

This content is no longer current and was archived on 14 June 2016.
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Service Children's Education – Annual Review Document



Service Children's Education

ANNUAL REVIEW REPORT

Section 1A – Pupil Details	
Date of Annual Review:	
Surname:	Names of those with parental responsibility: Head of Household: Address: BFPO No.: Service Number: Rank : Service Address:
Forename(s):	
Date of Birth:	
Gender: Male Female (delete as appropriate)	
Address:	
BFPO No.:	
Primary Need:	School:
Secondary Need:	Child in Public Care: Yes: No: (delete as appropriate)
National Curriculum Year (including offset):	Date of last Annual Review:
Date of original Statement:	Date of this Annual Review:
Date of amended Statement:	Unique Pupil No:
Ethnic Origin:	Language spoken at home:
Religion:	
Areas of Need: (ASD) – Autism Spectrum Disorder; (BESD) – Behaviour, Emotional & Social Diff; (HI) – Hearing Impairment; (MLD) – Moderate Learning Diff; (MSI) – Multi-Sensory Impairment; (PD) – Physical Diff; (PMLD) – Profound & Multiple Learning Diff; (SLD) – Severe Learning Diff; (SLCN) – Speech, Language & Communication Needs; (SpLD) – Specific Learning Diff; (VI) – Visual Impairment. Please highlight main need.	
Please identify any pupil details changes in Section 1A since the last review meeting:	

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Section 2 – Accuracy of description of needs (Part 2 Description)
Is Part 2 of the Statement still an accurate description of the pupil's needs? Yes No If No, please note significant changes in the pupil's circumstances or needs or attach a copy of a suggested amended Part 2: <ul style="list-style-type: none">•••••
Section 3A – Accuracy of special educational provision (Part 3 Objectives)
Objectives – describe the progress towards the objectives in Part 3 of the statement in relation to last year's targets. <ul style="list-style-type: none">••••
Section 3B (Part 3 Provision) – Specify current provision being made which is additional/extra to that provided for pupils at School Action/Early Years Action or School Action Plus/Early Years Action Plus
Is the current provision in the statement still appropriate?

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Section 4 – Levels of Attainment * see below								
Foundation Stage								
Six Areas of Learning			Early Assessment Criteria				Dates	
Personal, social and emotional development								
Communication, language and literacy								
Mathematical development								
Knowledge and understanding of the world								
Physical development								
Creative development								
Key Stage 1*								
Date	English			Maths		Science	ICT	
	EN1 Speaking and Listening	EN2 Reading	EN3 Writing	MA2 Number	MA3 Shape, Space & Measures			
Last Year								
This Year								
Key Stage 2*								
Date	English			Maths			Science	ICT
	EN1 Speaking and Listening	EN2 Reading	EN3 Writing	MA2 Number	MA3 Shape and Measures	MA4 Handling Data		
Last Year								
This Year								
Key Stage 3*								
Date	English			Maths			Science	ICT
	EN1 Speaking and Listening	EN2 Reading	EN3 Writing	MA2 Number	MA3 Shape and Measures	MA4 Handling Data		
Last Year								
This Year								
Key Stage 4 and beyond (14-19)* – include other Key Areas as appropriate								
Date	Subject	Level	Date	Subject	Level	Date	Subject	Level
Include description of current studies/courses undertaken. GCSE grades or other assessments may be given if appropriate								

* Information to include 'P' scales data as appropriate.

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Section 5 – Child/Young Person's and Parent/Carer's View			
Please advise if child/young person's views (proforma) are appended to this report	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Please advise if parent/carers views (proforma) are appended to this Report	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Please advise if the child/young person's contributed to the review Meeting	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Please advise if the parent/carers contributed to the review meeting	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
<i>If views have not been sought/provided, please give reason(s) for this</i>			

Section 6 – Future Planning	
Health Care Planning – attach a review of the Health Care Plan if appropriate	
Priorities and Target Setting Please set out below those priorities/targets agreed for the next twelve months (or whatever period is appropriate).	
For Year 9 pupils please advise if transition plan is appended	Yes <input type="checkbox"/> No <input type="checkbox"/>
In Year 9 and above if the plan has been amended please advise if amended plan is appended	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 7 – please summarise the discussion of the meeting

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Section 8 – Headteacher's recommendations agreed at the Annual Review meeting to be considered by the local authority (Please refer to SEN Code of Practice, Section 9:32, 9:33, 9:34)	
Amendments required	Yes <input type="checkbox"/> No <input type="checkbox"/>
Cease to maintain	Yes <input type="checkbox"/> No <input type="checkbox"/>
Unchanged	Yes <input type="checkbox"/> No <input type="checkbox"/>
Further action recommended, indicate clearly who will take responsibility	
Action	Person taking responsibility
If any of this report is not agreed by those present please record the different views expressed and by whom	

This is an accurate note of the Annual Review meeting compiled by:	
Name:	Position held:
In the event of a query, please contact	
Signed	Headteacher Date:
Name: (please print)	

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Please send this report, together with any written advice not previously circulated, to AEO (SEN) and to the parents and to all who were invited to attend the review meeting, within 10 days of the meeting or by the end of term, whichever is the sooner.
