

## HIGHWAYS SUBGROUP of the HS2 PLANNING FORUM

<b>Title:</b>	<b>Phase One Planning Forum, Highways Subgroup (North and South) #18</b>	
<b>Date &amp; Time</b>	North and South Meeting 21 <sup>st</sup> September 2016 12:30 – 16:00  One Euston Square, Melton Street, London	
<b>Independent Chair:</b>	Ted Allett	
<b>Promoter Attendees:</b>	Richard Adam Peter Tomlin Adam Ruane Tomas Garcia Mike Kelly Hudson Taivo Gary Moreira John Woodhouse	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd
<b>Guests</b>	Mark Thomas Emma Benbow David Capon	TRL TRL Jag UK
<b>Highway Authority Attendees:</b>	Basil Jackson Tomas Fitzpatrick Russell Roberts Muthiah Gunarajah Richard Peers Gez Romano Keith Davenport Sara Board Steve Braund Rachel Best Mo Khan James Hodson David Grindley Timothy Mackay Martin Steward Paul Hillman Oliver Spratley Julian Richardson Max Lyne	Bucks CC Bucks CC LB Ealing Hertfordshire CC Staffordshire CC Warwickshire CC Warwickshire CC Warwickshire CC Chiltern DC LB Brent Birmingham CC M6 Toll Northants CC Transport for London Highways England Highways England Oxfordshire CC Oxfordshire CC LB Camden
<b>Invited by Bucks CC:</b>	Neil Briggs	Thames Valley Police

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Item		Action Owner
1	<p><b>Welcome and introductions</b> Introductions were made.</p>	
2	<p><b>Review of notes and actions from last meeting</b></p> <p>Minutes were agreed. <b>Action:</b> Name (David Grindley) to be amended on the attendance list before the minutes are put on the web site.</p> <p>The outstanding actions table was gone through by the Chair and the following additional points raised:</p> <p><b>Action:</b> HS2 Ltd response to comments on Planning Forum note on Lorry Route Approvals to be circulated following the meeting.</p> <p><b>Action:</b> HS2 Ltd to report on any changes to the Specification for Highway Works based on comments received from authorities.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
3	<p><b>Highway Condition Surveys</b></p> <p>TRL presented on Highway Condition Survey Methodology, detailing the recommendations made in their report to HS2 Ltd. See slides for detail. HS2 Ltd explained that it will review the recommendations and will develop the preferred methodology through its internal governance.</p> <p>.</p> <p>Questions were raised on the methodology by highway authorities and the Chair suggested that it would be productive for the matter to be revisited. <b>Action:</b> HS2 Ltd to add highways condition surveys to the next meeting agenda and authorities to discuss the matter at the pre-meet.</p>	<p>HS2 Ltd / Authorities</p>
4	<p><b>EToN Noticing</b></p> <p>HS2 Ltd presented the provisions in the HS2 Bill in relation to highway and street works notifications and the relationship with the New Roads and Street Works Act.</p> <p>It was explained that a combined notification approach would be required to ensure that that process described in the Routewide Traffic Management Plan can be aligned with the requirements of EToN.</p> <p>HS2 Ltd explained that HS2 and each contractor will have or use a HS2 user number for EToN which replicates a highway authority putting notices on system.</p> <p>It was agreed that the next step would be discussion on the operational requirements. Birmingham CC, Warwickshire CC, Oxfordshire CC and Bucks CC volunteered. <b>Action:</b> HS2 Ltd to set up meeting and report back to Highways Subgroup.</p>	<p>HS2 Ltd</p>

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5	<p><b>Bridge Design Requirements</b></p> <p>HS2 Ltd presented the HS2 Bridge Design Requirements document.</p> <p>HS2 Ltd explained that the document is a technical standard and provides guidance and requirements for the design of bridges and associated civil engineering throughout HS2. It defines design principles and best practice to be applied as appropriate to future design development of the bridges for HS2.</p> <p><b>Action:</b> HS2 Ltd to circulate the document to the Subgroup following the meeting.</p>	
6	<p><b>Materials and Durability</b></p> <p>HS2 Ltd presented the scope of the Materials and Durability technical standard, which sets out the overarching requirements for materials and durability for civil engineering assets. It was explained that the document is based on the Specification for Highway Works (SHW) but contains certain requirements more onerous for high-speed rail.</p> <p>Highways Authorities expressed that they would like to see the document and HS2 Ltd noted this and took away the action to consider sharing it.</p>	
7	<p><b>Guidance Notes</b></p> <p>Hs2 Ltd presented a summary of the two guidance notes recently circulated to the Subgroup:</p> <ul style="list-style-type: none"> <li>• Highway related departures</li> <li>• Road safety audits</li> </ul> <p><b>Action:</b> Warwickshire CC to collate comments on the highway related departures note by 17<sup>th</sup> October.</p> <p><b>Action:</b> TfL to collate comments on the road safety audits note by the 17<sup>th</sup> October.</p> <p>It was agreed that the guidance note feedback should be added to the agenda for the next meeting.</p>	<p>WCC</p> <p>TfL</p>
9	<p><b>Forward Plan, Tracker and Programme</b></p> <p>HS2 Ltd presented the forward plan, tracker and programme to the Subgroup. It was confirmed that the next meeting would take place on the 9<sup>th</sup> November.</p>	
10	<p><b>AOB</b></p> <p>In response to comments received from Warwickshire CC HS2 Ltd clarified the position of the Bill in respect of NRSWA, namely that the disapplication of NRSWA applied to powers to do works under the Bill. This includes temporary interference set out in paragraph 6 of Schedule 4 and for the purposes of works authorised by the Act. WCC</p>	<p>HS2 Ltd</p>

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	<p>queried this response. <b>Action:</b> HS2 Ltd to produce a note on the matter for circulation by the next meeting.</p> <p>HS2 Ltd provided an update on the highways maintenance agreement. <b>Action:</b> Once legally reviewed, HS2 Ltd to circulate V17 before the next meeting.</p> <p>HS2 Ltd updated the Subgroup on the progress made with Bucks CC in respect of the matter they raised on client transport. It was explained that bilateral meetings had been held with Bucks CC and that discussions had not yet been concluded.</p>	
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