

Freedom of Information Request

FOI/AD/16/22

OISC PROCUREMENT INFORMATION

27 July 2016

Dear Freedom of Information Officer,

I am writing to make a Freedom of Information request for the following information, under the Freedom of Information Act (2000).

To assist you, I believe this may best be sourced from your Category Manager for Professional Services within your Procurement section, or Procurement/ Purchasing/ Finance and HR/ Personnel/ Recruitment sections, depending on the organisational structure of the Office of the Immigration Services Commissioner.

1. Please advise the total staff headcount that are employed directly by the Office of the Immigration Services Commissioner, with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure.
2. Please identify each supplier that the Office of the Immigration Services Commissioner has a contract with to supply temporary agency workers.
3. Please identify: a. the type of contract that the Office of the Immigration Services Commissioner has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate b. which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and c. whether this is on a neutral/ master/ hybrid vender model, or the lot number.
4. Please advise for each contract identified within (2) above of: a. the current end date of the contract; b. the date(s) that any break clause(s) can be enabled; and c. the length of time of any extension that can be enabled.
5. Please advise of the a. full name of the main contact at the Office of the Immigration Services Commissioner who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with their:
 - b. job title;
 - c. group (either team, division or department, whichever is the smallest identifiable group);
 - d. telephone number;
 - e. email; and
 - f. full postal address, inc postcode.
6. Please identify all suppliers that the Office of the Immigration Services Commissioner has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.

7. For each temporary agency supplier (either a. contracted as identified within (2) above; b. non-contracted as identified within (6) above; and c. all temporary workers the Office of the Immigration Services Commissioner has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?

I would like the above information to be provided in electronic copy, sent by reply of this request.

If you believe this request is too wide or unclear, I would be grateful if you could contact me for clarification, as I understand that under the Act, you are required to advise and assist requesters. If any of this information is already in the public domain, please would you direct me to it, with page references and URLs, as appropriate.

If you believe the release of any of this information is prohibited on the grounds of breach of confidence, I ask that you supply me with copies of the confidentiality agreement and remind you that information should not be treated as confidential if such an agreement has not been signed.

I understand that you are required to respond to my request within the 20 working days after you receive this request. I would be grateful if you would acknowledge by reply that you have received this request.

I look forward to hearing from you.

Yours,

[REDACTED]

RESPONSE

27 July 2016

Dear [REDACTED]

Please find below the response to your request, which is enumerated in accordance with your original email:

1. 58
2. Not applicable
3. Not applicable
4. Not applicable
5. Not applicable
6. Not applicable
7. Not applicable

I hope that is helpful.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request. Please quote the above reference number in any request for an internal review.

If you are not content with the outcome of the internal review, you have the right to apply



directly to the Information Commissioner for a decision. Details on how to do this are on his website at <http://ico.org.uk/>.

Kind regards,

For and on behalf of the Office for the
Immigration Services Commissioner