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Cabinet Office

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London
SW1A 2HQ

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Personal
Neil Sherlock
Via e-mail

Date: 15th July 2014

Dear Mr Sherlock,

Business Appointment Application

Thank you for your business appointment application seeking permission to accept a part-time, unpaid appointment as a Trustee for Demos.

I can confirm that Richard Heaton, Permanent Secretary, on the advice of the Advisory Committee on Business Appointments (ACOPA) has approved your application subject to the following conditions:-

- That you should not draw on privileged information available to you as a Crown servant; and
- For two years from your last day of service, you should not become personally involved in lobbying the UK Government on behalf of your new employer or its clients.

The Business Appointment Rules define lobbying in the following way: "Lobbying in this context means that the former civil servant should not engage in communication with Government (including Ministers, special advisers and officials) with a view to influencing a Government decision or policy in relation to their own interests, or the interests of the organisation by which they are employed, or to whom they are contracted".

I would be grateful if you would inform me of when you will take up this post or, if earlier, when it is announced that you will do so, this will ensure that ACOPA are informed in case they receive any enquiries about your appointment. I have enclosed a form for this purpose.

Finally, can I request that you inform me if you propose to extend or otherwise change your role with Demos so that we can advise on any necessary action that is required.

If you have any questions please do not hesitate to contact me. Finally, I wish you every future success.

Yours sincerely

Jamie Davies
Head of Workforce Planning and Analysis
HR

Email: [REDACTED]

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