for Strategy Meeting					6.00	6.00

#### **Dominic Jermey - Chief Executive, UK Trade & Investment – Hospitality Received**

<b>Date</b>	<b>Organisation Name</b>	<b>Type of Hospitality Received</b>
06.10.2014	Ernst & Young	Dinner
20.10.2014	BHP Billiton	Reception
21.10.2014	UK-Japan 21 <sup>st</sup> Century Group	Breakfast
22.10.2014	City of London (Guildhall)	Banquet (for Singapore State Visit)
29.10.2014	National Business Awards	Reception
03.11.2014	PwC	Dinner
11.11.2014	National Business Awards	Dinner
24.11.2014	Worshipful Company of World Traders	Lunch
26.11.2014	Odgers	Reception
27.11.2014	Institute of Directors	Dinner
05.12.2014	London Metal Exchange	Lunch
15.12.2014	BAE Systems	Reception
16.12.2014	Scotch Whiskey Association	Reception

**Sir Mark Walport - Government Chief Scientific Adviser**  
**NAME: Sir Mark Walport**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
01.10.2014	London	Meetings at Government Office for Science (Go-Science)			53.10			53.10
02.10.2014	Berlin	Speech at the German National Conference	474.88		85.25			560.13
03.10.2014	London	Meetings at Go-Science & ENI Company			51.00			51.00
06.10.2014	London & Windsor	Meetings at Go-Science & speech at Cumberland Lodge, Windsor		5.90	32.00			37.90
07.10.2014	London	Meetings at Go-Science & The Royal Society			64.80			64.80
08.10.2014	London	Meetings at Go-Science & The Cabinet Office			51.00			51.00
09.10.2014	London	Meetings at Go-Science and in the			82.77			82.77

		City						
13.10.2014	London & Manchester	Speech at the Royal College of Surgeons & speech event at the University of Manchester		52.60	96.82			149.42
14.10.2014	London	Meetings at Go-Science, Lloyds Register Foundation and the Wellcome Trust			92.52			92.52
15.10.2014	London	Meetings at Go-Science & the Cabinet Office			51.00			51.00
16.10.2014	London	Meetings at Go-Science, Cabinet Office and the Dept of Health			43.60			43.60
17.10.2014 - 20.10.2014	Berlin	Chatham House Conference	182.08		88.50	656.00		926.58
21.10.2014	London	Meetings at Go-Science & in Whitehall			50.10			50.10
22.10.2014	London	Meetings at Go-Science, University College of London and speech event in Green Park area			78.87			78.87
23.10.2014	London	Meetings at Go-Science & Cabinet			67.67			67.67



		Office						
24.10.2014	Southampton	Visit to the National Oceanography Centre		25.50	22.13			47.63
27.10.2014	London	Meetings at Go-Science & the British Academy			51.00			51.00
28.10.2014	London	Meetings at Go-Science & the Royal College of Physicians			47.50			47.50
29.10.2014	London	Meetings at Go-Science & the Science Museum			43.60			43.60
30.10.2014	London	Meetings at Go-Science			41.70			41.70
31.10.2014	London	Meetings at Go-Science, the Royal Society & HMT			41.80			41.80
02.11.2014 - 07.11.2014	Tokyo	Speaking engagements and meetings in Tokyo	5227.86		92.45			5320.31
10.11.2014	London	Meetings at Go-Science, Royal Academy of Engineering & the Science Museum			63.12			63.12
11.11.2014	London	Meetings at Go-Science, the Open Data Institute & the Royal Society			63.25			63.25
12.11.2014	Margate &	Meetings in		62.40	118.85			181.25

	Canterbury	Margate & Canterbury						
13.11.2014 - 14.11.2014	Warwick & Brussels	Speaking event in Warwick followed by meetings at the European Commission in Brussels		142.00	110.30	178.00		430.30
17.11.2014	London	Meetings at Go-Science			51.00			51.00
18.11.2014	London	Meetings at Go-Science, Defra & the Institute of Environmental Sciences			87.30			87.30
19.11.2014	London	Meetings at Go-Science			47.50			47.50
20.11.2014	London	Meetings at Go-Science, Defra & Grosvenor House, Park Lane			96.64			96.64
21.11.2014	London	Meetings at Go-Science & Banqueting House, Whitehall			67.67			67.67
24.11.2014 - 29.11.2014	Bangalore, India	Royal Society Commonwealth Conference	3959.16		123.75			4082.91
01.12.2014	London	Meetings at Go-Science, Riverstone & the Wellcome Trust		78.90				78.90

02.12.2014	London	Meetings at Go-Science			49.72			49.72
03.12.2014	London	Meetings at Go-Science, the Royal Society & the British Academy			69.37			69.37
04.12.2014 - 05.12.2014	London & Cambridge	Meetings at the British Academy, Cabinet Office & speech event in Cambridge		22.75	60.00	170.00		252.75
05.12.2014	Cambridge	Visit to Microsoft			15.45			15.45
08.12.2014	London	Meetings at Go-Science, the Royal Society & the Wellcome Trust			92.92			92.92
09.12.2014	London & York	Meetings at Go-Science & the University of York		66.55	79.45			146.00
10.12.2014	London	Meetings at Go-Science			51.00			51.00
11.12.2014 - 14.12.2014	Vienna	Conference and meetings in Vienna	116.68		143.12			259.80
15.12. 2014	London	Meetings at KiWi Power, Lloyds Register Foundation, Cabinet Office & the Royal College of Physicians			91.87			91.87
16.12.2014	London	Meetings at Go-			25.50			25.50

		Science					
17.12.2014	London	Meetings at Go-Science & the Royal Society			63.50		63.50
18.12.2014	London	Meetings at Go-Science & the British Academy			52.95		52.95

**Sir Mark Walport - Government Chief Scientific Adviser  
Hospitality Received**

<b>Date</b>	<b>Organisation Name</b>	<b>Type of Hospitality Received</b>
02.10.2014	German National Conference	Light Lunch
03.10.2014	ENI & Global Counsel	Lunch
06.10.2014	Cumberland Lodge	Dinner
07.10.2014	EPSRC Council	Dinner
14.10.2014	Lloyds Register Foundation	Lunch
14.10.2014	Biomedicine Forum	Dinner
17.10.2014	Chatham House, (Berlin)	Dinner x 2
- 18.10.2014		
22.10.2014	Prospect Magazine	Dinner
24.10.2014	Visit to National Oceanographic Centre (NERC), Southampton	Buffet Lunch
27.10.2014	Russell Group	Dinner
31.10.2014	Royal Society	Breakfast
03.11.2014	Science Council of Japan MoFA, Japan	Dinner x 2
- 08.11.2014		
10.11.2014	Rolls-Royce	Dinner

20.11.2014	Chemical Industries Association	Dinner
21.11.2014	Chatham House	Dinner
25.11.2014 - 28.11.2014	The Royal Society (Commonwealth Conference, India)	Accommodation and meals
04.12.2014	Cambridge Union Society	Dinner
08.12.2014	Wellcome Trust	Lunch
11.12.2014 - 12.12.2014	IIASA (NERC), Vienna	Lunch x 2 and dinner
15.12.2014	Lloyds Register Foundation	Lunch

Does not normally include meetings with Government bodies such as other Government Departments and Agencies, non-departmental public bodies, Government reviewers, and representatives of devolved or foreign governments.

Note – Air, rail and accommodation costs may not include certain transactional charges

## Non-Executive Board Members

### Ann Dowling

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
09.12.2015	London	Departmental Board Meeting		45.20				45.20

### Dale Murray

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
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			Air	Rail	Taxi/Car/ Bus	Accommodation /Meals		
20.10.2014	Euston	CBI Industrial Strategy Breakfast		21.20				21.20
23.10.2014	London	Partner Organisation Chair's Forum		16.90				16.90
05.11.2014	Cabinet Office	Leadership Statement Meeting with Francis Maude		11.10				11.10
12.11.2014	London	Executive Board and Non-Executive Board Members Meeting		15.40			2.20	17.60

**Juergen Maier – Nil**

**Wendy Purcell – Nil**

**Dalton Philips – Nil**

**Allan Cook – Nil**

**Stephen Bligh - Nil**